

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, April 19, 2018
7pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Carol Hickman, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 7:00pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Director's Rourke, Anderson, Eggleston, Keys, Hickman, Brinkley, Sauer, Miller and Dummer were all present.

3. INTRODUCTION OF GUESTS / STAFF

Mary Beth Brinkley, Shelby Thomas, Harper Eggleston, Benjamin Ehler, Marsha Maraviov and Sue Erenberger were all present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments from Association Members or the public.

5. CONSENT AGENDA & MINUTES

a APPROVE April 19, 2018 AGENDA and March 22, 2018 MEETING MINUTES

Director Brinkley moved to excuse Adam Dummer's absence from the April 19, 2018 board meeting, Director Eggleston second and the motion carried unanimously.

Director Miller motioned to approve the April 19, 2018 agenda and the March 22, 2018 meeting minutes, seconded by Director Eggleston and motioned carried unanimously.

6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

No closed session.

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

No closed session.

8. APPROVE MARCH 2018 FINANCIAL REPORTS

Director Anderson said the spreadsheet looks good budget wise. Director Anderson moved to approve the March 2018 financial reports, Director Hickman seconded the motion and the motion carried unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR MARCH 2018

10. CEO'S REPORT

The premium books are in. We received our shipment the same time as last year to the day. With the new printer, we sent the job to them on a Wednesday and they had it all done by the following Monday.

As you can all see, we have a partially filled wheelbarrow full of gardening supplies that we are raffling off until June 1st. Local businesses such as Growing Wild and Bayley's Lumber have been donating items for the raffle. KIXE called, and they wanted to see if we would donate something for their televised auction coming up. It is for the KIXE wine and cheese fundraiser and we are in the process of creating a gift basket for it as well. The auction will be televised so it should be good exposure for the fair. As of right now, we have the Timberjack Lodge who donated a free night at the lodge, One Maple donated some wine and Worley Goat donated some of their cheese.

The county wide garage sale is coming up in a few weeks and we are hosting a sale in conjunction with the Trinity County Horse and Long Ears Group. We will have items that people have donated as well as a lot of stuff from around the fairgrounds that we no longer need. We even found a military diesel engine. In addition, we have a lot of farm equipment and more. It should be a good sale and possibly generate some additional funds for the fair.

I put a grant request in again this year with the Trinity Trust for \$400 which would help us buy more arts and crafts stands for the main exhibit hall. This time we might get ones that are a little larger than the ones we got last year from the same grant.

Trinity Trust also has a rapid response grant which I will try to secure to replace the heaters in the dining hall. Discussion ensued. Director Anderson mentioned that Air Quality Management offers grants to assist organizations with replacing their older tractors and other heavy machinery with cleaner and more efficient equipment.

Loren Kemper (the sound guy) will not be available for much of the summer this year due to his being on tour with Kris Kristofferson. He will be here for the fair but not too much prior to the fair. He will be busy from now until July. He will buy one guitar and Mike will donate the second guitar, Loren will have them both signed by Kris Kristofferson. We will then raffle off the first guitar and keep the second guitar in the fair office.

11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
Nothing to report.
- b. **FINANCE COMMITTEE:** Dennis Anderson (Chairman), Carol Hickman
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Mike mentioned that JLC discussed the things that were approved by the fair board in their last meeting. As of right now, Mike believes there are 21 steers scheduled for this year's fair. Mike also added that the JLC will purchase a new small animal scale. He and Mike Rourke will get together and investigate purchasing the scale. Director Dummer asked Mike if the new scale will replace the triple beam scale that we currently use for turkeys. Mike said yes, it should replace the triple beam scale.

12. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Nothing to report.

13. CORRESPONDENCE

Nothing to report.

14. OLD BUSINESS

- a. **DISCUSS AND/OR APPROVE CANNABIS EVENT POLICY (TABLED FROM 3/22/18 MEETING)**
Director Sauer asked if we adopt the state policy, can we alter it later. Mike said we can change the policy to be a bit tougher on these types of events, but we cannot make it less strict than the state policy defines and any changes we make would need to be approved by CDFA / F&E. Discussion ensued.
Director Keys moved to adopt the state policy for cannabis events, Director Anderson seconded and the motion passed unanimously.

15. NEW BUSINESS

- a. **REVIEW BAG CHECK POLICY DRAFT**
Director Sauer asked if the security team will be trained by professionals. Mike replied yes, he has been talking to both Ron Hanover and Tim Saxon and they both volunteered to help train the staff. Director Sauer then asked what happens if someone wants to come into the fair with a plastic container containing water. Mike explained that staff would ask them to dump out the water and then they will immediately hand them a free bottle of water to refill their container as they enter the fair. Discussion ensued.
Director Brinkley moved to approve the bag check policy, seconded by Director Anderson and the motion passed unanimously.

b. **APPROVAL OF NEW AGREEMENTS AND CONTRACTS**

EVENT RENTAL AGREEMENTS	FAIR VENDOR AGREEMENTS (2018)
RA18-19e Trinity County Office of Elections RA18-20e Wintu Educational & Cultural Coun. (Acorn) RA18-21e Bobbi Chadwick (State of Jefferson event)	CON18-06 Sierra Corn Enterprises CON18-07 Redwood Teen Challenge CON18-08 Asian Food CON18-09 Oven Fresh Pizza CON18-10 Hayfork Rotary CON18-11 Bodega Café CON18-12 Chellbee Snack & Ice Cream CON18-13 Hayfork Booster Club
STANDARD AGREEMENTS SA18-02 Tim Gomes (Fair Auctioneer) SA18-03 Hayfork Cleaning (Year-round bathrooms) SA18-04 Hayfork Cleaning (Fair week bathrooms)	COM18-10 Good Time Charlie Present... COM18-12 ScramBallz COM18-13 Airbrush Face paint & Tattoos COM18-14 TC District Attorney Com18-15 Pony Express
ENTERTAINMENT AGREEMENTS EB18-06 Brandon Pasion (fair entertainment)	

Director Miller moved to approve the new agreement and contracts, seconded by Director Dummer and motion passed unanimously.

DIRECTORS' REPORTS

Billie: *Nothing to report.*

Adam: *The highway is open, but people are still getting lost trying to find their way around the mountains.*

Chuck: *Nothing to report.*

Carol: *Nothing to report.*

Sharon: *That's my granddaughter in the audience. She is spending some time with me.*

Dennis R: *I'm tickled pink that we had a regular meeting.*

Wallace: *I talked to my son Ben who is in the Army and he recently reupped for 2 more years.*

Dennis A: *They just started doing traffic control on highway 36. The highway is only open a few hours each day.*

Adrien: *Nothing to report.*

ADJOURNED

Adjourned by President Rourke at 7:58pm.

Submitted By:

Mike Fillette, CEO

Dennis Rourke, TCFA President