



**S O V I S**  
PRODUCTIONS

# WEDDING VIDEO PLANNING GUIDE

[www.sovisproductions.com](http://www.sovisproductions.com)

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**\*\*PLEASE PRINT OR TYPE PHONETICALLY WHERE APPLICABLE\*\***

**\*\*\*DETAILS DUE 2 WEEKS PRIOR TO EVENT\*\*\***

**\*\*\*FULL PAYMENT DUE PRIOR TO VIDEO EDITING\*\*\***

Names: \_\_\_\_\_

Contact number 1: \_\_\_\_\_

Contact number 2: \_\_\_\_\_

Shipping address: \_\_\_\_\_

Wedding date: \_\_\_\_\_

Start time of ceremony: \_\_\_\_\_

Address of ceremony: \_\_\_\_\_

Address of pre-ceremony preparation location(s)(if applicable with your package):

\_\_\_\_\_

Reception start time: \_\_\_\_\_

Address of reception: \_\_\_\_\_

<b><u>"Simple and Sweet"</u></b>	<b><u>"Our Wedding Highlight"</u></b> Page 2 of 5
<p>Maybe you don't care for all the bells and whistles of a fully edited video production.</p> <p>Maybe you would prefer to watch your day more naturally, and exactly how it unfolded.</p> <p>Sovis Productions offers the "Simple and Sweet" video package, to better fit your budget and your needs!</p>	<p>Looking for a video package that will highlight all of the breathtaking moments of your wedding day in a sharable, fun, and easy-to-watch video?</p> <p>The "Wedding Day Highlight" package will give you the joy of viewing and sharing all of the most important moments of your day, time and time again in a beautiful way!</p>
<ul style="list-style-type: none"> <li>• Two videographers</li> <li>• One hour early arrival</li> <li>• Standard video coverage of all major events.</li> <li>• Video coverage concludes after your formal dances.</li> <li>• Basic video arrangement / edit.</li> <li>• Content provided digitally.</li> <li>• Add the RAW footage from your day for \$150!</li> </ul>	<ul style="list-style-type: none"> <li>• Two videographers.</li> <li>• Two hour early arrival to capture all of the anticipation.</li> <li>• Drone footage when conditions allow.</li> <li>• Premium video coverage of all major events.</li> <li>• Video coverage concludes after formal dances.</li> <li>• Premium video editing with audio leveling, mastering, and color correction.</li> <li>• Estimated 8-10 minute wedding highlight video.</li> <li>• Content provided digitally</li> <li>• Add an edit of your full ceremony for only \$200.00!</li> <li>• Add the RAW footage from your day for \$150!.</li> </ul>
<b>\$950.00</b>	<b>\$1,600.00</b>

<b><u>"Treat for Two"</u></b>	<b><u>"Diamonds are Forever"</u></b>
<p>Looking to have both your wedding ceremony and reception captured in a beautiful, and enjoyable way?</p> <p>The "Treat for Two" wedding video package from Sovis Productions covers all of the most important parts of your big day with more video for you to share and enjoy!</p>	<p>Remember your special day the way it should be remembered with FULL DAY coverage!</p> <p>"Diamonds are Forever" will cover your day from start to finish in the very best way possible, making for a longer, fuller, and more beautiful video for you, your family, and your friends to share and enjoy while remembering your perfect day!</p>
<ul style="list-style-type: none"> <li>• Two Videographers.</li> <li>• Three hour early arrival to capture all of the anticipation.</li> <li>• "Wedding Day Highlight" +</li> <li>• Video coverage and edit of your FULL wedding ceremony.</li> <li>• Video coverage and edit of FULL grand entrance and toasts.</li> <li>• Video coverage and edit of Bride and Groom first dance</li> <li>• Video coverage concludes after your formal dances.</li> <li>• Estimated 1 hour of total film length.</li> <li>• Content provided digitally, as well as on three DVD disks.</li> <li>• Add the RAW footage from your day for \$150!</li> </ul>	<ul style="list-style-type: none"> <li>• Three Videographers.</li> <li>• Full day coverage.</li> <li>• "A Treat for Two" package +</li> <li>• Video coverage and edit of your FULL formal dances.</li> <li>• Celebration reel of your guests enjoying the reception.</li> <li>• Well wishes video.</li> <li>• Video coverage concludes when all that is needed to be captured, has been captured.</li> <li>• Additional edited bonus footage included on your DVD.</li> <li>• Estimated 1.5 hours in total film length.</li> <li>• Content provided digitally, as well as on three DVD disks.</li> <li>• All RAW footage files are included with this package!</li> </ul>
<b>\$2,100.00</b>	<b>\$3,000.00</b>

### Customize your own video package!

(Minimum custom package starts at \$600)

#### VIDEO COVERAGE (FILMING)

RAW video filming  
\$100.00 per hour

#### VIDEO EDITING

Ceremony edit  
\$300.00

Highlight edit.  
\$1,000.00

Bonus footage edit  
\$200.00

Well wishes video edit  
\$250.00

Toasts edit  
\$200.00

Formal dances edit  
\$200.00

Please Select Your Package: \_\_\_\_\_

Please list any Extras if Desired: \_\_\_\_\_

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Event coordinator if applicable: \_\_\_\_\_

The Ceremony is taking place:            Indoor            Outdoor

The Reception is taking place:            Indoor            Outdoor

Event apparel for videographers:            Formal (Suit)            Semi-Formal (Shirt & Tie)

Will food be provided to the videographers at the reception?    Yes            No

*\*If no, for events lasting longer than 5 hours, a 30 minute lunch break will need to be allowed for the videographer(s) at an appropriate timeframe.\**

Cake Cutting:            After Dinner \_\_\_\_\_            Before Dinner \_\_\_\_\_

