

**New Mexico Transit Association
Board Meeting
September 6, 2018
Hosting Agency: Z Trans/Zia Therapy
313 Cree Meadows Drive
Ruidoso, NM 88345**

Board Members: Philo Shelton (President), Joe Hardin (Vice-President), Elizabeth Carter (Treasurer), Mike Bartholomew (Secretary), David Harris (ex-officio), Mary Collins, Stan Cooper, David Falance, Gary Guinn, Anthony Mortillaro, Keith Wilson

Present: _____

By Phone: _____

Absent: _____

Meeting Agenda

Standing Items:

1. Call to Order
2. Roll Call
3. Approve Meeting minutes for July 19, 2018

Presentations:

1. J.D. Bullington
2. Griffin & Associates Update

Subcommittee Updates:

- Conference, Road-eo and Training (Liz Carter, Mary Collins and Joe Hardin)
- Legislative and Communications (Stan Cooper, Tony Mortillaro, Philo Shelton, Keith Wilson)
- Membership and Sponsors (Gary Guinn, David Falance, Mike Bartholomew)

Action Items:

1. Approval to Amend the Contract with Buffalo Thunder to add a Sunday Evening Road-eo Awards Banquet
2. Approval for Philo Shelton to attend mandatory in person Out of State Travel to SWTA Board Meeting in Dallas, TX on September 14, 2018
3. Approval of 2018 Fall Manager's Leadership Conference Registration Packet
4. Approval of 2018 Fall Manager's Leadership Conference Agenda
5. Approval to change the contact information for NMTA Board of Directors on website for security purposes
6. 5310 Representation to fill David Falance's seat

Discussion Items:

1. FY 2018 Audit Update
2. APTA grant update
3. Treasurer's Report

Board Member Announcements:

Next Meeting Date/Time/Location: *Tuesday, November 6, 2018*

2018 NM Transit Fall Managers Leadership Conference
680 E University Ave
Las Cruces, NM 88001

**New Mexico Transit Association
Board Meeting Minutes
July 19, 2018
Rio Metro Regional Transit District
809 Copper Avenue NW
Albuquerque NM 87102**

Standing Items:

1. Call to Order

Meeting called to order at 12:00 p.m. by Philo Shelton.

2. Roll Call:

Melissa Drake conducted a roll call. Those present, present by phone, absent are listed below:

- Present: Board Members Philo Shelton (president), Liz Carter (treasurer), Stan Cooper, Anthony Mortillaro, and Keith Wilson. Others Melissa Drake (NMTA).
- Board members present by telephone: Michael Bartholomew (secretary), Joe Hardin (vice-president), Gary Guinn, and Mary Collins. Dave Harris NMDOT (joined at 12:44); JD Bullington
- Absent: David Falance

3. Approval of Minutes

Minutes of June 19, 2018: Stan Cooper moved to approve; Joe Hardin seconded the motion; motion passed unanimously.

Presentations:

1. Griffin and Associates update:

Philo Shelton quickly went over the activity report for Griffin and Associates (G&A) that was also provided as a handout to the board:

- Social Media – set up a full social media strategy, guidelines, and toolkit for NMTA; wrote and implemented several content calendars; renovated webpage and monitored public transit trends for Twitter. Will be implementing more content calendars in support of legislative efforts.
- Set up an email distribution list for all members through MailChimp; tested it by sending an Independence Day greeting; will be sending 1-2 emails per month on pertinent transit topics
- Website – built out a Legislative Resources page; wrote a page that includes legislative goals, news, social media toolkit for members.
- P.R. -provided coverage and pitched media for NMTA Road-eo and for Dump the Pump event.
- Interviewed and written op-eds for 9 people

2. J. D. Bullington-

- A state legislative committee will meet tomorrow and JD will follow up on that. He has been in talks with several legislators
- Gubernatorial candidate Michelle Lujan Grisham is supportive of transit funding efforts
- Strategy is to support legislation for a gas tax that will fund transportation projects including transit. Will work with legislators to get more support for increase in gas tax.
- NMTA would run the Yield to buses bill again with support of Rep. Bobby Gonzalez.
- Mr. Bullington supported Tony Mortillaro's recommendation to have a fall back to the gas tax effort, such as an increase in the weight/distance tax.
- Tony Mortillaro and the NMTA's legislative subcommittee will work on getting white papers of NMTA position to gubernatorial candidates, with coordination with JD Bullington and Griffin and associates.
- Mr. Bullington is attending the national governor's meeting in September and will also attend the NMTA meeting scheduled for September 6 in Ruidoso.
- Mr. Bullington will bring any interim legislative meetings to Tony Mortillaro's attention.

