



# PAPUA NEW GUINEA WOMEN IN MARITIME ASSOCIATION

## WORK PLAN 2018

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### PNGWIMA OPERATING PLAN

Background: Conference Resolutions in the past have been the platform for much of PNGWIMA's working programs and activities; as such, the 2018 work plan is based on the Lamana Resolution:

- 1 **Promote Women To Decision Making / Executive Level**

*The need to identify ways to support women in leadership that might include;*

  - *Encourage targeted and on-the-job training mechanisms for potential women leaders*
  - *Fundraising mechanism put in place to raise funds for the Scholarship Trust funds.*
  - *Career Expo to sell the idea of the type of women profession in the maritime sector*
  - *Encourage more coaching and mentoring and advocate for change.*
  
- 2 **Awareness Program**
  - *Awareness is PNGWIMA's main program activity and it should remain the main focus in both the provincial branches as well as national branch*
  - *PNGWIMA to be proactive in engaging with existing networks that have common interest.*
  
- 3 **PNGWIMA Partnership with NMSA –Flag Administrator**
  - *PNG WIMA in carrying out its objectives will work in partnership with the NMSA as the duly recognized Maritime Administrator.*
  
- 4 **PNG WIMA Database**
  - *Work in partnership with Papua New Guinea Women in Transport (PNGWiT) to collect baseline data as PNGWiT is currently, as part of its pilot project, is conducting a transport sector data collection*
  - *Target our maritime agency and especially shipping operators or stevedoring companies that PNGWiT might not cover*
  - *PNGWIMA to set up its own database system.*
  
- 5 **PNG WIMA National Strategy**
  - *PNG WIMA, in consultation with its maritime stakeholders and relevant government agencies to develop its own national strategy to guides its future plans and program*
  - *In alignment with regional Pacific Women in Maritime (PacWIMA) goals and objectives.*
  
- 6 **Capacity and Financial Resources**
  - *The need to increase our corporate supporters' membership base and other funding avenues or seek aid support.*
  - *The need to have a coordinator position or secretariat established to assist the PNG WIMA operations.*

