

NOTICE OF PUBLIC HEARINGS TO CONSIDER AMENDING THE BENTON COUNTY DEVELOPMENT CODE

NOTICE IS HEREBY GIVEN that Pursuant to Section 11.8 of the Benton County Development Code, the Benton County Board of Commissioners and the Benton County Planning Commission will conduct public hearings to consider Ordinance #460 to amend Section 7S of the Benton County Development Code Ordinance #185.

NOTICE IS FURTHER GIVEN that the public hearings will be held in the Commissioner's Room, Courthouse, Foley. The Planning Commission hearing will be held on August 10, 2017 at 7:50 p.m. The Board of Commissioners hearing will be held on August 15, 2017 at 9:30 a.m.

ANYONE wishing to be heard in regard to the proposed ordinance is hereby notified and will be heard at above public hearings.

R-30-1B

BENTON COUNTY BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES – JULY 5, 2017

The Benton County Board of Commissioners met in special session on July 5, 2017 in the Benton County Board Room in Foley, MN with Commissioners Warren Peschl, Jim McMahon, Jake Bauerly, Ed Popp and Spencer Buerkle present. Call to order by Chair Peschl was at 7:00 PM followed by the Pledge of Allegiance to the flag. Buerkle/Bauerly unanimous to approve the agenda as written. A public hearing on the proposal to appoint a County Recorder was opened at 7:01 PM.

Monty Headley, County Administrator, explained that this public hearing was required in the omnibus elections bill; the bill requires that one public hearing occur between the hours of 8:00 AM and 5:00 PM, and a second hearing occur between the hours of 5:00 PM and 9:00 PM. Headley added that the special legislation required that notice of both public hearings be published for two consecutive weeks in the County's official newspapers, as well as the official newspapers of all cities within the County; therefore, the notice appeared in the Benton County News, Sauk Rapids Herald, Morrison County Record and St. Cloud Times for two consecutive weeks.

No one was present to speak at the public hearing; the public hearing was closed at 7:05 PM.

Bauerly/Popp unanimous to adjourn at 7:06 PM.

Warren J. Peschl, Jr., Chair
Benton County Board of Commissioners

ATTEST:
Montgomery Headley
Benton County Administrator

R-30-1B

NOTICE OF REQUEST FOR PROPOSALS IP-BASED COMMUNICATIONS SOLUTION FOR BENTON COUNTY

NOTICE is hereby given that sealed proposals will be received by Benton County Auditor Treasurer, until 12:00 p.m. on Thursday, August 31st, 2017, for a premise-based countywide IP-Based Communications solution for Benton County. The requirements outlining the proposal can be viewed on Benton County's website at www.co.benton.mn.us, on the main page.

Proposals will be opened and read publicly at 12:00 p.m. on Thursday, August 31, 2017 in the County Board Room, Government Center, Foley, Minnesota by the County Auditor Treasurer.

The County reserves the right to modify the scope and specifications as circumstances require, including but not limited to adding, changing, or deleting proposed locations. The County also reserves the right to reject any or all bids and to waive any informality in bidding.

R-30-2B

BENTON COUNTY BOARD OF COMMISSIONERS REGULAR MEETING MINUTES – JULY 5, 2017

The Benton County Board of Commissioners met in regular session on July 5, 2017 in the Benton County Board Room in Foley, MN with Commissioners Warren Peschl, Jim McMahon, Spencer Buerkle and Ed Popp present. (Commissioner Jake Bauerly arrived at 9:41 AM.) Call to order by Chair Peschl was at 9:00 AM followed by the Pledge of Allegiance to the flag.

Popp/Buerkle unanimous to approve the agenda as written.

No one was present to speak under Open Forum.

