

**TOWNSHIP OF BLAIRSTOWN  
REGULAR COMMITTEE MEETING  
Wednesday, September 13, 2017 6:00PM**

**A G E N D A**

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

**OPENING; ROLL CALL**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

Resolution No. 2017-096 - AUTHORIZING EXECUTIVE SESSION – for the purpose of Personnel, Contract Negotiations and Potential Litigation

Motion; second. Roll call vote.

**PRESENTATION** – Recognition of Police Officers – Officer Choe, Officer Herzer and Corporal Bee

**PRESENTATION** - Eagle Scout Project - Trey Baldwin

**PUBLIC COMMENT** – up to 5 speakers, 3 minutes each

**MINUTES**

- May 24, 2017 – Regular Meeting Minutes  
Motion to approve; second. Roll call vote.
- July 12, 2017 – Regular Meeting Minutes  
Motion to approve; second. Roll call vote.
- July 12, 2017 – Executive Session Minutes  
Motion to approve; second. Roll Call Vote
- August 9, 2017 – Regular Meeting Minutes  
Motion to approve; second. Roll Call Vote

**CONSENT AGENDA**

- 1 – R.2017 – 097 Authorization to Pay Bills
- 2 - R.2017- 098 Approval to Send An Additional Municipal Asset to Warren County Auction
- 3 - R.2017-099 Refund of Tax Overpayment B 202, L 20.05
- 4 – R.2017 – 100 Adopting Notice of Claim Procedure
- 5 - R.2017 – 101 Submission of Housing Element and Fair Share Plan to Superior Court  
In a Request for a Judgement of Compliance and Repos

Motion to approve; second. Roll call vote.

## **DEPARTMENT REPORTS**

Animal Control – Second Quarter Report  
Clerk –August Report  
DPW - None  
Finance –August Finance and Fuel Reports  
Fire Department –  
Police Department –August Report  
Tax Collector –August Report  
Warren County Health Department – August 14, 2017 Report  
Zoning Officer –

Motion to accept; second.

## **UNFINISHED BUSINESS**

1. – Back-up Well

## **NEW BUSINESS**

1. Discussion – 2017 Best Practice Worksheet

## **COMMITTEE CORRESPONDENCE** for information and possible action

1. Memo from Captain Scott Johnsen recommending Corporal Bee to be promoted from Corporal to Sergeant.
2. Applications for Blue Light Permits from the following Ambulance Squad Members – Deborah J. Ankelein, David Cribb, Ryan Kise, Paul McNamara, Kayla Rusak
3. Letter from Domestic Abuse & Sexual Assault Crisis Center request for a Proclamation: National Domestic Violence Awareness Month October 2017
4. Special Events Application received from Blairstown PTG to close portions of roads for their annual Paws to Pavement Run/Walk, Saturday, October 14, 2017 from 8:30am to 11:00am.
5. Resignation from the Blairstown Historic Preservation Committee received from Cynthia Montes.
6. Applications for Social Affair Permits from Blairstown Live Arts, Inc., Mark Clifford, Roy's Hall for Non-Profit Membership Drive Fund Raisers for the following dates Sept. 15, Oct. 6, 7, 13, 14.
7. Social Affair Application from Ridge and Valley Conservancy for their Fall Festival being held at Givens-Belet on October 8. Township Committee previously approved Facility Use Application.

## **GENERAL CORRESPONDENCE**

1. Letter from Warren County Planning Department, Public Hearing Notice, draft Freeholder resolution, proposed amendment to Warren County Solid Waste Plan. Public Hearing, September 27 at 7:30pm Freeholders Meeting Room, 165 Route 519, Belvidere.

## **FROM THE TOWNSHIP ATTORNEY**

## **FROM THE TOWNSHIP CLERK**

Reminder Clean-Up Vouchers are available during the hours of 8am -4 pm Mon-Fri

Free Rabies Clinic will be held on Saturday December 2, 2017 9am-Noon.

**FROM THE TOWNSHIP ENGINEER**

**FROM THE TOWNSHIP COMMITTEE**

**COMMITTEE MEMBER AVERY**

Subcommittee Member of: Water Department (primary)  
Roads/Buildings & Grounds (primary)  
Recreation (alternate)

Liaison to: Senior Citizen Advisory Committee

**COMMITTEE MEMBER DALTON**

Member of Land Use Board: Class III  
Subcommittee Member of: Personnel (primary)  
Roads/Buildings & Grounds (alternate)  
Budget & Finance (alternate)

Liaison to: Public Education – North Warren Regional High School  
Public Education – Blairstown Elementary School

**COMMITTEE MEMBER LANCE**

Subcommittee Member of: Budget & Finance (primary)  
Water Department (alternate)  
Public Safety – Deputy Police Commissioner

Liaison to: Historic Preservation Committee

**COMMITTEE MEMBER VAN VALKENBURG**

Member of Land Use Board: Class I  
Subcommittee Member of: Service Electric Cable TV  
Recreation (primary)  
Personnel (alternate)

Liaison to: Open Space Committee  
Construction, Subcode, Zoning  
Public Welfare/Municipal Alliance

COAH

**MAYOR SHOEMAKER**

Subcommittee Member of: Public Safety – Police Commissioner  
Roads/Buildings & Grounds (alternate)  
County Officials  
Inter-municipal Government  
Public Information  
NJ League of Municipalities

Liaison to: Office of Emergency Management  
Public Safety – Fire & Ambulance  
Blair Academy

**FROM THE PUBLIC  
ADJOURNMENT**

**General Correspondence  
September 13, 2017**

1. NJ State – League of Municipalities
  - a) Weekly Round-Up August 11, 2017
  - b) Daily Update August 16, 2017
  - c) Weekly Round-Up August 18, 2017
  - d) Daily Update August 23, 2017
  - e) Weekly Round-Up August 25, 2017
  - f) Daily Update September 7, 2017
  
2. State of New Jersey
  - a) Dept. of Environmental Protection
    - i) Weekly Update – August 11, 2017
    - ii) Letter regarding No Further Action Letter and Covenant B803 L 9.10, 4 Cherry Tree Lane
  - b) Other
    - i.) The River Unites US Geotourism Conference
  
3. Warren County
  - a) Letter from Warren County Office of the Engineer – copy of Approving Resolution authorizing the closing of a portion of County Route #601 (High Street) and County Route #521 (Stillwater Road) on Saturday October 14 from 8:30am to 11am.
  
4. Blaiirstown Township
  - None.
  
5. Other