

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Michael S. Thiessen, President
Nicholas A. Kantas, Trustee
Shakana L. Kirksey-Miller, Trustee

22 Calendar Ave. STE D
LaGrange, IL 60525
Phone 708-352-4480
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Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office June 28, 2021 – 6:00 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting on June 28, 2021, at 1:00 P.M. Pursuant to Governor Pritzker's Executive Order 2020-73, the special meeting will be a virtual meeting.

Microsoft Teams Virtual Meeting Information

[Click Here to Join Meeting](#)

To Join Meeting via Phone, Dial +1-872-810-3297,
and enter Conference ID: 614 440 146#

Mr. Michael Thiessen	<u>X</u>	---
Ms. Shakana Kirksey-Miller	<u>X</u>	---

Staff Virtually Present

Mr. Kenneth T. Getty, Treasurer

Others Virtually Present

Mr. Ed Wong, LTTO Attorney
Mr. Bob Skolnik, Reporter, The Patch
Ms. Cynthia Schilsky, League of Women Voters
Ms. Kathleen Graffam, League of Women Voters
Dr. Tim Kilrea, Superintendent, Lyons Township High School District #204

AGENDA

Call to Order

President Thiessen called the meeting to order at 1:01 P.M.

Pledge of Allegiance

Public Comments

President Thiessen acknowledged the passing of former TTO Trustee, Theron Tobolski, who passed away last week. He noted that Mr. Tobolski was a great trustee and wonderful father and husband and that the LTTO is keeping his entire family in our thoughts and prayers.

Review/Approval of Minutes

The following Open and Closed session meeting minutes were approved as presented:

Meeting Minute Date	Motion made by:	Motion 2nd By:	Ayes	Nays	Abstain
May 19, 2021 – TTO Open Meeting	Trustee Kirksey-Miller	President Thiessen	Thiessen Kirksey-Miller	None	None
May 19, 2021 – TTO Closed Meeting	Trustee Kirksey-Miller	President Thiessen	Thiessen Kirksey-Miller	None	None
May 26, 2021 – TTO Open Meeting	Trustee Kirksey-Miller	President Thiessen	Thiessen Kirksey-Miller	None	None
May 26, 2021 – TTO Closed Meeting	Trustee Kirksey-Miller	President Thiessen	Thiessen Kirksey-Miller	None	None
June 1, 2021 – TTO Open Meeting	Trustee Kirksey-Miller	President Thiessen	Thiessen Kirksey-Miller	None	None
June 1, 2021 – TTO Closed Meeting	Trustee Kirksey-Miller	President Thiessen	Thiessen Kirksey-Miller	None	None

Treasurer’s Report

Treasurer Getty reiterated that June is an exceptionally busy month for the LTTO, there are twenty additional payrolls and account payable runs to be completed over the remaining few days of the fiscal year. He commended the staff on their dedication and diligence.

Review/Approval of Payables List

Motion by Trustee Kirksey-Miller to approve the April 29, 2021, payables in the amount of \$58,526.91 as presented. **Seconded by President Thiessen.** President Thiessen also noted that after the issuance of these checks there are no outstanding legal bills or expenses related to the LTHS District #204 litigation.

Roll Call: Ayes: Thiessen & Kirksey-Miller
Nays: None
Absent: None

Motion carried.

Review School Districts Official Records

Board of School Trustees discussion and review of the Lyons Township Schools and Coop’s financial records for May 2021. Treasurer Getty noted that reconciliations are completed through May 31, 2021, districts have healthy fund balances and there are no red flags.

NEW BUSINESS:

Acceptance of Trustee Kantas letter of resignation effective June 22, 2021

President Thiessen acknowledged the resignation by Trustee Kantas. He asked Treasurer Getty to post and publish the opening as soon as possible. The new Trustee will serve until the April 4, 2023, Consolidated Election. President Thiessen and Trustee Kirksey-Miller will review any letters of interest and resumes and will appoint an individual to fill the vacancy during a public meeting and prior to July 22, 2021. It was agreed to hold a meeting on July 15, 2021, at 1:30 P.M. for the purpose of appointing the new Trustee.

OLD BUSINESS:

Semi-Annual Review of Closed Session Minutes – This item was tabled until guidance is received from the LTTO attorney.

Matters related to the possible withdrawal of Lyons Township High School District 204 from the Township Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2021

Treasurer Getty stated that he and the Trustees have received a letter dated June 25, 2021, formally notifying the LTTO that LTHS District 204 and their Board will be withdrawing from the LTTO effective July 1, 2021. He stated he intends to liquidate D204’s positions in our investment portfolio and he expects that the majority of these funds will be in D204’s possession on the morning of July 1, 2021. President Thiessen stated that the LTTO has 90 days to complete the transition and that communication with D204 will be key to ensuring an orderly and efficient withdrawal. Treasurer Getty stated that he anticipates having to have an additional interest distribution for FY21 due to the D204 liquidation. We are expecting an additional Accounts Payable run for D204 this week that will be dated June 30, 2021, and staff is working with their Business Office to do a “soft close” for June 30, 2021.

Motion to suspend the Regular Meeting for the purpose of entering Closed Session

Motion at 1:37 P.M. by Trustee Kirksey-Miller to enter closed session under:

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2(c)(21)*, “Discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

Seconded by President Thiessen

Roll Call:	Ayes:	Theissen & Kirksey-Miller
	Nays:	None
	Absent:	None

Motion carried.

Special Meeting reconvened following Closed Session

Motion by Trustee Kirksey-Miller to resume the Special Meeting of June 28, 2021, at 1:55P.M. **Seconded by President Thiessen.**

Roll Call: Ayes: Thiessen & Kirksey-Miller
 Nays: None
 Absent: None

Motion carried.

Action as a result of Closed Session

Motion by Trustee Kirksey-Miller to approve the Treasurer’s FY2022-2023 contract. **Seconded by President Thiessen.**

Roll Call: Ayes: Thiessen & Kirksey-Miller
 Nays: None
 Absent: None

Motion carried.

Adjournment

Motion by Trustee Kirksey-Miller to adjourn the Special Meeting of the Board of Trustees at 1:56 P.M. **Seconded by President Thiessen.**

Roll Call: Ayes: Thiessen & Kirksey-Miller
 Nays: None
 Absent: None

Motion carried.

Minutes approved by:

***Minutes have been approved at the 07/26/2021 Meeting and will be signed when the current COVID-19 precautions allow

President, Michael Thiessen

Trustee, Shakana Kirksey-Miller

Date: 07/26/2021

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MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS June 28, 2021

1. Call to Order.

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Thiessen at 1:39 p.m.

2. Roll Call.

Taken by President Thiessen. Present were President Thiessen and Trustee Kirksey-Miller. Also present were Treasurer Ken Getty, Brigid Murphy, Director of Finance and Operations, and Edward J. Wong, III, Attorney.

3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

The Trustees Discussed the status of pending litigation.

4. Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).

The Trustees discussed Ken Getty's employment contract renewal.

5. Adjournment.

Trustee Kirksey-Miller moved to adjourn the Closed Session, seconded by Trustee Thiessen. Closed session was adjourned at 1:54 p.m.

Minutes Approved by:

***Minutes have been approved at the 07/26/2021 Meeting and will be signed when the current COVID-19 precautions allow

President Michael Thiessen

Date: 07/26/2021

Trustee Shakana Kirksey-Miller

Date: 07/26/2021