



Forest Grove Board of Fire Commissioners July 26, 2022 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on July 26th, 2022 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

X Andrew Bellone Jr. - Chairman
_ Samuel Scapellato - Vice Chairman
X Mykola “Nick” Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others:

None Present

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Andrew Bellone Jr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$162.00.

The registration renewal for 43-56 was sent in to NJMVC, we are waiting for their response.

The bookkeeper from DTA Solutions was out with COVID at the last meeting. All checks that were being sent out and hand written have been input into the system.

There remains a discrepancy between the Riggins invoices and the pump receipts. Mykola Myronowskyj is working with Riggins to resolve it.

A motion to pay all bills and to accept the Treasurers report was made by Thomas Bellone Sr. and seconded by Mykola Myronowskyj.



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4. Old Business

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

Mykola Myronowskyj reported that the fully signed and completed Seagrave Contracts were received and are on file in the Commissioner's office.

Mykola Myronowskyj reported that the new station truck is still waiting to be completed. The next step for the truck is the work quoted by Vineland Auto Electric, this work will be scheduled when all of the needed materials have been received.

The 2021 financial audit is in progress.

5. New Business

DTA Solutions bookkeeper will be ordering the new set of checks. The checks will be paid for by DTA and they will be reimbursed. The checks will be sent to Andrew Bellone Jr's place of business as they will need to be signed for.

Seagrave sent a blank Federal Excise tax exempt form. Mykola Myronowskyj will check with Ed Paul to make sure that we are required to complete the form.

Chief Allonardo reported that the rear parking assist sensor on the new station vehicle is not working. He will be taking the truck to RK Chevrolet to have the issue looked into. The Chief was advised to drive the truck and verify that all of the systems

The lease contracts for the new Seagrave pumper were corrected and signed. We have been advised that the lease has been fully funded. A copy of the lease was received and filed.

Chief Allonardo advised the Board that MRA will be coming to the Fire Company to diagnose and correct codes DEF, check engine and knock sensor and other computer codes on 43-58.

William Gonzales submitted an application to join the Fire Department. His application was denied due to his failure to pass a background check. All Board members present unanimously denied the application. Mykola Myronowskyj will advise Mr. Gonzales of the Boards decision.



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5. New Business continued

A resolution to clear old checks that were paid out but never presented to the bank was read aloud. Resolution 2022-03 was approved and the bookkeeper was advised to remove these checks from the system. There were 7 checks for a total of \$1012.95. All funds associated with the unpaid checks will be returned to unreserved fund balance.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Andrew Bellone Jr.

Meeting was adjourned at 19:19 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners
July 26, 2022 - Meeting Minutes

4:59 PM
07/26/22
Accrual Basis

Franklin Township Fire District No 4
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-29,260.93
Newfield Savings 9924	804,488.48
Total Checking/Savings	775,227.55
Total Current Assets	775,227.55
TOTAL ASSETS	775,227.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	759.98
Total Accounts Payable	759.98
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	379,508.52
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	296,284.62
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	520,022.71
Net Income	-85,683.94
Total Equity	478,942.93
TOTAL LIABILITIES & EQUITY	775,227.55



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Franklin Township Fire District No 4 Transactions This Month As of July 31, 2022

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	07/26/2022	12894	Active 911, Inc.	-377.00
Bill Pmt -Check	07/26/2022	12895	Advance Treads, Inc.	-232.95
Bill Pmt -Check	07/26/2022	12896	Ball Buckley & Seher, LLP	-5,000.00
Bill Pmt -Check	07/26/2022	12897	Blaze Emergency Equipment C...	-849.15
Bill Pmt -Check	07/26/2022	12898	Capital One Trade Credit	-482.29
Bill Pmt -Check	07/26/2022	12899	Comcast (Xfinity)	-27.01
Bill Pmt -Check	07/26/2022	12900	Comcast 569	-218.64
Bill Pmt -Check	07/26/2022	12901	D&H Auto Supplies	-99.99
Bill Pmt -Check	07/26/2022	12902	Dennis Allonnardo	-252.61
Bill Pmt -Check	07/26/2022	12903	DTA Solutions LLC	-125.00
Bill Pmt -Check	07/26/2022	12904	Fire and Safety Services, LTD	-3,532.78
Bill Pmt -Check	07/26/2022	12905	Forest Grove Fire Co	-2,890.34
Bill Pmt -Check	07/26/2022	12906	Glenn Insurance, Inc.	-8,789.00
Bill Pmt -Check	07/26/2022	12907	Mes PA	-5,110.03
Bill Pmt -Check	07/26/2022	12908	MRA Mobile Truck & Trailer Re...	-3,471.67
Bill Pmt -Check	07/26/2022	12909	Mykola Myronowskyj	-113.79
Bill Pmt -Check	07/26/2022	12910	Patrick Spring	-600.00
Bill Pmt -Check	07/26/2022	12911	Riggins	-1,532.78
Bill Pmt -Check	07/26/2022	12912	Safety & Survial Training LLC	-3,500.00
Bill Pmt -Check	07/26/2022	12913	Staples	-434.97
Bill Pmt -Check	07/26/2022	12914	TransUnion	-75.00
Bill Pmt -Check	07/26/2022	12915	Verizon Wireless 197	-187.16
Bill Pmt -Check	07/26/2022	12916	Vineland Auto Electric	-825.00
Bill Pmt -Check	07/26/2022	12917	Wax Worxx Detailing	-1,370.00
Bill Pmt -Check	07/26/2022	12918	Wheat Road Coldcuts	-179.37
Total Newfield Na Bk 0505				-40,276.53
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-40,276.53



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