

UNION VALE TOWN BOARD MEETING APRIL 20, 2017

TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:00 PM

PRESENT: Supervisor Tompkins

COUNCILMEMBERS: Steven Frazier, John Welsh Corrina Kelley, David McMorris

THE MEETING WAS OPENED WITH THE FLAG SALUTE

EXECUTIVE SESSION

Supervisor Tompkins made a motion at 7:02PM to enter into executive session which was seconded by Councilman Welsh and all were in favor. At 7:13 a motion was made by Supervisor Tompkins to exit executive session in which she stated no money was spent and no decisions were made. This was seconded by Councilman McMorris and all were unanimously in favor.

PUBLIC COMMENTS ON AGENDA ITEMS

None

REPORTS OF COUNCIL AND SUPERVISOR

Supervisor Tompkins volunteered to pick up trash on the side of Duncan Road and urged people not to litter. She also held a department head meeting for the handbook and other town related items. She, Ryan Courtien and Highway Superintendent Richard Wisseman worked on completing spreadsheets for FEMA and Dutchess County to receive aid from FEMA for winter storm Stella in March.

She reported that the generator tank has been installed, pad is poured, they are waiting on the gas company to put in the lines and then Polan Electric can complete the installation of the generator. She asked that all Town Board Members make a point to visit the town hall in between meetings to sign vouchers. The vendors need to get paid in a fair amount of time and the Bookkeeper cannot pay the bills when the vouchers are not signed by 3 town board members.

Supervisor Tompkins reported that she is incredibly pleased that the Dutchess County Office for the Aging has chosen one of our town residents, Jane Geisler as the female Senior citizen of this year. Jane Geisler has been a pillar of our town for many years and we are so happy that the rest of the County can now see just how lucky we are to have her and how much she means to us.

Jane has been active in the Parks & Recreation Department, helping to develop our master plan for Tymor Park and guiding the newer staff as they learn their new roles. Jane is also a member of our Senior Group and regularly attends Planning and Town Board Meetings she is a member of the historical society and trail keeper for the Appalachian Trail, and a charter member of the Ralph T Waterman bird club among all her other rolls in the community. Congratulations, Jane! She announced that the flyer can be obtained in the Town Hall or on the Town Website and TV.

Councilman Welsh reported that last meeting he was pleased with the Library Steering Committee presentation by chairman Betsy Maas. One of their points was the free online reading zone which would allow residents to download digital content in books. He asked if anyone would be interested in helping to raise funds as we need to raise \$10,000 per year. They inquired at State and County levels with no avail and it was not accounted in this year's Town budget. The only other option would be to ask Town Residents to donate or other members of the community. This would not be a tax deductible as the Town does not have a 5013C however donations can be paid through the Town Clerks office. Additionally, there will be a website put up for this as well.

Councilwoman Kelley said that she and Parks and Recreation staff went to the Fountains to meet and greet and the residents to bridge the gap to make them feel more a part of our community. Mary Pearson also went and spoke about the plan to remediate Godfrey Park. Overall everyone benefited and enjoyed the meeting.

Councilman McMorris had a meeting with Europa McGovern from the Hudson Valley Regional Council who spoke about Clean Energy Community and the grants that go along with it. He mentioned we must participate in 4 of the 10 projects to obtain any grants. Two of the projects the Town is already involved in, benchmarking clean energy upgrades which our conversion to LED lighting qualifies. There is also an energy code enforcement training which can be held right in the Town which he recommends we participate in as it would also benefit our town. He would like to pass a resolution for unified solar permit after he speaks with George Kolb, CEO. Michael Katan with Computel Consultants who will audit our table programs to see if they owe us any money. This will not cost anything unless we are owed money which he will keep a

percentage of what they find with permission from the Board. Mr. MKatan will help negotiate our contract at this point no fee was mentioned but Councilman McMorris will investigate. He would like to begin with approval from the Board.

TAX COLLECTOR

March 2017: Collected \$185,685.48 Dispersed \$1,868,680.86 Commissioner of Finance: \$1,865,000.00 Penalties Collected: \$3,680.86 which was given to the Supervisor. Paid to Commissioner of Finance funds that were received from bank escrow accounts in February but were processed in early March.

