

TRINITY COUNTY FAIR ASSOCIATION

BOARD OF DIRECTORS'

MEETING MINUTES

TRINITY COUNTY FAIRGROUNDS
6000 HWY 3, HAYFORK CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

October 24, 2024

6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Marjie Watkins, Director, 1 st District	Donny Case, Director
Adrien Keys, Director, 3 rd District	Terra Kephart, Director
Adam Dummer, Director, 4 th District	Krista Hymas, Director
Jenny Millsap, Director, 5 th District	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Terra Kephart at 6:38 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins Yes, Thompson No, Dummer Yes, Hymas Yes, Kephart Yes,
Rourke No, Keys Yes, Case No, Millsap Yes

Motion to excuse 3 absences made by Dummer, seconded by Hymas. Motion carries unanimous

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Jerry Hlavac commented on the proposed 5G tower to be put on Water District land. See Notes for details.

4. CONSENT AGENDA & MINUTES

- a. APPROVE AUGUST 22, 2024, MEETING MINUTES & SEPTEMBER 19, 2024 AGENDA

Motion to approve made by Dummer, seconded by Milsap. Motion carries unanimous

5. APPROVE AUGUST & SEPTEMBER 2024 FINANCIAL REPORTS

Motion to approve made by Watkins, seconded by Keys. Motion carries unanimous

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. CEO'S REPORT – See Notes for full report. Discussion below

Director Dummer asked about Wold Carnival. Carrie reported he is not getting back to her. She will contact other carnivals. Teresa had talked to him. She reported there might be dates in August. He does not have a schedule firm yet. Teresa asked him if we were locked in and he wouldn't commit. We are one of the 2 lowest profiting fairs. WE are his favorite, but he cannot commit.

Director Milsap asked about Fair dates. Parents are trying to schedule for fair and need the info. August is being considered as the 2nd week in July is so close to 4th of July. Jennilea Brookins and Director Hymas stated that the Auction may have to separate from the fair if the date is moved to August. Lambs and goats are being born and it is too late to change from July. Director Dummer asked if there was a window to work with. It was reported there is a 2-week window to move the fair dates. There was no further discussion.

8. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
Nothing to report.

- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley

Director Watkins reported the financial committee discussed passing the Credit Card fees to the Buyers in the

Auction. California has strict rules. The JLC will discuss the how the fee will be passed on, and report back to the board with a recommendation.

Director Watkins thanked Carrie and Sue for their work.

- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
Nothing to report.

- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Vice Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley

Director Hymas reported 1 Buyer has not paid. There has been a 10% fee added to the bill. She will contact the buyer, then will investigate the options if it is not paid.

Kent form Kent's Meats, a Buyer and processor, has passed away. The 2025 auction will be dedicated to him. There will be a plaque presented at the sale. The business will continue to operate.

Panels are to be delivered to Shasta County.

Large repairs will be undertaken in 2025.

- **Replace the office, "Acorn Building".**
- **Painting and construction on the barns. Josh Faulkner will mill the lumber.**

There is now a committee to handle the Independents for the Show and Sale. They are revamping the packet to make the information clearer. The committee will oversee Independents. There was some miscommunication with this year's Independent, and she should not have shown or sold her animal. Her paperwork was not in order. 8% was taken out of her check.

- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
There will be no Halloween Enduro since Director Case is out of town. The next Slip-n-Grip will probably be December 31.
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Teresa Miller
See Notes.

9. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley
Nothing to report.
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller
Next Bingo is November 23rd at 3:00pm. The last Bingo night will be during the Festival of Trees on December 14th.
Bunco will be November 9 and December 7.
Festival of Trees
- **Teresa would like every Director to take at least 20 Raffle tickets. There are 4 trees: (1)Home, (2)Kids, (3)Sports and (4)Mystery-Over 21.**
 - **Tickets will be sold throughout the county during Holiday events.**
- There will be a wood raffle after Thanksgiving.**
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt, Krista Hymas
Nothing to report.
- d. **SPONSORSHIP:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Shelby Proud
Teresa is working on getting donations for the Festival of Trees. She is asking the Directors to reach out to potential donors in their areas and would like them to report at the November meeting. Director Keys asked for a list of donors that have already been contacted. Teresa will email that list out.
The first round of Derby outreach is going out. Corporations need the letter before the end of the year to be included in their budgets.
Teresa's email is now: office@trinitycountyfair.com
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Chuck Sauer, Carrie Bayley, Teresa Miller
\$7000 has been raised in water sales so far.
The well needs a "fix" – Rehab to get the depth back. There was a \$1500 quote to complete the Rehab, but it will probably be more than that. Carrie thinks we can do \$20,000 in water sales.
We need to find a use for the water.
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Michael Thompson, Laurel Dummer, Jud Frietas, Krista Hymas, Jennilea Brookins, Carrie Bayley, Teresa Miller
Nothing to report.

- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Donny Case, Director Jenny Millsap, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Shelby Proud, Carrie Bayley

Nothing to report.

10. CORRESPONDENCE:

- a. 2024-2025 Grant Agreement, CDFA
- b. AB1499 Distribution
- c. Nonprofit Security Grant Program (NSGP) Award Letter
- d. JLC September 10, 2024, Minutes
- e. 2025 Fair Theme Entries
- f. Thank You Card, Helen (Freer) Wheeler & Louie Foxx
- g. October CEO Report
- h. 2025 Schedule of Fees

11. NEW BUSINESS

- a. Approve Jr. Livestock Recommendation to dedicate the 2025 Jr. Livestock Auction to Kent Pfrimmer, from Kent's Meats, as he passed away last month and was a big supporter of the Jr. Livestock Auction
Motion to approve made by Millsap, seconded by Watkins. Motion carries unanimous
- b. Approve Jr. Livestock Recommendation to add Ashley Summerfield and Jeremy Bickle to the Jr. Livestock Committee
Motion to approve made by Watkins, seconded by Hymas. Motion carries unanimous
- c. Approve CDFA Grant Agreement for 2024-2025 Allocation of \$52,650
Motion to approve made by Keys, seconded by Hymas. Motion carries unanimous
- d. Approve 2025 Schedule of Fees
Motion to approve made by Keys, seconded by Watkins.
Director Kephart asked about the \$700/day Dining Hall Fee. It was explained that that was for 24-hour use. An event would be \$250 and is negotiable. The government must be charged the posted prices.
Commercial Building has high electricity costs.
Carrie reported the schedule of fees can be changed during the year. Changes would go before the Board to be approved.
The rise in campground fees is based on other campgrounds in this area.
Motion carries unanimous
- e. Approve 2025 TCFA Budget
Motion to approve made by Watkins, seconded by Millsap.
Director Kephart asked about the "Actual" vs "Estimate" especially as it relates to Fair numbers. It was reported that it is really just semantics, the form is created by the state, and the Fair numbers are, in fact, "actual".
Director Kephart also stated she thinks some of the numbers are overly optimistic.
Carrie reported she is trying to lower payroll, and will not hire a Maintenance Supervisor, and there will be less maintenance personnel hired next year. The budget is optimistic but is used as a guide.
Sue reminded the board they can watch how the revenue and expenses compare to the budget with the Spreadsheets. They have the budget information included and is tracked all year.
Motion carries unanimous
- f. Approve 2023 Audit Draft
Motion to approve made by Hymas, seconded by Watkins.
Motion carries unanimous

- g. Approve 2025 Fair Theme
“Country Roads Take Me Home”
Motion to approve made by Keys, seconded by Dummer.
Motion carries unanimous
- h. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS
BIGFOOT BBQ:
 - a. BBCOM24-15 – Gold Coast Botanicals**INTERIM RENTAL:**
 - a. RA24-28e – Hayfork Boosters
 - b. RA24-29e – Roni Millsap
 - c. RA24-30e – Justin Molner
 - d. RA24-31e – Choua Yang

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

14. DIRECTORS’ REPORTS

15. ADJOURNED

Adjourned by Terrea Kephart at 8:10pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President

Terra Kephart, Acting TCFA President

Jerry Hlavac - Member Comment
10-24-24

Last meeting there was some mention of trying to get Verizon to put a cell tower on the fair property.

