

**MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
February 7, 2017**

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on February 7, 2017. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Charles McCullough, Dave Ruden & Jeff Schmitt; Assistant Commissioner: Robert O'Connell.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented.

17-21 Motion made by McCullough to approve the agenda. Motion seconded by Schmitt. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the January 3, 2017 meeting minutes.

17-22 Motion made by Ruden to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current FARMS '17 Account information:

Program	Balance	Program	Balance
REAPP	\$ 5,291.41	REAPF/NG	\$ 963.80
Cost Share	\$ 0.00		

Cost Share Applications: Commissioners reviewed the following:

IFIP

None

REAP

Ronald Miller, 6 acres forest stand improvement, \$720 cost share

Tete Des Morte

None

17-23 Motion made by Ruden to approve the cost share applications. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendments:

Anastasia Molony-Klimek, #52926 change completion date from 2/28/17 to 6/1/17. Amendment approved by Vince Sitzmann.

Russel Bahl, #55198, extend completion date from 12/30/16 to 5/1/17. Amendment approved by Mike Franklin.

17-24 Motion made by McCullough to approve the amendments are presented. Motion seconded by Schmitt. Motion carried unanimously.

Cost Share Certifications:

none

Cost Share Maintenance Agreements:

None

1M/Finance:

- January Bank Statement was available for review.
- Checks Written –
 - o #2919, \$19.99 – Colleen Siefken (UC Exp – Name Badges)
 - o #2920, \$42.00 – Dyersville Commercial (newspaper)
 - o #2921, \$6.24 – Eric Schmechel (Mailing Fee)
 - o #2922, \$18.99 – Colleen Siefken (Name Badge Inserts)
 - o #2923, \$2.99 – Eric Schmechel (200 MG Cloud storage – 2/28/17 due)

17-25 Motion made by Ostwinkle to approve the checks written. Motion seconded by Ruden. Motion carried unanimously.

- 2016 Annual Report

17-26 Motion made by McCullough to approve the Annual Report. Motion seconded by Schmitt. Motion carried unanimously.

Correspondence Received:

- Spring Regional Commissioner Meeting to be held on March 14th 10-2, Arlington, IA. Ruden, Schmitt, McCullough, Weiss & O’Connell plan on attending.
- Soil Conservation Annual Report from DSC was presented for review.
- 2017/18 Soil & Water Conservation Budget detail was reviewed.
- Maquoketa River Watershed Management Authority updates were presented.

Slough Bill Renewals:

Becker, Joyce	Open Prairie	1.18, 12.7
Borgwardt, Terry & Steele, Julia	Open Prairie	5.42, 2.73
Comer, Michael & Jennifer	River & Streams	2.06
Corp of New Melleray (8)	Open Prairie	31.64, 7.35, 21.13, 28.23, 3.80, 10.48 7.72, 7.60,
Celester Feldmann Trust	Forest Cover	5.61
Flat Rock Forest Group, Inc.	Forest Cover (2)	2.79, 18.62,
	Open Prairie	5.56
	River & Sreams (3)	1.35, 2.20, 3.47
Fortmann, David	Open Prairie	11.68

Hanten, Thomas William & Dianne Marie	Open Prairie(3)	3.06, 5.32, .95
Hazewinkel, Herbert Jr.	Open Prairie	4.32
Herzog, Kevin	Forest Cover	3.31
Kennedy, Martin	Forest cover	3.46
Klaren, Wayne	Forest cover	7.95
Knipper, Michael & Mary	River & Stream	4.86
Leigh, Mary E Trust	Forest Cover (4)	10.96, .27, 11.70, 1.53
Overby, Daphne & Abigail	Open Prairie (2)	11.72, 10.28

17-27 Motion made by Ostwinkle to approve the renewal. Motion seconded by McCullough. Motion carried unanimously.

Personnel Updates:

- None

Meeting Updates:

- NRCS sponsoring a multi-county Soil Health meeting on February 14th.
- State Soil Conservation Committee meeting was attended by McCullough on 1/31/17
- Catfish Creek Watershed Management Authority will be meeting on February 14th

NRCS Updates:

- Staff is working on EQIP & CSP applications.

CRP Conservation Plans & Revisions:

- 7 were reviewed

Conservation Plan:

- 7 were reviewed

17-28 Motion made by Ruden to approve the plans. Motion seconded by McCullough. Motion carried unanimously.

Treasurer's Report:

'17 1M Report.....	\$ 799.98
District Savings.....	\$ 20,993.22
District Payroll S18.....	\$ 83,280.84
District Checking	\$ 10,727.18
Payroll - SWCD	\$ 52,928.95

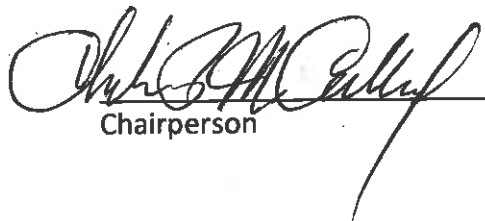
17-29 Motion made by Ostwinkle to approve the Treasurer's Report. Motion seconded by Schmitt. Motion carried unanimously.

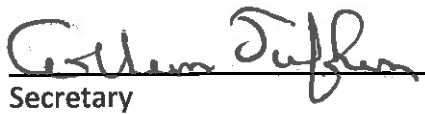
Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

17-30 Motion made by Ostwinkle to adjourn. Motion seconded by Schmitt. Motion carried unanimously.

The meeting adjourned at 7:00 p.m.

The next meeting will be held on **March 2, 2017** at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

 3-2-17
Chairperson Date

 2/13/17
Secretary Date