

**NOTICE OF A REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS  
February 22, 2018 at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, February 22, 2018 at 6:30 p.m. The meeting will be held at the Braunig Lake RV Resort Lakeside Lodge meeting hall located at 13550 Donop Road, Elmendorf, Texas 78112. The following items may be discussed, to wit:

**CITY OF SANDY OAKS, TEXAS  
REGULAR CITY COUNCIL MEETING AGENDA**

1. Call to order and quorum call.
2. Pledge of Allegiance.
3. Citizens to be heard. This item will be open for up to 30 minutes, with 3 minutes to each speaker. If there are more than 10 speakers, each will be given 2 minutes.
4. Financial/Budget Report: The income and expenses will be reported by City Clerk Rabe and possible discussion.
5. Updates: Municipal Court ILA, "Deputy Contract Program", Park.
6. Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a) Approval of the minutes from the Regular City Council Meeting, January 25, 2018.
  - b) Discuss, consider and/or possible action on approval for payment of invoice no. 1151 from Kassahn & Ortiz, P.C. for city attorney services (not to exceed \$3,630.00).
  - c) Discuss, consider and/or possible action on approval for payment of invoice no. 1153 from Kassahn & Ortiz, P.C. for city attorney services (not to exceed \$2,685.00).
7. Introduction by Mark Gonzalez Community/Neighborhood Engagement Coordinator for Southside First Economic Development Council and possible discussion. (Mayor Tanguma)

**Unfinished Business**

8. Discuss and/or possible action on the contract agreement for the purchase of SAWS property. (Mayor Tanguma)
9. Discuss and/or possible action approving another request for proposals ("RFP") for city street repairs and instructing the City Clerk to publish the RFP in the newspaper and/or other online sources. (Mayor Tanguma)
10. Discuss, consider, and/or possible action approving another RFP") for a ramp onto Municipal Building for such services and instructing the City Clerk to publish the RFP in the newspaper and/or other online sources. (Mayor Tanguma)

11. Discuss, consider, and/or possible action approving another RFP”)for an additional door onto Municipal Building for such services and instructing the City Clerk to publish the RFP in the newspaper and/or other online sources. (Mayor Tanguma)
12. Discuss, consider, and/or possible action approving a job description and salary for the position of Public Works Director and instructing the City’s Clerk to re-post or re-publish the job description in the newspaper and/or other online sources. (Mayor Tanguma)
13. Discuss and/or possible action approving telephone and Internet services and their cost to service the municipal building. (Mayor Tanguma)
14. Discuss and/or possible action on completed inventory on city property. (Mayor Tanguma)
15. Discuss and/or possible action concerning the pool at the city park. (Mayor Tanguma)
16. Discuss and/or possible action approving the historical documents to be included in the City of Sandy Oak’s Bibliotech Digital Anthology related to the Tri-centennial. (Mayor Tanguma)

### **New Business**

17. Discuss and/or possible action approving M&S Engineering’s task order to provide general engineering services related to the City of Sandy Oaks and fee proposal. (Mayor Tanguma)
18. Discuss and/or possible action approving M&S Engineering’s task order to provide engineering services related to Citywide Street Pothole Repair for Sandy Oaks and fee proposal. (Mayor Tanguma)
19. Discuss and/or possible action approving M&S Engineering’s task order to prepare a Master Plan for the City of Sandy Oaks and fee proposal. (Mayor Tanguma)
20. Discuss and/or possible action approving M&S Engineering’s task order for Master Plan Public Involvement Meetings to provide and attend meetings related to the development of the Master Plan for the City of Sandy Oaks and fee proposal. (Mayor Tanguma)
21. Discuss and/or possible action approving M&S Engineering’s task order to provide engineering services related to the SAWS feasibility study for the City of Sandy Oaks and fee proposal. (Mayor Tanguma)
22. Discuss and/or possible action approving the cost to upgrade marshal’s vehicle. (Mayor Tanguma)
23. Discuss and/or possible action approving a roll off from Tiger Sanitation for city “Right of Way” clean up. (Mayor Tanguma)
24. Discuss and/or possible action on an ordinance making changes to the 2017-2018 Fiscal Year Budget for SAWS’ \$2,000 Earnest Money and feasibility study costs. (Mayor Tanguma)

25. Adjourn.

**NOTE:**

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the council in that particular order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code § 551.129(a).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. For assistance, please call 210-660-8255 or 210-300-6405. For additional information on any item on this agenda, please visit [www.cityofsandyoaks.com](http://www.cityofsandyoaks.com) or call 210-660-8255 or 210-300-6405.

I certify that the above notice of regular meeting was posted on the entrance gate to Waterwood Park on or before the 19<sup>th</sup> February 2018, by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.



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Dr. Karen Mendiola Tanguma, Mayor

2/19/2018