RECYCLING

No report

PARKS

Jake Gosnell reported the department stocked for opening day Trout season and will also stock April 28th in lieu of the Fishing Derby on April 29th. He wanted to thank his employees as they installed the LED lighting in Town Hall and other facilities in the Park. They began Spring clean-up to prepare for Summer. They will attend chainsaw training provided by NYMIR and made a visit to The Fountains. Mr. Gosnell went to Connecticut for his CPSI certification so he can inspect all playground equipment. They have done much in the way of clearing up the vermiculate remediation and hopes to pass the resolution tonight to approve the project.

RECREATION

Jessica Dickinson thanked the Board for their support during the Easter egg hunts. She also attended the meeting at the Fountains, a movie night is approaching and invites all. The Youth Fishing Derby is scheduled for April 29th. All programs can be paid for by visiting UnionValeRec.com to sign up for pool, park programs and the equestrian center. She welcomes feedback on the site to make it as user friendly as possible. Mrs. Dickinson also said the Equestrian center is having a few upcoming events. "Love your Park Day" is May 13th 10:00-1:00 for clean up to Godfrey park. The pool opens May 27th for the weekend schedule and more pricing option are available this year.

ANIMAL CONTROL OFFICER'S REPORT

During the month of March 2017, there were no lost or found dogs. There was one dog complaint. (More specific information, regarding dates, parties involved etc. can be accessed in the Animal Control Officer's log book.)

HIGHWAY REPORT

Mr. Wisseman reported he and his department cleaned up and fixed all road side plow damage as well as some ditches on Bloomer, North Parlman Road and Oswego. Fixed a couple of mailboxes. Removed and replaced 2 sections of guide rails on North Parlman. Cleaned up a dead tree on Pleasant Ridge Extension. The Highway department cleaned all the trucks both inside and out. They began sweeping town roads. They cut down and removed 2 dead trees on Mack and Seely Road. Took Truck #14 to Zwacks for warranty work. Got the dump body piston replaced. Brought the roller to summit bobcat for some electrical repairs that could not be done in house. Had truck #3 towed to Juniors Diesel for diagnostic check on the motor which needs to be rebuilt.

He also provided 2 quotes, he is aware he needs 3, however the 3rd bidder was not interested who was Ben Funk and estimated the charges be around 10-12K. He asked if the Town Board needed 3 as he could obtain it however, did ask 3 vendors. Councilman Frazier pointed out that he did do his due diligence in trying to obtain the 3rd bid. Truck #3 is the 2004 International in which one of the cylinder sleeves is in need of repair. Supervisor Tompkins asked if Ben Funk could send it before she approved it. Mr. Wisseman asked if he provided it tomorrow if it could be approved. Attorney Jacobellis said if the majority of the board agrees and conditions the approval on the lowest quote. He also mentioned that these were not sealed bids so the pricing did not need to be confidential. Supervisor Tompkins said she had concerns approving this hastily as the last truck that needed urgent repairs took months after immediate approval from the Board and feels this could wait until next meeting. Councilman Kelley said she would prefer if this was emailed to the Board upon receipt, therefore it would make it more comfortable for them to make a better decision. Councilman Welsh made a motion contingent on receiving a lower price from Ben Funk, they approve Juniors Diesel being that the truck is there already and has had good results

in the past. He also suggests they move forward unless Ben funk's quote is lower in price. Councilman Frazier seconded the motion.

Although the money is already budgeted for the grader to repair the roads, Mr. Wisseman asked the Board for their permission in renting the equipment for \$2,000.00. Councilman Frazier made the motion that he approved and Councilman Welsh seconded it. All were unanimously in favor. Mr. Wisseman said that Easy Street Cleaning is the only company on the County Contract costing \$190 per hour. This was budgeted however, Mr. Wisseman could not remember the exact figure. Councilman Frazier made the motion for Mr. Wisseman to hire Easy Street Cleaning up to the budgeted amount. This was seconded by Councilman Welsh.

Councilwoman Kelley said she had a question on what it was based on, if it were per hour. If the roads were not done how would they proceed. Mr. Wisseman said if the money allocated was used he would come back to the Board to seek approval to complete the roads.

Supervisor Tompkins inquired if using a street sweeper was allowed being that we are an MS4 Community, specifically Clapp Hill Road. Mr. Wisseman said it was always done but they will stop going forward and he suggested increasing that budget line. Supervisor Tompkins asked if could send the information ahead of time so that resolutions could be created.

The 284 will be completed soon and Deer Ponds & Oswego will be on the docket and will have prices and overview for the next meeting. Mr. Courtien stated the budget line was \$6,000 for street sweeping.

