

December 6, 2016
Special Commission Meeting

The City of Cynthiana Board of Commissioners met in special session December 6, 2016 at 5:30 P.M. in the Community Room at Wedco District Health on Oddville Avenue. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs and Attorney Lair. Also attending was Commissioner-Elect Lourena Judy.

The meeting is in session at this location due to Commissioner Mattmiller's recent hip replacement surgery so that he wouldn't have to climb the stairs at City Hall.

Mayor Smith called the meeting to order.

CALL TO ORDER

Earl Litman with the First Church of God presented the invocation.

EARL LITMAN FIRST
CHURCH OF GOD-
INVOCATION

Mayor Smith reported that there are minutes to approve.

Commissioner Griggs made a motion to accept the minutes of the November 15, 2016 Regular Commission meeting. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: abstain; Mayor Smith: yes. Motion carried.

APPROVE 11/15/2016
MEETING MINUTES

Attorney Lair read aloud the second reading of Ordinance #1552 regarding the annexation of Ashford Acres.

LEGALS

Commissioner Slade made a motion to accept the second reading of Ordinance #1552. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

2nd READING
ORDINANCE#1552

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

PAYABLES REPORT

Commissioner Grayson made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 124,052.03

Water & Sewer Fund \$ 46,469.88

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

CASH IN BANK

General Fund \$ 605,407.60

Water & Sewer Fund \$ 118,905.95

Municipal Road Aid Fund \$ 55,940.51

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT
D PERRY RESIGNATION

Commissioner Slade made a motion to accept the resignation of Dorothea Perry as a full-time Telecommunicator effective December 17, 2016. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to offer employment to Amanda Denton as a part-time telecommunicator as she successfully completed all pre-employment requirements. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO OFFER
EMPLOYMENT A
DENTON AS PT
TELECOMMUNICATOR

Commissioner Slade made a motion to authorize to advertise for full-time certified Police Officer. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO
ADVERTISE FOR FT
CERTIFIED POLICE
OFFICER

Commissioner Slade made a motion to authorize to advertise for a full-time or part-time certified or non-certified Telecommunicator until position is filled. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO
ADVERTISE FOR
TELECOMMUNICATORS

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE
REPORT

Commissioner Griggs reported that leaf pick continues with one leaf machine broken. We are running a little behind because of the rain and only having one machine. Repairs should be finished next week. The Christmas lights have been hung and an additional twelve decorations were ordered this year as we said we would do.

LEAF PICK UP &
CHRISTMAS LIGHTS

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES
REPORT

Commissioner Mattmiller reported that the distribution crew has been working on the sidewalk on Walnut Street between Renaker Alley and Pike Street. They have encountered some obstacles but are moving on with the project. There was a 12-inch water line that burst on 27 South by KFC/Taco Bell. This line was 9 feet deep. The crew has that repaired.

There is a situation at the Water Treatment Plant with the back wash pump. This pump is the original pump at the plant. It is over 50 years old and parts are unavailable. This back wash has to be done every 80 hours minimum. At this time I would like to declare an emergency as we do not have time for the bid process. This pump could fail at any time. We will however get bids to obtain the best price available.

WTP EMERGENCY
WITH BACK WASH
PUMP

Commissioner Mattmiller made a motion to declare an emergency for the back wash pump at the Water Treatment Plant. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO DECLARE
EMERGENCY FOR BACK
WASH PUMP

Mayor Smith announced that several months ago the Commission agreed to do an asbestos study on the Handy House. The report showed asbestos in the pipe wrapping and siding on the new addition. Mayor Smith reported that someone has come forward and agreed to abate the asbestos for free. Mayor Smith reported that he is licensed. Mayor Smith made a motion to authorize asbestos abatement at the Handy House. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

Mayor Smith announced that Code Enforcement turned in the abandoned property list to the City Clerk's Office by December 1, 2016. The City Clerk has until January 1, 2017 to certify this list and pass on to the PVA office. Mayor Smith pointed out that last year's list consisted of 76 properties this years is only 29 properties. We are making significant progress.

Mayor Smith announced that we have got two applicants qualified for the Westside Redevelopment Project. ANNOUNCEMENTS

Mayor Smith announced that there are a couple vacancies on the Senior Citizen Board. If the Commissioners have any suggestions please get them to him.

Mayor Smith reported that at the December 20th Commission meeting we will be swearing in the Commissioners.

Mayor Smith reported that Schooley Mitchell has completed the Telecommunications audit. It is estimated that will be savings about \$500.00 per month. The City savings is 50% so that will be approximately \$250.00 per month in savings.

Mayor Smith commended Attorney Lair for the work on the abandoned property located at 202 Springdale. The property has been scheduled for auction on December 27, 2016. This process took considerably less time than the one on Webster.

ADJOURN

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Jamie Hutchison, City Clerk

James Smith, Mayor

11/15/2016