**IRWA Chapter 5 Business Meeting**

**Friday, November 30, 2018**

**Hereford House, Shawnee, Kansas**

1. **Call meeting to order –** Claudia Vines, President, at 1:10pm
2. **Attendance taken by Daniel Kann, Secretary (list based on RSVP list) X were present**

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| X Fred Abernathy  X Matt Armfield   * Scott Arnold * Craig Bennett   X Paul Blees  X Cindy Broxterman  X Ken Clagett  X Kent Fredlund  X Natalie Meighan | X Wilma Goodwillie  X Steve Grandon   * Jim Gray   X Janell Hutter  X Daniel Kann   * Dennis Keegan | X Marilyn Labuck  X Martha Long   * Marlene Nulph   X Kevin O’Crowley  X Donna Pool  X Curt Powelson  X Erin Quintanilla   * Bruce Reed | * Richard Snedegar   X Mark Stiles  X Claudia Vines  X Bill Wright  X Missy Wurtz   * Jeff Hammond -Speaker |

1. **Approve minutes from September meeting:** Motion made to approve by Mark Armfield and seconded by Kevin Crowley. Motion passed by 20 to 0 vote.
2. **Officer Reports**

* PRESIDENT – Claudia Vines
  + IRWA Governance Discussion – Discussed ways to better help run the organization. Considered including foreign countries voting rights since an international organization.
  + Fall Forum Update – Good turnout and activities were well received.
  + Chapter 5’s -- 65th Anniversary – Discussed adding an article to the newsletter.
  + Historical Records/Files (Missing files from 2000 to 2016) - There are several missing records from past years. If anyone has old files please provide them to the chapter for record keeping.
  + Region 3 Spring Forum – **April 28 -- 30, 2019**, Hilton Hotel in Des Moines, Iowa

Hosted by Iowa Chapter 41 - Leadership positions should attend, let Claudia know if you are interested in going.

* VICE PRESIDENT – Martha Long – Announced that the nominations committee chose Bill Wright as Chapter 5 Professional of the Year. Claudia will prepare a letter of recommendation and send his application to Region 3 for Regional Professional of the Year.
* TREASURER – Bill Wright – Current account balance is $7,268.01. The Chapter was responsible for a significant cost due to the Fall Forum.
* SECRETARY – Daniel Kann – Winter 2018 newsletter was published

1. **Committee Reports**

* Membership – Marlene Nulph – Nothing to report
* Pipeline – Steve Grandon - Nothing to report
* Utility – Open - Nothing to report
* Professional development – Paul Blees – Congratulations to both Natalie Meighan and Fred Abernathy who both received plaques for earning their SR/WA designations!
* Education – Richard Snedegar – There are several classes scheduled, please let Rich know if you are interested.

1. **NEW business**

* Scholarship Opportunities – We need people to apply, it has been two years since the last application.
  + Alan Wurtz Scholarship – Region 3 – Application due May 1 (for Young Professionals under 35 years of age)
  + Richard Wurtz Scholarship – Chapter 5 – Application due May 4 (open to all members)
* Natalie Meighan discussed Young Professionals committee needs input from every chapter and a representative from Chapter 5.
* Bill Wright discussed having other activities besides chapter meetings. Bill, Missy, and Natalie volunteered to form a committee to schedule social and educational events.
* Attending a chapter meeting counts for continuing education. No certificates are presented with members self-reporting. Additionally, social activities count for continuing education as long as IRWA is discussed. Claudia reported that we can self-report for hours on continuing education.

1. **Next scheduled meetings (check website for most current info!)**
   * February 8, 2019 – Macelis, Lawrence, Kansas – Discussed new leader for 2019 and potential speaker on current technology.
   * April 5, 2019 – Wichita, Kansas was considered as a potential venue for the April meeting.
   * April 28-30, 2019 – Des Moines, Iowa, Region 3 Spring Forum – The Spring Forum is a great way to network and meet other members. There is an annual conference in June 2019 in Portland, Oregon.
2. **Adjournment of Chapter meeting** – Motion made by Bill Wright and seconded by Paul Blees. The motion passes 20 to 0. The meeting ended at 1:42 pm.