

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting December 21, 2015**

Present Directors – Mr. Schaiberger, Mr. Wade Wills, Mr. Mike Davis, Mr. Wally Rice, Mr. Melchi

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 7:03 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken with all members present.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Several adds were noted: approval of three (3) meeting minutes, review of EMA Letter, Hatchet Ranch status, crane bill status, calendar status, new FTE status.

Motion to approve Meeting Agenda for December 21, 2015 as posted with the addition of six (6) items.

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None

Receive or Act on Board Correspondence

None.

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Public Comments on Non-Agenda Items

Mr. Terry Kraus noted that Lori Kraus put in a tremendous amount of effort on the calendar and made a suggestion that RFPD present a copy of the calendar with signatures from the Board and Fire Fighters. Greenhorn Valley News will publish where the calendars are available for purchase. A copy of the calendar was passed around for Board Member signatures. Mr. Kraus also noted that on January 19th, the Greenhorn Valley Chamber will hold their annual dinner and invited six (6) firefighters to the dinner for a special presentation to the Rye Fire Protection District. The dinner will be held at Three Sisters Restaurant.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of October 14, 2015 Workshop Meeting. Second to last paragraph on page 1 of 2, add “agriculture” after nursing homes.

Motion to approval of the meeting minutes for the October 14, 2015 Workshop Meeting with the change noted.

Motion: Mr. Wills
Second: Mr. Schaiberger

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of October 19, 2015 Workshop Meeting.

Motion to approval of the meeting minutes for the October 19, 2015 Workshop Meeting.

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of October 19, 2015 Regular Meeting.

Motion to approval of the meeting minutes for the October 19, 2015 Regular Meeting.

Motion: Mr. Wills
Second: Mr. Melchi

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Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of November 23, 2015 Workshop Meeting.

Motion to approval of the meeting minutes for the November 23, 2015 Workshop Meeting.

Motion: Mr. Davis
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of November 23, 2015 Regular Meeting. Roll Call should be changed to reflect members present as noted. Under Hydrant Reports, the Town of Rye fire hydrants do flow adequate for a residential structure fire per Chief Bennett. Fire Hydrants will be a topic for next month's meeting.

Motion to approval of the meeting minutes for the November 23, 2015 Regular Meeting with the change noted.

Motion: Mr. Wills
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None

Treasurer's Report

Accounts Receivable.

It was noted that the balance in the Interagency Account still has encumbrances to pay out (about 90% of the balance), with bills being processed and awaiting reimbursement to RFPD. Clarification, under Metro Income Statement, the \$38,867.33 transaction was to make accounting line item changes and no cash transaction occurred.

Accounts Payable.

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Chief Bennett noted that all three (3) full-time employees are on-board. They are FF Davidson, FF Christian, and FF Edwards. Their movement to full-time status was staggered over three (3) months. Account 7113, Outside Service Fee, was clarified to include Colorado City Metro Accounting, copier agreement, audit fee, SDA fee, and MSEC Fee.

Motion to accept Accounts Receivable and Accounts Payable

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None

EMA Activity. Captain Beach noted that insurance collections should meet or exceed the projected budget for 2015.

Fire Chief Report

Statistics. In the Month November 2015, Rye Fire responded to 73 calls for service of which 57 were EMS related and 16 were fire related. In comparison with previous year this is an increase of 8% from 2014 and an increase of 15% from the 5 year average of 62.

Administration/Operations. Continue to submit grant requests to various entities throughout our region. It is anticipated AFG and Colorado Safety Grants will open next month. SCBA gear, additional bunker gear and equipment will be the main focus. Grant was submitted to BNSF Railroad for saw equipment.

Work on the Calendar is complete. The calendar has had pre-orders and will be available for the holiday season.

Participation with other Emergency Responders within the County and School District 70 is on-going with mock drills and exercises.

Annual Pump testing was completed on all vehicles. All vehicles passed. Hose testing will be complete with testing unit on loan from Walsenburg Fire.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Station Tours have been provided to the Public at both stations.

Crews continue to provide medical stand-by for all High School Sports.

Personnel have assisted schools with their monthly fire and all hazard drills.