Verizon has currently applied for a permit to place a tower on the water district property where they are projected to build a new treatment plant.

Due to the health hazards to humans from the emissions from these towers there is a group forming to object to placement of these towers in Hayfork and possibly other areas of Trinity County.

My personal opinion that for the small amount of money that is offered may not be worth the negative views and issues that may arise from allowing one on the fair property. There are numerous municipalities though out California and the country that are passing prohibitions and objections to these

installations. cell companies CANNOT get INSURANCE for injuries CAUSED BY RADIATION from towers considered same as LEAD ASBESTOS

Equestrian Events Report October 2024

The attempt at using a rock rake and expanded metal to remove the rock from the arena was not very successful. Only a few larger rocks were able to be captured.

The construction of a framework that a 4 x 8 sheet of expanded metal is attached at a slant and the sand run thru it would most likely work out better. One of the horse club members may have an item that can be adapted. Will be checking it out it's potential.

The parts for the tractor 3 point to keep it from rubbing the tires on turns were located and installed and so far are working as designed. It takes a bit to adjust. May need to add a short extension links.

The arena sprinkler system has been winterized and water blown out of the system.

Water and power to the arena building has been turned off. Arena grooming equipment parked on edge of bone yard fence.

Trinity Horses and Long Ears group held an equestrian play day and gymkhana on Sunday October 6th. After the a short trail ride around the south west area of the grounds.

Depending on the weather the group will hold another gymkhana play day on the 24th of November.

One of the events in the planning stage for next year is a Barrel Race series Details and rules are being ~~compiled~~ *compiled*. Looking to

Equestrian Events Report October 2024

obtain sponsors and idea input. Manager of Weaverville/Hayfork Tri Counties Bank has initially indicated interest in participating in some of the sponsorship of the series once details are worked out.

The TH&LE group is putting together the Gymkhana dates for next year including the Friday evening of the fair. The members encourage the board to hold the fair later in the season if at all possible. There is a possibility of having a California Horsemen's association sanctioned gymkhana in Hayfork depending on the region 18 member response.

For next year's schedule the TH&LE s members at this time would like to continue with the availability to use the equestrian facilities on Wednesday s Saturday s and Sundays as prior agreement.

AGENDA

TRINITY COUNTY JUNIOR LIVESTOCK COMMITTEE

October 8, 2024 – 6:00 p.m. THS Ag Room

Tabitha Plew, Marjie Watkins, Nate Trujillo, Jenni Brookins, Christina Merritt, Laura Taylor, Bob Taylor, Dave Cox, Lynn Plew, Tony Fornaciari, Joe Miller

