

**TOWNSHIP OF BLAIRSTOWN
REGULAR COMMITTEE MEETING
Wednesday, October 10, 2018 – 7:30PM
Executive Session begins at 7:00PM**

A G E N D A

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

OPENING; ROLL CALL

FLAG SALUTE

SUNSHINE STATEMENT

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act. This agenda is subject to change by order of the Blairstown Township Committee before and/or during this scheduled meeting.

Resolution No. 2018-115 AUTHORIZING EXECUTIVE SESSION – for the purpose of Personnel.
Motion; second. Roll call vote.

PUBLIC COMMENT – up to 5 speakers, 3 minutes each

PRESENTATIONS:

CARE Committee – Formal Introduction and Information about the Committee*

DEPARTMENT HEAD REPORTS

MINUTES

September 12, 2018 – Regular Meeting Minutes

Motion to approve; second. Roll Call Vote

ORDINANCES

FOR ADOPTION:

ORDINANCE NO: 2018-21 AN ORDINANCE TO PROVIDE FOR THE CONSTRUCTION OF DPW STORAGE SHED WITHIN THE TOWNSHIP OF BLAIRSTOWN AND TO PROVIDE FOR THE FUNDING THEREOF

Introduction; First Reading

Motion to approve; second. Roll Call

FOR INTRODUCTION:

ORDINANCE NO: 2018-22 AN ORDINANCE TO AMEND CHAPTER 19 “LAND DEVELOPMENT”, ARTICLE 19-1000 “ADMINISTRATION, ENFORCEMENT, PENALTIES, VARIANCES AND WAIVERS” OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN

Introduction; First Reading

Motion to approve; second. Roll Call

ORDINANCE NO: 2018-23 AN ORDINANCE TO AMEND CHAPTER 37 OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN ENTITLED "PUBLIC WORKS, DEPARTMENT OF"

Introduction; First Reading

Motion to approve; second. Roll Call

ORDINANCE NO: 2018-24 AN ORDINANCE TO ATTACH TENURE TO THE POSITION OF DIRECTOR OF PUBLIC WORKS IN ACCORDANCE WITH CHAPTER 37 OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN ENTITLED "PUBLIC WORKS, DEPARTMENT OF"

Introduction; First Reading

Motion to approve; second. Roll Call

CONSENT AGENDA

1. R.2018 - 116 Authorization to Pay Bills
2. R.2018 - 117 Declaring Township of Blairstown Resolution of Support for The JCP&L Reliability Plus
3. R.2018 -118 Refund of 2018 Tax Overpayment Block 508 Lot 8.01
4. R.2018 – 119 Refund of 2018 Tax Overpayment Block 103 Lot 33.06
5. R.2018 - 120 Approval to submit a grant application and execute contract with The New Jersey Department of Transportation for the Overlay of Mohican Road – Section 2 project.
6. R.2018 – 121 Award Contract – Construction of DPW Storage Building
7. R.2018 – 122 Award Contract – Generator Upgrade of Township Municipal Building
8. R.2018 – 123 Cancellation of Grant Balances
9. R.2018 - 124 Cancellation of Mortgage Block 2001 Lot 21.02

DEPARTMENT REPORTS

- Clerk – September Report
 - DPW – September Report
 - Finance – September Finance and Fuel Reports
 - Fire Chief Report – September 2018
 - Fire Department – August Report
 - Police Department – September Report
 - Tax Collector – September Report
 - Warren County Health Department – September 10, 2018
 - Zoning - September Report
- Motion to accept; second. Roll Call Vote.

UNFINISHED BUSINESS

1. Hose Company – Air Pack Request
2. ACME Shopping Plaza – Entrance Only
3. Walnut Valley Firehouse
4. Addendum to Property Maintenance Agreement between Howard K. Mott and Blairstown Township authorizing Blairstown Model Aviators to use a half-acre portion of Block 15 Lot 9.
5. Telephone System for the Municipal Building.

NEW BUSINESS

COMMITTEE CORRESPONDENCE for information and possible action

1. Letter received from John Kerkendall requesting renewal of lease of cropland located by Hope Bank Block 1501, Lots 10, 11, 12, 13 and 14 for the years 2019 & 2020.

2. Letter of resignation received from Audrey Nemeckay from her position as Substitute Crossing Guard effective September 12, 2018.
3. **Request for approval of application** from Robert Halberstadt of Blairstown and Nick Sierchio III of Columbia to join the Blairstown Hose Company.

Motion; second. Voice Vote.

4. **Notification from the NJ Alcoholic Beverage Control of a Social Affairs Permit Application** received from Blairstown Live Arts Inc., Roy's Hall, November 10, 2018 from 6pm to 11:59pm for a fundraiser.*

Motion; second. Voice Vote.

GENERAL CORRESPONDENCE

FROM THE TOWNSHIP ATTORNEY

FROM THE TOWNSHIP CLERK

1. Rabies Clinic will be held on Saturday, December 1 from 9-noon.
2. October 26 Township Committee Workshop Meeting (Public Information Session) will be held at North Warren Regional High School.
3. Shredding Event – October 19 from 9am – Noon at the Municipal Building

FROM THE TOWNSHIP ENGINEER

FROM THE TOWNSHIP COMMITTEE

COMMITTEE MEMBER AVERY

Subcommittee Member of: Water Department (alternate)
Recreation (alternate)
Roads/Buildings & Grounds (primary)

Liaison to: Senior Citizen Advisory Committee
Blair Academy

COMMITTEE MEMBER DALTON

Subcommittee Member of: Personnel (primary)
Roads/Buildings & Grounds (alternate)

Liaison to: Public Education – North Warren Regional High School
Public Education – Blairstown Elementary School

COMMITTEE MEMBER VAN VALKENBURG

Member of Land Use Board: Class I

Subcommittee Member of: Water (primary)
Budget & Finance (alternate)
Recreation (primary)
Personnel (alternate)

Liaison to: Open Space Committee
Construction, Subcode, Zoning
COAH

COMMITTEE MEMBER WALDRON

Member of Land Use Board: Class III

Subcommittee Member of: Public Safety - Deputy Police Commissioner
Public Safety - Fire & Ambulance

Liaison to: Municipal Alliance

MAYOR LANCE

Subcommittee Member of: Budget & Finance (primary)
Public Safety – Police Commissioner
County Officials
Inter-municipal Government
Public Information
NJ League of Municipalities
Liaison to: Office of Emergency Management
Historic Preservation Committee

FROM THE PUBLIC

ADJOURNMENT

General Correspondence

October 10, 2018

1. NJ State – League of Municipalities
 - a) Weekly Round-UP September 28, 2018
 - b)
2. State of New Jersey
 - a) Dept. of Environmental Protection
 1. Weekly Update - September 12 2018
 2. Weekly Update – September 28, 2018
 3. Suspected Hazardous Substance Discharge Notification, 18 Four Corners Road, Heating Oil #2
3. Warren County
 - a) Letter received on October 5, 2018 containing fully executed, recorded documents for 2018 Roadway/Culvert Exchange.
 - b)
4. Blirstown Township
 - a.)
5. Other –
 - a.) Invitation to Township Committee Members from North Warren Counseling Center to an Open House on October 25 from 11am -2:00pm.