

# Using the Access Terminal

USE KEYPAD TO ENTER  
ACCESS NUMBER

**0** AND PRESS **ENTER**



1	Open Access Panel Door	IN DISTRICT: 3,000 Gallons Free per Month \$7.60 per 1,000 Gallons
2	Choose	
	<b>1</b> for Overhead Fill	
	<b>2</b> for Side Fill	OUT OF DISTRICT: \$7.60 PER 1,000 Gallons
	Press-> ' <b>ENTER</b> '	
3	Connect the water fill hose to tank	
4	Enter your four digit ACCESS NUMBER	Invoiced by email monthly
	Press-> ' <b>ENTER</b> '	
5	Enter your four digit PIN	
	Press-> ' <b>ENTER</b> '	Mail payments to: La Plata Archuleta Water District P.O. Box 1377 Ignacio, CO 81137 970-563-0650
6	Enter the volume of water you want	
	Press-> ' <b>ENTER</b> '	
7	Confirm the hose is connected	ACCESS NUMBER: _____ (Provided by District)  PIN NUMBER: _____ (Customer Provided-Must be 4 digits between 1000-9999)
8	Press ' <b>START</b> ' to start water flow	
	The transferred water column is displayed on the screen	
	The water will automatically stop dispensing when the requested volume is reached	
9	Press ' <b>STOP</b> ' to stop water flow at any time	
	Press ' <b>PAUSE</b> ' for a 30 second pause	