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Participant and Traffic control provided to Pueblo Parade of Lights with other fire entities within Pueblo County.

Training. Training has been ongoing throughout the month. Fire training covered vehicle operations, firefighter Orientation and Safety from Fire I instruction with rules and regulations in the fire service, search and rescue within a building, and continued district mapping. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List .

- Will be a part of the Fire Chief Report in the future.
- MSEC will be discussed later.
- PowerPoint Information was submitted to Mr. Rice, which was reviewed in the Workshop Session.
- Fire Hydrants. Town of Rye Fire Hydrants (13 total) were tested and Chief Bennett will provide a written report to the Board with further discussion regarding the school district coverage. Colorado City Metro has responded and scheduled the testing for Spring 2016 when the weather is warmer.

Old Business

Hatchet Ranch Update

Chief Bennett noted that the special drain valves are still on order and will be replaced once they arrive.

MSEC

Mr. Schaiberger noted that the proposed Employee Handbook that was included in the packet was primarily the same information that has been discussed in previous sessions. A long discussion covered mainly the vacation and illness leave benefit section. More discussion is required for this section with a final review at next month's Board Meeting. Mr. Wills will work on sick leave information. Mr. Schaiberger work on definition of shifts and accrual cap statement.

At 8:10 pm, Mr. Garry Melchi was excused to attend to prior commitments.

2016 Proposed Budget

The proposed 2016 Budget was reviewed. No changes were proposed.

Motion to approve the 2016 Budget as presented.

Motion: Mr. Wills
Second: Mr. Davis

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Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice
Nay: None

New Business

Resolution 16-001 – Public Notice of Designated Posting Places

This resolution is to designate meeting notice posting places for the year 2015. Resolution date will be changed to December 21, 2015.

Motion to adopt 16-001 Public Notice of Designated Posting Places.

Motion: Mr. Davis
Second: Mr. Wills

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice
Nay: None

Resolution 16-002 – Resolution Adopting Regular Meeting Dates for 2016

This resolution is to designate meeting dates for the year 2016. Resolution date will be changed to December 21, 2015.

Motion to adopt 16-002, Resolution Adopting Regular Meeting Dates for 2016.

Motion: Mr. Wills
Second: Mr. Rice

Further Discussion: Dates were verified.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice
Nay: None

Resolution 16-003 – Resolution to Set Mill Levies.

This resolution is to set mill levies per the 2016 Budget adopted earlier in the meeting. Mill Levy will remain at 10.036 mills upon each dollar of total valuation. The total 2016 valuation for the Rye Fire Protection District of \$44,444,009 and to balance the budget for general operating purposes from property tax revenue of \$446,040. Resolution date will be changed to December 21, 2015.

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Motion to adopt 16-003, Resolution to Set Mill Levies where the valuation is \$44,444,009 and revenue of \$4,446,040.

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice
Nay: None

Resolution 16-004 – Resolution to Adopt 2016 Budget

This resolution is to adopt the 2016 Budget as approved earlier in the meeting. Resolution date will be changed to December 21, 2015.

Motion to adopt 16-004, Resolution to Adopt 2016 Budget.

Motion: Mr. Davis
Second: Mr. Wills

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice
Nay: None

Resolution 16-005 – Resolution to Appropriate Sums of Money

This resolution is to appropriate \$884,065 from the General Fund to establish a limitation on expenditures for operations. Resolution date will be changed to December 21, 2015.

Motion to adopt 16-005, Resolution to Appropriate Sums of Money with the \$884,065 General Fund.

Motion: Mr. Rice
Second: Mr. Wills

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice
Nay: None

Pepper Spray

This was not discussed.

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Old Business

Task Updates

This was discussed during Chief's Report and in the future will be included in his report.

EMA Letter Review

Will be discussed next month. A copy of the letter will be sent to the Board Members ahead of next month's meeting.

Hatchett Ranch Valves

Still on order.

Crane Bill

No bill has been received.

Adjourn

Motion to adjourn was made at 8:40 P.M.

Motion: Mr. Davis
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Rice
Nay: None

Dated this 21st day of December.



Submitted by Jim Beach, Captain