Action Items:

1. Approval of venue for fall 2018 NMTA Manager's Conference:

Liz Carter said her subcommittee looked at venues, training possibilities, and duration. She provided a handout that was included in the board members' packet that included several venues she had looked at (Las Cruces Convention Center, Inn of the Mountain Gods, Santa Ana Star Hotel, Drury Inn of Santa Fe, and the Ruidoso Convention Center. Also after some discussion, it was recommended to look at have Southwest Transit Associate provide a 2-day supervisor certification course. The board discussed the merits and issues with each venue; the Las Cruces Convention Center with a quote of \$8,500 for the two days was favored by many board members.

After some discussion, Tony Mortillaro moved to hold the fall 2018 Manager's Conference at the Las Cruces Convention Center for two days. Joe Hardin seconded, and the motion passed unanimously.

2. Approval of venue for the 2019 NMTA Road-eo, Conference, and Expo:

Liz Carter also discussed the possible venues she had researched for the NMTA 2019 Road-eo, Conference and Expo. After some discussion, it was deemed that Buffalo Thunder Resort provided the best overall package, including a bus rodeo venue of \$35,000 plus A/V costs of \$5,000.

Tony Mortillaro moved to approve securing Buffalo Thunder for the location of the 2019 Road-eo, Conference, and Expo to be held March 31 – April 3, 2019; Philo Shelton seconded, motion passed unanimously.

3. Approval of Proposed FY 2019 Quarterly Training Calendar

A list of recommended training sessions, provided by members, was included in the board member's packet. The three topics that the board felt strongest about were:

- Train the Trainer: New Driver hire conducted by either SWTA or Mike Noel. The goal was to have this training set up in October.
- Fundamentals of Bus Collision investigation. This is a two-day course taught by Walt Diangson (through SWTA). Try to have this as a January Training.
- Transportation and ADA Workshop – to be done in the spring. Will look into Project Easterseals

Keith Wilson moved to approve the proposed schedule; Stan Cooper seconded; motion passed unanimously.

Discussion Items:

1. Review of NMDOT contract:

Tony Mortillaro asked Dave Harris (NMDOT) whether the Management Conference should be a deliverable item in the contract. Dave said "yes" and to work with Deborah Back on an amendment.

Tony Mortillaro moved to authorize Philo Shelton as NMTA president to sign the amendment to the NMDOT contract adding the manager's conference as a deliverable; Keith Wilson seconded and the motion passed unanimously.

2. Treasurer's Report:

Liz Carter presented the budget-to-date report through the end of June 2018, which is also a fiscal year end report. It was noted that once NMTA received a \$14,505 payment from NMDOT that the NMTA will have ended the fiscal year about \$5,000 in the red.

Formula errors on the Budget to Date report were found by Stan Cooper and Anthony Mortillaro. Liz Carter and Melissa Drake will review this report and correct the formula errors for future reports.

Subcommittee Update:

1. Conference, Road-eo and Training (Liz Carter chair) – Liz raised the question of having a separate roadeo awards conference the evening of the Roadeo and not have it at the Tuesday luncheon. Philo indicated this should be reviewed at the meeting next month. Also a suggestion of having Roundtable discussions at the conference regarding bus stop construction.
2. Legislative and Communications (Tony Mortillaro chair) – Tony noted the Legislative Advocacy application that was submitted to APTA.
3. Membership and sponsors (Gary Guinn Chair) – no activity. Noted that this committee needs to bolster sponsorship at the conference and at potential trainings. Recognition of roadeo winners needs to be discussed at September meeting.

Update Items:**Board Member Announcements:**

Keith Wilson noted that Santa Fe has contracted with Remix. Also Santa Fe is hosting governors association next week and the Indian Market in two weeks.

Liz Carter noted that Rio Metro will be starting to work with Remix tomorrow.

