

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
May 21, 2024

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee & Trustee Long. Also present was County Commissioner/Planning Commission Chair Jim Maike, Transfer Station Attendant Jeffrey Craigmyle, Stewart Sanders Newaygo County Register of Deeds, and Travis Mund.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Richard Long with support by Curt Chaffee to approve the agenda with the additions of (New Business) D. Fence for Township Hall. Ayes all. Motion passed.
5. **Approval of Board Minutes of 4/16/24 & 5/7/24** – Richard Long with support by Curt Chaffee moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment** – none.
7. **Bills & Financials:**
 - A. **Treasurer’s Report** – Reconciled Bank Balances as of 4/30/24 – General Account \$1,250,247.56, Tax Account \$134.19.
 - B. **Bank 4/30/24** - \$1,250,247.56 total in the general checking account (General Fund \$695,635.42; Roads \$401,038.82; Fire -0-; Cemetery -0-; Building Dept. \$2,981.90; ARPA \$150,591.52; outstanding checks \$130.00; outstanding bank receipts -0-)
 - C. **Township Bills**- Amount: \$21,482.27 (cks 12772 – 12797 & E766 – E772). A motion by Trustee Long with support by Trustee Chaffee was made to approve the payments. Ayes all. So moved
 - D. **Budget Review:** May is 17% of FY 23/24. The early voting invoice from the County has been received and the Clerk asked for approval to pay it so that the prior fiscal year could be closed. Trustee Long moved to approve payment of the bill up to \$500 and the motion was supported by Trustee Chaffee. Roll Call Vote: Ayes all. The Clerk will pay the County invoice for early voting.
8. **Unfinished Business:**
 - A. **White Cloud/Sherman Utilities** – update.
 - B. **Summer Avenue** – update
 - C. **Clean-Up Day was a success!!**
9. **New Business:**
 - A. **Stu Sanders, Register of Deeds** – Stu Sanders spoke about the free Property Fraud Alert offered by his office. He answered questions from the Board. His attendance and information was greatly appreciated. (ie: surveys are not automatically recorded, e-records have saved many taxpayer dollars, \$400 million mortgage monies were released last year).
 - B. **AT&T Metro Act Right of Way Permit Extension** – The clerk will sign and return the extension. (mailed 5/21/24)
 - C. **Update AT&T U-verse & phone lines** – Discussion & decision to make no change.
 - D. **Fence** – Jim Maike and Curt Chaffee have volunteered to install T-posts along the property lines. The Clerk will ask for “per foot” bids to install a 6 foot solid fence once Trustee Chaffee gets the length required to her.

10. Officer's Reports

- a. Zoning Official/Planning Co/ZBA** – The Planning Commission is focusing on small lots, burms, kennels, keeping of animals, and short term rentals (Air B&B's).
- b. County Commissioner** – Commissioner Maike reported the County's \$73 million dollar budget is being worked on. A new storage unit for the Sherriff's Department has been approved. A fire safe addition is being added to the Register of Deeds Office for the storage of records.
- c. Transfer Station** – Transfer Station Attendant Craigmyle reported that there are no problems but we are staying busy. Republic Services will contact him directly about where to place dumpsters.
- d. Supervisor** – The June meeting of the NCTOA has been cancelled. The Library is allowing their vacant lot to be used for a community garden Newsletter submissions should be submitted to the Supervisor by the end of May.
- e. Clerk** – Clerk Chaffee reported that she will attend a zoom meeting with the County Equalization Director to get instructions/explanation of the greatly increased packet included with the L4029.
- f. Treasurer** – nothing.
- g. Trustees** – Richard Long updated the Board on the Fire Board's purchase of a new truck.

11. Public Comment – (limited to 3 minutes per person on any topic) - none.

12. Adjournment – The meeting was adjourned at 2:10 pm.

Respectfully submitted by Clerk Pam Chaffee