

City of Oskaloosa

Building Permit Application

Application Date _____

Permit # _____

Application/Owner Information:

Name: _____ Phone: _____

Mailing Address:

Contractor/Builder Information:

Name: _____ Phone: _____

Mailing Address:

Building Site Information:

Address of Building Site:

Proposed Use:

Type of Construction: *Please check all that apply*

New _____ Remodel _____ Addition _____ Fence _____ Deck/Porch _____

Addition to Existing Structure _____ Roof _____ (if changes to the pitch of the roof)

Foundation: _____ Swimming Pool _____ Accessory Building (not anchored) _____

Garage: Attached or Detached (please circle one) _____

Principal Structure Type: *(check appropriate line)*

Masonry _____ Wood _____ Structural Steel _____ Reinforced Concrete _____

Other (specify) _____ Number of Off-Street Parking Spaces _____

Lot Requirements:

1. Property Corners Staked
2. Perimeter of Building Staked
3. Plan with Location Attached
4. Permit Posted on Site
5. Water and Sewer Tap Inspections

Building Setbacks:

In a Rural Residentially zoned area the setbacks are 30 feet from the front property line, 30 feet from the back property line and 10 feet from the side property line. No building should take place within an easement. Corner lots have a 30 foot setback on both street sides AND the back of the lot. For a FENCE you can build it on the property line, but you will need to know exactly where your property line is.

For other zoned areas within City Limits please ask what the setbacks would be for construction.

Application Fees:

Deck/Fence Fee \$25.00

Building Permit Fee \$ _____ Total Construction Cost \$ _____

Water Tap Fee \$500.00 (city provides meter) - New Construction

Water Deposit Fee \$100.00 - New Active Service

Sewer Inspection Fee \$100.00 (city provides inspection) - New Construction

Curb Cut Deposit \$ _____

Other Fees \$ _____

Application fee is NON-REFUNDABLE.

Commercial \$100.00 First Thousand \$2.00 Each Thousand After

Residential \$50.00 First Thousand \$2.00 Each Thousand After

Plan Requirements:

The site plan must include the following:

1. Location of proposed building(s) on the lot, street right-of-way and setback lines. if necessary, a boundary survey shall be included.
2. All easements (public and private), sewer, septic tank, lagoon or holding tank location, source of potable water supply and location.
3. Indication of the proposed use of all lands and building(s).
4. Vicinity sketch showing relationship of parcel to surrounding lands and existing street network.
5. North arrow, date, legal description of property, name of owner, and scale.
6. Minimum scale of site drawings as follows:

For a parcel containing one (1) acre or less, one inch (1") equals fifty feet (50') For a parcel over one (1) acre, one inch (1") equals one hundred feet (100')

Application Notes:

1. This permit does not nullify any deed restriction filed as part of the subdivision plat. Check your deed and /or subdivision plat.
2. The Uniform building Code of 1988 has been adopted by the City of Oskaloosa.
3. This permit is good only if construction starts within ninety (90) days. A renewal permit must be obtained if the ninety (90) days exceeded.
4. Construction must be complete within one (1) year from the date of final application approval.
5. No exterior or interior floor drains are allowed to connect directly or indirectly to the city sewer system.
6. This permit is not transferable.
7. The City of Oskaloosa shall hold no liability for construction that is proven to not be structurally sound.
8. All curb cuts shall be replaced to the property line with final inspection made by the City Superintendent.

Fences:

When fencing your yard, the water meter must remain outside the fenced area. Building a fence on or across the city utility easement is at the discretion of the city Superintendent who signs each and every building permit. If for any reason a fence is built on or around City utility lines, it will be subject to removal and replacement at the homeowners expense, if the need arises to perform maintenance work on the utility lines. When fencing a corner lot, a vision clearance of 25' must be maintained from both intersecting property lines.

Watering Yards - Watering Gardens - Filling Swimming Pools

The city of Oskaloosa will not reimburse sewer charges to residents who water their yards, gardens or fill swimming pools.

Property Lines:

Locating the property lines is the responsibility of the homeowner. The edge of the street does NOT indicate the property line.

Dig Safe:

Make sure you call 1-800-DIG-SAFE before doing any excavation to have all utility lines located and marked for you. Any excavation being done on the city's easement or right-of-way requires a bond in the amount of \$5000 prior to the work.

Applicant's Signature:

The undersigned hereby certifies that the information given herein is correct. The undersigned will comply with all Zoning Regulations and stipulations stated in this permit. The undersigned agrees that additional information, do comments and drawings may be requested by the City of Oskaloosa if deemed necessary prior to final approval of the application. This may include a property survey and/or certified plans by a licensed engineer. A copy of the approved application and drawings will be kept at the building site all times during construction.

X _____
Applicant/Owners Signature

Date

There will be a site inspection by both Bill Heard, City Superintendent and Paul Crawford, City Building Inspector/Zoning Administrator before the signing and issuance of the Building Permit.

Reviewed and Approved By:

Bill Heard, City Superintendent

Date

Paul Crawford, Building Inspector/Zoning Administrator

Date

Specific Notes:

Sunset Trailer Park Applicants ONLY:

Park Manager/Owner

Date

SKETCH OF APPLICANTS LOT SHOWING EXISTING AND PROPOSED IMPROVEMENTS, INCLUDING CONSTRUCTION DETAILS

FRAME _____

BRICK _____

EASEMENT YES / NO

WIDTH OF LOT: _____

