

## 2018 Meeting Minutes

January 2, 2018

February 5, 2018

March 5, 2018

March 19, 2018

March 19, 2018 Equalization

April 5, 2018

May 7, 2018

June 4, 2018

June 18, 2018

June 18, 2018 Planning & Zoning

July 2, 2018

August 6, 2018

September 6, 2018 Board of Adjustment

September 6, 2018

October 1, 2018 Planning & Zoning

October 1, 2018

November 5, 2018

December 3, 2018

**City of Clark Council Meeting  
January 2, 2018**

**Call to order:** The Clark City Council met in session on January 2, 2018 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Jeremy Wellnitz and Don Weigel.

Mayor Pollock called the meeting to order at 7:01 pm.

**Motion # 001-2018**

**Adopt Agenda**

Motion by Streff and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

The Mayor, Finance Officer and four council members attended the county commissioner's meeting earlier in the day to learn more about the proposed appraisal increases that the State is requiring the county to do. Vanguard will start a county wide re-appraisal in April with the new appraisals to be effective in 2019. However, the 2018 appraisals are in question as to how much they should be increased. City may need to consider changing our building permit policy to require permits for remodels and home improvements.

**Retention Pond Update**

Don Weigel from Clark Engineering was in attendance to review the remaining work on the retention pond and to discuss the gravel change order from November. The project's total cost has increased less than 1% from the original estimate which is exceptional for a project of this magnitude.

**Mayor & Department Updates**

Chief Wellnitz gave a December police report, end of year report and comparison from previous years. Mayor Pollock gave department updates.

**Motion # 002-2018**

**Approve Minutes**

Motion by Kline and seconded by Zemlicka to approve the council meeting minutes from December 4, 2017. All members voting yes. Motion carried.

**Motion # 003-2018**

**Approve Financial Statements**

Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 004-2018**

**Approve Claims**

Motion by Kline and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
	Council	payroll	\$ 2,881.32
1607	EFTPS	941 taxes	\$ 477.36
1608	SD Dept of Revenue	city sales taxes	\$ 134.17
1609	SD Dept of Revenue	golf course sales taxes	\$ 56.40
1610	TSYS Merchant Services	credit card fees	\$ 28.24
1611	City of Clark	utility	\$ 206.35
1612	Delta Dental	insurance	\$ 827.00
1618	EFTPS	941 taxes	\$ 3,263.35
1623	EFTPS	941 taxes	\$ 567.77
1626	Dacotah Bank	interest	\$ 23.58
26361	Clark County Courier	advertising	\$ 361.67
26362	Zimco Supply Co.	turfside	\$ 475.07
26363	Clark Rural Water System	materials	\$ 10,877.00
26364	212 Truck & Trailer Repairs	repairs	\$ 504.98
26365	Verizon Wireless	utilities	\$ 174.79
26366	Cook's Wastepaper	garbage service	\$ 6,877.02
26367	Clark Community Oil	gas	\$ 1,147.90
26368	ABC Lock & Key	maintenance	\$ 172.50
26369	Butler Machinery	parts	\$ 120.33
26370	Northwestern Energy	utilities	\$ 517.36
26371	Vantek Communications	radios	\$ 7,882.72
26372	M&T Fire & Safety	supplies	\$ 26.50
26373	True North Steel	culverts	\$ 539.07
26374	A&B Business Solutions	copier	\$ 79.31
26375	WW Tire Service	repairs	\$ 245.90
26376	Star Laundry	maintenance	\$ 21.46
26378	SD Retirement Systems	retirement	\$ 3,204.88
26379	Child Support Payment Ctr	child support	\$ 410.31
26380	Clausen Construction	gravel/hauling	\$ 2,150.00
26381	Butler Machinery	parts	\$ 17.74
26392	Karl's	equipment	\$ 649.99
26383	Jackie Luttrell	mileage	\$ 27.72
26385	Dakotaland Woodwork & Cabinets	improvements	\$ 5,090.00
26386	Wellmark BCBS	insurance	\$ 4,468.87
26387	Cardmember Service	supplies/books/conference	\$ 244.91
26388	Ellwein Brothers	beer	\$ 62.50
26389	Quill	supplies	\$ 182.46