Councilwoman Kelley asked about a dangerous tree on West Clove Mountain Road and Mr. Wisseman said that he is in touch with Kennedy Tree Care to take the tree down and is getting a date on the schedule.

Lou Alfonse, 7 Galle Lane resident said there is no berm on the road to block the water. His issue is that water comes across Galle lane and down Galle lane as he is at the lower part, his house collects all the water which enters his yard and eventually his house. Although this has not happened recently, it has happened in the past. He provided pictures to show Mr. Wisseman of the clogged drain near his house and his neighbors. Mr. Wisseman said he did fix this originally however, it was struck with a plow and damaged again and he apologizes for this and plans to correct it with a new curb with a curbing machine. Mr. Alfonse said he would like to see a curb because placing the broken pieces did not "fix" the problem and he has concerns that asphalt will not hold up to a plow. When Mr. Alfonse asked for a completion date Mr. Wisseman said a few weeks or a month is his best guess as a timeline. Mr. Wisseman promised to give him a call with a better date range.

TOWN CLERK REPORT

CODE				AMOUNT
A1255	Conservation License			\$225.00
A1255	Certified Copies			\$150.00
A1255	Copy Machine			\$0.00
A1255	Marriage License			\$40.00
A2001	Summer Camps			\$28,539.00
A2001	After School / TGTT			\$5,226.00
A2001	Equestrian Center			\$150.00
A2001	Facility Rentals			\$0.00
A2001	Other Rec. Revenues			\$70.00
A2012	Concession Stand			\$0.00
A2025	Swim Passes			\$900.00
A2089	Special Events			\$0.00
A2130	Recycle/Compact			\$5,814.00
A2130	Refuse Bin			\$494.80
A2544	Sad Dogs			\$405.50
A2544	Happy Dogs			\$31.00
				\$42,045.30
	Amount paid to Revenue Accounting Unit for Conservation Licenses			\$155.88
	Amount paid to State Health Department for Total taken in for the month			\$22.50
	Amount paid to NYS Dept. of Agriculture and Markets for neutering fees			\$61.00
				\$41,805.92

PLANNING BOARD REPORT

3/16/2017	605	Scott Kiniry	Hitsman Garage (Kiniry) Escrow 1st Deposit	\$3,000.00
(Escrow Check received by G. Kolb, and G. Kolb forwarded to Finance, copy to Planning)				
3/24/2017	35436	Campanaro & Tomkovitch	Sketch Plan Conference	\$250.00
		<i>Total Application Fees:</i>	<i>\$250.00</i>	
		<i>Total Escrow:</i>	<i>\$3,000.00</i>	
		<i>Total Miscellaneous:</i>	<i>\$0.00</i>	
TOTAL				\$3,250.00

ZONING BOARD REPORT

No money collected during March 2017.

CODE ENFORCEMENT REPORT

March 2017

1. The damage to the Constable/Code enforcement vehicle has been completed.
2. MS4 training meeting was held on March 22nd in the Town of Union Vale, Town Hall by Dutchess County Soil and Water.
5. Coordination of the emergency generator for the town hall is still being coordinated. The new 1000 gal tank has been delivered and waiting on the scheduling of the work.
6. Several projects have been forwarded for review to the Town Planning Board, as list can be obtained by Joan Miller secretary to P/Z.
7. The new policy for interior searches for Municipal searches is going smoothly. Again please stress to the community if in fact they are contemplating selling their home to come into the building department to review their files to discuss any discrepancies that they may have on there parcel.

Work outline as follows:

Inspections preformed	: # 58	Complaints received	: # 2	Complaints acted on	: # 2
Violation Notices issued	: # 6	Violation abated	: # 6	Appearance tickets issues:	# 0
Building Permits issued	: # 6	Residents meetings	: # 19	Fire call outs	: 0
Old Permit C/O's issued	: #13	Cert. Occupancy/Compliance	#21	Plan review hrs.	: # 14
Municipal Searches	: # 6				

CONSTABLE REPORT

Constable Report for February 2017:

Constables patrolled approximately 729 miles of town roads for the month filling the Explorer with 24.6 gallons of gas.

The (3) court dates totaled 104 cases on the dockets with 62 actual appearances. There were no incidents to report

The Explorer went in for repair 3/10 - 3/12 and Jake allowed Constables use of the Dodge pickup for the three days for patrols.