Mike Bartholomew noted that the Las Cruces City Council approved budget to extend weekday hours of service from 7:00 p.m. to 10:30 p.m. This will start about January 2019.

Joe Hardin will confirm next week where he is hosting the September Board Meeting

The meeting was adjourned at 1:25 p.m. Tony Mortillaro moved to adjourn, Stan Cooper second; passed unanimously.

The next meeting will be on September 6, 2018 at noon at, tentatively, Alamogordo. Lunch will be at 11:30.

Respectfully submitted,

Mike Bartholomew.

Day 1	Sun	3/31/2019
Breakfast	Contl	\$ 18.00
Breakfast	Plated	\$ 22.00
Breakfast	Buffet	\$ 25.00
Lunch	Boxed	\$ 25.00
Lunch	Plated	\$ 30.00
Lunch	Buffet	\$ 35.00
Dinner	Plated	\$ 45.00
Dinner	Buffet	\$ 65.00
Reception		\$ 25.00
Bar		\$ 18.00
Break AM		\$ 12.00
Break PM		\$ 14.00
Coffee	Per Gallon	\$ 55.00
Coffee All Day	Per Person	\$ 18.00
Coffee, Tea, Lemonade, Soda, Water	Per Person	\$ 30.00

80	\$	1,440.00
	\$	-
	\$	-
80	\$	2,000.00
	\$	-
	\$	-
80	\$	5,200.00
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-

\$ 32,980.00 Total of F&B only
 22% Service Charge %
 \$ 7,255.60 Total Service Charge
 8.3% Tax %
 \$ 602.21 Total Tax
\$ 40,235.60 TOTAL

Day 2	Mon	4/1/2019
Breakfast	Contl	\$ 18.00
Breakfast	Plated	\$ 22.00
Breakfast	Buffet	\$ 25.00
Lunch	Boxed	\$ 25.00
Lunch	Plated	\$ 30.00
Lunch	Buffet	\$ 35.00
Dinner	Plated	\$ 45.00
Dinner	Buffet	\$ 65.00
Reception		\$ 25.00
Bar		\$ 18.00
Break AM		\$ 12.00
Break PM		\$ 14.00
Coffee	Per Gallon	\$ 55.00
Coffee All Day	Per Person	\$ 18.00
Coffee, Tea, Lemonade, Soda, Water	Per Person	\$ 30.00

	\$	-
	\$	-
130	\$	3,250.00
	\$	-
145	\$	4,350.00
	\$	-
	\$	-
	\$	-
130	\$	3,250.00
	\$	-
130	\$	1,560.00
130	\$	1,820.00
	\$	-
	\$	-
	\$	-

Day 3

Tue

4/2/2019

Breakfast	Contl	\$ 18.00	\$	-
Breakfast	Plated	\$ 22.00	\$	-
Breakfast	Buffet	\$ 25.00	130 \$	3,250.00
Lunch	Boxed	\$ 25.00	\$	-
Lunch	Plated	\$ 30.00	130 \$	3,900.00
Lunch	Buffet	\$ 35.00	\$	-
Dinner	Plated	\$ 45.00	\$	-
Dinner	Buffet	\$ 65.00	\$	-
Reception		\$ 25.00	\$	-
Bar		\$ 18.00	\$	-
Break AM		\$ 12.00	130 \$	1,560.00
Break PM		\$ 14.00	100 \$	1,400.00
Coffee	Per Gallon	\$ 55.00	\$	-
Coffee All Day	Per Person	\$ 18.00	\$	-
Coffee, Tea, Lemonade, Soda, Water	Per Person	\$ 30.00	\$	-

DEPARTMENT OF TRANSPORTATION
TRANSIT AND RAIL DIVISION
OUT-OF-STATE TRAVEL PRE-APPROVAL REQUEST

All Out-of State Travel Requests must be approved by the Department at least forty five (45) working days prior to any travel.

Subgrantee: NMTA

Program and Fiscal Year: FY 2019

Date: _____ Date(s) of Travel: 9/13/18 To 9/14/18

Destination: Dallas, TX

Purpose: Annual SWTA Board Meeting

Justification: This meeting is done annually and attending in person is mandatory.