MEMBERS EXCUSED: Carrie Bayley, Michael Thompson, Mike Harper, Morgan Rourke

GUESTS: Ben Brinkley, Julie Trujillo, Kayla, Jeremy Bickle, Ashely Summerfield

- 1) Call to Order 6:00 pm Chairperson Krista Hymas
- 2) Minutes: 9/10/24 Lynn Plew
Joe Miller makes a motion to approve the minutes with a couple spelling errors and Nate Trujillo seconds – MOTION CARRIES
- 3) Correspondence
None
- 4) Status: Financial Update Marjie Watkins
(see printout attached)
Marjie gives a report and states that we have \$49,684.25 in the account and has asked that the credit card issue be placed on the agenda for the next fair board meeting. Committee agrees that we should be letting the buyer know that a fee is being assessed and was unaware that it wasn't being charged. The committee would like to see a fee charged if you use a credit card in the future.
- 5) Recommendations to the Fair Board last meeting:
 - Board approved the new 2-year term of officers -PASSED.
- 6) **Buyer's Luncheon** Krista Hymas
 - A new buyer list will be going out at the end of the month. The committee will be looking at other options for breakfast and will readdress at the first of the year. Bob states that the luncheon has not changed prices very much in the last 26 years he has been involved in. Krista states that it might be nice if we thought about dedicating the 2025 auction to Kent Pfimmer from Kent's Meats as he passed last month and was a big supporter of the auction. Bob makes motion to dedicate the auction and Jenni seconds. MOTION PASSES AND RECOMMENDATION TO THE BOARD.
- 6) **Judging** Bryan Taylor
 - i. Large Animal
 - ii. Carcass

Bryan was not at the meeting to discuss the carcass further, Krista did let the the committee know that the Fair Board is a little worried that again not all the animals got judged for carcass.

7) **Data Entry**

Jennilea Brookins

- i. Show Works
Nothing currently.

8) **Transport, Slaughter and Processing**

Dave Cox

i. Large Animal

Dave provided an update and apologized for his mix up in dropping off at the processors. Krista thanked Dave for stepping up and fixing the issue quickly. Dave states that Russ and Lucas Nichols formally of Redwood Meats have purchased Ferndale Meats and would like to be put on the processor list for 2025. Bob states that we should not be using them due to the distance of travel. Dave to provide more information at the 1st of the year.

ii. Small Animal

Morgan Rourke

Morgan relayed to Krista that small animal processing went well, and he will be going through the trailer to restock if needed at the 1st of the year.

9) **Miscellaneous**

i. PANELS

Committee: Morgan Rourke, Carrie Bayley, Bryan Taylor, and Jenni Brookins.

The panels are still at the fair grounds and need to be hauled back to Shasta County. The committee states that it was under the impression that the next fair came to pick up. Carrie did some looking into it per Krista and per CDFA rules we must return them to the storage fairgrounds after use.

Krista sent out an email to the committee and will recheck with Jeff or Merritt Goodyear about getting the panels back.

ii. Repairs and items to be purchased before the next fair 2025.

List attached.

- LED Lights in the large animal barn and Carrie states that she may be able to get a grant.
- Install new misters in the steer barn.
- Install new misters in the small animal barn (turkey side)
- Redo the back wall of the new shaving dump site.
- Steer scales need to be addressed.
- Prices for the purchase of fans in the arena.
- Paint and fix bulletin boards and tables in barns.
- Put chapter/club on the show sheets.
- Replace the food tent and 3 pop-ups that got destroyed in the windstorm.

- Fix the broken board for the picture back drop.
- Bring the Acorn Hut (JLC STORAGE) up to code.
- Fix and replace seals in the porta coolers.
- Make some picnic tables to have around the show area of extra seating.
- Repair and clean out the Mule barn for storage of bulky items.
- Possible replacing the JLC storage building with a metal building with a slab or something to bring it up to code.

iii. Junior Livestock shirts for next year.

Michael has already started looking at shirt samples, as soon as he has time to get them to Krista, she will be sent by email to choose from so we can order early for next year. We can use these years for the show day as an option.

iv. Inmate work crew

Krista will be reaching out to Josh Faulkner as soon as he is back from fires and the season slows down to start working on a date and schedule.

v. The independent packet needs updating.

