

CALUMET PUBLIC WORKS AUTHORITY

JANUARY 5, 2021

Members Present: Terry Brungardt, Ken Schmidt, Lacey Rowell, Bruce Wallace.

Members Absent: Steve Snow

Staff Present: Jill Ray, Secretary; Margaret Stratton, Treasurer; Drayton Morgan, Police officer.

Others Present: Joe Weaver, Town Attorney.

1. Meeting called to order and roll call. Chairman Wallace called the meeting of the Calumet Public Works Authority to order. Secretary Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday January 4, 2021 @ 12:00 p.m.
2. Consider approval of minutes of Regular Meeting held December 7, 2020. Trustee Rowell made a motion to approve the minutes for the meeting held December 7, 2020. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Rowell, aye; Trustee Wallace, aye; Chairman Wallace declared the motion carried.
3. Consider and discuss approval of Claims, Checks, and warrants for the month of December 2020, with action as necessary. Trustee Rowell made a motion to approve the claims, checks and warrants for December 2020. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye; Trustee Rowell, aye. Chairman Wallace declared the motion carried.
4. Consider entering into executive session for the purpose of the following:
 - A. Pursuant to title 25 O.S. Section 307 (B) (1), consider and discuss the employment, hiring, appointment, promotion, discipline, or resignation of Stephen Havener, Public Works Supervisor; and
 - B. Pursuant to title 25 O.S. Section 307 (B) (1), consider, discuss and interview applicants for the position of CPWA Supervisor and consider and discuss the employment, hiring and appointment of a CPWA Supervisor.

Trustee Brungardt made a motion to enter into executive session. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.
5. Consider reconvening into open session, with action as necessary. Trustee Rowell made a motion to reconvene into open session. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.
6. Consider and discuss executive session items as follows:
 - A. Consider and discuss the employment, hiring, promotion, discipline, or resignation of Steven Havener, CPWA Supervisor, with action as necessary; and

- B. Consider and discuss the employment, hiring and appointment of a CPWA Supervisor, with action as necessary.
 - A. Trustee Rowell made a motion to accept Stephen Havener CPWA Supervisor letter of resignation effective as of 01/09/2021. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.
 - B. Trustee Rowell made a motion to hire James Thornton as the CPWA Supervisor with a start date effective 01/12/2021 at \$18.00 per hour with no raise after the 90-day probation period. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye. Chairman Wallace declared the motion carried.
- 7. Remarks and inquiries of the governing body members. None. No Action.
- 8. Consider new business of an emergency nature that had not been contemplated at the time of this agenda preparation, with action as necessary. None. No Action.
- 9. Adjournment. Trustee Rowell made a motion to Adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye; Trustee Rowell, aye. Chairman Wallace declared the motion carried.

Posted at the Calumet Town Hall on Monday January 4 at 1:00 pm.

Bruce Wallace, Chairman

ATTEST: _____

Jill Ray, Secretary