

Minutes of the BELBROUGHTON and FAIRFIELD ANNUAL PARISH MEETING held on 22nd May 2017 in The Fairfield Village Hall

Present : Parish Councillors : James Bradley (Chairman), Sharon Boss, Janice Boswell, Allan Hood, Gez Ingram, Trevor Jones, Alan Mabbett, Dr R Morgan, Paul Margetts, Simon Nock, Gemma Parsons, Sue Pawley, Scott MacDonald and Chris Scurrall.

Parish clerk & R.F.O.: John Farrell.

Other attendees – Worcestershire County Cllrs. Karen May and Shirley Webb.

Bromsgrove District Cllr. Margaret Sherry.

Severn Trent – Carol Bloor, John Thomas, Anna Alfiontze, Sharron Doyle

Velo Birmingham – Matt Hodgson.

Paul and Lynn Hardcastle (Parish footpaths wardens), and 20 members of the public.

The Parish Council Chairman, James Bradley, welcomed all to the meeting advising that the Council presentations would be brief to allow time for questions and for the other presentations. He requested the new County Councillors Karen May and Shirley Webb, and the District Cllr Margaret Sherry introduce themselves to the meeting which they duly did.

He thanked former Parish Council Chairman Dave Roberts, who left the role during the year for his sterling work for the council. Also, he thanked the former County Councillors Sheila Blagg and Rachel Jenkins for their work.

1. Apologies

Apologies were received from Mr Ed Dursley, Transport Planning Unit - Worcs. County Council.

2. Minutes of the 2016 Annual Parish Meeting held on Monday 24th April 2016

The Minutes of the previous Annual Parish Meeting were approved as a fair record and adopted.

3. Reports

Parish Council Reports for 2016/17.

Chairman's Report

The Parish Council Chairman, James Bradley, advised he would be brief to allow time for questions and for the other presentations.

2016 Events

The Veolia application was turned down and as the appeal timescale had now passed then the development would not be taking place.

Parish Room Belbroughton - A new tenant is now installed running a delicatessen is now insitu.

The Green. Belbroughton – A legal agreement with the developer remains to be signed, but this appears to be closer to resolution.

Little Bell Hall Pool – reminding that a sink hole appeared on the dam in June resulting the need to drain the pool. Since then a new trash screen has been installed and he thanked councillors Paul Margetts and Allan Hood for their time and work involved in the processes.

Finance – A small deficit resulted, the Precept is increased this year for anticipated increased expenditures.

1.

He thanked the volunteer footpath wardens Paul and Lynne Hardcastle for the hard work put in during the year and for the close relationship they have established with the County Council which has led to successful joint projects.

2017

Precept £65,000 increase of £5,000 - to allow for work on the possible Neighbourhood Plan and, increased expenditure on green spaces.

Fairfield Recreation Carpark extension – work continues on this with a possible cost of £20,000.

Little Bell Hall Pool – decisions need to be made on future, whether to restore and methods of doing so. The Council will take professional advice and consult residents.

Traffic issues - consultations are ongoing with WCC on solutions across the parish.

Lighting issues – A need to maintain the quality of lighting.

The Green, Belbroughton – The agreement should be completed resulting in an income from the Developer. The Council will then consult on what improvements should be made to the area.

Council policy has been not to spend on items that were the responsibility of higher local authorities but pressures are coming onto parish councils and so this policy will be reviewed.

Q. A resident questioned the funding sources of the Fairfield Rec Ground carpark and traffic calming measures would be from Precept or reserves?

A. The funding sources have not been confirmed – given the likely scale of the total commitments the council will be looking at various sources and options to bring in funds to assist.

Q. A follow up asking if reserves would be used should outside sources were not available?

A. No decision has been made.

Q. How many times has the Traffic Group met in previous 12 months?

A. Cllr. Mabbett advised the TG had met once but he had also been working on many projects himself on behalf of the group.

(the resident acknowledged the response and thanked Cllr. Mabbett for his work on behalf of residents).

Q. What were the 'other' options for the Little Bell Hall Pool site?

A. A variety of options including a possible sale. Cllr. Morgan added that there would be advice taken from professionals.

Finance Report

Cllr. Mabbett (Chair of the Finance Committee)

He advised: Background – the council is made up of 14 volunteers 9 of whom are on the Finance Committee.