The committee will be meeting on Thursday, October 17, 2024, at 5:30 at the Brewery. Marjie asks to be added to the committee and Krista will get all the information for her. Krista also comments that last she was aware Carrie was still holding Alissa's check until she could finish all of the required paperwork. Jenni comments on the fact that she did not stick around for cleanup after loading out, but at this point the committee feels that if the requirements of the paperwork are done, we will move on. That will be something that will be highlighted in the guidelines.

vi. Fair Dates for 2025

We have not received the new fair dates but Jenni and Krista state at the last board meeting Carrie was going to reach out to the carnival about dates. Jenni did state that Carrie gave the 3rd weekend in July or a date in August. The committee would like to leave it in July, for breeding purposes, the fact that steer kids have already got their animals and planning for July dates. Bob states that we have done the livestock show on our own and we could do it again in July if they want to move the fair dates again. Krista states that she will report back after the Fair Board meeting to give updates.

vii. Updated roster

Ashley Summerfield and Jeremy Bickle are present and requesting to be added to the committee. Jenni makes a motion and Nate seconds the motion. MOTION PASSES. Krista will report and if the board needs a recommendation the committee would like to recommend the add on. Krista will again reach out to

people from Southern Trinity and Sarah Jorgenson from Down River about possibly joining the committee also.

viii. Krista states that Carrie did send an email about not being present and reads the email to the committee as follows:

I will not be able to attend the meeting tomorrow night, I have a doctor's appointment in Redding for my knee, then must get back to oversee the Candidates Night at the Fairgrounds. I am putting approval for the 1% from Auction to Fair to cover fair employee wages associated with JLA. Could you please present it to the committee, this will be the percentage moving forward, we will look at this in a few years if minimum wages increase again. Let me know if you need anything from me, also checks to carcass winners did go out with the congratulations letter.

10) Other

- Fair Board Meeting, October 24, 2024, at 6:30 p.m. in Hayfork

11) Next Meeting

November 12, 2024, at 6:00 p.m. THS AG ROOM

12) Adjourn- 7:00 pm

CEO REPORT October 2024

- CFA's next Board Meeting will be at the Fall Manager's Conference beginning November 4th, and I will have an update in November.
- We were awarded \$142,500 for the Nonprofit Security Grant Program (NSGP), I've included the information with correspondence
- We received the Grant Agreement for the annual State funding, included in correspondence.
- Harvest Festival and Bigfoot BBQ went well, we had 160 exhibit entries. We had a Post BFBBQ Meeting and are considering changing this event to just Saturday. The P&L isn't completed as Kenny Wiley is sponsoring cash awards that were not covered; we will have an updated P&L in November, but with their sponsorship it looks like we will break even; last year we profited just under \$10,000, so the decline in attendance and revenue for events is continuing. After the Post BFBBQ meeting, Bill Murdock reached out and is considering moving the 2025 All Year Class Reunion to the Fairgrounds, which would coincide with Harvest Festival and BFBBQ. Their main concern were meals and lodging, after the positive feedback from the Hall of Fame Dinner and Homecoming events, they feel this might work well with our RV, Camping, vacation rentals, motel rooms, and meals available during BFBBQ. So with the added attendance, approximately 100-150 people, we could stay with half day on Friday & Sunday and full day on Saturday.
- Maintenance is starting to winterize the Well House and Fairground's Budlings. We are still selling loads of water, but that should end by the end of October.
- Flyers for upcoming fundraisers will be handed out at the Board Meeting; we had to cancel Halloween Enduro Race due to Donny being called out of town on a fire. We opted to still do our Bingo on Saturday, October 26th starting at 3:00.
- Hmong New Year is in November again this year, they wanted to extend an invite to all Board Directors for November 16th & 17th.
- Still waiting on Jason Wold to confirm Wold Amusement's availability for our 2025 Fair, if he cannot make a weekend in July we will put a call out to other carnivals. Then we will bring the July dates, including Wold's available dates to the Board in November for approval. Jr. Livestock Committee would like to keep the Jr. Livestock Show and Sale in July as it works well with the exhibitor's school schedules.
- Directors will be selecting the 2025 Fair Theme at this meeting, also included in correspondence. The 2025 Parade Grand Marshall will be selected at the November Board Meeting, so be thinking about who you would like to nominate.
- Sue has transferred 1% from the Jr. Livestock Auction Sales to help cover labor and other related fees for the 2024 Fair.