

Millcreek Pediatrics
4512 Kirkwood Hwy, Suite 201
Wilmington, DE 19808
302-633-6338

Dear Parent:

Delaware law states, "A CONTROLLED SUBSTANCE MAY ONLY BE WRITTEN FOR a 30 DAY SUPPLY AND PRESCRIPTIONS CAN NEVER BE DATED FOR FUTURE DATES. THE PRESCRIPTION MUST BE DATED THE SAME DAY THE REQUEST FOR THE MEDICATION IS MADE." The following guidelines will assist you in the event that there is a problem with your child's "Controlled Substance" prescription refill. The government has strict regulations regarding certain medications and it is for the safety of the patient that all medical professionals must enforce these guidelines. **No exceptions** are made for any reason, therefore:

1. We require **48 hours** notice to write or fill any medication. When calling to refill your prescription please leave the patients' name, date of birth, medication, dose, and phone number to our automated prescription refill line. The prescription refill line is checked within 24 hours and **all written prescriptions will be available for pick up in 2 business days.**
2. We require a pharmacy name and location for where you fill your child's medication in their medical file.
3. If any of the following unforeseen errors occur on a written prescription;
 - Incorrect dosage
 - Prescription was not received by the pharmacy before it expired in 7 days from date written.
 - Name brand versus Generic was signed/circled
 - Misspellings occurred
 - Any other error that prevents the pharmacist from filling the medication.

Please return the original prescription and we will gladly issue another corrected prescription. We need to have the original prescription before releasing the corrected one. If the pharmacist refuses to release the original, we need the name of the pharmacy where you left the prescription. We will be unable to issue replacements unless we have the original or can verify with your pharmacist that he/she has the original.

4. Please schedule an **ADD/ADHD med check appointment every 3-6 months** when your child has achieved a "maintenance level" in their medication. This is necessary to evaluate the success of the medication and to examine the patient, in order to continue to prescribe the medication.

Thank you.