

Minutes MCCPTA Delegates Assembly  
April 28, 2009  
Carver Educational Service Center

The meeting was called to order at 7:55 pm after the check in for elections.

**Opening:**

Merry Eisner, VP for Educational Issues, read the PTA Mission.

Kay Romero, MCCPTA President, introduced Vicki Rafel, Parliamentarian.

**Approval of Agenda:**

The agenda was approved as presented.

**Approval of Minutes:**

The March minutes were approved with one amendment – Karen Smith will be identified in the minutes as VP for Programs.

**Treasurer Report:**

Dale Ryan reviewed the Profit and Loss sheet. She pointed out the sources of income and expense we have. She then reviewed the Balance Sheet and the Budget vs. Actual.

She reminded everyone that to attend the Principals and Presidents dinner, the attendee must pay in advance or at the door, other wise they will not be able to attend.

She reminded locals to return to Maryland unused membership cards, or Maryland PTA will bill them.

As it was her last DA as Treasurer, she said goodbye.

The report will be filed.

**Election:**

Vicki Rafel explained the election procedure. She also congratulated MCCPTA on the 65<sup>th</sup> anniversary of its chartering. She pointed out that bylaws are available in the Blue Book, where the voting body is defined. She also reminded the body that to vote their PTA must be in good standing. She reviewed why the body was sitting by Area, who would vote for whom, what the qualifications were to vote, procedure for nominating someone from the floor and that ballots would be used in the case of a contested election.

Kay Romero then asked the body if they wanted to do the election by slate or individually. Joe Stewart, Bylaws Chair, moved to vote by slate, his motion was seconded, and approved on voice vote.

Kay then read each nominee for officer, and after each asked for nominations from the floor. There were no nominations from the floor, after which Kay introduced each officer candidate that was present. The slate of officers passed on voice vote.

She then proceeded to the election of Area Vice Presidents. She read each one, asked for nominees from the floor. There were no nominations from the floor any of these positions, and all AVPs were elected except for the empty slot for Sherwood AVP.

Next was the election of Cluster Coordinators. She read the names brought forward by the Nominating Committee and called for nominees from the floor, one cluster at a time. The following nominations were made from the floor:

Clarksburg Cluster: Jamie Jacobson

Magruder Cluster: Dawn Trahern, Patrick Dunn

Kennedy Cluster: Frances Frost

Churchill Cluster: Janette Gilman withdrew her name and nominated Merry Eisner in her place

Richard Montgomery Cluster: Lara Turner

Blake Cluster – spelling was corrected for Lee Ann Doerflinger

All nominees for Cluster coordinator were elected, except for the following two clusters that had no one present to vote: Einstein Cluster and Poolesville Cluster.

The complete list of officers, Area Vice Presidents and Cluster Coordinators elected is:

NOMINATIONS FOR MCCPTA OFFICERS 2009 - 2010	
<b>President</b>	Kay Romero
<b>Vice President for Educational Issues</b>	Kristin Trible
<b>Vice President for Administration</b>	OPEN
<b>Vice President for Programs</b>	Carol Salsbury
<b>Vice President for Legislation</b>	Rebecca Smondrowski
<b>Treasurer</b>	Jaimie Jacobson
<b>Recording Secretary, Board of Directors</b>	DeBora King
<b>Recording Secretary, Delegates Assembly</b>	Patti Twigg

NOMINATIONS FOR AREA VICE PRESIDENTS & CLUSTER COORDINATORS 2009 - 2010		
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Bethesda-Chevy Chase/  
Walter Johnson/

Wheaton/Whitman

Area Vice President: Terri Salus

Down County Consortium:  
Blair/Einstein/

Kennedy/Northwood

Area Vice President: Sally Taber

Churchill/  
Richard Montgomery/

Rockville/Wootton

Area Vice President: Andrea Bernardo

Bethesda-Chevy Chase

Montgomery Blair

Churchill Cluster Coordinators:

<b>Cluster Coordinators:</b> Craig Brown Jack Hayes Joy White	<b>Cluster Coordinator:</b> OPEN	Merry Eisner Laurie Halverson Laura Siegel
<b>Walter Johnson Cluster Coordinators:</b> Jen Cope Deedee Jacobsohn	<b>Einstein Cluster Coordinator:</b> Kelly Giblin – remains in nomination, not elected	<b>Richard Montgomery Cluster Coordinator:</b> Lara Turner
<b>Wheaton Cluster Coordinator:</b> OPEN	<b>Kennedy Cluster Coordinator:</b> Frances Frost	<b>Rockville Cluster Coordinator:</b> Roy Broussard Amy Hartley
<b>Whitman Cluster Coordinators:</b> Deborah Goldman Keith Parsky	<b>Northwood Cluster Coordinator:</b> Mary Abe Jennifer Chambers, Stephanie Helsing	<b>Wootton Cluster Coordinators:</b> Rich Edelman Carol Falk Jen Pories
<b>Clarksburg/Damascus/ Gaithersburg/Magruder/ Watkins Mill</b> Area Vice President: Ted Willard	<b>Sherwood and Northeast Consortium: Blake/Paint Branch/Springbrook</b> Area Vice President (NEC): Patti Twigg <b>Area Vice President (Sherwood): OPEN</b> <b>Blake Cluster Coordinator:</b> Lee Ann Doerflinger	<b>Northwest/Poolesville/ Quince Orchard/ Seneca Valley</b> Area Vice President: Juan Johnson
<b>Clarksburg Cluster Coordinator:</b> Sonya Leaman Donna Pfeiffer Jaimie Jacobson <b>Damascus Cluster Coordinator:</b> Dawn Lee	<b>Paint Branch Cluster Coordinator:</b> Patti Twigg	<b>Northwest Cluster Coordinators:</b> Susan Burkinshaw Bob Murphy
<b>Gaithersburg Cluster Coordinators:</b> Steve Augustino Valerie Rivers	<b>Springbrook Cluster Coordinator:</b> Dawn Dolan	<b>Poolesville Cluster Coordinator:</b> Sarah Defnet – remains in nomination, not elected
<b>Magruder Cluster Coordinators:</b> Annie Ahmed Dawn Trahern Patrick Dunn <b>Watkins Mill Cluster Coordinator:</b> Martha Crews Susan Young	<b>Sherwood Cluster Coordinator:</b> OPEN	<b>Quince Orchard Cluster Coordinators:</b> Jim Keenan Paul Morrison Kevin Farragher
<b>Seneca Valley Cluster Coordinator:</b> Kevin David Scott Bogren Ed Vigezzi		

Kay stated that the open positions would be filled at a later date.

#### **Unfinished Business:**

## **Resolutions:**

### **Proposed Revisions to the MCCPTA Bylaws:**

Joe Stewart introduced the three revisions to our current bylaws. He read them to the Delegates.

Kay asked the body if they wished to vote on each one individually or as a whole package. The Delegates approved voting on them as a whole package. The resolution does not need to be seconded since it comes from committee.

During the discussion, Laura Siegel, Churchill Cluster Coordinator asked about the need for the change in wording for temporary appointments. Ted Willard, Magruder Cluster Coordinator and Juan Johnson, AVP Northwest, Poolesville, Quince Orchard, Seneca Valley Clusters, spoke in favor of the need for the wording change.

The Bylaws changes passed on a voice vote. These revisions will be sent to MD PTA.

### ***Revisions to the MCCPTA Bylaws***

#### ***1. Temporary Appointments***

#### **ARTICLE VI: OFFICERS AND THEIR ELECTION**

*Section 6. If the office of president becomes vacant, the vice-president for educational issues shall become acting president until a replacement has been elected at a Delegate Assembly. A vacancy in any office other than president may be filled by a temporary appointment made by the president to take effect immediately and to be ratified by the Board of Directors at the next meeting. This appointment remains in effect until such vacancy can be filled pursuant to the process set forth in this Article.*

*Section 7. The seated nominating committee will identify a nominee to fill a vacancy in any office within four (4) weeks of notification of said vacancy. Notification of the election to fill the vacancy will be made prior to the delegate assembly at which the election will occur.*

#### ***2. Recording Secretary for Board of Directors Meetings duties***

#### **ARTICLE VII: DUTIES OF OFFICERS**

#### ***Section 3. Secretaries***

*b. The recording secretary for board of directors meetings shall record and maintain the minutes of all board of directors meetings, and shall act as recording secretary for delegate assemblies in the absence of the recording secretary for delegate assemblies. The recording secretary for board of directors meetings shall also hold and preserve the essential documents of the association such as the Charter of MCCPTA, the Articles of Incorporation, Certification of Non-profit Status and current Bylaws and shall perform such other duties as may be assigned.*

#### ***3. Quorum***

## **ARTICLE X: BOARD OF DIRECTORS**

*#Section 8. At all meetings of the board of directors, a majority of the members of the board of directors shall constitute a quorum for the transaction of business.*

### **Proposed MCCPTA resolution on Indoor Air Quality at MCPS Schools:**

Laurie Halverson, Safety Committee Chair, presented the resolution on Indoor Air Quality (IAQ). Since it comes from committee, no second is needed.

During discussion, Steve Augustino, Gaithersburg Cluster Coordinator, stated his concerns that the request for carpet removal might be difficult to fund considering the current economic conditions. He proposed removing the wording “2 year” and inserting “proactive”. His motion was seconded. Laura Siegel, Churchill Cluster coordinator, and Donna Pfeiffer, Clarksburg Cluster coordinator, spoke against the motion. It was defeated on voice vote. Merry Eisner, VP for Educational Issues then called the question. The motion to call the question passed with the required 2/3 vote.

A vote was then taken on the original Resolution, and passed on voice vote.