The precept setting process begins back in September where there are some known expenses and estimates on others. By January a balanced budget is produced and the Precept set and advised to the District Council.

2.

2016/17 The precept was reduced from prior year.

2016/17 'Ordinary' Income and Expenditure

<u>Income</u>	
Precept -	£60,000
Lengthsman Scheme -	£3,148
Tax Support Grant	£1,311
Meeting Room Rent	£1,331
Total -	<u>£65,790</u>
<u>Expenditure</u>	£66,920
<u>Deficit</u>	<u>£1,130</u>

Major Expenditure

• Clerk (<i>inc. N.I. & Pension £4.3k</i>)	£17,931
• Footway Lighting	£5,493
• Open Spaces	£4,907
• Maintenance Grants	£4,815
• Grass Cutting	£4,550
• Little Bell Hall Pool	£4,509
• Gen Admin	£4,216
• Lengthsman	£3,814
• Queens Hill Wall – Tfr. to reserves	£5,000 (final year)

Maintenance Grants Paid

• Belbroughton Parochial Church Council	£2,200
• Belbroughton Recreation Centre	£1,155
• Fairfield Village Hall	£730
• Belbroughton Church Hall	£730

Your 'Precept'	Annual Average Charge	
	2016	2017
Per Property (1,157)	£51.86	£56.18
(Per Elector (2,174)	£27.60	£28.90)

Other' Income from the P.C. Assets

• Agricultural Holdings rents	£7,295
• Parish Room Belbroughton rent	£1,188
• Fairfield Villa F. C. rent	£2,554
• Investment inc. from Cash deposits	£3,766
• Wayleaves	£514
Total	<u>£15,317</u>

Funded from the PC Assets Income

• <u>Capital Grants:</u>	
• Belbroughton First Steps Nursery	£1,000
• Fairfield Village Hall	£1,000
• Belbroughton Cricket Club	£1,000
• <u>Parish Projects:</u>	
• Fairfield Bus shelters upgrade	£600

3.

- Fairfield Gardening works £265
- **Minor Grants:**
- Fairfield Social Club £200
- Fairfield Community Association £250
- Fairfield Welcome Club £250
- Belbroughton History Society £150
- **Donations** C.A.B Bromsgrove £275
- Fairfield Defibrillator £300

Parish Council Cash Investments

Bank of Cyprus	£70,000	2.05%
Cambridge & Counties Bank	£25,600	1.80%
Cambridge & Counties Bank	£46,437	1.50%
Shawbrook Bank	£40,000	1.50%
Shawbrook Bank	£25,000	1.40%
Secure Trust Bank	£20,000	2.33%
Hampshire Trust Bank	£75,000	1.65%
<u>Total</u>	<u>£302,037</u>	

He thanked the clerk for his hard work on managing the council's finances.

Full details of the budget and accounts are available on the website.

The Cash – investment policy revised regularly - risk averse as Council deals with public money and all are F.S..C. S. protected. Investments are spread over 1 to 3 years terms.

Q. The previous years' investment income was lower than the latest year and the result was greater than the budget – why was this.

A. The investment products are over various periods not coinciding with the financial year end and many are between one and three year terms. The Council seeks the best rates available.

(the resident agreed the latest return was good)

Q. If say £15,000 was spent from the reserves on the Fairfield carpark extension then interest income would be lost, would the Council do this however to help the health and safety of the community.

A. The Financial Strategy is regularly reviewed and as projects come in for funding then all options are assessed. Precept / Reserves/ Grants / 'borrow' from the reserves and return monies via later Precept. Thus, yes it is possible that reserves could be used.

Q. Is the Council not carrying out best practise by holding such reserves as just one years 'Precept' amount should be held in reserve?

A. No, the reserves are capital funds 'earmarked' for the purposes laid down in the Financial Strategy and are not linked to the Precept.

Q. A follow up question asked then why was the Precept increased in prior years to place monies into reserves?

A. This was to repay funds taken previously from the reserves in emergency to cover (internal financing) the maintenance item the repairing of the Queens Road wall. Such approvals are documented in council minutes.

Planning Report Cllr.Chris Scurrell (Chair of the Planning Committee)

He thanked those in room who had written to Worcestershire County Council on the Veolia ES planning application. Green Belt location was the major reason for refusal of permission.

