

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – January 9, 2020

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- December 12, 2019 regular meeting

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
 - b. Additional Billing for December.
 - c. Additional billing specific for RRPS for December.
2. Engineer
 - a. Generator exhaust systems – FVPS, BCPS and CRPS.
3. Solicitor
 - a. Miller contract / RFP for Operator.
4. Administrator
 - a. Monthly informational report (attached)
 - b. RRPS Status (see monthly report)
 - c. Short term funding for APS reconstruction project – consider proposed Resolution.
 - d. Audit of 2019 financial records; need confirmations signed.

New Business:

1. Resolution 01-2020 authorizing issuance of a Note in the amount of \$400,000 from Mid Penn Bank for the purpose of financing reconstruction costs for the Ashberry Pump Station and any accrued interest, and approving and authorizing execution of appropriate documentation to secure said Note, confirming pledge, and any other necessary action.

Finances:

As of December 31, 2019:

1. Friendship Village – \$265,653.58
2. Kimberwick – \$198,442.57
3. Capital Expense - \$245,089.15
4. Ashberry Reconstruction (grant) – \$36,449.70
5. Mid Penn DSRF - \$563,450.55

6. Bills paid and to be ratified \$67,041.37 (regular operational expenses)

7. Payroll for regular meeting for December 2019- \$5,056.88

8. Carroll Engineering Corporation – November 4, 2019 to December 1, 2019

Dates of Upcoming Meetings

1. Board of Supervisors on January 16, 2020 and February 6, 2020 at 7:30 p.m.
2. Municipal Authority, on Thursday, February 13, 2020 at 7:00 p.m.

WHO IS ATTENDING THE 1/16/2020 BOS MEETING TO GIVE THE REPORT?

Adjournment (time: _____)