**City Council Meeting – January 2, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
26390	Star Laundry	maintenance	\$ 128.79
26391	Butler Machinery	repairs	\$ 9,715.77
26392	Dekker Hardware	equipment	\$ 599.99
26393	Forest Excavating	work and supplies	\$ 2,564.29
26394	Northwestern Energy	utilities	\$ 1,461.02
26395	Bendix Technology	professional fees	\$ 30.00
26398	Clausen Construction	snow removal	\$ 1,173.47
12/19/2017	Mayor	payroll	\$ 208.85
	Payroll	Finance Office	\$ 2,375.50
& 26377	Govt Bldg	payroll	\$ 93.93
	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 3,350.85
	Sewer	payroll	\$ 1,380.86
	Water	payroll	\$ 1,380.85
	Clubhouse	payroll	\$ 205.00
	Library	payroll	\$ 499.88
	Overtime & holiday pay included in the above: D. Altfillisch \$126.50; R. Collins \$133.24; R. Flora \$18.39; T. Silkman \$58.33		
12/29/2017	Police	vacation payout	\$ 1,372.99
	Vacation	Streets	\$ 175.08
	Payout	Finance	\$ 324.27
		Water	\$ 99.54
		Sewer	\$ 99.54
	<b>To</b>	<b>For</b>	<b>Amount</b>
	AFLAC	insurance	\$ 72.34
	Clark Co. Courier	advertising	\$ 312.65
	Clark Co. Historical Society	subsidies	\$ 560.00
	Cook's Wastepaper	dumpsters	\$ 111.07
	Creative Printing	building permits	\$ 108.85
	Dakota Pump Inc	pump	\$ 11,287.25
	Dekker Hardware	supplies	\$ 447.68
	First District Assoc	dues	\$ 1,351.77
	Forest Excavating	gravel/improvements	\$ 6,422.45
	ITC	utilities	\$ 739.27
	Jim Holm	subsidies	\$ 200.00
	Mack's Standard	gas/oil change	\$ 365.95
	Mid-States Organized Crime Info	professional fees	\$ 100.00
	Northwestern Energy	utilities	\$ 530.52
	Northwestern Energy	utilities	\$ 4,760.54

**City Council Meeting – January 2, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Pitney Bowes	meter rental	\$ 162.00
Pitney Bowes	postage	\$ 1,020.99
Principle Financial Group	insurance	\$ 39.90
SD Assoc of Code Enforcement	fees	\$ 40.00
SD DENR	certification	\$ 24.00
SD DENR	discharge permit	\$ 50.00
SD Dept of Revenue	water testing	\$ 60.00
SD Dept of Revenue	City sales tax	\$ 6.18
SD Dept of Revenue	Golf course sales tax	\$ 106.03
SD Govt Finance Officer Assoc	fees	\$ 70.00
SD Human Resources Assoc	fees	\$ 25.00
SD Municipal League	annual fees	\$ 1,169.69
SD Municipal Street Maint. Assoc	fees	\$ 35.00
SD Police Chief Assoc	fees	\$ 96.59
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
SDML Work Comp Fund	work comp	\$ 10,550.00
St. Paul Stamp Works	dog tags	\$ 106.41
U Drive Technology	professional fees	\$ 54.16
US Bank Corporate Trust	SRF loan	\$ 6,940.29
Vision Service Plan	insurance	\$ 288.36
Watertown Police Dept	server access	\$ 500.00
Woodring Plumbing	repairs	\$ 127.50
WW Tire	repairs	\$ 245.90
Zuercher Tech LLC	maintenance	\$ 1,220.47
<b>1/2/18 Payroll</b>		
EFTPS	941 taxes	\$ 3,191.14
Mayor	payroll	\$ 208.85
Finance Office	payroll	\$ 2,354.25
Govt Bldg	payroll	\$ 85.64
Police	payroll	\$ 3,590.39
Streets	payroll	\$ 3,341.59
Sewer	payroll	\$ 1,322.53
Water	payroll	\$ 1,322.54
Transit	payroll	\$ 243.11
Clubhouse	payroll	\$ 92.50
Library	payroll	\$ 599.50
Overtime and holiday pay included in the above: D. Altfillisch \$22.00; R. Collins \$149.90; T. Silkman \$32.41; N. Nickeson \$150.00; J. Wellnitz \$150.00		

**Motion # 005-2018**

**Operations Manual**

Motion by Streff and seconded by Hanson to approve the Operations Manual for 2018. All members voting yes. Motion carried.

