



# Mokena Fire Protection District

## MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING SEPTEMBER 10, 2019

The regular meeting of the Mokena Fire Protection District was held on Tuesday, September 10, 2019 at Mokena Fire Station #1 at 7:00 PM.

**Present:** President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning (8:04 PM) Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel  
**Visitors:** Nick Sunzere, Jon McGrath, Stephen Hoblin

Emergency 9-1-1

Administrative Offices  
19853 S. Wolf Road  
Mokena, IL 60448  
Adm. (708) 479-5371  
Fax (708) 479-2970

Fire Station #1  
19853 S. Wolf Road  
Mokena, IL 60448  
(708)479-3781

Fire Station #2  
10000 W. 191st Street  
Mokena, IL 60448  
(708) 479-3782

Fire Station #3  
10855 W. 183rd Street  
Orland Park, IL  
60467  
(708) 479-3785

[www.mokenafire.org](http://www.mokenafire.org)

Established 1883  
Organized 1917



### MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve the minutes of the August 13, 2019 Trustee meeting. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the minutes of the August 13, 2019 Closed Session meeting. Motion passed with all ayes.

### PUBLIC COMMENTS

Resident Nick Sunzere addressed the Board and expressed his disappointment with the alleged comments that he read in recent articles which reportedly were made to a firefighter and hopes that harassment training is completed yearly by all employees. In his opinion he would like to see the President of the Board remain a member of the Board but resign as President.

We have received letters of interest from Steve Hoblin and Jon McGrath to finish out Paul Coverick's term as Fire Commissioner, which ends May 2021. The Fire Commissioners are appointed by the Board of Trustees. Both Steve Hoblin and Jon McGrath addressed the Board with their interest in fulfilling the role and answered questions from the Board.

### UNION REPORT

None

*Serving Portions of the Communities of  
Mokena, Homer Glen, Orland Park, Frankfort*

### TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes. It was noted that the ICS (Insured Cash Sweep) interest rate is higher than CDARS at this time.

Dennis Burkhardt made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$135,241.85 as presented. Motion passed with all ayes.

### TRUSTEES' REPORT

Robert Hennessy attended the Senior Luncheon held on September 9 and stated that it was well attended. Thank you to all those involved in making it a success.

### CALENDAR AND CHECKLIST

The budget and appropriation ordinance has been published.

The audit is expected to be presented at the October board meeting.

### ASSISTANT CHIEF CAMPBELL'S REPORT

Truck 92 (Pierce) had four new rear tires installed by Pomp's Tire. Truck 92 also had a faulty EGR valve and an oil leak from the injector harness that was repaired by Chandler Services.

Underwriter Laboratories came out this month and performed the annual pump testing. The truck and engines all passed.

We have received a quote from APEK to install 6" aluminum gutters around the remaining roof at Station 1. We will be getting a second quote from another vendor.

The well and water lines at Station 3 will be chlorinated in order to improve the water quality. The cost of this service is approximately \$200.00.

Jack Buss Concrete Construction will be repairing the cracked concrete on the front driveway at Station 1 at a cost of \$3400.00.

There was no objection from the Board to allow the Foreign Fire Board to remove the carpet in the dinette area and hallway leading to the bunk rooms and install a commercial grade vinyl free floating floor. This process will be coordinated with a Chief Officer.

Mokena School District 159 is updating their one-year old security system and has offered their existing system to us at no cost. This system includes software for the keycard entry security system and programmable access for each member. We would need to purchase the door hardware that is compatible with this system at a cost of approximately \$30,000.00. We would like to purchase this over a three-year period. This will be an agenda item at the October Trustee meeting.

We will be participating in a full-scale train derailment exercise with METRA at the Hickory Creek train station on October 26, 2019. We will be collaborating with METRA police, Mokena police, Will County EMA, Laraway Communications, TSA and surrounding mutual aid departments. Some of the MFPD objectives will include unified command, removing five injured patients from various locations from the train, and extinguishment of a small simulated fire.

The September training calendar was reviewed by the Board.

The Board reviewed the POC ride-along report for the month of August.

#### ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active and committed to supporting Laraway Dispatch in improving their provided service levels. Any issues that we have experienced have been reported to LCC through their notification procedure.

