

Cypress Festival 2017
Rules and Regulations
June 16 (5-9)
June 17 (11-9)

All items must be unloaded into Cypress Park one hour before the Festival opens (by 4 PM on Friday and by 10 AM on Saturday). Due to the large number of vendors participating, you must unload your supplies and move your car **before** setting up. If you arrive after 4 PM on Friday or after 10 AM on Saturday, you will **not** be permitted to enter grounds with a vehicle. Vendors will have to carry equipment & materials for their booth from the parking area.

Vendors must park in the grass lot outside the festival gates after unloading.

Vendors must bring any needed supplies such as a tent, tables, chairs or extension cords if signing up for electric.

Vendors are solely responsible for unloading and loading vehicles. You may unload curbside but there is still quite a distance to carry supplies over unpaved areas. If you need to bring a cart or someone to assist you, plan accordingly.

Spaces are assigned when the **application, payment, this Rules & Regulations Form and any additional required documentation** are received, according to availability. Spaces will **not** be changed the day of the event. Any request for refunds may require a maximum sixty-day waiting period.

Vendors may not break down or pull in/out of the loading zone before 9:15 PM or as directed to do so by Festival organizers.

At no time during the Festival are vehicles, four wheelers or golf carts, other than those authorized, be allowed on the grounds.

The Pocomoke Area Chamber of Commerce and City of Pocomoke are **not** responsible for items left in the park overnight.

No political organizations may participate.

Any obligations, releases, waivers or hold harmless items provided in this agreement with the Pocomoke Area Chamber of Commerce shall be conclusively deemed to apply without exception to the City of Pocomoke, and/or any other agency or organization involved with the planning of this Festival.

The Vendor hereby agrees to indemnify and hold harmless the Chamber of Commerce and the City of Pocomoke for any loss that may occur through theft, vandalism, fire, act of God or any other potential liability exposure.

Please sign and date to indicate that you have read and accept the terms of the Cypress Festival Rules and Regulations. Make a copy to keep for your records. **Food Vendors - Include a Certificate of Liability Insurance and a copy of the approved Worcester County Health Department form. If other vendors require a Certificate of Liability Insurance, you will be directed so by the Chamber.**

Printed Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Business Name: _____ **Date:** _____