As regards new houses applications in Fairfield – The Parish Council stated that as they were in Green Belt areas it recommended refusal and District Council had confirmed this.

- 35 planning applications were considered during the year.

Recommendations made to the District Council :-

- 17 No Objection
- 11 No Objection but with conditions
- 7 Objected
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Veolia ES Ltd - Sandy Lane site – In Oct 2016 The Council objected strongly to the Incinerator Bottom Ash planning application and was pleased that Worcs. County Council refused the permission

Agricultural Holdings Report Cllr. Hood (Chair of the Committee) advised

The Council owns 85 acres of arable farmland in Wildmoor & Stoneybridge.

- Let under 13 tenancies at £85/acre & is used for various arable cropping types.
- This rent is set to increase by £5/acre this Sept. giving an annual income of £7,650 which is used to fund the Capital & Minor Grants and Projects.
- Council inspects the holdings during the year to ensure they are well maintained which has proved to be the case.
As well as providing a regular income the land is a significant area of 'Green Belt' in the Council's ownership and control.

Q. Will council review policy to allow livestock to graze the land.

A. Not the policy in view of costs of fencing and provision of water.

Q. Can you confirm that the rents are used entirely for Projects and Grants without other costs.

A. The Council Chairman advised that a proportion 25% of the cost of the clerk is taken from the whole of the investment income stream. This had been shown in all accounts.

Q. Has permission been granted for any shooting or metal detecting on the land.

A. Occasional rabbit shooting is permitted by farmers, no permission has been sought for metal detecting.

4. Presentations

a. Severn Trent. Birmingham Resilience Project

Carol Bloor and John Thomas presented for Severn Trent advising of:

1. Techniques of the project.
2. Contact points for any issues. E mail / phones. Available for website.
3. Reasons for the need for the pipeline – repairs required on The Elan Valley pipeline necessitates a fresh source of supply.

5.

Mr Thomas answered the following questions

Q Will wheel washing facilities be used by contractors to keep mud levels down.

A Not felt necessary but will have full time Roadsweeper based Stourport or Wildmoor. Agreement with planning is such and will comply with WCC conditions. Operatives are briefed to deal with any unexpected spillages.

Q How long are the pipes?

A Up to 17.5 metres. Transported by road.

Q Any traffic impacts?

A Probably 10 loads a day from Stourport and 5 per day from Wildmoor. Felt to be an adequate flow for normal daily traffic. Each load takes 3 pipes.

Q. Is work spread ?

A We can't start at one end and work along. Three teams will start on different sections.

Q. Are footpaths satisfactorily diverted?

A. We will comply with law and have input styles including dog styles.

Q. How long will the work take along a section close to Hartle Lane?

A. Initially there will be preparatory top soil stripping / then drainage work with actual pipe laying starting there not until 2018. Movement on pipe laying is probably at 60 /100 metres per day. Working hours permissible are 7.00am – 7.00pm.

Q. Footpaths – closures for how long?

A. Possibly for over a year but minimum 2/3 months.

Q. Is there a community fund that this available to draw on for compensating the disruption?

A. Yes, Carol Bloor will send the application form to the clerk.

Q. Traffic movements in Romsley - what number of large lorries will be visiting the treatment plant and what chemicals are being transported?

A. The unit uses activated charcoal on a tipper lorry with visits only once every two years.

Q. With footpath access being restricted this will mean that they become overgrown, what help will there be to return them to good order?

A. They will look into this and may be able to supply a brushcutter at the appropriate time.

Q. Do you not have a responsibility to put right the areas you have been involved on?

A. Yes, but as we are not working on the footpaths then we have no right to move onto them, however as stated before we will be able to consider assisting with bringing footpaths back into working order.

Q. Where was your previous work on this kind of project ?

A. Turkey. And over 1000km of pipelines e.g. Milford Haven to Gloucester.

Q. What is the pressure of water in the new pipes? A. max pressure of 32bar.

The Chairman thanked John Thomas for being very well prepared and able to answer the questions raised.

6.

b. Velo Birmingham

Matt Hodgson answered the following questions on the 100 mile closed road 'Sportive' cycling event which the company CSM Ltd aimed to run which will be through parts of Belbroughton, on Sunday 24th September.

He said that the 15,000 entries had sold out in three days & four major charities were on board. It was set to be the second biggest event of its kind in the UK. Between the charities they looked to raise £1m. As well as individuals raising funds for their individual causes.