Toasts given:            After Dinner \_\_\_\_\_            Before Dinner \_\_\_\_\_

**Comments / Requests:**

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***\*PLEASE DETACH AND SEND WITH DEPOSIT AT TIME OF BOOKING\****

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## **SOVIS PRODUCTIONS VIDEO PURCHASE AGREEMENT**

**NAMES:** \_\_\_\_\_

**CONTACT NUMBER:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**DATE & TIME OF EVENT:** \_\_\_\_\_

**LOCATION OF EVENT:** \_\_\_\_\_

**PACKAGE DESIRED:** \_\_\_\_\_

**PACKAGE AMOUNT:** \_\_\_\_\_

**EXTRAS AMOUNT:** \_\_\_\_\_

**TRAVEL CHARGES:** \_\_\_\_\_

(\$1 per mile over 60 miles from Owosso, MI one way)

**GIFT CERTIFICATE / CREDIT :** \_\_\_\_\_

**Minimum \$200 Deposit required  
on all packages at the time of booking.**

**DEPOSIT AMOUNT:** \_\_\_\_\_

**BALANCE DUE PRIOR TO EDITING:** \_\_\_\_\_

Please make all checks payable to: ***SOVIS PRODUCTIONS***

By submitting this completed form, you agree to the amount of your wedding video package. \$200 of your deposit is applicable to your total, but is non-refundable by time of submission. Prior to editing and delivery of the videos from your event, the amount due is to be paid in full.

If Sovis Productions is not notified of a cancelled event within at least 2 weeks prior to the event date, the agreed full amount is still due to Sovis Productions.

# SOVIS PRODUCTIONS

## VIDEO PURCHASE AGREEMENT

### TERMS AND CONDITIONS:

THE PURCHASER SHALL HAVE SUPERVISION OVER THE VIDEOGRAPHER'S SERVICES AND RESERVES THE RIGHT TO CONTROL THE MANNER, MEANS, AND DETAILS OF THE VIDEOTAPING OF THE EVENT. PURCHASER TO WORK WITH VIDEOGRAPHER TO DETERMINE EQUIPMENT REQUIREMENTS TO POWER SOURCES. THE VIDEOGRAPHER SHALL USE HIS/HER BEST EFFORTS TO CONFORM TO THE PURCHASER'S REQUESTS. THE VIDEOGRAPHER EXECUTES THIS AGREEMENT AS AN INDEPENDENT CONTRACTOR, NOT AS AN EMPLOYEE OF THE PURCHASER. THE VIDEOGRAPHER'S OBLIGATION TO PERFORM IS SUBJECT TO DETENTION BY SICKNESS, ACCIDENTS, RIOTS, STRIKES, INABILITY TO PERFORM, MEANS OF TRANSPORTATION, ACTS OF GOD, EPIDEMICS, ANY ACT OR ORDER OF PUBLIC AUTHORITY HERIN, OR ANY OTHER CONDITION BEYOND HIS/HER CONTROL. SOVIS PRODUCTIONS ACTS MERELY AS A FACILITATOR LINKING PURCHASER WITH A VIDEOGRAPHER AND HAS NO AUTHORITY TO MAKE AN AGREEMENT ON THE VIDEOGRAPHER'S BEHALF. IN THE UNLIKELY EVENT THAT THE VIDEOGRAPHER SHALL FAIL OR REFUSE TO PERFORM, SOVIS PRODUCTIONS SHALL MAKE EVERY EFFORT TO FIND ANOTHER VIDEOGRAPHER BUT SHALL NOT BE HELD LIABLE FOR ANY DAMAGES SUSTAINED BY FAILURE OF THE VIDEOGRAPHER TO TAPE OR THE INABILITY TO FIND ANOTHER VIDEOGRAPHER. IF NO VIDEOGRAPHER IS PROVIDED, THEN ALL DEPOSITS AND/ OR PAYMENTS ARE REFUNDABLE TO THE PURCHASER. BOTH PURCHASER AND VIDEOGRAPHER AGREE TO HOLD SOVIS PRODUCTIONS, ITS AGENTS AND EMPLOYEES, SUCCESSORS AND ASSIGNS SAFE AND HARMLESS FROM ANY AND EVERY CLAIM, DEMAND, SUIT AND PAYMENT IN RESPECT THEREOF, OR IN RESPECT TO ANY OF THEM. IF PURCHASER CANCELS THE CONTRACTED DATE THEN SOVIS PRODUCTIONS WILL KEEP AND HOLD ALL DEPOSITS AND/ OR PAYMENTS UNLESS THEY CAN CONTRACT THE SAME DATE WITH ANOTHER PURCHASER. SOVIS PRODUCTIONS RESERVES THE RIGHT TO DISPLAY ANY PART OF THIS VIDEOTAPE/ DVD FOR FUTURE DEMO/ DISPLAY VIDEOS/ DVDS. PURCHASER IS AUTHORIZING THAT SOVIS PRODUCTIONS CAN REPRODUCE ANY PHOTOS OR SPECIAL MUSIC, ACKNOWLEDGING THAT PURCHASER OWNS THE RIGHTS OR HAVE OBTAINED THE RIGHTS FOR REPRODUCTION OF THE ANY THIRD PARTY MUSIC OR PHOTOS TO BE USED IN THE VIDEO. THE UNDERSIGNED, HAVING READ THE ABOVE CONTRACT, AGREE(S) TO THE TERMS SET FORTH.

**Purchaser Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Videographer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*THANK YOU!  
WE ARE EXCITED, AND LOOKING FORWARD TO  
CAPTURING YOUR SPECIAL DAY  
IN A WAY YOU WILL CHERISH AND REMEMBER ALWAYS!!*