McMahon/Popp unanimous to approve the Consent Agenda: 1) approve the Regular Meeting Minutes of June 20, 2017 as written; 2) approve 2017 SCORE Grant Applications Round III, as recommended by the Solid Waste Advisory Committee; 3) approve contract with Advanced Biological Industries of Minnesota for hazardous waste disposal, and authorize the Chair to sign; and 4) approve Special Road Use Permit—Rice Family Fun Days—August 19, 2017-August 20, 2017, and authorize the Chair to sign.

Troy Heck, County Sheriff, explained that the Benton County Sheriff and County Attorney Offices have an expiring joint powers agreement and contract with the Department of Public Safety, Bureau of Criminal Apprehension for criminal justice data communications network. He noted that this data network assists both county departments to have access to, and to share, criminal justice data in handling criminal investigations and files; the proposed agreements expire five years from the effective date. McMahon/Buerkle unanimous to approve Resolution 2017-#27, a resolution authorizing the Chair to sign the Court Data Services Subscriber Agreement and Joint Powers Agreement with the Department of Public Safety, Bureau of Criminal Apprehension, for criminal justice data communications network.

Chris Byrd, County Engineer, explained that project 005-2017BO consists of bituminous patching at various locations around the county; this project is tied with the overlay on CSAH 25 and CSAH 14. Byrd stated his recommendation to award the construction contract for this project to Knife River, as lowest responsible bidder. Popp/McMahon unanimous to award a construction contract for project 005-2017BO, seasonal bituminous overlay, to Knife River, as lowest responsible bidder (Engineer's Estimate for both projects--\$897,235.00; Knife River bid for both projects--\$808,119.80.)

County Engineer Byrd reported on the condition of County Bridge L0023, County Road 42 over Mayhew Creek. Byrd pointed out that this bridge was recently closed to traffic after a recent inspection revealed that the west abutment is continuing to move; the west abutment is rotating so much so that the top of the abutment has displaced over 8 inches in three years—in the last seven months, the abutment has rotated almost 2 inches. Byrd noted that the bridge is restricted to maximum weight of 6 tons and has the lowest sufficiency rating of all Benton County's bridges. He added that this bridge was scheduled to be replaced this year if Local Bridge Replacement Funds are received; although the transportation bill that was signed into law this year will provide funding for this bridge, some of the money

Monday, June 27, 2017 WORK STUDY SESSION Minutes SRRHS Board Conference Room E226 5:30 p.m.

A work session of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Hauck Tuesday, June 27, 2017, at five thirty p.m. in the SRRHS Board Room of said district.

APPROVAL OF MEETING AGENDA

A motion was made by Braun, seconded by Morse, and unanimously carried to approve the meeting agenda.

May 23, 2017 Referendum Discussion Enrollment

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Rogholt, seconded by Holthaus, and unanimously carried to adjourn the meeting at 7:40 p.m.

Respectfully submitted,
Lisa J. Braun,
Board of Education Clerk
Sauk Rapids-Rice ISD 47

R-30-1B

Monday, July 10, 2017 WORK STUDY SESSION Minutes SRRHS Board Conference Room E226 5:30 p.m.

A work session of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Hauck Tuesday, June 27, 2017, at five thirty p.m. in the SRRHS Board Room of said district.

APPROVAL OF MEETING AGENDA

A motion was made by Rogholt, seconded by Morse, and unanimously carried to approve the meeting agenda.

May 23, 2017 Referendum Discussion Enrollment

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Solarz, seconded by Rogholt, and unanimously carried to adjourn the meeting at 7:35 p.m.

Respectfully submitted,
Lisa J. Braun,
Board of Education Clerk
Sauk Rapids-Rice ISD 47

R-30-1B

NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that pursuant to the authorization and policies contained in Minn. Stat. §103F.48 and the county planning and zoning enabling legislation in Minn. Stat. Chapter 394 the Benton County Planning Commission and the Benton County Board of Commissioners will conduct public hearings to consider adoption of Ordinance #459, relating to the enforcement of the Minnesota Buffer Law. A printed copy of the proposed ordinance is available for review by any person during regular office hours at the office of the Department of Development.