Estimated Cost:

Lodging:	\$ 152.28	-
Air Fare:	\$ 0.00	- I will be using credit on trip not used.
Meals/Per Diem:	\$ 75.00	- This is an estimate, reimbursement will be on actual costs
Car Rental:	\$	-
Miscellaneous:	\$ 30.00	- Shuttles
Registration Fee:	\$	-
Other	\$ 5.00	- parking fee at airport
Total	\$ 262.28	-

Single night hotel expense over \$215.00 NMDOT

Approval: _____
Date: _____

Subgrantee Signature:  8-30-18
Date: _____

Transit and Rail Approval: _____
Date: _____



2018 New Mexico Transit Managers Leadership Conference in Las Cruces, NM

Monday, November 5th and Tuesday, November 6th, 2018

Las Cruces Convention Center
680 E. University Avenue
Las Cruces, NM 88001

CONFERENCE HOTEL

Ramada Hotel and Conference Center
201 E. University Avenue
Las Cruces, NM 88001

NMTA Room Rate:

\$79.00 (Sunday, November 4th, 2018 – Wednesday, November 7th, 2018) Double or Single

Hotel Reservation Instructions:

Will be entered once received from the Ramada Hotel

Group Name: NM-TA Managers Conference

Reservations can also be made by calling **Reservations must be made by (Exact date to be announced once confirmed)** to receive the NMTA special rate.

Conference Registration Form

Name of Organization _____

Name of Attendee _____

Address _____

Phone _____ E-mail _____

Please check the following boxes:

Conference Registration

- Member Rate \$150.00 (Before October 15, 2018)
- Member Rate \$200.00 (After October 15, 2018)
- Non-Member Rate \$200.00 (Before October 15, 2018)
- Non-Member Rate \$250.00 (After October 15, 2018)

Meal Options:

- Monday Buffet Style Breakfast:
 - I plan on attending and I have no food allergies
 - I plan on attending and I'm allergic to _____
 - I plan on attending and I'm a vegetarian

- Monday Buffet Style Luncheon
 - I plan on attending and I have no food allergies
 - I plan on attending and I'm allergic to _____
 - I plan on attending and I'm a vegetarian

- Tuesday Buffet Style Breakfast:
 - I plan on attending and I have no food allergies
 - I plan on attending and I'm allergic to _____
 - I plan on attending and I'm a vegetarian

- Tuesday Buffet Style Luncheon
 - I plan on attending and I have no food allergies
 - I plan on attending and I'm allergic to _____
 - I plan on attending and I'm a vegetarian

Please make checks payable to: NMTA

- I have enclosed a check in the amount of _____
- I have enclosed a copy of a PO _____
- My Organization will be mailing in the payment directly _____

Person submitting this form:

Name _____

Title _____

Phone & E-mail Address _____

Signature/Date _____

***Forms can be scanned and emailed to: mdrake@nm-ta.com
Or mailed to: NMTA - P.O. Box 15272 - Rio Rancho, NM 87174**

Conference Presenter:
Walt Diangson
South West Transit Association

SWTA Transit Supervisor Certification Course

Course Overview

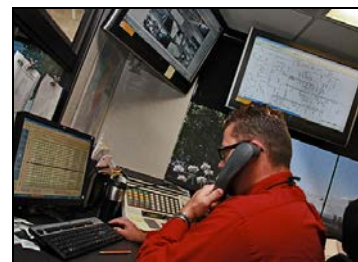
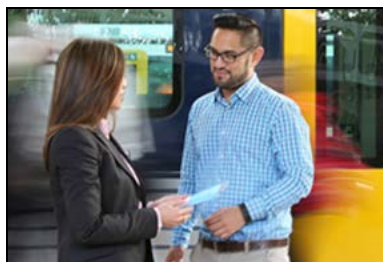
I've Been Promoted, Now What?

So, you have recently been promoted to the position of supervisor at your transit system. Your promotion was based largely on your technical skills as a vehicle operator, dispatcher, scheduler, planner, marketing assistant, safety specialist or mechanic. Were you given training in the art of managing and leading people? You probably discovered soon after being named as a supervisor that it was more about relationships and less about technical skills. Today's transit supervisors and managers are in a paradigm shift where interpersonal and relationship building skills are more necessary than knowing the technical aspects of transit.