**Motion # 006-2018**

**Official Depository**

Motion by Kline and seconded by Larson to approve Dacotah Bank as the city's official depository for 2018. All members voting yes. Motion carried.

**Motion # 007-2018**

**Official Newspaper**

Motion by Streff and seconded by Larson to approve Clark Courier as the city's official newspaper for 2018. All members voting yes. Motion carried.

**Motion # 008-2018**

**Fire Department Work Comp**

Motion by Hanson and seconded by Larson to approve the Fire Department for perpetual care work comp coverage. All members voting yes. Motion carried.

**Motion # 009-2018**

**Set Election Date**

Motion by Kline and seconded by Hanson to set the 2018 election for April 10, 2018. Council members up for election are Cook, Streff and Zemlicka. All members voting yes. Motion carried.

**Benson Easement**

Altfillisch was been working with Bob Benson to improve drainage at the old outfall line discharge to allow Benson to put up a fence. These improvements will allow us to keep the easement in place in the event the city needs to do an emergency discharge.

**Motion # 010-2018**

**Sewer Restricted Funds**

Motion by Larson and seconded by Streff to approve using Sewer Restricted Funds for the payment of Dakota Pump Inc's bill for \$11,287.25 for a spare pump and Forest Excavating's bill for \$6,422.45 for gravel in the sewer building. All members voting yes. Motion carried.

**Motion # 011-2018**

**2018 Rec Rates**

Motion by Kline and seconded by Hanson to approve the following 2018 recreation rates from the 2017 fee that included tax to fee plus tax. All members voting yes. Motion carried.

**Golf Course:** Family Pass \$450 + tax; Single Pass \$225 + tax; College pass \$175 + tax; Student pass \$115 + tax; Driving Range \$50 + tax; Punch Card \$120 + tax; Gas storage \$90 + tax; Electric storage \$120 + tax; Home Storage \$50 + tax.

**Pool:** Family pass with one lesson \$110 + tax; Family pass without lessons \$75 + tax; Individual Pass and one lesson \$60 + tax; Swimming lesson \$25 + tax; Adult day pass \$4.00 (\$3.75 + \$0.25 tax); Student day pass \$3.00 (\$2.82 + \$0.18 tax).

**Summer Rec:** Boys and Girls \$25.00 plus tax; Teeners \$35 + tax.

**Motion # 12-2018**

**Reschedule April Meeting**

Motion by Hanson and seconded by Zemlicka to reschedule the April meeting to April 5<sup>th</sup> at 7 pm. All members voting yes. Motion carried.

**Motion # 13-2018**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:59 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
February 5, 2018**

**Call to order:** The Clark City Council met in session on February 5, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Louann Streff and Andrew Zemlicka (via telephone).

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Chad Fjelland, Roger Collins, Darin Altfillisch, Jeremy Wellnitz, Brandon and Cassi Kottke, Terry & Deb Schlagel and Craig Spieker.

Mayor Pollock called the meeting to order at 7:02 pm.

**Motion # 14-2018**

**Adopt Agenda**

Motion by Hanson and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Rotary Update**

Craig Spieker gave an update on Rotary's work at Dakota Style Field. They'd like to apply for a Twins Grant to replace the outfield fence.

**Motion # 15-2018**

**Twins Grant**

Motion by Larson and seconded by Kline to approve Rotary Club to apply for a matching funds Twins Grant to replace the outfield fence at Dakota Style Filed. All members voting yes. Motion carried.

**Kottke House**

Brandon and Cassi Kottke were in attendance asking for utility hookups and q gravel road to their proposed house on South Dakota Street. Because their property line is more than 200' (City Code) and more than 400' (State Code) from an existing sewer hookup, Council can give permission for a septic tank. Question asked about future hookups in the area. Water line will be a 2 inch line instead of the estimate for a 4 inch line for \$5,400. City will grade and gravel platted road to the house.