### ***MCCPTA Resolution on Indoor air Quality at MCPS Schools***

**WHEREAS** *The National PTA has urged local units to work with school administrators and boards of education to ensure that school heating, ventilation, and air conditioning operation and maintenance plans comply with the highest current standards supplied by accepted experts.*

**WHEREAS** *Children may be especially susceptible to air pollution because the same concentration of pollutants will result in a higher body burden in children than adults because children breathe a greater volume of air relative to their body weight.*

**WHEREAS** *Portables are a particular concern because most are stand alone units that are subject to unique challenges. They are vulnerable to weather conditions, water infiltration, security issues, pest infestation, and building pressurization problems that compromise the safety and health of our children.*

**WHEREAS** *The poor quality of existing MCPS portables in combination with the limited staff resources at MCPS in completing proactive maintenance goals result in continuous problems with water infiltration, mold growth, pest infestation, and CO<sub>2</sub> levels higher than the recommended level (1000 ppm.)*

**BE IT THEREFORE RESOLVED** *that MCCPTA requests the following actions be taken by MCPS to move forward in efforts toward providing a safe and healthy environment for our children, staff and administrators. These actions include but are not limited to:*

- A two-year carpet removal plan for portables beginning this summer, replacing with tile or other mold resistant material. (Carpets remaining are likely to be infested with mites and may contain mold.)
- For any portable HVACs with a history of being serviced for moisture issues, replacement of any fiberglass lining with Rubberflex or other insulation that can be cleaned. (Some portables include HVACs with fiberglass lining that cannot be cleaned properly when mold spores attach.)
- Annual “walk-through” inspections of all school buildings and portables, as recommended by EPAs “Tools for Schools Program.”
- HVAC staff and/or other staff to help Indoor Air Quality meet demands and increase the number of Building Maintenance Plans (BMPs).
- Disclosure to parents whenever there is an Indoor Air Quality Complaint at their school (in buildings or in portables.) MCPS and school communities need to collaborate and communicate with each other on air quality concerns.
- Maintenance logs must be easily accessible for all parents, staff and administrators.

**BE IT THEREFORE RESOLVED** that the Board of Education create a policy on MCPS’ commitment to “air quality” in all classrooms with measurable performance objectives and recognize “air quality” as a health concern for all children.

Laurie also stated that she has a list of how many portables each school has, and individual schools could contact her for a copy.

#### **Reports:**

#### **CIP:**

Steve Augustino, CIP Committee Chair, reminded the delegates that his committee is still requesting input on the Restroom Renovation project MCPS is undertaking. He needs those comments by June 1, when the CIP comments are also due. It is also important for schools in holding schools and the Special Education Centers to also provide input.

He reported on the tour of Gaithersburg HS by Peter Franchot, Maryland State Comptroller, arranged by Rebecca Smondrowski, VP for Legislation. It is important for state officials to see the schools that are awaiting renovation.

He reviewed the current events in the budget process for the County Council. They are reviewing the budget at this time, and it will be including water compliance. The Education Committee wants to do technology replacements every 5 years, not the current 4 years, to align with the rest of Montgomery County government timetable. On the State side of the budget, it looks like we will be getting \$26 million, which is short of the \$40 million requested, but it appears the reconciliation will not be as painful as thought.

#### **Safety committee – Bullying Policy Workgroup:**

Laurie Halverson, Safety Committee Chair, reported on the Bullying workgroup. She stated that there were 20 people on the workgroup from across the county. They are currently reviewing a draft Policy which will be released for public comment in early fall 2009. She said to watch for announcements of that release. They must base the MCPS Policy on the MSDE draft Policy. Once the Policy is done, then the Regulations will be written.

### **Presidents Report:**

Kay reminded the Delegates of the following items:

- 1) The Principals and Presidents dinner flyer with updated information was included in the handouts they received. Sharon St. Pierre, Chair, has requested that RSVPs and checks be sent in by May 15.
- 2) The Special Education Committee's Annual Recognition Ceremony will be held May 4, 2009, at Rockville HS. All are welcome to attend. The flyer for it is also included in the handouts.
- 3) Operating Budget Committee update from Pam Moomau, Chair, includes info on the testimony given before the County Council in mid April, and the Waiver of Maintenance.
- 4) Reviewed what was in the Delegate Packets to be shared with school PTAs.
- 5) Asked the Delegates to review Schools at a Glance for 2008-09 located on the MCPS website and at each school. Copies can be requested from MCPS.

### **MCCPTA Spring Training:**

Liz Wheeler, VP for Administration, reminded the Delegates about the Spring Training coming up June 1 at Blake HS. She reviewed the different sessions available for the attendees. She also reminded everyone about the Summer Training held by Maryland PTA.

Janette Gilman, Churchill Cluster Coordinator, asked when the Parent Satisfaction Surveys would be posted? Kay replied that MCPS has said they are not ready yet, and she will send out a notice when MCPS releases the data.

There being no further business, the meeting was adjourned at 9:02 pm.

Respectfully submitted, Patti Twigg, Recording Secretary for DA