

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting August 18, 2014**

Present Directors – Mr. John Schaiberger, Mr. Wills, Mr. Jim Elliott, Mr. Mike Davis, Mr. Garry Melchi

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 7:01 p.m. by Mr. John Schaiberger

Roll Call

Mr. Schaiberger introduced the present board members.

Approval of Agenda

Mr. Schaiberger noted a couple additions to the agenda which included Senior Citizen Support Program, Community Member Acknowledgement and Annual SDS Program.

Motion to approve Agenda for August 18, 2014 meeting as posted with the noted additions.

Motion: Mr. Wills
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Public Comments on Non-Agenda Items

None.

Receive or Act on Board Correspondence

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Discussed annual SDA meeting with information passed around. Mr. Schaiberger and/or Mr. Davis may attend.

Approval of Minutes of July 21, 2014 Special Meeting

Two (2) items noted for change.

1. Under Treasurer's Report, last paragraph, last sentence should read "Chief Bennett noted that he expects collections to pick up based upon previous years."
2. Page 5 of 6, Drafts of Personnel Policy. MSEC should be spelled out. MSEC means "Mountain States Employer Council."
3. Page 5 of 6, last sentence should read "It was noted that any breakdowns during the assignment are covered by the incident."

Motion to approve the Minutes of the June 18, 2014 as noted.

Motion: Mr. Melchi
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Treasurer's Report

Accounts Receivable and Accounts Payable discussion. Question arose as to the status of the new ambulance. Chief noted that is close to being put into service. Then the question arose as to the disposition of M-21. Chief noted that the plan was to sell M-21 to reimburse the outlay for the new ambulance. Board asked that the sale be completed as soon as possible. When asked about the old command vehicle, Chief Bennett noted that he is waiting for the salvage company to pick it up. It was noted that most of the taxes have been disbursed by the counties for this year. Several miscellaneous invoices were discussed. Mr. Davis will look into pre-buying propane for this winter in an attempt to save money versus keeping the tank fill monthly and paying the higher rate during winter months. Chief Bennett will pull a usage report for Station #1.

EMA Report for Ambulance Revenue is doing fine. EMA is making lots of calls for payment.

Motion to approve the Revised Accounts Receivable, Accounts Payable and EMA Report for July 2014.

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None.

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Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Fire Chief Report

Statistics. In the Month July 2014, Rye Fire responded to 69 calls for service of which 54 were EMS related and 15 were fire related. In comparison with previous year this is a decrease of 8% from 2013 and a 3% increase from the 5 year average of 67.

Administration/Operations. Insurance is setup for the Part Time employees for an option to sign up.

New grant request for Bunker gear was submitted to FEMA which we are still waiting for responses.

Grant information was received from the State of Colorado regarding firefighter Safety. They provided a power point to help prepare a grant for Personal Protective Equipment.

Command truck has been replaced. Lights have been installed along with radio equipment. The decals should be finished this upcoming week.

Grant Monies were received for payment on new ambulance.

Huerfano Ambulance donated a Stryker Cot to Rye Fire so all ambulance have adequate cots.

Prevention. Provided tours for the public at both fire stations throughout the month.

Attended meetings with other fire departments and School District 70 and the Sheriff's office for upcoming school year in regards to fire drills and all hazard drills.

Rye Engine 23 is scheduled for the State Fair Parade for traffic control at control points. Several Fire Departments within the County are participating. We will be using off duty personnel for and will not be leaving District short for any responses.

We continue to provide Mitigation assessments for various homeowners throughout the District.

Training. Training has been ongoing throughout the month. Fire training driver training, nozzle training, hazmat events. EMS training is ongoing with a new topic every 6 days concerning procedure changes, protocol changes and continuing education.

New Business

Senior Citizen Program

Mr. Schaiberger noted suggestion from a community member to have firefighters to help elderly people change batteries in their smoke detector twice a year. Chief Bennett will research.

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Employee's Waving While In Vehicles

Mr. Schaiberger noted that it is very good public relations for staff to waive to on-coming vehicles when not responding to a call. Chief Bennett will pass this along to staff.

Old Business

Election of Officers

Annual election of officers took place.

Chairman of the Board

Motion to nominate to elect Mr. John Schaiberger as Chairman of the Board.

Motion: Mr. Elliott
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Vice-Chairman of the Board

Motion to nominate to elect Mr. Jim Elliott as Vice-Chairman of the Board.

Motion: Mr. Davis
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Secretary/Treasurer of the Board

Motion to nominate to elect Mr. Mike Davis as Secretary/Treasurer of the Board.

Motion: Mr. Melchi
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Melchi
Nay: None

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Hatchet Ranch Updates

Mr. Elliott noted that the welding of three (3) tanks has been completed with East Hatchet HOA donating the materials. The 13,800 tank has been filled and was noted that the capacity is actually 15,000 gallons. Captain Beach noted that the capacities were obtained using dimensions. The 10,000 gallon tank is ready to fill, but should be rotated so the valve is facing the street. Spinning of the tank requires raising the tank up. If this cannot be completed, the tank will be filled as currently situated. Mr. Elliott noted that he has researched using solar power for heat tape and is obtaining a price from Adams Electric. The underground tanks need dug. No new word on the status of moving the 30,000 gallon tank.

Personnel Policies Updates

Mountain States Employer's Counsel is reviewing the current Personnel Policy and is due to provide their comments this week. This will include updates that were recently submitted. No word has been heard from RFPD Legal Counsel.

Health Insurance Probabilities

Wording on required hours has been adjusted. Chief Bennett noted that one (1) employee has already signed up for the health insurance.

Bank Signature Cards

Mr. Wills is the only member who has not signed the cards and will complete this item this week.

New Business

Discussion for a workshop meeting regarding Long Term Plans

A discussion regarding long term planning resulted in scheduling a workshop session in October or November. A Saturday meeting may work best. It was agreed that it was important that all members attend. Mr. Elliott will head this item.

Executive Session

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be to discuss Personnel Matters. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn Regular Meeting of August 18, 2014 to executive session was made at 8:17 P.M.

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Motion: Mr. Davis
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Discussion was:

- Personnel Matters

Following Executive Session, the Board returned to regular session at 8:40 P.M. The room was opened back up to the public.

Vehicle Repairs

Motion to pay and coordinate vehicle repairs to Firefighter Ross Marsh's vehicle for damage caused by another firefighter driving a fire department vehicle while employee car was parked at Station #2.

Motion: Mr. Wills
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Adjourn

Motion to adjourn was made at 8:43 P.M.

Motion: Mr. Wills
Second: Mr. Elliott

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Wills, Elliott, Mr. Davis, Mr. Melchi
Nay: None

Dated this 18th day of August 2014.

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A handwritten signature in black ink, appearing to read "Beach". The signature is written in a cursive style with a large initial 'B' and a trailing flourish.

Submitted by Jim Beach, Captain