

**Town of Grant**  
**9011 County Road WW**  
**Monthly Board Meeting**  
**June 13, 2018**

Present: Schwab, Winkler, Luecht, Zimmerman & Yetter excused.  
Chairperson Schwab called meeting to order at 6:35pm.

**Announcements/Correspondence:**

- Open Book is on June 19<sup>th</sup>, 2018 from Noon-2:00pm
- Board of Review will be on June 27<sup>th</sup>, 2018 from 3:00-5:00pm
- UWSP student, Natalie Wanasek writes book entitled “The Gift of Gab” The Life Story of Betty Petrusky.
- Inspection results for Fuel Tank across the street needs a Breakaway Hose and sign “Shut off Engine”. These corrections need to be done by June 27<sup>th</sup>, 2018.
- Portage County Transportation meeting June 21, 2018 @ 10:00am re: Human Services Transportation.

**Appointment of Building Inspector:**

- Ben Grimm (Dale Bates retirement effective July 1<sup>st</sup>, 2018.)
- **Motion: (Schwab, Winkler) Move to appoint Ben Grimm as Building Inspector effective July 1, 2018 upon retirement of Dale Bates. Unanimous Ayes. Carried.**
- A Retaining Agreement was signed with BGA, LLC, owner Ben Grimm for Building Inspection Services for One & Two Family Dwellings.

**Minutes:**

- **Motion: (Winkler, Schwab) Move to approve Town Board Meeting minutes from April 25, 2018 as written. Unanimous Ayes. Carried.**
- **Motion: (Winkler, Schwab) Move to accept Monthly Board Meeting minutes from May 9, 2018 as written. Unanimous Ayes. Carried.**
- **Motion: (Winkler Schwab) Move to approve Monthly Board Meeting Reconvened minutes from May 16, 2018 as written. Unanimous Ayes.**

**Officers' Report:**

- WTA-Portage County Unit meeting included Pet Licensing though Transcendent System that would cost \$800.00 per municipality to transfer information from J-Mal system. Portage County signed on with this company to take over RE Tax Bills.
- Event Barns were discussed indicating that municipalities should look at Ordinance for them.
- ATV-UTV Committee meeting discussed getting Buena Vista to open Townline Road, more consistency in roads, difficulty with each municipality having their own Ordinance and not all universal. Supervisor Winkler indicated that we need to open our section of Townline Road.
- Schwab reported that Portage County will do approaches to roads on CTH F during construction if Town pays for the work.

### **Bid Documents Opened:**

- Bid Documents received were opened @ 7:00pm for Joint/crack-sealing, wedging, chip-seal and/or slurry surfacing. A number of contractors were available to answer questions from the Board.
- Schwab indicated at 7:35pm that Board Members would go through all the documents and Bids would be awarded at Town Board Meeting on June 20, 2018 @ 6:00pm.

### **Committee/Commission Minutes or Reports:**

- **Ambulance:** No report
- **Fire:** Email received with concerns about threats to GRVFD re: incident at 90<sup>th</sup> St/Glenwood, no one knew what actually happened.
- **First Responders:** Certain members feel that Clerk & Treasurer are requesting too much information from them concerning spending. Chairperson Schwab sent email to them which included Purchase Order & Reimbursement forms that need to be filled out in order to get invoices paid.
- **Green, Clean Action:** No report; no meetings June-August
- **Groundwater Citizens Advisory Committee:** No report
- **Historical Committee:** No report
- **LUCA:** Reminder from Census Bureau that address review needs to be done shortly.
- **Plan Commission:** Next Meeting June 19<sup>th</sup> @ 6:30pm, looking at CUP for Ryan & Tammy Kingery.
- **Website:** townofgrantportageco.com
- **Zoning:** Building Permits for the month of May totaled \$190.00 for 1-addition, 2-driveways and 2-CSMs.

