

# HEFFERNAN MEMORIAL



## HEALTHCARE DISTRICT

President  
Hector Martinez  
Vice-President  
Gloria G. Romo  
Treasurer  
Norma M. Apodaca  
Secretary  
Sylvia Bernal  
Trustee  
Rodolfo Valdez

**601 HEBER AVE.  
CALEXICO, CALIFORNIA 92231**

General Counsel  
Eduardo Rivera

Board Clerk  
Brenda Ryan

**NOTICE OF PUBLIC WORKSHOP  
ON  
FRIDAY, FEBUARY 23, 2018**

**THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
WILL CONDUCT A  
PUBLIC WORKSHOP MEETING**

**THE WORKSHOP WILL BEGIN AT  
8:00 A.M. – 11:00 A.M.  
AT  
THE BOARD'S REGULAR MEETING PLACE  
601 HEBER AVE.  
CALEXICO, CA. 92231**

### **AGENDA**

In compliance with the Americans with Disability Act, if special assistance is needed to participate in the Board meeting, please contact the District Office during regular business hours 3:00 P.M. to 5:00 P.M. PPT, Monday through Friday (holidays excepted) in person or by phone (760)357-6522 at least 2 hours before meeting time. Notification received as indicated will enable the District to make reasonable accommodations.

- 1. CALL TO ORDER**
- 2. ROLL CALL-DETERMINATION OF QUORUM**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSIDER APPROVAL OF AGENDA**

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

**5. PUBLIC COMMENT TIME**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

**6. The meeting will be held in a workshop format, with the discussion among Board Members followed by a public discussion, with questions and comments received from the Districts stakeholders.**

**7. Any action to be taken by the District as a result of this workshop will be placed on the Districts general meeting agenda for discussion and/or action.**

**8. EL CENTRO REGIONAL HOSPITAL**

**9. 400 MARY AVE.**

**10. EVALUATION OF ALL PROJECTS AND PROGRAMS**

**11. GUIDELINES FOR ALL PROJECTS**

**12. HIRING AN EXECUTIVE SECRETARY**

**13. SURVEY ON WELLNESS PARKS**

**14. POLICY AND PROCEDURES FOR CREDIT CARDS**

**15. SEXUAL HARRASSMENT AND DISCRIMINATION POLICY**

**16. AGENDA POLICY: ALL BACKUP INFORMATION MUST BE PROVIDED BEFORE 5:00 P.M. THE FRIDAY PRIOR TO THE REGULAR MEETING.**

**17. ADJOURNMENT**

a. Regular Board meetings are held on the first and third Wednesday of each month

b. The next regular meeting of the Board will be held at 5:30 P.M., March 7, 2018.

- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.

**CERTIFICATION OF DELIVERY**

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I caused to be delivered a copy of the foregoing Notice of Regular Meeting to all persons entitled thereto at least 72 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: \_\_\_\_\_  
Secretary

**CERTIFICATION OF POSTING**

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I posted a copy of the foregoing Notice of Regular Meeting at the following locations in the Heffernan Memorial Healthcare District: (include specific addresses or locations)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ at  
least 72 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: \_\_\_\_\_  
Secretary