Constables reported the following during patrols:

- * Sr. Center front door unlocked with alarm set. 3/7
- * Town Hall alarm not set with all doors locked upon arrival for shift. 3/157
- * Sr. Center front door unlocked with alarm off. 3/23
- * Both upstairs doors above Sr. Center unlocked with alarm off. 3/23
- * Rear upstairs door above Sr. Center found unlocked with alarm set.
- * Double doors to large room unlocked with alarm set.

MEDIA

Mr. Peterman reported that our broadcaster just crashed and they are in need of a new computer. Councilman Welsh asked for prices via email for approval. The microphones are still be delayed in shipment, they were ordered February 16th and now have been delayed two times in shipment. Councilwoman Kelley and Councilman Frazier asked if he could inquire through the County and offered to provide contact information for him to do so.

BOOKKEEPER

A-Fund Revenue: \$2,071,445.70 A-Fund Expenses \$1,002,151.94 D-Fund Revenue \$829,351.60 D-Fund Expenses \$72,485.52.

He has also been working with the Towns Accountant to complete the Annual Update Document as well as the paperwork from FEMA & NYS from winter storm Stella.

PROPERTY ON PLEASANT RIGE ROAD

Supervisor Tompkins has not received anything back from the attorney yet regarding the Pleasant Ridge Property. There was also a recent offer from an owner on Breezy Hill to donate land. The land is considered wetland and she wanted to hear feedback before they made any decisions. Councilman Frazier said this might be an avenue to investigate any conditions on the donations.

FURNACE POND DAM

A report was received from AECOM which was provided a few years prior. They suggested that in the next few months the water be lowered. This is being looked into through various channels as to not impact the taxpayer. Councilman McMorris has spoken to a few members of the Fire Department to assist with equipment. Mr. Gosnell said AECOM is putting together a proposed plan for the syphoning that is engineered and suggested to not waste time determining a solution before we see theirs. They have already started implementing DEC recommendation of tree trimming and other elements for preparation.

RESOLUTION (#17-33) ADOPTING SUMMER CAMP SAFETY MANUAL

The following Resolution was offered by Councilman Welsh, seconded by Supervisor Tompkins, to wit:

WHEREAS, the Town of Union Vale Parks and Recreation Department has developed and updated a Summer Camp Safety Manual to be followed and adhered to by all summer camp employees and volunteers.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby adopts the Town of Union Vale Parks and Recreation Summer Camp Safety Manual; and

BE IT FURTHER RESOLVED, that a copy of the Summer Camp Safety Manual shall be kept on file in the Office of the Town Clerk.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Councilman Frazier asked if she had a chance to review it and she replied that she has gone though it extensively.

RESOLUTION (#17-34) ADOPTING PARKS AND RECREATION STAFF AND VOLUNTEER MANUAL

The following Resolution was offered by Councilwoman Kelley, seconded by Councilman McMorris, to wit:

WHEREAS, the Town of Union Vale Parks and Recreation Department has developed and updated a Staff and Volunteer Manual for its staff and volunteers to follow and adhere.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby adopts the Town of Union Vale Parks and Recreation Staff and Volunteer Manual; and

BE IT FURTHER RESOLVED, that a copy of the Parks and Recreation Staff and Volunteer Manual shall be kept on file in the Office of the Town Clerk.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Councilwoman Kelley asked about the definition of abuse as she is a nurse in the healthcare industry and is familiar with the different types. They agreed to revise the wording to encompass other terms from who verbal abuse or any abuse could come from. The pool safety plan is still in place 'as is' and will be updated as needed.

RESOLUTION (#17-35) AUTHORIZING PARTICIPATION IN DCJS RECORD MANAGEMENT SYSTEM

The following Resolution was offered by Supervisor Tompkins, seconded by Councilman McMorris, to wit:

WHEREAS, the Division of Criminal Justice Services (“DCJS”) is a multi-function criminal justice support agency tasked with a variety of statutory responsibilities; and

WHEREAS, the among DCJS’ core agency functions is the oversight of public safety training programs; and

WHEREAS, DCJS maintains the Public Safety Credentialing and Training System (“PSCTS”), an internet based user interface designed to manage certifications, personnel, curricula, and training records in the public safety arena which is capable of recording and maintaining data, storing files and communications, as well as delivery, monitoring and recording completion of on-line training programs.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the Town Supervisor to execute an agreement with “DCJS” to participate in the “PSCTS”; and