NOTICE IS FURTHER GIVEN that the public hearings will be held in the Commissioner's Room, Courthouse, Foley. The Planning Commission hearing will be held on August 10, 2017 at 7:40 p.m. The Board of Commissioners hearing will be held on August 15, 2017 at 9:30 a.m.

ANYONE wishing to be heard in regard to the proposed ordinance is hereby notified and will be heard at above public hearings

R-30-1B

Peacock takes top honors at state competition

ST. CLOUD — Metro Bus Dial-a-Ride driver **David Peacock** took second place in the small bus division at the 30th annual Minnesota Bus Rodeo July 14 and 15 in Fergus Falls. Peacock competed against 38 drivers.

The competition is a chance for drivers in both fixed route and Dial-a-Ride divisions to showcase their driving skills. Drivers are scored on navigating through timed obstacle course of orange road cones, testing various real life driving scenarios.

Studenski graduates from Bethel University

ST. PAUL — **Shayna Studenski**, daughter of **Dennis and Tammy Studenski** of Sauk Rapids, graduated from Bethel University in St. Paul following the spring 2017 semester. Studenski earned a Bachelor of Science in nursing.

Petron receives Bemidji State University scholarship

BEMIDJI — **Kristen Petron**, of Rice, has received the Joe Kocinski Accounting Scholarship from Bemidji State University Alumni and Foundation. Petron is a sophomore, majoring in biology.

Students graduate from University of Wisconsin-Madison

MADISON — More than 7,000 students received degrees during the University of Wisconsin-Madison's spring commencement ceremonies May 11-12.

Rice resident **Catherine Peterson** graduated with distinction and earned a Bachelor of Arts in Chinese, Linguistics. Sauk Rapids residents **Varun Ramesh** graduated with a Doctor of Philosophy in mechanical engineering; and **Matthew Worzala**, also of Sauk Rapids, earned a Bachelor of Science in nuclear engineering.

NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Benton County Planning Commission will conduct public hearings on August 10th, 2017 in the Commissioner's Room, Benton County Government Center, Foley, and beginning at 7:00 p.m. The Planning Commission will hear the following:

- 7:00 p.m. Ken and Pam Schlagheck requesting a conditional use permit to construct a storage structure on a lot less than 10 acres without a single family dwelling or other principal building in the Agricultural District. Pursuant to Sections 6.3.3, 6.3.5, 6.3.6, 7.1.23 and 11.6 of the Development Code. The affected property is described as follows: Lot 1, Block 1, Oak Bend Estates, Section 5, Minden Township.
- 7:10 p.m. Travis Heinen and Tyler Heinen requesting a conditional use permit to operate a repair garage in the Agricultural District. Pursuant to Sections 7.1.23 and 11.6. The affected property is described as follows: Part of S1/2 N1/2 NE1/4, Section 25, Watab Township.
- 7:20 p.m. Justin and Amber Wolfrom requesting a conditional use permit for retail sales in the Agricultural District. Pursuant to Sections 7.1.23 and 11.6. The affected property is described as follows: SE1/4 SE1/4, Section 24, Watab Township.
- 7:30 p.m. Jeff Kuberka and Gail Shafer requesting a conditional use permit to allow a storage structure without a principal building on a lot in the R-2 Residential District. Pursuant to Sections 6.2.7, 6.2.8, 6.2.9, 7.4.2 and 11.6. The affected property is described as follows: Lot 3, Block 1, Lakeview Oaks, Section 11, Watab Township.
- 7:40 p.m. Public hearing to consider Ord. 459.
- 7:50 p.m. Public hearing to consider Ord. 460.

ANYONE wishing to be heard with reference to the above will be heard at this meeting.

