

**NOTES of the MCCPTA Board of Directors**  
**Thursday, March 8, 2018 – 7:00 PM**  
**Media Center, Wood Middle School**

President Lynne Harris called the meeting to order at 7:18pm. Not at quorum. The following announcements were made and issues not requiring votes discussed:

**Future Vote:** Lynne presented information about Future Vote's efforts to recruit you to train as election judges and assist with voter registration drives. Students who will be 18 before the general election can vote in the Primary. Lynne will send a schedule of schools he visits. Students can serve as election aides starting in 7<sup>th</sup> grade and receive SSL hours/pay to be judges starting at age (\_\_\_\_ need this number). At 18 they can serve as registrar. Dr. Gilberto Zelaya welcomes parents to help and support his efforts.

**Nominating Committee:** seeking candidates for Treasurer, BOD Secretary, other BOD positions (Area/CC).

**Advocacy – Neal Orringer:**

- 3/19 Advocacy trip to Annapolis. Busses provided by MSEA. Ask schools to put this announcement on their Listservs. Neal will write an email which BOD members can forward. There will be a rally at Lawyer's Mall.
- 4/23 at Gaithersburg High School – Board of Education Candidate Forum, co-hosting with League of Women Voters and the NAACP. Tracie Potts will moderate.
- Calendar bill – will authorize school systems to extend school to the third week of June if needed
- Kirwan Commission – planned to organize meetings, before the rally, for MCCPTA folks with legislators but now in doubt due to lack of response.

**Treasurer – Cheryl Pierce:**

- Budget revision, will consult Bylaws Chair about taking a budget vote directly during the DA meeting as if there is no quorum tonight. Explained changes.

Q: Are you comfortable with the reserve/carryover?

A: Yes. Needed to cover expenses expected from July to October when dues begin to come in.

- Financial Review:
  - This discussion relates to the FY17 year (not the current year)
  - MCCPTA Bylaws state:

MCCPTA Bylaws (Article VII, Section 4):

#h. Submit the books annually for a financial review;

h.1. Submit the books annually for an audit to an auditor or an auditing committee approved by the Board of Directors annually during the month of July;

- Do the two reviews performed by MCCPTA Members (Laura Stewart, Stefania Clarisi, Oriole Saah, and Therese Gibson) meet this requirement? The first audit was item-by-item through March 2017 and the second audit was a standard review of accounts.

- Have hired a professional firm in the past. If our needs were not satisfied internally, should we contract for an audit, a review, or a compilation (definitions provided)?
- A financial review costs approximately \$4,500 and a full audit costs more.

Quorum reached at 7:58 PM

**Agenda** – approved unanimously, as amended with the addition of review of call to action to prevent gun violence.

**Minutes** – January Minutes approved unanimously. No quorum in February, notes do not require approval.

**Budget Revision** – discussed earlier, approved unanimously

**Financial Review** –

Motion: **Given that two internal audits exceeds the Bylaws requirements, the** Treasurer moves that we do not contract a professional accounting firm to perform a financial review of FY17 because we have already met the Bylaws requirement.

Motion accepted unanimously following discussion.

**Moving Montgomery Forward (MMF) “Call to action: Early Care and Education”:**

Lynne relinquished the gavel. Background: Early childhood education is the issue selected for focus by the MMF this year. The document is available online at <https://www.nonprofitmoco.org/wp-content/uploads/2018/01/MMF-Call-to-Action-Early-Care-and-Education-Jan2018.pdf>

Motion: The President moves that MCCPTA officially join the other organizations supporting the MMF “Call to Action” on early childhood education.

Approved unanimously and this motion will be moved to the DA.

**Call to Action to Prevent Gun Violence:**

National PTA is a signatory on this Call to Action. Should MCCPTA sign on as well?

Motion: The President moved that MCCPTA join the “Call for Action to Prevent Gun Violence in the United States of America.”

Adopted unanimously.

Lynne resumed wielding the gavel.

**BOE Budget Forums:** Please attend a forum if you are able

- 3/14 at Frost
- 3/19 at White Oak

**Officer Reports:**

**VP Programs**

- Annual celebration

- May event now called “MCCPTA Annual Celebration of Excellence”
- Tickets are \$30 per person
- May 24, Thursday, at Montgomery College Cultural Arts Center
- April 22, 1:00 to 5:00 PM at Gaithersburg HS – mental health forum (see email on Listserv)

### **Committee Reports**

**Bylaws – Kellie Schooler-Reynolds:** PTAs are contacting the Bylaws Chair with questions so she is preparing a Bylaws guide book/FAQ for local units.

### **Awards Committee – Daria Daniels:**

- Deadline for most awards is March 23
- Moving the Champion for Children deadline to March 14 so that the recipient can be included in the banquet program. The banquet is sponsored by the Montgomery County Business Roundtable.

### **Training – Francis Frost:**

- Spring training will be Monday, June 4 at Gaithersburg High School and will focus on leadership
- MDPTA Diversity Conference is April 21 at Blake High School

**Special Education – Jeanne Taylor:** May 14 is the 30<sup>th</sup> Special Education Award ceremony. Need nominations for students and parents. Due after spring break.

### **CIP – Laura Stewart:**

- Testimony for “facility & boundaries” tonight at CESC
- CIP regarding school safety and security – expecting details on costs to add vestibules to the 34 schools currently lacking one
- Safety & portables – never addressed fully – need cameras and the cost of a portable should include security measures

### **Announcement:**

The March DA Meeting will be held Wednesday, March 21 at Gaithersburg High School. The meeting was moved due to Spring Break.

Meeting adjourned at 8:51 PM

Respectfully submitted,  
Oriole Saah, DA Secretary