BE IT FURTHER RESOLVED, that a copy of the agreement with “DCJS” for participation in the “PSCTS” shall be kept on file in the Office of the Town Clerk.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

RESOLUTION (#17-36) ACCEPTING BID FOR BARN REMEDIATION

The following Resolution was offered by Councilman McMorris, seconded by Councilwoman Kelley, to wit:

WHEREAS, the Town of Union Vale advertised for sealed bids for certain remediation work to be completed at the Barn at Tymor Park; and

WHEREAS, sealed bids were received, opened and reviewed.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale does hereby accept the bid of ACA Environmental Services, Inc. of Yonkers, New York, the lowest responsible bidder at a cost not to exceed \$116,535.00; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to sign all necessary paperwork with ACA Environmental Services, Inc., upon submission of proper insurance certifications submitted by ACA Environmental Services, Inc. to the Town of Union Vale.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Councilman Welsh added that a significant amount of this will come from our insurance company.

**RESOLUTION (#17-37) AUTHORIZING EXECUTION OF U.S. CENSUS BUREAU
BOUNDARY AND ANNEXATION SURVEY COUNTY CONSOLIDATION
AGREEMENT**

The following Resolution was offered by Councilman Frazier, seconded by Councilman Welsh, to wit:

WHEREAS, the U.S. Census Bureau conducts the Boundary and Annexation Survey (BAS) annually to provide local governments the opportunity to submit changes or corrections to legal boundaries within their jurisdiction; and

WHEREAS, the purpose of the BAS is to assure current and accurate boundaries of government units for use in tabulating and presenting statistical data released for censuses and surveys; and

WHEREAS, the Census Bureau uses the BAS results to support various programs, including Congressional and State Legislative redistricting; and

WHEREAS, in order to reduce the burden on local governments and avoid duplication of efforts in participating in the BASE, the Census Bureau permits County governments to enter into consolidation agreements with municipalities within their jurisdiction and allows counties to report legal boundary and feature changes within their county on behalf of a municipality.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the Town Supervisor to execute the Consolidation BAS Agreement, which permits Dutchess County Department of Planning and Development to submit the corrections to the Census Bureau, as depicted on the map provided.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Mr. Courtien noted that the map boundary was originally a straight line. Now just east of Clove Road the boundary line now shows a more northern border. This was approved in 1938 by the Town Board and has not been reported yet to the Census Bureau. This is simply a formality in re-approving.

RESOLUTION (#17-38) REPAIR OF TRUCK #3 2004 INTERNATIONAL

The following Resolution was offered by Councilman Welsh, seconded by Councilman Frazier, to wit:

WHEREAS, the Town Board of the Town of Union Vale has been informed by the Highway Superintendent that the 2004 International is in need of repair in the capacity of the vehicles cylinder sleeves,

NOW, THEREFORE BE IT RESOLVED, contingent on receiving a lower price from Ben Funk for a third quote upon 3 business days;

BE IT FURTHER RESOLVED, the Town Board of the Town of Union Vale approve Juniors Diesel of Stanfordville, NY be awarded the bid at a cost of \$7,041.34 due to history of proper mechanical work

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye
Supervisor Tompkins	Nay

The motion passed with a 4-1 vote.

RESOLUTION (#17-39) APPROVE GRADER RENTAL FOR HIGHWAY

The following Resolution was offered by Councilman Frazier, seconded by Councilman Welsh, to wit:

WHEREAS, the Town Board of the Town of Union Vale has been informed by the Highway Superintendent that the Town Roads are in need of repair;

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Union Vale authorizes the Highway Superintendent to use the budgeted \$2,000 for a rental of a grader;

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

RESOLUTION (#17-40) APPROVE STREET SWEEPING OF TOWN ROADS

The following Resolution was offered by Councilman Frazier, seconded by Councilman Welsh, to wit:

WHEREAS, the Town Board of the Town of Union Vale has been informed by the Highway Superintendent that the Town Roads are in need of being swept;

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Union Vale authorizes the Highway Superintendent to hire Easy Street Cleaning in the amount of \$190 per hour not to exceed the amount in the budget line of \$6,000.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

Councilman Welsh said there is a UVFD open house on Saturday April 29th at Station 1 and encourages all to attend.

MOTION TO ADJOURN

At 8:21 PM Supervisor Tompkins made a motion to adjourn which was seconded by Councilman McMorris and all were unanimously in favor.

Respectfully Submitted,

Andrea Casey

Town Clerk