R-30-1B

isn't available until 2019. Byrd explained that he is working with the State on an advance construction agreement whereby the County would upfront the costs from Local Road Funds and be reimbursed from the State in 2019. He stated that once that agreement is in place, he intends to put together a proposal, advertise for construction, and reconstruct this bridge this fall.

Byrd provided an update on the CSAH 29 bridge, stating that, last fall, the inspector noticed a concern with this vintage of bridge—sheer cracking is occurring on a bridge pier which may require repair/strengthening or weight restricting of this bridge. He stated that although the bridge is not at risk of collapsing, the sheer cracking concern will need to be appropriately addressed.

Rachel Zetah, Program Manager with Lutheran Social Service—HOPE Housing, explained that Lutheran Social Service is a homelessness prevention agency awarded renewal funding through the Family Homeless Prevention and Assistance Program; Lutheran Social Service contracts with local service providers (sub grantees) to distribute funding throughout the service area of Benton, Sherburne, Stearns and Wright counties. Zetah noted that the program works with households who are homeless or facing homelessness; services are targeted towards low-income households who have no other funds or resources available to resolve the crisis. She stated that the current grant award for the four-county area is about \$336,000 for two years; the contract requires a supporting resolution from the county board of each county in the service area. Zetah noted that Benton County makes up 10% of the service area; 20% of enrolled households were served from Benton County. Buerkle/Popp unanimous to adopt Resolution 2017-#28, a Resolution Authorizing Application for Minnesota Housing and Finance Agency Family Homelessness Prevention and Assistance Program, and authorize the Chair to sign.

The Regular County Board meeting was recessed at 9:28 AM to conduct a Human Services Board meeting.

The Regular County Board meeting was reconvened at 9:31 AM. Board members reported on recent meetings they attended on behalf of the county.

Popp/McMahon unanimous to set Committees of the Whole: July 12, Meeting with Winkelman Building Co. LLC; July 13, Quarterly Benton Economic Partnership Meeting; and July 27, Farmers Union Tour of Mighty Axe Hops.

Monty Headley, County Administrator, explained that a full-time property management employee has been out for medical reasons: this employee has exhausted all accrued leave and Family Medical Leave. Headley stated that the department head has already granted 30 days of unpaid time from 6/13/17-7/12/17; employee is requesting that the County Board grant an additional six months of unpaid leave as the employee continues to seek medical treatment. McMahon/Bauerly unanimous to approve a six-month unpaid leave for the employee from 07/13/17-1/13/18.

The Regular County Board meeting was recessed at 9:50 AM until 10:00 AM.

The Regular County Board meeting was reconvened at 10:00 AM. A public hearing to consider the proposal to appoint a County Re-

order was opened at 10:01 AM. Administrator Headley explained that, upon learning last fall that the county's long-term Recorder, Marilyn Novak, was going to retire at the end of the year, the Board pursued special legislation to make the elected position of County Recorder appointive. Headley stated that, ultimately, special legislation was approved and was affirmed by the County Board at their June 6, 2017 meeting; two public hearings on this proposal were scheduled and published as required by Laws of 2017, Chapter 92—one scheduled for 10:00 AM today and one scheduled for 7:00 PM tonight. Headley suggested that, after the public hearings are held, the Board have additional discussion, perhaps at a Committee of the Whole, on how they wish to proceed. He noted that, should the Board desire to make the position appointive, a resolution to do so must be adopted at a future Board meeting; that action would be effective 60 days thereafter. Duane Cekalla (362 – 125th Street NE, Rice) was present to speak during the public hearing, stating, in part, "...I urge you to adopt this...this would allow for a better selection process...and who's the most qualified...I urge adoption of consolidation of offices...it will save money..." Marilyn Novak (11190 Glen Street NE, Foley) spoke during the public hearing, stating, in part "...your resolution says making the Recorder's Office appointed will create opportunities to achieve greater efficiency, staff cross-training and cost savings...what is your definition of efficiency?...we've always been told that Benton County is the most accurate, the most up-to-date and probably one of the friendliest staff in Recorder's Offices across the state...the staff works very hard at this...how are you going to make efficiency more efficient?...the Recorder's Office has always been cross-trained...why would you combine with the Assessor...the resolution states that the Board believes the appointment of a County Recorder will help to ensure long-term professional management...a person could be appointed today and before they start, they're gone on another job...there was some concern about being hard to schedule vacation time...in the fifteen years I was the Recorder, there was only twice when we had a problem...it's been an elected office for over 150 years...it should be up to the voters to change it..." Julie Torell from St. George Township stated, in part, "...my purpose in coming this morning was simply to address if there's an effort to combine offices within the county...if the Assessor's Office is the one that's looking to combine with the Recorder's Office, I don't see that logic...I don't understand the correlation...my experience in working with other counties where they have combined and created like land services, from a user standpoint, it's inefficient...as a voter, I've always enjoyed being able to elect officials into their various spaces...I haven't seen a reason to change that..." With no one else present to speak, the public hearing was closed at 10:11 AM. No action was taken at this time.