**Motion # 16-2018**

**Kottke Utilities Hookup Request**

Motion by Cook and seconded by Hanson to give permission for Kottke's to install a septic tank for their proposed home on South Dakota Street, run a 2 inch line for water hookup and lay gravel for the platted road. All members voted yes. Motion carried.

**Mayor & Department Updates**

Chief Wellnitz reviewed the police report. Mayor Pollock read a letter from ATF thanking Chief Wellnitz for the apprehension of a felon with a federal warrant. Luttrell,



Collins and Altfillisch gave updates pertinent to their departments. City will reapply to become a Tree City USA. Finance Office is ordering new computers. City staff will receive First Aid and AED training. Septic tank will be replaced at the course bathroom. Cook and Luttrell proposed updates to the clubhouse.

**Motion # 17-2018** **Clubhouse Improvements**  
 Motion by Cook and seconded by Kline to transfer \$10,000 of Government Building Improvements reserves to the Clubhouse to remodel the ladies bathroom, improve electrical and replace flooring. Cook will be do a lot of the labor for free and will also look into applying for a Community Foundation grant. All members voting yes. Motion carried.

**Motion # 18-2018** **Skid Steer Trade**  
 Motion by Larson and seconded by Streff to authorize the trade-in of the Gehl Skid Steer. All members voting yes. Motion carried.

**Motion # 19-2018** **Advertise for Summer Maintenance Help**  
 Motion by Cook and seconded by Streff to authorize advertising for two summer maintenance workers to assist with Streets, Parks and Golf Course at a pay of \$10.00/hour. All members voting yes. Motion carried.

**Motion # 20-2018** **Sell Surplused Pressure Washer**  
 Motion by Streff and seconded by Kline to sell the surplused pressure washer that was advertised in 2017 with no takers to Roger Collins for \$1.00. All members voting yes. Motion carried.

**Motion # 21-2018** **Approve Minutes**  
 Motion by Hanson and seconded by Kline to approve the January 2, 2018 city council meeting. All members voting yes. Motion carried.

**Motion # 22-2018** **Approve Financials**  
 Motion by Streff and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

**Motion # 23-2018** **Approve Claims**  
 Motion by Hanson and seconded by Cook to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1629	EFTPS	941 taxes	\$ 3,480.43
1630	TSYS Merchant Services	cc fees	\$ 34.70
1632	City of Clark	utilities	\$ 310.75
1633	Northwestern Energy	utilities	\$ 38.07
1634	Northwestern Energy	utilities	\$ 434.55
1635	Northwestern Energy	utilities	\$ 48.63
1636	Northwestern Energy	utilities	\$ 10.00

**City Council Meeting – February 5, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1637	Northwestern Energy	utilities	\$ 244.21
1644	EFTPS	941 taxes	\$ 3,197.68
26426	Ken's Fairway	supplies	\$ 31.05
26427	Westside Implement	repairs	\$ 104.52
26428	Sturdevant's	repairs	\$ 918.86
26429	Oscar's Machine Shop	repairs	\$ 1,707.88
26431	Clark Rural Water	materials	\$ 10,970.60
26432	A&B Business Solutions	maintenance	\$ 61.90
26433	Cook's Wastepaper	garbage services	\$ 6,807.62
26434	SD Water & Wastewater Assoc	membership	\$ 10.00
26435	Clark Community Oil	supplies	\$ 1,399.11
26436	Verizon	utilities	\$ 169.00
26437	SD One Call	locates	\$ 44.10
26438	Moeller Sheet Metal r	repairs	\$ 79.95
26439	Midwest Alarm Co	professional fees	\$ 270.99
26440	Wellmark BCBS	insurance	\$ 5,257.49
26441	J&J Heating	repairs	\$ 193.14
26442	SD Dept of Labor	unemployment	\$ 654.00
26443	Elan City Inc.	speed signs	\$ 5,346.00
26445	Child Support Payment Ctr	child support	\$ 821.07
1/16/2018	Mayor	payroll	\$ 258.85
Payroll	Finance Office	payroll	\$ 2,541.92
& 29430	Govt Bldg	payroll	\$ 62.59
	Police	payroll	\$ 3,981.11
	Streets	payroll	\$ 3,505.87
	Sewer	payroll	\$ 1,511.08
	Water	payroll	\$ 1,511.08
	Transit	payroll	\$ 537.72
	Clubhouse	payroll	\$ 92.70
	Parks	payroll	\$ 187.63
	Library	payroll	\$ 478.38
	Overtime & holiday pay included in the above: D. Altfillisch \$159.00; R. Collins \$104.40; T. Silkman \$26.70		
1/30/2018	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,506.33
& 26444	Govt Bldg	payroll	\$ 48.37
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,326.40
	Sewer	payroll	\$ 1,437.24
	Water	payroll	\$ 1,437.24
	Transit	payroll	\$ 520.64
	Clubhouse	payroll	\$ 186.74

