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## **Recall Procedure 2017- 2018**

The following must be completed when a food safety event, recall, takes place in an SQF Certified Facility. Site needs to notify SQFI at [foodsafetycrisis@sqfi.com](mailto:foodsafetycrisis@sqfi.com) and ASI at [recalls@asifood.com](mailto:recalls@asifood.com).

Include detail regarding what shall be provided to SQF from the certification body. This should happen when any SQF certified site, that has initiated a food safety event or recall, requires public notification.

Communication to SQF should be provided to the SQF Compliance Manager and include the following:

- Summary of the event including date of notification and products involved.
- Ongoing communication regarding the activities conducted by the certification body to determine the scope of the food safety event.
- Follow up activities conducted by the certification body that addresses the reason behind the food safety event, implemented corrective action, and/or other follow up activities as appropriate.