



**Meeting Minutes**  
**June 7, 2021**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday June 7, 2021 at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Haygood was unable to attend.
2. Mr. Ken Lopez-Maddox was sworn in as an ESD 4 Board Commissioner by Commissioner Huber replacing Commissioner Roberts. Commissioner Surratt motioned to have Commissioner Ken Lopez-Maddox made a signatory on the ESD 4 Frost Bank and BBVA Accounts. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
3. The election of Board Positions was deferred until the July 2021 Board Meeting when all the Commissioners would be present.
4. Citizen Public Forum. No citizens chose to speak.
5. The approval of the minutes from the May 3, 2021 and May 18, 2021 Board Meetings. Commissioner Surratt motioned to approve the minutes from the May 3, 2021 and May 18, 2021 Board Meetings upon the correction to the May 3, 2021 Meeting Minutes that the Board will forgo the reading of all reports that are provided for Commissioner review prior to the monthly meeting. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
6. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. summarized and reviewed the following with the Board.
  - a. Mr. Costantino, LSVFD Treasurer, presented the May 2021 Run Report by the Service Provider.
  - b. Chief Hardenstine presented the LSVFD Chief's report. Department reports were provided by:
    - EMS, Lieutenant Maldonado
    - Community Health Paramedic, Lieutenant Brown
    - Training, Lieutenant Castaneda
    - Operations, Assistant Chief Ramon
  - c. Mr. Costantino reviewed the LSVFD expenditures for May 2021.
  - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt motioned to approve the

reimbursement of the Service Providers expenses. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.

7. Discussion and appropriate action on the following:

Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction and provided examples of the signage for the new station.

- a. Mr. Perez reviewed with the Board the reimbursement requests for the construction and request authorization to pay Sabinal Group. Commissioner Surratt motioned to approve the full reimbursement requests for the professional services and Sabinal Group after Mr. Perez has fully vetted the request. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
- b. The Board discussed the status of the new Rescue Truck assembly and possible modifications to the new truck. Commissioner Surratt motioned to approve the installation of an EF1 nozzle on the front bumper. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
- c. The Commissioners discussed attending the SAFE-D Conference in September 2021 in Ft. Worth. Four of the Commissioners are planning to attend the event.

8. Financial discussions and appropriate action:

- a. The June 2021 ESD 4 financial report was reviewed.
- b. The outstanding bills owed by ESD 4 were reviewed.
- c. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.

9. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, July 12, 2021.

10. Adjourn. With no further business before the Board, Commissioner Rasmussen made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 8:00 P.M.