Chair Peschl adjourned the meeting at 10:12 AM.

Warren J. Peschl, Jr., Chair
Benton County Board of Commissioners

ATTEST:
Montgomery Headley
Benton County Administrator

R-30-1B

SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47
REGULAR SEMI-MONTHLY BOARD MEETING
 Monday, June 26, 2017

A semi-monthly meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Hauck Monday, June 26, 2017, at seven o'clock p.m. in the SRRHS Board Room of said district.

ROLL CALL

Members present included Braun, Butkowski, Hauck, Holthaus, Morse, Rogholt, and Solarz. Others present were Business Manager Eisenschenk, Superintendent Bittman, Director of Teaching and Learning Bushman, Director of Early Childhood Family Education Rogholt, Director of Building and Grounds Robbins, MHES Principal Peterson, SRRMS Principal Rudolph, SRRMS Assistant Principal Messerich, SRRHS Assistant Principal Nohner, Interim Superintendent Watkins, and SRREA Treasurer Manea.

APPROVAL OF MEETING AGENDA

A motion was made by Holthaus, seconded by Braun and unanimously carried to approve the meeting's "Agenda," as amended.

CONSENT AGENDA

A motion was made by Braun, seconded by Rogholt and carried by a margin of six, with Hauck abstaining, to approve the meeting's "Consent Agenda."

ACTION ITEMS

PERSONNEL AUTHORIZATION

A motion was made by Holthaus, seconded by Solarz and unanimously carried to authorize Interim Superintendent Bruce Watkins to make personnel decisions in accordance with Board and District developed parameters to ensure that student, staff and district needs are met for the start of the 2017 – 2018 school year."

PUBLIC INPUT

There was no public input at 7:40 p.m.

ACTION ITEMS (continued)

APPROVAL OF 2017 – 2018 SRRHS, SRRMS, ELEMENTARY AND EARLY CHILDHOOD HANDBOOKS

A motion was made by Morse, seconded by Holthaus and approved by a margin of six, with Rogholt abstaining, to approve the SRRHS, SRRMS, Elementary and Early Childhood handbooks.

APPROVAL OF THE STUDENT ACTIVITY REPORT

A motion was made by Solarz, seconded by Braun and unanimously carried to approve the Student Activity Report, which is required by the State of Minnesota and details Student Activity accounts not under Board of Education control.

ADOPTION OF THE FUND BALANCE RESOLUTION

A motion was made by Holthaus, seconded by Rogholt and unanimously carried to adopt the Fund Balance Resolution, which addresses the District's committed fund balance used for retirement benefits, including compensated absences, severance, and other post-employment and termination benefits as well as possibly committing funds for Third Party Billing.

