


**NOTICE OF PUBLIC MEETING  
HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3 GOVERNING BOARD  
CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401**

**GOVERNING BOARD COVID-19 SPECIAL BOARD MEETING MINUTES  
Governing Board Conference Room  
Thursday, March 19, 2020 at 2:00 p.m.**

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

**GOVERNING BOARD OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3**

BY:  \_\_\_\_\_

**Deb Warren, Administrator**

The Governing Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board of the Hackberry Elementary School District #3 may, by motion, enter into executive session for discussion or evaluation of personnel (s), pursuant to A.R.S. § 38-431 (A)(1).

The minutes for the meeting is as follows:

**I. OPENING ITEMS**

1. The meeting was called to order by: Board President, Scherrie Whitten @ 2:00 pm
2. Roll Call: Board President-Scherrie Whitten, Board Clerk-Ellen Kelley, Administrator-Deb Warren
3. Pledge of Allegiance:
4. Discussion of COVID-19  
Deb Warren provided the following documents:
  - a. SAMHSA (Substance Abuse and Mental Health Services Administration) packet that references Tips for Caregivers, Parents, and Teachers during infectious disease outbreaks.
  - b. Tips on keeping your home, school, workplace, and commercial establishments safe.
  - c. Parent/Guardian letter sent home.

Discussion on procedure for providing educational services for all students. Packets that include assignments for academic standards will be available for pick and drop off on Wednesdays from 11:00 am to 1:00 pm. Meals will be provided for families of need. Update on employee payroll-All employees will continue to receive pay. The Administrator will provide current information on school closures to the Board members as needed.

Discussion only

5. Adjourn: 2:25 pm

---

Scherrie Whitten, Governing Board President

---

Date