



ADA Monitored Family Visitation Services

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Guidelines and Rules

Following are important guidelines, rules, and security procedures that must be read, understood, agreed upon, and signed by both parents/guardian(s).

What Supervised Visitations ARE:

The provision and maintenance of a safe, neutral environment, in which contact between a child and an adult (parent) is monitored by qualified personnel who are able to protect the rights of the child.

This service is necessary when the on-going parent/child relationship has been interrupted due to many possible reasons, alleged or documented. reasons may include, but not be limited to domestic violence (71% of cases), child having witnessed abuse (28%), allegations of child abuse (34%), lack of access related to parental hostility (48%), re-introduction (52%), and abduction risk (15%). There can be more than one allegation per case

What Supervised Visitations are NOT?

1. Psychological evaluations
2. Custody evaluations
3. Treatment of psychological disorders
4. Personal counseling
5. Replacement for Legal Counsel
6. Payback for child support disputes
7. Mediation alternative
8. Babysitting
9. Punishment

GENERAL RULES FOR VISITATIONS

(Please place your initials next to each item below)

1. Scheduled visitation appointments are Court-Ordered. Failure to keep an appointment will be considered non-compliance with the Court Order. Each person participating in the visit must conform to the Court Order. Parents may need to be flexible with the schedule, based on Monitor's availability. **Initial:** _____
2. The visitation commences at the moment of pick-up/delivery, including driving time from the pick-up point to the delivery point. **Initial:** _____
3. Visits must end at the scheduled time. **Initial:** _____
4. You must arrive and depart promptly at your scheduled time. **Initial:** _____
5. Please bring a copy of the Court Order and your identification (Failure to do so could result in the visit being re-scheduled). **Initial:** _____
6. All directives from the monitor must be followed. **Initial:** _____
7. Neither party should use the monitor, or the child to gather information about the other party or caretaker, child, siblings; or to transmit information or legal documents to or from one parent to the other. **Initial:** _____
8. Derogatory comments about the other parent, his or her family, caretaker, child, or extended family will not be tolerated. **Initial:** _____
9. There should be **no** discussion of the court case. **Initial:** _____
10. Custodial parents are required to leave the area immediately upon dropping off and picking up the child. This will prevent contact between the parents. **Initial:** _____
11. Monitored Party must arrive first, prior to the Custodial Parent and leave after the Custodial Parent has left. **Initial:** _____
12. Use of alcohol or illegal drugs during the visits is not allowed. A visitation will be cancelled if any parent appears to be under the influence of alcohol or drugs. **Initial:** _____
13. Use of profanity is strictly forbidden. **Initial:** _____
14. Spanking, hitting, or threatening the child at any time during the visitation is not permitted. Corporal punishment is not permitted. **Initial:** _____
15. Monitored Party is not permitted to smoke on the visitation. **Initial:** _____

Monitor's Role

(Please place your initials next to each item below)

1. The Monitor provides for the safety and welfare of the child. **Initial:** _____
2. The Monitor observes and will note all events of the visitation. **Initial:** _____
3. The Monitor avoids any attempt to side with either party. **Initial:** _____
4. The Monitor is to be within eyesight and earshot of the child and the non-custodial party at all times, and ensure that all discussions are clearly audible to the Monitor. **Initial:** _____
5. The Monitor will enforce the frequency and duration of the visits as ordered by the Court as shown in the court order. **Initial:** _____
6. The Monitor only documents what they see and hear. We are not going to write a report to make either parent happy or not; only what we see and hear can be reported. We cannot and do not predict any possible future outcomes of the case. Parents agree not to ask monitor for such a prediction under any circumstances. **Initial:** _____
7. The Monitor issue a warning to interrupt, cancel, or terminate the visit in the event the **Monitor** observes that either party attempts to make any derogatory comments in front of the child about the other parent, his or her family, caretaker, child, or child's siblings **or** attempts to discuss the court case or possible future outcomes in front of the child. **Initial:** _____
8. The Monitor will terminate the visit immediately in the event that the monitor observes any signs of physical, mental, emotional or sexual abuse or in the event that the monitor believes that given activities, locations, or the behavior of either parent is dangerous to the safety of the child. The Monitor also terminates the visit is any party appears to be under the influence of alcohol or drugs during the monitored exchange or visit. **Initial:** _____
9. Monitor must report as mandated by law, reasonable suspicion of any child abuse (Section 11166 Penal Code). **Initial:** _____
10. If the Monitor observes there is a risk to the child during the visit, it will be at the Monitor's discretion to dismiss any visitor and/or the Monitor has the right to terminate the visit if needed. In the event the visit is terminated, the Monitor will use a cell phone to arrange for transportation if needed. The Custodial Parent must respond and cooperate with the monitor. **Initial:** _____
11. Monitors don't need to be liked. They need to keep your child safe. Their job and goal is to make the child comfortable and feel that he/she will be okay with the Monitored Party. **Initial:** _____
12. Monitors speak the language spoken by the child and the non-custodial party. All conversations must be understood by the Monitor. **Initial:** _____

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Responsibilities of the Monitored and Custodial Parent

(Please place your initials next to each item below)

