

**Borough of Pitman Combined Planning/Zoning Board  
Pitman, New Jersey**

**Minutes of April 18, 2016**

**Call to Order:**

Chairman Aspras called the meeting to Order at 7:00pm.

**Attendance:**

Chairman Aspras, Councilman Austin, Mrs. Hausmann, Mrs. Kelley, Mr. Lowden, Mr. Ryder, Mrs. Stech, Mr. Owen, Mr. Romick

Absent members: Mr. Fijalkowski, Mr. Slenkamp

**Advisors Present:**

Mr. MacDonald, Solicitor, Mr. Kernan, Engineer & Planner, Mr. Pierpont, Zoning Officer.

**Public Comments:**

None.

**Approval of March Minutes:**

A motion was made by Mrs. Kelley, second by Mrs. Stech to approve the March Minutes with two minor corrections under the Historic application. On voice vote: Councilman Austin, Mrs. Hausmann, Mrs. Kelley, Mr. Lowden, Mr. Ryder, Mrs. Stech, Mr. Romick

Abstain: Chairman Aspras, Mr. Owen

**Historic Preservation Commission:**

Mr. MacDonald swore in Walt Madison.

2016-12: Lee Meinhart, 44 S. Broadway, B-2 L-1  
Siding

2016-13: Propertyink LLC, 110 Second Ave, B-11 L-10  
Roof, repaint exterior

2016-14: Friends of the Grove, First Ave  
Placing 3 trellises for the garden area

A motion was made by Mr. Ryder, second by Mrs. Kelley to approve the Historic applications 2016 12, 13 & 14. On voice vote: Chairman Aspras, Councilman Austin, Mrs. Hausmann, Mrs. Kelley, Mr. Lowden, Mr. Ryder, Mrs. Stech, Mr. Owen, Mr. Romick

**Resolution Number 2016-09: Approval for Historic Application 2016-11:**

A motion was made by Mr. Romick, second by Mr. Lowden to approve the resolution 2016-08. On voice vote: Councilman Austin, Mrs. Hausmann, Mrs. Kelley, Mr. Lowden, Mr. Ryder, Mrs. Stech, Mr. Romick

**Borough of Pitman, Subdivision; Rear of Bank & Municipal Parking Lot, Block 11, Lots 1, 2, 4, 5 & 6:**

Chairman Aspras passed around to the board members a copy of the site plan. He explained that the Borough is looking to consulate the lots into a parking lot. The application is for a Minor Subdivision and Site Plan with variances. Chairman Aspras would like to have a special meeting with five (5) of the board members to sit down and review the application. The application was not advertized, so it will not be heard in full detail tonight. Mr. MacDonald asks the Borough Clerk, Judy O'Donnell, if she was aware that the application should be advertized for the variances. Ms. O'Donnell understands about the variances, but was hoping the board can still act a pond moving the lot lines tonight, mainly because the Borough has to install a generator and part of the lot is on the bank side. Mr. MacDonald spoke to the Borough Solicitor, John Alice, about this application earlier in the day. Mr. Alice agreed to hold a special meeting to get the application approved. Ms. O'Donnell asked Mr. MacDonald if the alleyways can be vacated tonight so Mr. Alice can have the ordinances for Borough Council to approve at their next meeting. Mr. MacDonald said yes to proceed with vacating the alleyways.

**Resolution Number 2016-08: Borough of Pitman; Extending Time to File Borough Minor Subdivision Deeds on Third Avenue for Block 11, Lots 32 & 33:**

A motion was made by Mr. Lowden, second by Mrs. Kelley to approve the file extension for the minor subdivision deeds. On voice vote: Councilman Austin, Mrs. Hausmann, Mrs. Kelley, Mr. Lowden, Mr. Ryder, Mrs. Stech, Mr. Owen, Mr. Romick

Abstain: Chairman Aspras

**Report from Zoning Officer:**

Mr. Pierpont gave the board his monthly report.

- Year to date on permits, issued 35
  - 5 permits for Solar.
  - 1 permit for a new home.
  
- 5 clothing bin permits issued
  - Still tracking down the owner of the sixth clothing bin owner
- 2 outdoor sitting permits with BYOB
- 2 outdoor sitting permits pending
- Went to court twice this year

Mrs. Kelley questioned, Mr. Pierpont about the status of the garage on S. Broadway. The owner of the property did come into the zoning office and said that he is waiting for the weather to get warmer before correcting the garage.

**New Use Waiver Committee:**

Mrs. Hausmann gave the board her report.

- Committee approve application for a Tex Mex Restaurant
  - Located at the old Cards & Gifts- 32 S. Broadway
- Three sit in tables to eat, but mostly take out

**Economic Development Committee:**

Mr. Owen gave the board his report.

- Thank you of the behalf of EDC to anyone who attended the concert on Saturday night
- Next meeting, will be held tomorrow evening at 6pm.
  - County will be giving out information on attaining small business loans.

**Site Plan Committee:**

None.

**Subdivision Committee:**

None.

**Master Plan Committee:**

Mr. Ryder gave the board his report.

- Asking board members to look at the existing goals and suggest new goals for the Master Plan and to email them to him by the end of the month.

**Environmental Commission:**

None.

**Council Report:**

Councilman Austin gave the board his report.

- Next Council meeting is April 25<sup>th</sup>.
- Council passed new construction fees and fire official fees.

**Other Business:**

Mr. Lowden had a question since the Borough Clerk was still in the public. A couple of months ago he requested again to get access about the Wi-Fi password for the Borough's wireless. Councilman Austin replied that he gave the board an answer a few months ago on record. Councilman Austin explained again to Mr. Lowden that due to security reasons the password is not to be given out. Mr. Lowden proceeds to state that he should be given the guest password. Borough Clerk, Judy O'Donnell, replied by saying that she will be willing to give the password to Chairman Aspras to put into whoever wants Wi-Fi access during meetings, this way the password is not be given out to a massive amount of people. Mr. Lowden agreed to what Ms. O'Donnell mentioned and Chairman Aspras stated he will be willing to do that for anyone on this board. Mr. Lowden stated that he needs it to look at Google Earth on certain properties. Mr. Owen agrees about given out the Borough's passwords, but agrees with Mr. Lowden that

the Borough should give them access to the guest network. Mr. Owen said to Councilman Austin that the Borough should again talk to their IT people and get this resolved.

Chairman Aspras mentioned to the Special Projects Committee that they should be looking out for an email when a meeting date is determined for the Borough's application.

**Adjournment:**

A motion was made by Mr. Romick, second by Mrs. Kelley. On voice vote: Councilman Austin, Mrs. Hausmann, Mrs. Kelley, Mr. Lowden, Mr. Ryder, Mr. Slenkamp, Chairwoman Stech, Mr. Romick

Respectfully Submitted,

Jessica Vernacchio