He acknowledged that there were significant road closures that will have an impact and they aimed to work closely with communities to minimise effects.

Specific access questions he would deal with separately after the session.

Q. How will you deal with access issues?

A. They are varied dependent upon the locality. e.g, we are working with a farmer in Gt Witley on how a crop can be moved on the day. Working with care homes and Worcs C.C.G.s to ensure we capture all homes effected. We would tailor the care provision needs/ people getting to work.

Q. Is the figure of 15,000 cyclists correct – how many hours of road closures in Belbroughton?

A. Yes, 15,000 is correct – first cyclist leave Broad St Bham 7.00am and go off in waves through until 9.00am. Amateur cyclists - but expect finishes in period 11.30am – 5.45pm. So a 6 hour period.

Q. Severn Trent communication was good on their project your publicity mentions the attractive Scarecrow village of Belbroughton, although you have wrecked it with the date clashing. Thus there was not consultation. Why?

A. Yes, we hold out hands up we should have consulted on the date.

Q. What alternative carparking is available?

A. We would need to know the precise road you live on and advise you.

Q. What access is there to be to the care home off Holy Cross Lane both for emergency vehicles and visitors to the home? Also I have concern on the large increase in numbers of cyclists now using local roads in 'packs' causing dangers to themselves and others.

A. If people are training for the event they will advise through social media a request that cyclists adhere to the rules of the road and respect the local area.

(The parish council would take note of the general issue raised of 'inconsiderate' cycling).

Q. Are you a private company organising the event?

A. CSM are an event management company, an event delivery company taking on all the costs involved working with local authorities to put on the event.

In terms of consultation – for last 18 months we have worked with the local authorities on getting a route having the least impact on highways.

Q. District cllr. Margaret Sherrey - There are elderly people in these villages needing in some cases daily care some even three times a day. How are you organising access? There is often only one road in and one road out.

A. We have met with the CCGs and the NHS and will look at each area specifically – on previous events we've amended with agreement the carers' schedule to reduce movements and it is a complex process of letter drops and meeting people to assess needs. Including people who are travelling to see relations needing care. It's an ongoing dynamic process.

7.

Questioner requested that MH notes that communication needs to include not only the CCGs and NHS trusts but County, District and Parish Councils who are the people on the ground.

Q. Living on the High St in Belbroughton a lot of cars park on the road because there is nowhere else. Will you be expecting cars to be moved ?

A. Yes, there will be some areas where we will ask for cars to be taken off the road and we would communicate this well in advance of the event. We would look to find alternative parking working with the local councils.

Q. C.Cllr. Karen May - Speaking previously to Andrew Taylor Director - event manager - he had promised to send someone to 'walk' the route with me probably by car, six weeks ago – nothing has happened. He also assured that there would be safe areas for people to park vehicles. Speaking to Ed Dursley at W.C.C. nothing has come through on this. Turning to businesses and loss of turnover – a nursery may lose £10,000 turnover.

A. I have spoken to the nursery business owner and while Bromsgrove Road would be closed they would maintain access on the roundabout and use sign posting albeit using the A491.

Q. response - This is taking traffic onto a very narrow country lane used by horse riders and pedestrians.

Q. C.Cllr. Karen May - I believe the event is scheduled for five years – local county cllrs. should be consulted on this.

Also I have concerns at the route in this area where 'stragglers' could not be easily picked up thus leading to longer road closures. This impacts further economically on businesses. While charity fund raising is laudable your entity is a private company looking to make money.

A. Confirmed a five year agreement is in place subject to conditions. The event probably will not break even until year 3.

Cllt. May requested a representative of CSM Ltd meets with her and fellow C.Cllr. Shirley Webb to:-
See the plan of the road closures.

Where proposed car parking will be situated.

The remedial care for care homes.

Emergency services access.

Pedestrian and horse riders access.

A. road closures would include horseriders as it would not be safe for that activity. It is ongoing to inform horse owners.

Q. the entrance fee is £75.00 x £15.000 – how much of this £1m+ is going to charity?

A. The four charities have bought places they 'sell' these on to individuals possibly at a discounted rate. Ticket sales are circa £1m our costs are around £2m.

Q. response How much is CSM Ltd giving to charity?

A I can't give all the information on the 'charity model' to inform you of what amount the company is giving to charity. I will feed that request back to the company and arrange a response for the councils.