This two-day session will address the need for leadership and its inherent dependence on relationship skills to get the jobs done through technical skills - even operating a transit vehicle safely and with a focus on the customer.

Audience: New Supervisors, transit managers and those who want to brush up on their supervisory and leadership skills in the areas of vehicle operations, customer service, training, scheduling and dispatch, marketing, safety, security and fleet maintenance.

Program Flexibility: The course outline provided below is response to specific needs of the audience and sponsoring organizations, such as state laws, current management needs for professional development, current management and operational challenges, size of transit organizations and influencing trends.





SWTA Transit Supervisor Certification Course

Course Overview

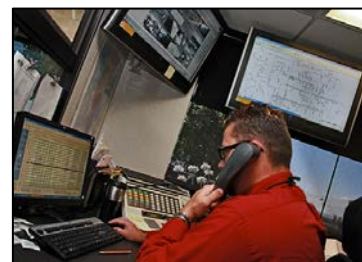
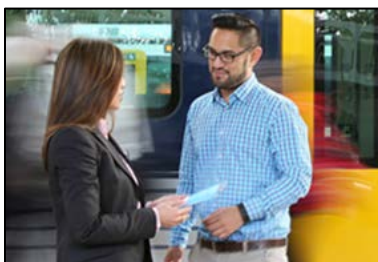
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Proposed Course Outline

SWTA's Effective Transit Supervisor Program Certificate

DAY 1:

8:00 -10:00 AM

- Welcome
 - Introduction
 - Course and Certificate Program Overview
 - SWTA Supervisory Certificates
 - Participant Introductions and Topic Interests & Challenges
 - The Supervisory and Management Processes and Purposes
 - Supervision is Management
 - Setting Personal and Professional Goals – Your Direction
 - Transition Experience - Front-Line to Supervision and Management
 - OJT Reality for Newly-Appointed Supervisors
 - Broad Challenges Faced by Most Supervisors
- 10:00-10:15 AM - Morning Break
- 10:15-12:00
 - General Definition of Supervision
 - The Difference Between Supervisor and Upper Manager
 - The Main Purpose of Supervision
 - The Five Broad Functions of a Supervisor
 - The Roles and Responsibilities of a Supervisor
 - What an Organization Expects from Its Supervisors
 - Supervisory Skills Checklist
- 12:00-1:00 PM - Lunch Break
- 1:00-3:00 PM
 - The Transit Organization and Its Functional Structure
 - The Context of a Supervisor's Role in Small Urban, Rural and Tribal Transit (SURTT)
 - The Important Role of SURTT Missions, Visions and Core Values in Supervision
 - Supervisors and Their "Many Hats" in SURTT Public Transportation
 - Overcoming 10 Challenges of First-Time Transit Supervisors and Managers
 - Other Supervisory Challenges in Public Transportation

- Changing Supervisor Roles & Responsibilities in Today's Public Transportation
- 3:00-3:15 PM - Afternoon Break
- 3:15-5:00 PM
 - Overview of the Increasing Duties, Responsibilities and Functions of a Transit Supervisor
 - Influence of Socio-Economic Conditions on the Professional Responsibilities of Supervisors
 - Influence of Changing in the Role and Responsibilities of a Public Transportation Organization
 - Influence of the Changing Workforce in Public Transportation
 - Influence of the Growing Complexity, Safety Issues and Technology in Public Transportation
 - Influence of Laws, Regulations, Mandates or Directives, including ADA, Drug and Alcohol Testing, Safety Management, Family Leave Act and Human Trafficking Compliance
 - Expected Roles of Transit Supervisors and Managers in Effectuating Appropriate Responses
 - The Major Challenges Facing Each Participant and Their Organizations

DAY 2:

- 8:00 -10:00 AM
 - Day 1 Review
 - Overview of Current Mandates and the Transit Supervisor
 - The Public Transportation Agency Safety Plan and Safety Management Systems (SMS)
 - The Public Transportation Transit Asset Management Plan (TAMP)
 - The Public Transportation Safety Certification Training Program (PTSCTP)
- 10:00-10:15 AM - Morning Break
- 10:15-12:00
 - The Learning Transit Organization and Its Culture
 - What it means to be a professional in public transportation
 - Stepping into Leadership - Going Beyond the Job Description of a Transit Supervisor
 - The Required Balance between Managing Processes and Leadership of People
 - Having a Vision of Your Role and Your Organization's Mission, Vision and Core Values
 - Recall the Main Purpose of Supervision
 - Characteristics of Leadership in Transit
 - Attributes of a Leader
- 12:00-1:00 PM – Lunch Break
- 1:00-3:00 PM