**PAPUA NEW GUINEA WOMEN IN MARITIME ASSOCIATION  
WORKPLAN / BUDGET (Tentative): 2018**

Qtr.	MONTH (S)	ACTIVITY DESCRIPTION	OUTCOMES (DELIVERABLES)	ANTICIPATED CONSTRAINTS/OBSTACLES	BUDGET
1	JANUARY	<ul style="list-style-type: none"> <li>Membership Fee for both Corporate / Individual Members due by 1<sup>st</sup> January</li> <li>Commence Fundraising Activities; PNGWIMA Polo Shirt Sale</li> <li>Preparation for PACWIMA Conference, April 4-6</li> </ul>	<ul style="list-style-type: none"> <li>All members have affiliated</li> </ul>	<ul style="list-style-type: none"> <li>Delay in payment of membership</li> </ul>	10, 000
	FEBRUARY	<ul style="list-style-type: none"> <li>Preparation for PACWIMA Conference, April 4-6</li> </ul>	<ul style="list-style-type: none"> <li>Success: Regional Conference (Host)</li> </ul>	<ul style="list-style-type: none"> <li>Poor Coordination and Planning</li> </ul>	1, 000
	MARCH	<ul style="list-style-type: none"> <li>Preparation for PACWIMA Conference, April 4-6</li> <li>Corporate (Fundraising) Dinner, Thursday, 8 March 2018, <i>Dynasty Restaurant, Vision City</i></li> <li>Executive Members Meeting No. 1</li> <li>1<sup>st</sup> Issue Quarter Newsletter</li> </ul>	<ul style="list-style-type: none"> <li>Success: Regional Conference</li> <li>Secure Enough funding for Regional Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Poor Coordination and Planning</li> <li>All tables not sold out</li> </ul>	5, 000
2	APRIL	<ul style="list-style-type: none"> <li>PACWIMA Regional Conference, 4-6 April, 2018, Port Moresby, PNG</li> </ul>	<ul style="list-style-type: none"> <li>Host Women from 22 PICTs / 14 Sovereign States for the Regional Meeting for Women in Port Moresby, PNG from 4-6 April 2018</li> </ul>	<ul style="list-style-type: none"> <li>Funding not received on time from SPC/IMO</li> <li>Cuts/Nil funding from Maritime Administration (NMSA) or other Stakeholders</li> <li>Hotel/Conference Rooms fully booked out for APEC meetings</li> </ul>	100, 000
	MAY	<ul style="list-style-type: none"> <li>Planning &amp; Coordination for upcoming activities in the year</li> </ul>	<ul style="list-style-type: none"> <li>Effective Planning/Implementation of objectives/plans</li> </ul>	<ul style="list-style-type: none"> <li>No Quorum / Executive Committee members</li> </ul>	1, 000
	JUNE	<ul style="list-style-type: none"> <li>Road show No. 1 / Lae, Morobe Province</li> <li>Partner with Stakeholders/Maritime Administration to Observe IMO International Observation Days</li> <li>Executive Members Meeting No. 2</li> <li>2<sup>nd</sup> Quarter Issue Newsletter</li> </ul>	<ul style="list-style-type: none"> <li>Promote Career Opportunities, Safety at Sea awareness in two target secondary schools / small craft hotspots</li> <li>IMO International Days are observed yearly</li> </ul>	<ul style="list-style-type: none"> <li>Funding Constraints</li> <li>Lack of corporation/partnership/participation from Stakeholders</li> </ul>	15, 000
	JULY	<ul style="list-style-type: none"> <li>Road show / Awareness in Port Moresby (Target four high schools (Gordon, POMIS, Gerehu, Tokarara, Marianville))</li> </ul>	<ul style="list-style-type: none"> <li>Career opportunities in Maritime Sector</li> </ul>	<ul style="list-style-type: none"> <li>Lack of corporation/partnership/participation from Stakeholders</li> </ul>	5, 000
	AUGUST	<ul style="list-style-type: none"> <li>Road show/Awareness raising on PNGWIMA activities, Central Province; namely, Kwikila Secondary High School,</li> </ul>	<ul style="list-style-type: none"> <li>Promote Career Opportunities, Safety</li> </ul>	<ul style="list-style-type: none"> <li>Lack of corporation/partnership/participation</li> </ul>	5, 000

3		Tubusera and Barakau coastal villages	at Sea awareness in two target secondary schools / small craft hotspots	from Stakeholders	
	SEPTEMBER	<ul style="list-style-type: none"> <li>Work shop (Theme: <b>Rise Above the Wave – WIM</b>) for financial members / <i>Tentative atm</i></li> <li>Annual General Meeting (AGM)</li> <li>Draft Constitution with amendments to be presented at AGM</li> <li>Annual Report since June 2016</li> <li>Executive Members Meeting No. 3</li> <li>Issue 3<sup>rd</sup> Quarter Newsletter</li> </ul>	<ul style="list-style-type: none"> <li>Encourage more coaching and mentoring and advocate for change.</li> <li>Promote women to decision making/executive level</li> <li>PNGWIMA Constitution passed with amendments</li> <li>Report Presented</li> </ul>	<ul style="list-style-type: none"> <li>Lack of support / participation by Stakeholders and employers of women in maritime members</li> </ul>	15, 000
4	OCTOBER	<ul style="list-style-type: none"> <li>NBC / RADIO Talk back Show (TBC)</li> </ul>	<ul style="list-style-type: none"> <li>Promoting PNGWIMA, its activities to encourage more participation and support from corporate houses and women; career opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Attend to other matters</li> <li>Unavailability of Excom members</li> </ul>	1, 000
	NOVEMBER	<ul style="list-style-type: none"> <li>APEC Leaders' Summit, Port Moresby</li> <li>TSOM (Transport Senior Officials Meeting, Port Moresby)</li> <li>Executive Members Meeting No. 4</li> </ul>	<ul style="list-style-type: none"> <li>Plan activities for 2019</li> </ul>		5, 000
	DECEMBER	<ul style="list-style-type: none"> <li>Issue Final 2018 Newsletter</li> </ul>			
				<b>TOTAL</b>	<b>K 167,000.00</b>

Note:

- Amount in Budget column is estimates only.
- Work plan is subject to change.
- Our main focus in 2018 is the PACWIMA Regional Conference in 4-6 April; therefore NOT many activities will be undertaken in the year.