Q. Distribution of leaflets was promised in March showing maps and areas hit by road closures – I have not received this leaflet. Also, would you commit to put on your website that the Belbroughton Scarecrow which massively benefits this community has had to move because of your event date which was chosen without consultation.

A. It would not be my decision to do so. *(place any such words on the website)*

8.

Q. With 15,000 cyclists coming through, while most are fine and good people, there will undoubtedly be a litter issue with gel wraps, would you send through to the clerk the plans you have for the clean up after the race. Also there are parts of the road surface that are treacherous – would you pledge to finance the County Council to resurface these parts.

A. There are a number of pit stops / feed stations – they will all have bins – we will also be doing a full route cleanse both before and after the event.

Cllr. Sherrey advised that should the District Council have to clean up afterwards then the costs would come back to CSM Ltd.

A. As part of risk assessment for the event the roads are assessed and reported into the local authorities. Any works required we try to merge in with routine works that are due.

Our own teams may carry out works where felt needed. The WCC would have to advise CSM Ltd when specifically the Dordale Rd / Boom Hill area may have attention. The clerk would be informed by MH.

Q. How will pedestrians access areas?

A. In narrower areas we will look to put in barrier lines working with WCC and more crossing points with our stewards and these would be signposted.

Q. Own refreshments – can we sell our own wares?

A. At feeding stations we will offer refreshments to cyclists for free. A group could volunteer to assist at feed stations. There is no restriction from CSM Ltd on what else is going on.

Q. From experience how many spectators should we expect? And how will they transport themselves in and out of the villages?

A. With no 'pro-race' attached it varies – some areas will be difficult to get to. Along the entire route we feel 20,000 to 30,000.

A. In terms of Belbroughton – spectating - then as there is no formal parking area – then potentially farmers could use fields we could work with you to find these. In terms of Scarecrow Weekend rightly people are upset – in future years we will look to change the dates so as not to clash with this and other events in Worcestershire.

Q. You require road closure notices approvals – have these been obtained ,if not will county cllrs. and other councils be part of the consultation process.

A. We work with the local authorities to get a route agreed in principle. Then we have to go through the detailed planning of the event to ensure their concerns are met in terms of emergency access, general access, and any impact on local hospitals. Then the Highways depts. would sign off the 'orders' under sec 16a this then 'gives' the roads to CSM Ltd.

C.Cllr. Karen May advised that she was yet to be consulted by the Highways Dept on the matter.

Q. What access arrangements are you making for emergency vehicles, as there will be a huge number of people gathering on local pavements?

A. Starting with the event users (cyclists) –we work with a medical company to provide all our own doctors nurses ambulances – thus for the event itself we are self -sufficient. Those vehicles can also be used for anything happening on the event as 'first responders' We work with emergency services and they sit with us in event control and we will facilitate any 999 access requirements. We have 60 motorcycles escort vehicles to manage the event. So the race can be 'held up' or even stopped. We will also liaise with farmers re road use requirements and local vets. We will be working through the list of vets used by local farmers advising the of the event.

Q. Scarecrow Weekend and loss of facilities – have you thought of reimbursing us for the loss, is there a mechanism for us to use?

A. In terms of compensating – it's not something events like this would do.

Q. Response – The Scarecrow Weekend involves volunteers and so its not a 'commercial' organisation?

A. Its not my decision but I will take this back to the company.

Q. Could you arrange marketing on behalf of the Scarecrow Weekend for Scarecrow events?

A. I'll also take this request back.

Q. As you are running this on a Sunday – how many churches are you closing?

A. I can't give an exact number we will be contacting them and find ways to facilitate access. We have had list of churches to speak to and will work together looking to compromise on timings and access points.

Q. Concern after the event – additional cyclist activity may result causing potential nuisance to vehicles, is there a way please of educating club cyclists that they may not ride two abreast along narrow lanes especially with potholes on our roads. Accidents are likely.

A. Acknowledged.

Q. Are you aware that Severn Trent may be working in the area and may be cutting across the route?

A. Noted.

Q. Can you advise us when you can give us the firm plan of the route – where spectators may be - toilet blocks locations etc. ?

A. In a couple of months we will have a final route which enables us to spend August onwards on working on the fine detail. We appreciate disruption and want to make it a celebration of cycling and wish to help create an event that in future may have TV coverage.

