



**Minutes of Meeting
Thursday, April 7, 2016**

I. GENERAL

A. Roll Call – Kathryn Fuller, Matt Gunderson, Stacey Henderson, Jennifer Leui

Absent – Doug Eadie, Ryan Rees, Faith Brown, Greg Henson.

B. Review of March Meeting Minutes

1. The Minutes were reviewed and accepted. Because there was no quorum of the Board present, the Minutes were not approved.

C. Treasurer's Report

1. Total Income was \$1,192.67 (\$450 from Institute, \$.07 from Interest, and \$742.60 from the March Program) and Total Expenses were \$1,004.62 (for the February and March Programs). Washington Trust Balance is \$4,425.09. The Treasurer's Report was accepted. Because there was no quorum of the Board present, the Treasurer's Report was not approved.

II. COMMITTEES

A. **Programs: Greg Henson (Absent)**

1. March Program – Topic: U-District Vision and Upcoming Projects; Thursday, March 10th; McKinstry Office - How'd It Go, Lessons Learned, etc. – No report
2. April Program – Planning in Progress; Topic: The Living Building Challenge and Net Zero: a Case Study of the Bullitt Center; Thursday, April 21st; Presenters: Jim Hanford, Principal at The Miller Hull Partnership; Program Sponsor: Metal Sales; Location: Anthony's at the Falls – No report
3. May Program – Planning in Progress; Topic: Amazing Race CSI Style; Thursday, May 12th; Location TBD
 - a. Angie is checking into Scafco as a start/finish place. A construction project and architect project are being considered. Kathryn is working on the Flyer.



B. Education & Certification: Eric Rieckers (Absent)

1. Spring Certification Exam Window – Now open through April 30th
2. CDT Certification Prep Classes – Last class held last night
 - a. Jennifer reported that the last scheduled CDT study group took place yesterday. The group decided they would like at least one more session which they scheduled to take place in two weeks. One of the candidates (Jennifer Harrison) is scheduled to take the Exam on April 9th, while the other three candidates (Kathryn, Angie, and Heather) are scheduled on April 30th.

C. Communications/Publications: Kathryn Fuller

1. Communications/Publications Committee
 - a. Microsite
 - Kathryn and Stacey are working on this and Kathryn would like this to go live by the end of this month. Matt said the GoDaddy templates are available with flexibility of use and that the site can be open to as many administrators as we choose.
 - b. Facebook and Twitter – Angie
 - Angie continues to post.
 - c. Newsletter Content – Stacey
 - May is the next publication which will include the CSI “end of year”.
 - d. Email, Event Flyers, Brown Paper Tickets, Newsletter Mailing – Kathryn

D. Membership: Stacey Henderson

1. A sign-up sheet is ready for next month’s Program. In absence of Stacey, Heather will be present and available to man the check-in table. Stacey mentioned six new members have signed up with CSI and that a welcome luncheon is being planned (date and place TBD) which will be paid for by the remaining Membership budget.

E. Scholarship Committee: Doug Eadie (Absent)

III. OLD BUSINESS

IV. NEW BUSINESS

V. PAST & UPCOMING EVENTS

- A. 2016 Region Conference (West & Northwest Regions, Conference & Leadership Training) – Wednesday, May 18th thru Sunday, May 22nd, 2016; Lake Tahoe, NV
- B. 2016 Golf Tournament – Thursday, September 15, 2016; The Creek at Qualchan; Spokane
 1. Matt mentioned a planning meeting is coming up to get sponsorships going.

VI. NEXT MEETING

A. Thursday, May 5th, 7:00 A.M., Integrus Architecture, 10 S. Cedar, Spokane

*Respectfully submitted,
Jennifer Leui, Secretary*