**3R Working Group**

**Interview Questionnaire for Wellesley Businesses & Organizations**

**on Waste Management**

Name of Business**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Phone Number **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name/Title of Person Completing this Form**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Type of Business/Institution**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Current Trash Hauler **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Length of Time Using Current Hauler **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Person Who Conducted the Interview**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**INTERVIEW SCRIPT**

*Thanks so much for agreeing to share information about your trash! We really appreciate your time. This interview should take about 20 minutes.*

*We are collecting information from businesses and organizations in Wellesley to get a clearer picture of how waste is handled in town. We plan to use this information as we consider ways of making it easier and more cost-effective for businesses and institutions to manage waste, and to improve efforts to reduce, reuse, and recycle in Wellesley.*

*We have a list of questions to ask you. Please let me know if you find that there is a question you would prefer not to answer****. Please be assured*** *responses will be private and will be shared only with members of the working group. Data from individual businesses will not be made public; only a summary of all results will be disclosed.*

**SECTION ONE: WASTE DISPOSAL AND RECYCLING**

**(For All Businesses and Organizations)**

**1.** Who is responsible for selecting your waste hauler?

You

Landlord

Other (please specify name and contact information) **\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2.** If you selected your hauler, what three factors were most important to you in the selection process? (Examples: cost, convenience, pick-up schedule, recycling options, etc.) Please list in rough order of priority, with most important factor first.

1. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

3. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3.** How often is your waste picked up? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* What day of the week? (Circle one)

Mon Tues Wed Thurs Fri Sat Sun

* What time of day? **\_\_\_\_\_\_\_\_\_**

**4.** Does your waste hauler offer a recycling option? Yes Not Sure No

**IF YOU ARE CURRENTLY RECYCLING:**

**A.** How do you sort your waste? (Check one box)

Separate into 2 categories: trash and all recyclables

Separate trash and sort recyclables into separate categories (such as mixed paper, cardboard, glass, plastics)

Other (Please specify) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**B.** What categories of waste do you recycle? (Check all that apply)

Paper

Plastic

Cardboard

Glass

Other**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**C.** Which category do you generate the most?**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**D.** Do you have a designated area for sorting recycling? Yes No

If so, where is the recycling area?**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**IF YOU ARE NOT CURRENTLY RECYCLING:**

**A.** Would you be interested in a recycling option if one were available from your hauler? Yes Not Sure No

**B.** Are there any particular obstacles to recycling? (Examples: cost, inconvenience, space constraints)?**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**5.** Is one member of your staff specifically assigned to oversee waste/recycling?

Yes Not Sure No

**IF YES:**

Pleaseindicate name **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6.** Do you ever make use of the Wellesley Recycle and Disposal Facility (RDF)?

Yes Not Sure No

**IF YES:**

**A.** Do you use the Wellesley RDF for trash disposal? Yes Not Sure No

**B.** Do you use the Wellesley RDF for recycling? Yes Not Sure No

**7.** Would any of the following options be helpful to your business? (Check all that apply.)

Central drop-off area in town for recyclables

Regular pick-up of cardboard only

Regular pick-up of food waste only

Regular pick-up of recycling coordinated with other nearby businesses

**8.** Does your hauler charge you by the weight of your waste or by container?**\_\_\_\_\_\_\_\_\_\_\_\_**

**9.** Would you mind telling us your approximate monthly cost for waste disposal?**\_\_\_\_\_\_\_\_\_\_**

**SECTION TWO: SHOPPING BAGS (For All Businesses)**

**1.** Do you provide a shopping bag for your patrons? Yes No

**IF YES:** What type of bag do you use? (Check all that apply)

Paper bag

Plastic bag

Reusable bag

**2.** If you provide a bag, would you consider asking patrons whether they want or need a bag before providing one?

Yes Not Sure No

**3.** What is your opinion about a possible town-wide ban on plastic shopping bags?

Very much in favor

Maybe in favor

Probably against

Definitely against

No opinion

**4.** Do you think a town-wide ban on plastic bags would hurt your business?

Very likely

Maybe

Probably not

Definitely not

No opinion

**5.** Any additional thoughts or comments on a possible plastic bag ban?**\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SECTION THREE: POSSIBLE INCENTIVE PROGRAM (For All Businesses)**

**1.** Do you think it is (or would be) helpful for your business or organization to be able to describe your practices as “green?”

Yes Not Sure No

**2.** How would you feel about a potential “Wellesley Green Star” designation awarded to businesses and organizations that meet certain sustainable management criteria?

Very much in favor

Maybe in favor

Probably not in favor

Definitely against

No opinion

**Additional comments:**

**1.** Is there anything that would make it easier for your business to recycle, compost, or adopt other “green” practices? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2.** Is there anything else you’d like to share? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SECTION FOUR: FOOD SERVICE – IN-HOUSE AND TAKE-OUT**

**(Only for Businesses and Organizations That Serve Food)**

**1.** How do you dispose of excess, non-spoiled food? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2.** How do you dispose of kitchen scraps from preparation? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3.** How do you dispose of food waste from cleared plates? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**4.** If you are charged by weight for your trash, do you think removing food waste from your trash would save you money?

Yes Not Sure No

**5.** What do you use to serve food? (Check all that apply)

Reusable china, glassware, flatware

Disposable plates, cups, flatware

Compostable plates, cups, flatware

Take-out containers

Cloth napkins

Paper napkins

Plastic straws

**6.** If you serve plastic straws, would you consider doing so only upon request? (Or would you consider eliminating them to reduce plastics in the environment?)

Yes Maybe No

**7.** If you use disposables, what kind do you use? (Check all that apply)

Paper plates

Plastic plates

Plastic cups

Paper cups lined with plastic

Polystyrene (“Styrofoam”) cups

**8.** What type of containers do you use for take-out food? (Check all that apply)

Recyclable plastic

Non-recyclable plastic

Polystyrene (Styrofoam)

Compostable

Cardboard lined with plastic (Chinese take-out style)

Aluminum with plastic lid

Aluminum foil

Other**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Thank you very much for your time and for telling us about your current practices!***