Q. The sooner we hear then as a community we can begin to plan - but presently there appear more questions than answers.

A. The route is 'firm' but because we are still assessing access issues and working with all five local authorities on their questions then the signing of the traffic orders is still to occur. Velo Birmingham will pay for the traffic management costs via our contractor. So no cost to the county council.

Q. Are the local authority getting anything from you?

A. We are working with them to help their economic health plan targets around cycling use.

Q. Could you 'get you act together' and come back and tell us precisely what has been agreed to when it is agreed?

A. Yes, that is our job.

Q. Where have you held similar races?

A. I personally worked on the Yorkshire 'Grande Departee' of Le Tour de France, Velo Wales , Ride London and triathlon events. This will be my first event with CSM Ltd. There is a vast amount of experience in the team.

Q. Health and well-being is important but this event appears to run on a cart before the horse basis and you must communicate better. The District council being unaware of the event until recently.

A. Noted.

10.

Q. C.Cllr. Karen May advised that her e mail inbox had many questions on the event that she could not answer and wished for clarity from VB asap.

A. He would happily answer such enquiries and requested such were sent on to him.

MH acknowledged that there were many concerns and they would work hard to resolve these. Anything you wish to advise to me please e mail.

MH advised that the leaflet drop in March was to initially inform residents of the event and its planning, he would look into instances of non-delivery. 208,000 were issued.

Further information would come out locally for example on where parking was available for vehicles that would be requested are not parked along the route.

Q. On the website there is mention of CSM - What is CSM?

A. CSM is the event delivery company – in fact ‘CSM Active’ is the ‘active division’ of Chime Sports Marketing Ltd.

Cllr Bradley thanked Mr Hodgson for his presentation. He commented that he was concerned that the County Council knowing of the event since Sept 2016 appeared to have been ‘asleep on the job’ as regards informing the public of the event. He requested answers via the parish clerk on questions raised during the evening and invited MH to come back and discuss the event on a further occasion. MH was quite happy to do so.

5 Footpaths

Volunteer footpath warden advised of the following including photos of pre and post work (available on the P.C. website) activities:-

The general/maintenance Programme. Waymarking and stile step overs. Tree Removals
Strimming/Brush cutting WCC Working Parties – Royal Hunters Walks

Improvements/Projects

WCC Funded Contractors

New bridge and steps on path from Hurst Farm to Wood Lane
Widening and cutting back on Munches Lane
Repairs and improvements on bank of brook opposite Queens

Widening and surfacing of path from Waystone Lane to Bradford House
Financed by Parish Council using WCC contractors.

Severn Trent Resilience Project

- Route now fenced off ready for start
- To last approx 18 months
- Several crossover points on footpaths
- Major footpath disruptions around New Barn area

2017 Plans

Change to brushcutting programme: –

WCC to take over the longer/harder sections as trial for this year. Continued maintenance programme. Monitoring ST Pipeline issues. Ongoing plan to divert path through Brookfield Farm. Evaluate a project for year and open to suggestions. Any problems or improvement suggestions contact Lynne and Paul Hardcastle 01562 730511

6. County and District Councillors

The newly appointed County Councillors had already introduced themselves and had no reports

District Cllr Margaret Sherrey advised that the Waitrose supermarket had opened on 11th May. Use their first charity supported is 'Basement Project' which helps young people with a drop in centre and 'get back on their feet' services.

Also she advised that M & S and Aldi are 'on their way'.

7. Neighbourhood Plan

Due to time constraints this item was not heard. Cllr. Morgan requested residents complete the Parish survey questionnaire and he advised that his presentation slides would be available on the council's website.

8. Residents Open Forum

A resident advised that she has found difficulties with applying to join the electoral register with a number of incorrect communications from the District Council offices.

Q. Last year there was a fantastic presentation on Smartwater & the Council would consider the purchase of this for parishioners. Could you explain the rationale the Council came to in not progressing the purchase of the kits.

A. From the Meeting chairman – The council did consider it and declined to move forward as set in the recorded minutes. The majority view was that despite the benefits we should not use public money to support the provision of kits which were available on the open market.

The Chairman thanked residents for attending the evening, the councillors and, the clerk for his assistance. There could be a subsequent meeting with Velo Birmingham.

The meeting was closed at 10.15 p.m.

Chairman..... Dated.....