Over the past month, the mobile CAD computers underwent a major upgrade. The upgrade has resulted in some instability with the computers, due to an unidentified issue. These computers are being used on the Windows 7 operating system, which is due to sunset in January of 2020. After January, critical security upgrades will not be provided. As such, we are exploring upgrading these machines to Windows 10.

We have been evaluating records management systems. The MFPD currently uses Firehouse and Zoll RMS. Firehouse was purchased in the early 1990s. While the Firehouse RMS has served its purpose, it does not offer the reporting features that most new RMS provide and requires a complicated network connection. The Zoll system is used for Electronic Patient Care reports and requires a complicated wireless network connection. Both systems only operate within the Windows operating system.

We are exploring the possibility of jointly purchasing ImageTrend, a cloud-based RMS with Frankfort FPD, Manhattan FPD and New Lenox FPD. ImageTrend operates on multiple operating systems and does not require a complicated connection. We hope to present an Intergovernmental Agreement and purchase agreement within the next couple of months.

We have received preliminary notification that we have been awarded a grant for air packs.

The September Homer Glenn Public Services and Safety Committee was cancelled.

The Chiefs met with the Mokena School District 159's Safety and Security team on September 9. As members of the team, we meet regularly with District 159 administrators and staff, along with representatives from the Mokena Police Department.

We currently have one employee out on a reported duty-related injury and one employee on unpaid leave.

The application period for full-time testing opened on September 9. Applications and required information are due by 5:00 PM on September 23.

The Trustees reviewed the August code enforcement reports and public education surveys.

The Senior Luncheon was held on September 9 with approximately 50 people in attendance. Lt. Sickles delivered a presentation on planning and practicing your escape from fire.

The annual Open House and Pancake Breakfast will be held on Sunday, October 6, from 7:30 AM until Noon. This will once again be held in conjunction with the Mokena Lions Club.

### CHIEF'S REPORT

The FY2019 ambulance billing data was reviewed.

American Credit, the collection agency who pursues payment for non-paying, non-resident ambulance fees, has lowered their collection rate from 35% to 32%.

As in past years, the MFPD administrative staff has been an integral part of planning, preparing and actual execution of the set-up for the annual Illinois Fire Chiefs Association Conference, which is held in Peoria. Chief Stephens, A/C Campbell and Nancy Feigel will be in Peoria for set-up on October 13 and October 14.

The updated Strategic Plan was distributed to the Trustees for review. The approval of this will be an agenda item at the October Board meeting.

We have received an initial indication from ISO that they will be renewing our ISO Class 1.

Flags will be at half staff on September 11 to remember all those who perished 18 years ago.

Letters received this month:

- Mokena United Methodist Church sent a thank you letter for our attendance at their Touch a Truck event.
- Orland Park Police Department thanked us for our participation in their National Night Out Against Crime.
- The family of Fred Rauch sent a thank you note for the wind chime and walk through at his wake.

Newspaper articles received this month:

- The Mokena Messenger published articles on MFPD calls of service in July, our Senior Luncheon, and the promotional ceremony held at the August meeting.

The Trustees reviewed the monthly alarm reports for August.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

#### REVIEW AND APPROVAL OF FY2019 YEAR IN REVIEW

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the FY2019 Year in Review. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye.

#### REVIEW AND APPROVAL OF FLEET MAINTENANCE AND REPAIR SERVICES IGA FOR THE MANHATTAN FIRE PROTECTION DISTRICT

Ken Blank made a motion, seconded by Robert Hennessy, to approve the Intergovernmental Agreement Between the Mokena Fire Protection District and the Manhattan Fire Protection District for Fleet Maintenance and Repair Services. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye.

CLOSED SESSION

Bob Hennessy made a motion, seconded by Dennis Burkhardt, to enter into Closed Session at 7:50 PM. Motion passed with all ayes.

The Board returned to Open Session at 8:44 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

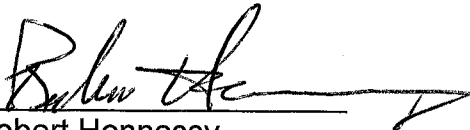
None

APPROVAL OF FIRE COMMISSIONER

No action.

ADJOURNMENT

Meeting was adjourned at 8:45 PM after a motion by Robert Hennessy.



Robert Hennessy  
Secretary, Board of Trustees

Recording Secretary:  
Nancy Feigel