

**Meeting of Heywood Parish Council
Held at Fullingbridge Farm, Capps Lane,
Heywood
at 19.00, Monday 14th June 2021**

Members present: Cllr J Masson Cllr F. Morland
 Cllr E Lock Cllr P Thompson
 Cllr S Heron Cllr J Clack
 Wiltshire Unitary Cllr S Wickham
Clerk: Richard Culverhouse and 2 member of the public

21/22-16. **Chairman's remarks**

Cllr Masson welcomed everybody to the new venue.

21/22-17. **Apologies for Absence**

None

21/22-18. **Declaration of Interest**

None

21/22-19. **Minutes of the last Parish Council meetings held on May 12th 2021** were proposed by Cllr Thompson and seconded by Cllr Clack as correct. **Majority agreed** one abstention.

21/22-20 **Suspension of meeting for Unitary Councillor's report**

Cllr Wickham reported on the following:

1. Strategic Planning meeting regarding the proposed Incinerator at Westbury will be at County Hall on June 22nd starting at 10.30. Local Parish Councils can send a representative to speak. Cllr Masson also mentioned that the Parish Council's objections never appeared on the Wiltshire Council's website
2. 25A Hawkeridge is still a complex situation and taking a large amount of time to finalise. Cllr Masson mentioned that he has had several parishioners complain about lack of movement by enforcement officers and lack of response since March.
3. Smell from incinerator was due fact that filters should have been replaced in March but there was difficulty in getting parts. Environmental Agency are investigating.
4. She has called in the Glenmore Farm application. She also mentioned that great emphasis is placed on local neighbourhood plans
5. She reported on the B3097 and the Hawkeridge junction where Atkins who are doing the investigations have still not started because of covid restrictions regarding two people in a car.

The meeting reconvened.

21/22-21. **Planning Applications received:**

PL/2021/03965 – 9 Storrige Road

Proposed by Cllr Masson and seconded Cllr Heron that the Council reply with No Objections. **Majority agreed, one abstention**

PL/2021/04425 – 51 Hawkeridge Park

Proposed by Cllr Thompson and seconded Cllr Clack that the Council reply with No Objections. **Majority agreed, one abstention**

21/22-22. **Planning decisions made by Wiltshire Council since last meeting:**

None

21/22-23 **Review of policy documents of the Council**

It was proposed by Cllr Thompson and seconded by Cllr Clack that the Council continues to use present standing orders and financial regulations. **Majority agreed**
Assests. The Clerk had added the new laptop. Cllr Masson confirmed the land at Hawkeridge Park does belong to the Parish Council. It was proposed by Cllr Thompson and seconded by Cllr Masson that the new Assest Register be accepted. **Majority agreed**

It was proposed by Cllr Masson and seconded by Cllr Thompson that the Council continue with membership of WALC and Clerk with SLCC. **Majority agreed**

Defer complaints policy to July meeting

Continue with Freedom of information and Data protection policy for the moment

The Clerk confirmed that the Council was in second year of a decision taken in 2020 for a fixed cost policy, which had been renewed in respect of insurance cover.

The Clerk confirmed that at present there was no policy dealing with press and media

Similarly there is no current policy for employment and associated procedure

It was agreed that the Council spent considerably less than maximum allowable under s137 expenditure

It was agreed that the Clerk produce a list of dates and place on notice boards

21/22-24. **Approval of invoices and authorise payments**

The following payments were authorised:

Microsoft Office 365 renewal	£59.99
ICO	£40.00
Community First (insurance)	£256.59

Proposed by Cllr Thompson and seconded by Cllr Lock. **All agreed.**

The Clerk explained that he had visited Sam Gooding, the Internal Auditor and gone through the way he was producing the accounts. The Clerk explained that the accounts should be available for the Extra Parish Council meeting on June 29th.

21/22-25. **Update on Website**

Cllr Flack had spoken to Michael Little who had produced some draft pages. Content is still needed. The Clerk had given him passwords etc so that Michael can access the website so that he can download any information. The Clerk said he would investigate more in respect to a debit/credit card for the Council.

21/22-26. **Update on Hawkeridge Park playground**

Cllr Masson gave a quick update of what was needed to be done in the Playground. There was a meeting at the site with a representative of Wiltshire Council and idVerde and they agreed to clean areas that needed it and look at what was required to repair the equipment. The Clerk reported that idVerde were coming to clean on June 24th. It was proposed by Cllr Thompson and seconded by Cllr Heron that the Council could spend up to £1500 on repairs before the Council meeting on June 29th. **All agreed**

21/22-27. **Update on 25A Hawkeridge**

This had been covered by the report of Cllr Wickham although Cllr Masson reported that the resident had been moved out.

21/22-28. **Extra Meeting of the Parish Council on Tuesday June 29th 2021**

This will take place at the Village Hall at 7pm. No specific invitation to Boyer. Press to be notified. Cllr Masson suggested that the Neighbourhood Plan need to be progressed as a matter of urgency.

21/22-29. **Correspondence**

None received that had not been forwarded

21/22-30. **Date of next meeting:** It was confirmed that the next meeting of Heywood Parish Council will be on June 29th which would be an Extra Meeting (in the Village Hall) and the normal monthly meeting would be July 12th 2021 at Fullingbridge Farm .

21/22-31. **Matters for future consideration:**

Cllr Morland brought up what was the Council's approach with regard to the Meeting on June 22nd in respect of the Incinerator. A representative will be sent objecting to it.

Signature of Chairman..... Date.....

DRAFT