- Applying the Supervisory Skills Checklist to the Attributes of Effective Leadership
 - Communicating Effectively
 - Demonstrating Technical Expertise
 - Taking Responsibility and Completing Work Without Close Management
 - Exercising Leadership Ability
 - Planning and Organizing for Tasks and Projects
 - Adapting to and Implementing Changes
 - Promoting Key Personal and Organization Values
 - Incorporating Team and People Building Skills
 - Using Sound Judgment and Demonstrating Ethics
 - Producing Desired Results
 - Striving for Service Quality
 - Managing Safety and Risk
 - Promoting System Safety

- 3:00-3:15 PM – Afternoon Break

- 3:15-5:00 PM
 - Review
 - Participant Learning and Competency Confirmation
 - Preview of Advance Training and Development
 - Additional Resources
 - Certificates of Learning
 - Summary and Conclusion

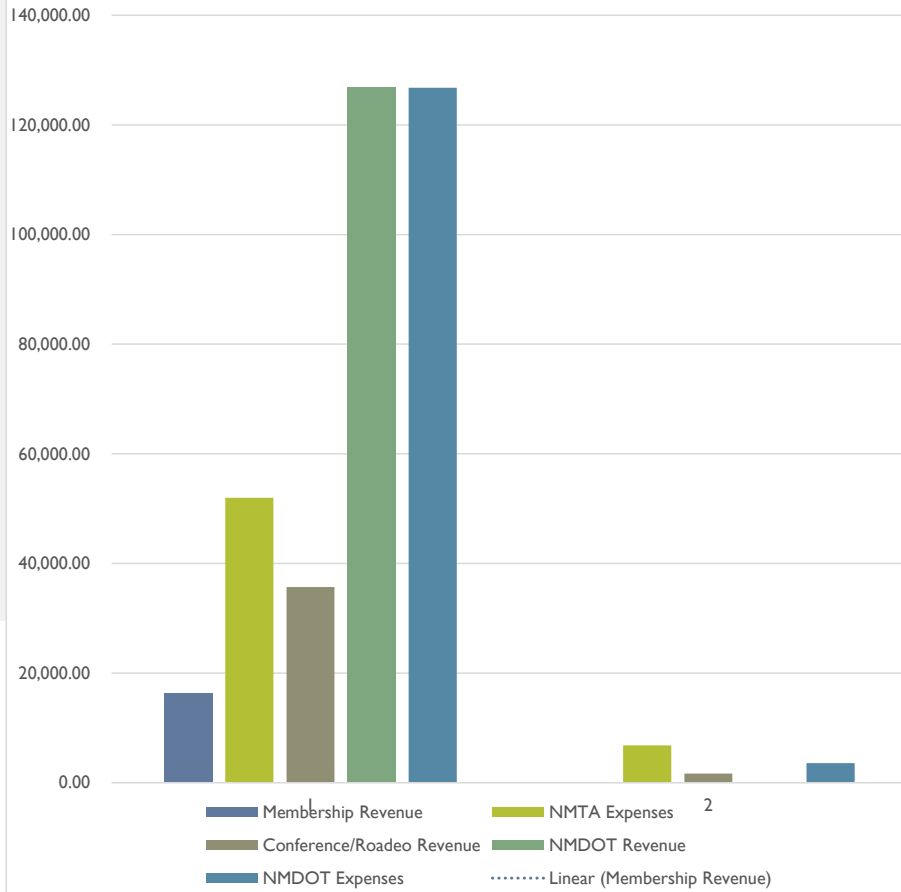
For More Information and Arrangements, Please Contact:

Kristen Joyner
Executive Director
South West Transit Association (SWTA)
Email: kjoyner@swta.org
Telephone: 615.390.6863
Web: www.swta.org



