

**TWIN OAKS VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES**

DATE: September 15, 2021
PLACE: VIA Zoom Meeting
ATTENDING: Robert Tice, President
Kathy Falkenbury, Vice President
Sonyan Stevens, Secretary
Sylvie Elmer, Treasurer
Jessica Kennedy, Director

ABSENT:

With quorum duly established and notice properly given, President Tice called the board meeting to order at 6:03 p.m.

ADOPT AGENDA

A MOTION PASSED to adopt the agenda as prepared (Motion – Elmer; 2nd – Kennedy; Unanimous)

NEW BUSINESS

Management Contract – President Tice reported that over the past few months the board has been engaged in seeking bids from other management companies and received thirteen proposals, narrowed it down to three and interviewed all finalists. A 60-day notice was given to Sterling advising that services would no longer be needed after September 2021.

A MOTION PASSED to hire C.I.A. Services, Inc. as the new management company effective October 1, 2021 (Motion – Falkenbury; 2nd – Kennedy; Unanimous).

87th Legislative Guidelines & Policy Adoption – The board reviewed the following guidelines and policies as prepared by Holt & Young, Association Counsel.

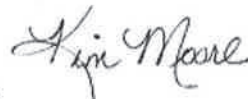
1. Contracts Policy
2. Hearing Procedures Policy Regarding ACC Applications
3. Hearing Procedures Policy Regarding DR Violations
4. Display of Religious Items Guideline
5. Security Measures Guideline
6. Swimming Pool Enclosure Guideline

A MOTION PASSED to adopt and sign the above-mentioned guidelines and policies as mandated by the 87th TX Legislative Session to become effective September 1, 2021 (Motion – Kennedy; 2nd – Elmer; Unanimous).

ADJOURN

With no further business to come before the board, the open meeting adjourned at 6:11 p.m.

Prepared by:



Kim Moore
C.I.A. Services, Inc.

Approved at the _____ meeting of the Board of Directors.

Approved by: _____


Secretary