### **Financial Report & Updates:**

- Treasurer Luecht reported deposits for the month of May totaled \$6,655.17, with Cash on Hand of \$394,920.88.
- Park Fund CD isn't up for renewal until October 2019, \$24,000.00 was designated to be returned to Park Fund in 2017 for money borrowed during purchase of land across 90<sup>th</sup> St.
- **Motion: (Schwab, Winkler) Move to accept Financial Report for audit or review. Unanimous Ayes. Carried.**
- Request for TS employee increase and clothing allowance for PT highway labor postponed to later date.

### **Public Participation:**

- Charles Gussel asked what this money for in Park Fund was. Schwab explained that when Subdivisions were built they had to provide land or money to be used for a Public Component.

### **Roads/Equipment/Garage:**

- Bids will be awarded: June 20<sup>th</sup> @ 6:00pm.
- Approaches on select roads abutting CTH F include but not limited to Maple, Birch, Lake, Deer etc. would be replaced with existing materials.
- Buena Vista Road (CTH F-130<sup>th</sup> St.) re: drainage, ditch cleaning, etc.

- **Motion: (Schwab, Winkler) Move to have Dave Glodowski from Gremmer & Associates do ditch profile for \$1,000.00 on Buena Vista Road (CTH F-130<sup>th</sup> St.). Unanimous Ayes. Carried.**
- Staking errors Buena Vista Rd. (130<sup>th</sup>-Townline) staked as 4 ROD Road, Marv Raasch indicated his property was 2 ROD. Marty is to send an email on how staking was determined. Supervisor Winkler asked that highway books that were given to Historical Society be returned to the Town because they had road maps in them. Winkler also indicated that the road was staked correctly and asked Chairperson Schwab to send email to landowners indicating that Highway Employees did stake the road properly.
- **TRID Engineering:**
- **Motion: (Schwab, Winkler) Move to preliminary award Engineering Project to Jewell Engineering, Inc., for Buena Vista Crossings @ 95<sup>th</sup> St. and 100<sup>th</sup> St for \$35,000.00 pending WisDOT contract. Unanimous Ayes. Carried.**
- **Motion: (Schwab, Winkler) Move to preliminary award Engineering Project to Quest Engineering for Mill Road (100<sup>th</sup> St. – CTH F) for \$44,900.00 pending WisDOT contract. Unanimous Ayes. Carried.**
- **Motion: (Winkler, Schwab) Move to have Wood County do Grove Ave. (CTH U-84<sup>th</sup> St.) for no more than \$13,700.00. Unanimous Ayes. Carried.**
- **Estimates for Plow Truck:** Scaffidi Motors Mack truck only \$89,500.00 available Oct.-Nov. 2018; V & H Western Star truck only \$90,349.00 available Sept. 2018; International truck \$152,000.00. Snow plow attachments Monroe Trucking \$61,364.00.
- Winkler reported that no used trucks are available through dealers. Wood County has Western Star. A decision needs to be made sooner than later in order to have in time for winter snowplowing.
- Winkler reported Hwy Workers doing spring road grading, mowing, building roads.
- Additional Bid Documents: Winkler will check with Wood County on Oak St. (CTH U-90<sup>th</sup> St.) and 100<sup>th</sup> St. (Quarry Rd. – Mill Rd.)

**Upcoming meeting dates/topics:**

- June 19<sup>th</sup> – Open Book Noon-2:00pm
- June 20<sup>th</sup> – TS Mtg 9:30am; Town Board Mtg. 6:00pm; ATV Committee 7:00pm
- June 27<sup>th</sup> – BOR 3:pm-5:00pm; Buena Vista/Two Mile Creek 6:30pm

**Motion: (Schwab, Winkler) Move to adjourn @ 10:05 pm. Unanimous Ayes. Carried.**

Respectfully submitted by,

*Vicky Zimmerman*

Vicky Zimmerman, Town Clerk

Approved: July 11, 2018