**City Council Meeting – February 5, 2018**

#	To	For	Amount
	Parks	payroll	\$ 182.88
	Library	payroll	\$ 494.50
	Overtime & holiday pay included in the above: D. Altfillisch \$92.00; R. Collins \$46.40		

To	For	Amount
212 Truck & Trailer Repairs	supplies	\$ 102.00
Bendix Technology	supplies	\$ 179.99
Black Hills Ammunition	ammo	\$ 1,268.50
Butler Machinery	repairs	\$ 1,556.87
Cardmember Services	supplies	\$ 446.88
Clark Co. Courier	advertising	\$ 162.61
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	supplies	\$ 1,558.05
Clark Engineering	O&M Manual	\$ 2,550.00
Colonial Life	insurance	\$ 57.28
Cook's Wastepaper	dumpsters	\$ 111.07
Dakota Pump Inc.	Liftstation repairs	\$ 3,150.92
Dekker Hardware	supplies	\$ 1,062.24
Delta Dental	insurance	\$ 827.00
Demco	supplies	\$ 197.67
Duininck Inc.	pea rock	\$ 2,109.80
EcoLab	maintenance	\$ 94.76
Ellwein Brothers	beer	\$ 297.30
Fjelland Law Office	legal fees	\$ 1,060.00
ITC	equipment	\$ 1,688.90
ITC	utilities	\$ 731.36
Mack's Standard	supplies	\$ 263.65
Northwestern Energy	utilities	\$ 7,827.05
Overdrive	professional fees	\$ 600.00
Overhead Door Co.	repairs	\$ 1,195.00
Porter Distributing	beer	\$ 123.20
Principle Financial Group	insurance	\$ 39.90
Republic	liquor	\$ 752.53
Robb Price	repairs	\$ 395.00
Ron's Saw Shop	maintenance	\$ 131.57
SD Dept of Revenue	sales tax	\$ 11.41
SD Dept of Revenue	sales tax	\$ 108.27
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Sign Pro	supplies	\$ 93.75
Star Laundry	maintenance	\$ 153.10

City Council Meeting – February 5, 2018

To	For	Amount
Sturdevant's	parts	\$ 325.84
TSYS Merchant Services	cc fees	\$ 49.50
U Drive Technology	professional fees	\$ 50.00
USA Blue Book	supplies	\$ 1,191.13
Vision Service Plan	insurance	\$ 288.36
Westside Implement	parts	\$ 179.08
WW Tire Service	repairs	\$ 87.05
Zuercher	maintenance	\$ 210.27

**Motion # 24-2018** **Clark Engineering Pay Request**  
Motion by Larson and seconded by Zemlicka to request Consolidated Grant Funds to pay the Clark Engineering bill of \$2,550.00. All members voting yes. Motion carried.

**City & County Economic Development**

Councilman Cook expressed his concern that the City and County don't do enough to encourage economic development for the community. Luttrell states that there is no funding at the state level for a paid director. Cook will plan on visiting with the county.

**Motion # 25-2018** **Gravel Errors & Omissions Claims**  
Motion by Cook and seconded by Zemlicka to reconsider the claim against Clark Engineering pertaining to the gravel error on the engineering plan for the retention pond by rescinding motion 191-2017. All members voting yes. Motion carried.