**Board Resolution Adoption
 Committed Fund Balance
 Designation for Fiscal Year 2016-2017**

The undersigned, being a duly authorized agent of the Board of Sauk Rapids-Rice Independent School District #47, hereby adopts the following Resolution and directs that this Resolution be entered into record.

Whereas, Sauk Rapids-Rice Independent School District #47 takes the following action with regard to Committed Fund Balance.

NOW THEREFORE BE IT RESOLVED:

- I. The Sauk Rapids-Rice Independent School District #47 Board hereby makes the following designation of Fiscal Year 2016-2017 ending fund balance, effective June 30, 2017.
 - a. Committed Fund Balance – To be used for retirement benefits, including compensated absences, severance, other post-employment benefits and termination benefits (as defined in GASB Statement Numbers, 16, 27, 45, 47 and 50) if applicable. The specific amount of this commitment will be determined at a later date.
 - b. Committed Fund Balance – To be used to fund new Special Education positions from third party revenue. The specific amount of this commitment will be determined at a later date.

IN WITNESS WHEREOF, the undersigned, being a duly authorized member of the Board, has executed this Resolution effective upon execution.



 Signature

6-26-17

 Date

APPROVAL OF THE TRIENNIAL ASSESSMENT

A motion was made by Butkowski, seconded by Morse and unanimously carried to accept and approve the Triennial Assessment as developed by the Wellness Policy Committee. The Triennial Assessment compared the District's Wellness Policy to the model Wellness Policy from the Alliance for a Healthier Generation, and described the strengths and necessary focus areas for improvement. Business Manager Eisenschenk requested approval to meet the three-year assessment requirement.

APPROVAL OF THE SUPERINTENDENT EVALUATION

A motion was made by Braun, seconded by Butkowski and unanimously carried to approve the 2016 – 2017 Superintendent Evaluation. Superintendent Bittman met all of the previously determined performance expectations, which included, but were not limited to goals related to academic achievement, post-secondary readiness, the assessment and evaluation of programs, budget, communication, instructional leadership, and outreach.

APPROVAL OF THE LONG TERM FACILITY MAINTENANCE PLAN

A motion was made by Solarz, seconded by Rogholt and unanimously carried to approve the District's 10-year Long-Term Facility Maintenance plans, which includes the District's Health and Safety Plan. The District is required to submit the plan as well as a statement of assurances to the Minnesota Department of Education (MDE) by July 31 each year to qualify for the revenue stream.

APPROVAL TO ELIMINATE AND REPLACE POSITION

A motion was made by Rogholt, seconded by Morse and unanimously carried to approve the elimination of the District Technology Coach position and to replace it with the Director of Technology position effective 07.01.17 in order to better reflect current responsibilities. Said replacement will allow Laura Mackenthun to be the District's Director of Technology.

ADOPTION OF PROPOSED POLICIES

- #533 (Wellness Policy) is a "mandatory policy" and would replace current policy #533 (Wellness Policy).
- #534 (Unpaid Meal Charge and Debt Collection) is a new "district policy."

Policies require two readings before adoption, and will be posted for stakeholder input before official adoption.

DISCUSSION

FIRST READING OF PROPOSED POLICIES

- #514 (Bullying Prohibition Policy) is a "mandatory policy" and would replace current policy #514 (Bullying Prohibition Policy).
- #524 (Internet Acceptable Use and Safety Policy) is a "mandatory policy" and would replace current policy #524 (Internet Acceptable Use and Safety Policy).
- #530 (Immunization Requirements) is a "recommended policy" and would replace current policy #530 (Immunization Requirements).
- #705 (Investments) is a "recommended policy" and would replace current policy #705 (Investments).

These policies require two readings before adoption, and will be posted for stakeholder input before official adoption.

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Solarz, seconded by Rogholt and unanimously carried to adjourn the meeting at 7:56 p.m.

Respectfully submitted,
 Lisa J. Braun,
 Board of Education Clerk
 Sauk Rapids-Rice ISD 47
 R-30-1B