BUDGET TOTALS	ESTIMATED	YTD ACTUAL	DIFFERENCE
Membership Revenue	16,300.00		(16,300.00)
Conference/Rodeo Revenue	35,700.00	1,700.00	(34,000.00)
NMDOT Revenue	126,780.00		(126,780.00)
NMDOT Expenses	126,780.00	3,567.82	123,212.18
NMTA Expenses	52,000.00	6,813.04	45,186.96
Balance (Income minus Expenses)	0.00	(8,680.86)	(8,680.86)

BUDGET OVERVIEW



Bank Reconciled Balances:

B of A Checking	\$36,214.71
B of A Savings	\$48,059.38
Combined total:	\$84,274.09

INCOME	ESTIMATED	YTD ACTUAL	DIFFERENCE
Membership Revenue	16,300.00	0.00	(16,300.00)
Conference/Rodeo Revenue	35,700.00	1,700.00	(34,000.00)
NMDOT Revenue	126,780.00	0.00	(126,780.00)
Total	178,780.00	1,700.00	(177,080.00)

NMDOT OPERATING EXPENSE	Annual Budget	YTD ACTUAL	DIFFERENCE
Administrator	29,120.00	1,959.18	27,160.82
Administrative Prof. Development	0.00		0.00
Employment Taxes	8,000.00	718.82	7,281.18
Internet Subscription Service	0.00		0.00
Postage	200.00		200.00
Cell Phone	1,000.00	71.18	928.82
Audit	3,000.00		3,000.00
Advertisement	0.00		0.00
Contract Services	1,500.00	107.88	1,392.12
Dues and Subscriptions	1,500.00	630.76	869.24
Equipment	500.00		500.00
Insurance	900.00		900.00
Occupancy Costs	960.00	80.00	880.00
Printing/Copying	1,000.00		1,000.00
Office Supplies	720.00		720.00
Office Furniture	0.00		0.00
Travel	4,300.00		4,300.00
Trainings	36,000.00		36,000.00
Rodeo and Conference	38,080.00		38,080.00
Total Operating	126,780.00	3,567.82	123,212.18

NMTA OPERATING EXPENSES	Annual Budget	YTD ACTUAL	DIFFERENCE
Administrator - 2	7,280.00	489.80	6,790.20
Employment Taxes - 2	2,000.00	179.71	1,820.29
Postage - 2	50.00		50.00
Cell Phone - 2	250.00	17.80	232.20
Audit - 2	3,000.00		3,000.00
Contract Services - 2	1,500.00	107.88	1,392.12
Insurance - 2	900.00		900.00
Office Supplies - 2	180.00		180.00
Travel - 2	1,075.00		1,075.00
NMTA Meetings/Retreat	1,800.00	133.10	1,666.90
Rodeo & Conferences	1,920.00		1,920.00
National Rodeo Winners Sponso	7,045.00	2,623.64	4,421.36
Legislative Services	15,000.00		15,000.00
Legislative Advocacy Plan	10,000.00	3,261.11	6,738.89
Total Operating	52,000.00	6,813.04	45,186.96

NMTA Monthly Activity Report

July 2018

Line Item	Balance	Credits	Debits	Comments
Income:				
NMTA Deposits:				
NMDOT Reimbursements				
Member Dues Deposits				
				Payments received from Davey Coach, Gallup Express, Carlsbad Municipal Transit and a credit from Hilton Santa Fe (Currently the only outstanding FY18 invoice is: Avail \$250)
Conference/Road-eo deposits:		1,700.00		
Misc. Deposits				
Total Deposits:		<u>1,700.00</u>		
Expenses:				
NMDOT Reimbursable Expenses:				
Aministrator - 1			1,959.18	
Employment Taxes - 1			718.82	
Cell Phone - 1			71.18	
Contract Services - 1			107.88	
Dues and Subscriptions - 1			630.76	
Occupancy			80.00	
Total NMDOT Reimbursable Expenses:			<u>3,567.82</u>	
NMTA Expenses:				
Administrator - 2			489.80	
Employment Taxes - 2			179.71	
Cell Phone - 2			17.80	
Contract Services - 2			107.88	
NMTA Meetings			133.10	
National Roadeo Winners Sponsorship			2,623.64	Reimbursement for City of Las Cruces - Large Bus Roadeo
Legislative Advocacy Plan			<u>3,261.11</u>	
Total NMTA Expenses:			<u>6,813.04</u>	