

DHLW Early Childhood Area
Des Moines, Henry, Louisa, Washington

March 20th 2018 5:00pm
Great Prairie AEA
3601 W Avenue, Burlington, IA

Minutes

Members Present: Mike Steele Tricia Lipski, Cyndi Mears, Stan Stoops, Dina Saunders, Jim Cary, Chad Reckling

Members Absent: Sheila Temple, Melody Raub, Matt Latcham, Brad Quigley

Advisory members and guests present: Tasha Beghtol, Brenda Almack, Karen Erikson, LeAnn Kennedy, La Phanthouvong, Milisa Blantz, Christa Poggemiller, Sherill Medeiros

Meeting was called to order at 5:00 by Mike Steele with a quorum present.

Motion to approve the agenda as presented

Moved: Stan Stoops **Seconded:** Jim Cary

Motion carried unanimously

Minutes

Motion to approve the minutes from February 20th 2018 meeting as submitted

Moved: Jim Cary **Seconded:** Dina Saunders

Motion carried unanimously

Financial Report

Tasha Beghtol reviewed the financial summary and the monthly postings report from Central Iowa Juvenile Detention Center. The only expenditures showing for the current report include fiscal fess and administrative fees. Tasha explained that claims did not get processed prior to the close of the month so payments for February and March will be reflected on the March postings. Programs are on target or as expected based on previous information shared.

Motion to approve the financial report and postings as submitted

Moved: Stan Stoops **Seconded:** Cyndi Mears

Motion carried unanimously

Consider approval of budget adjustment for PAT program

Tasha Beghtol reviewed the revised budget and request from Cheryl Flaatten to move professional development funds to travel based on program needs. The amount of change exceeds the 10% threshold which requires board approval, but does not change the contract amount.

Motion to approve the budget adjustment as requested by Community Action of Southeast Iowa for the Parents as Teachers program

Moved: Chad Reckling **Seconded:** Stan Stoops

Motion carried unanimously

Nominating & Bylaw Committee

Bylaw revisions

Tasha Beghtol reviewed the proposed draft changes to the bylaws. This will be the 2nd and final reading.

Motion to approve the 2nd and final reading of the draft amendments to the bylaws as submitted

Moved: Jim Cary **Seconded:** Cyndi Mears

Motion carried unanimously

Administrative Update

A written report was provided.

Program Presentations

Preschool Home Visitation, Young House

Milisa Blantz and La Phanthouong shared information about the preschool home visitation program that serves children 3-5yrs in Des Moines, Louisa, and Henry Co. This is the first year that the program has been in operation in Henry County and enrollment is slow. The program strives to serve children in the gap between Early Access and preschool. The program primarily focuses on home visits, but also offers group workshops. Louisa County has had good attendance at workshops and has access to a translator.

Home Visitor Program, Des Moines County Public Health

Christa Poggemiller shared information about the program and answered questions. The home visitor program focuses on visits to new moms and operates year around. The program plans to increase visits in FY19, striving to obtain at least 2 visits per month per family. Some challenges to enrollment and participation are families' reluctance to be involved out of fear of judgment. Staff are working to help reduce those concerns and increase enrollment.

Nest of Des Moines County

Karen Erikson and LeAnn Kennedy shared information about the Nest Program and provided updates on enrollment numbers, fundraising efforts, and activities. Participation in classes held in Danville and Mediapolis continue to be low and the program has stopped offering those. Classes are held every Monday in Burlington with childcare available. Karen noted the program is on target to complete re-credentialing in April 2019. They have begun working with AEA to help with new professional brochures and are engaging in fundraising efforts to make up for other grant funding no longer available.

EC Plan 2018

Tasha Beghtol completed a SWOT exercise with board members. Information will be incorporated into the regional EC Plan 2018.

Meeting adjourned by at 6:20pm
Next meeting will be May 15th in Mt Pleasant

Minutes submitted by Tasha Beghtol, Director

Approved on _____ Secretary _____