

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Francesca J. Crane, *Chairperson*  
William S. Clark, *Secretary*  
Joseph S Sawicki, *Treasurer*

Kent D. Nation, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – September 26, 2024

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joe Boldaz (JSB) \_\_\_\_\_, Will Clark (WSC) \_\_\_\_\_, Francesca Crane (FJC) \_\_\_\_\_, Kent Nation (KDN) \_\_\_\_\_ and Joe Sawicki (JSS) \_\_\_\_\_.

**Others Present**

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_ and Administrator \_\_\_\_\_

**Action on Minutes of Previous Meeting(s)**

- August 22, 2024 regular meeting

**Public Comment / Presentation.**

**Reports:**

1. Operator
  - a. Monthly Report.
2. Engineer
  - a. Monthly Report – general operations.
    - i. Review Rate Study and consider rate increase for 2025.
    - ii. Review compilation table of quotes received for hatch replacement and consider approval.
3. Solicitor
  - a. ESKE Development, LLC Developer’s Agreement
  - b. ESKE Development, LLC Financial Security Agreement
  - c. ESKE Development, LLC Indemnification AgreementConsider approval of all three agreements subject to revisions to Solicitor’s satisfaction.
4. Committees
  - a. Finance – March / June / September / December
  - b. Operations – April / July / October / January
  - c. Planning – May / August / November / February

5. Administrator
  - a. Monthly Report.

**New Business:**

**Finances:**

As of August 30, 2024:

1. Mid Penn Operating - \$178,819.22
2. Mid Penn Debt Service - \$144,113.33
3. Mid Penn Capital Reserve - \$1,059,680.01
4. Mid Penn DSRF - \$574,000.04
  
5. Bills paid and to be ratified for August 2024 - \$\_\_\_\_\_
6. Payroll for August 2024 - \$4908.48

**Dates of Upcoming Meetings**

1. Board of Supervisors on Thursday, October 17, 2024 at 7:30 p.m.
2. Municipal Authority, on Thursday, October 24, 2024 at 7:00 p.m.

**Adjournment** (time: \_\_\_\_\_)