1. I understand that the agency does not provide car seat to Monitors for monitored visits or exchanges. The Monitored parent should be responsible for this. **Initial:** _____
2. I understand that ADA Monitored Family Visitation Services, their staff or other monitors are not mediators, judges, or attorneys and do not provide legal advice. **Initial:** _____
3. I understand that the Monitor is not a friend, caregiver, babysitter, or housekeeper, and the responsibilities and job duties are limited to observing and monitoring Non-Custodial Parent/Child interaction on the visit. **Initial:** _____
4. I understand that the Monitor is a representative of ADA Monitored Family Visitation Services and I may not directly make arrangements with them. If I do, I am liable to pay a placement fee of \$3,000.00, plus applicable court costs and fees. **Initial:** _____
5. I understand that selection of the Monitor assigned to the case is based on the sole discretion of ADA Monitored Family Visitation Services. **Initial:** _____
6. I understand that I must provide and agree to provide ADA Monitored Family Visitation Services with copies of all Court Documents as they are executed. **Initial:** _____
7. I further agree that ADA Monitored Family Visitation Services reserves the right to terminate services at any time for any reason, at the sole discretion of ADA Monitored Family Visitation Services or the Monitor. **Initial:** _____
8. I acknowledge that the language used at all times during the visit will be that which is understood by the Monitor. **Initial:** _____
9. I understand that if the Custodial Parent cancels the visit without giving Family Visitation Services Supervisor at least 48 hours' notice, the Custodial Parent will be required to pay for the full monitoring charge and the cost of transportation. If the Monitored Parent cancels, then the Monitored Parent shall be responsible for the payment of the full visit. **Initial:** _____
10. I understand that the Custodial Parent cannot use his or her own illness as an excuse not to have a visitation. Transportation can be arranged. A child's illness must be documented with a Doctor's Note. If the child is sick or not available for the Court Order Visitation, a make-up visit will be scheduled within 7 days. **Initial:** _____
11. Unless stipulated in the Court Order, the Custodial Parent cannot dictate where the visit will take place. The Monitored Party may have anyone on visitation unless prohibited in the Court Order. Only the court can prohibit a specific person on the visits, the Custodial Parent cannot dictate who may attend the visits. No court prohibited visitor may be present. **Initial:** _____

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12. Court Ordered offsite Visitation, as indicated in the Court Order must be followed. If you disagree, you must return to Court to change the conditions. **Initial:** _____
13. FOOD: Any special dietary needs must be addressed and mutually agreed upon by both parties and must be worked out in advance in writing before the visit commences. A signed copy of the food requirements must be forwarded to Parents, Attorneys, as well as the Agency. It is the Parent's job to do what is in the best interest of your child. Be prepared for the visit with snack, water, or other special food needs, depending on time of day of visitation. **Initial:** _____
14. SAFETY AND SECURITY PROCEDURES: The following are basic/minimum safety and security procedures that our staff undertakes for the welfare of the child. (*Please initial as you read*) **Initial:** _____
15. CONFIDENTIALITY: It is vital to understand that any communication between parties and providers of supervised visitation are not protected by any privilege of confidentiality. The customary psychotherapist-patient privilege does not apply during therapeutic visitation. **Initial:** _____
16. SEATED ATTRACTIONS: The Monitor must go with the child. In three-seated attractions, monitor must sit between the parent and the child. **Initial:** _____
17. OVERNIGHT VISITATIONS: Monitor and child must sleep in the same room. The parent will not be allowed to sleep next to the child. **Initial:** _____
18. CELL PHONE USAGE: Cell phones may be used only in urgent situations and are to remain off during visitations. Monitor's cell phone may only be used at Monitor's discretion, and the Monitor must be compensated. Children are not allowed to bring or use a cell phone or electronic games on visitations. **Initial:** _____
19. THREAT OF ABDUCTION: In cases where there is a threat of abduction, visitation will take place in a controlled environment. Monitor will always have cell phone. Monitor will call 911. If the monitor cannot reach the Custodial Parent to pick up child, the Monitor will call a cab. The Custodial Parent will be responsible for reimbursement. **Initial:**

20. SEXUAL ABUSE CASES: No exchanges of gifts, money, or cards.
No photographing, audio or videotaping of the child.
No physical contact with the child, such as lap sitting, hair combing, stroking, hand holding, prolonged wrestling, tickling, and horse playing, changing of diapers.
No whispering, passing notes, hand signals, or body signals.
No visits in the location where the alleged sexual abuse occurred. **Initial:** _____

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21. ALLEGATIONS OF DOMESTIC VIOLENCE: Gifts are allowed only on Birthdays and Holidays at a maximum cost \$100.00. You can bring anything to the visit to play with your child, but you are required to take all toys home with you. If you bring a change of clothing or shoes for the child, you will bring it in a bag and hand it to the Monitor, not the child. **Initial:** _____
22. CHILD BATHROOM USE POLICY: If the Supervised Visitation Court Order does not include information allowing me to take the child to the bathroom during my visit, the Monitor will take and supervise your child in the bathroom. **Initial:** _____
23. DIAPER CHANGE POLICY: If I have an infant or child that needs a diaper change the Monitor will supervise the Monitored Parent while changing the diaper, unless there are allegations of Child molestation. **Initial:** _____
24. VISITORS ON VISITATION POLICY: Unless stipulated in the Court Order that a visitor or significant other is allowed, or with the agreement of the other parent, it will be at the discretion of ADA-MONITORED FAMILY VISITATION whether to allow other visitors on the visit. Each case is considered based on the merit of the circumstances and safety of the child. This is your visitation to enjoy with your child. If you wish to change the order, you may need to go back to Court to make arrangements. **Initial:** _____
25. RECEIVED COPY OF THIS DOCUMENT: I have been given a copy of the Guidelines and Rules. I have reviewed and understand them. **Initial:** _____

Date _____

Signature _____

Print Name _____

Relationship _____

Monitor _____