**Motion # 26-2018** **Backroads Floral Operating Agreement**  
Motion by Kline and seconded by Hanson to retroactively approve the operating agreement for Backroads Floral to January 1, 2018 for an on/off wine license at a fee of \$250. All members voting yes. Motion carried.

**Motion # 27-2018** **Adjourn**  
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:53 pm.

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\_\_\_\_\_  
Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
March 5, 2018**

**Call to order:** The Clark City Council met in session on March 5, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremey Wellnitz and Ronnie Clausen.

Mayor Pollock called the meeting to order at 7:02 pm.

**Motion # 28-2018**

**Adopt Agenda**

Motion by Zemlicka and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**No Public Input**

**Mayor & Department Updates**

Altfillisch presented a drain tile project for the north east edge of town. Looking at installing a drop box at the Wookey's Assisted Living to help with drainage at a much lower cost than previous proposals. Sewer plant has been decommissioned and will be converted to a shop by installing \$5,000 in concrete and \$4,300 of spray foam insulation. Discussed having 3 free dump days throughout the season, hiring additional help, and changes to dump rates. Discussed equipment upgrades – skid steer, utility tractor, double drum roller, and mini excavator. Wellnitz gave police report and reviewed the reports from the speed board on North Smith Street. Luttrell presented list of summer personnel and updates on the clubhouse bathroom improvements. Employees will be attending a CPR/AED training later this month. Pollock attended a mayor's meeting associated with the Pheasant's Forever convention.

Discussed hiring help for snow removal pertaining to who and how this decision is made. Will revisit and define guidelines by July.

**Motion # 29-2018**

**Summer Personnel**

Motion by Larson and seconded by Streff to approve hiring Sherry Swanson for the summer street maintenance job and Fred Rosenau and Ronnie Schorg as co-landfill attendants. All members voting yes. Motion carried.

**Motion # 30-2018**

**Meeting Minutes**

Motion by Hanson and seconded by Kline to approve the February 5, 2018 meeting minutes. All members voting yes. Motion carried.

**Motion # 31-2018**

**Financial Statements**

Motion by Kline and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

**Motion # 32-2018**

**Claims**

Motion by Hanson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1649	City of Clark	utilities	\$ 244.90
1650	Wellmark BCBS	insurance	\$ 5,257.49
1651	EFTPS	941 taxes	\$ 3,203.41
1657	Colonial Life	insurance	\$ 57.28
1658	EFTPS	941 taxes	\$ 3,226.95
1660	Dacotah Bank	service charge	\$ 10.00
26480	Cook's Wastepaper	garbage service	\$ 6,698.97
26481	Ken's Fairway	supplies	\$ 106.97
26482	Clark Rural Water System	materials	\$ 10,383.80
26483	Oscar's Machine Shop	repairs	\$ 642.38
26484	Verizon Wireless	utilities	\$ 169.00
26486	Northwestern Energy	utilities	\$ 460.00
26487	John Pollock	mileage	\$ 111.72
26488	City of Clark	VOIDED	
26489	SD Retirement Systems	retirement	\$ 3,399.30
26490	Child Support Payment Ctr	child support	\$ 375.70
26491	City of Clark	supplies	\$ 150.00
26492	SD Municipal League	district meeting	\$ 133.00
26493	Jackie Luttrell	mileage	\$ 63.00
2/12/2018	Mayor	payroll	\$ 258.85
	Gross Finance Office	payroll	\$ 2,593.39
	Payroll Govt Bldg	payroll	\$ 51.21
	ACH & Police	payroll	\$ 3,439.11
#26485	Streets	payroll	\$ 3,824.30
	Sewer	payroll	\$ 1,474.49
	Water	payroll	\$ 1,474.49
	Transit	payroll	\$ 560.47
	Clubhouse	payroll	\$ 200.85
	Parks	payroll	\$ 133.00
	Library	payroll	\$ 529.90
	Overtime included in the above: D. Altfillisch \$103.50; R. Collins \$417.60; J. Luttrell \$100.07; T. Silkman \$26.70		

**City Council Meeting – March 5, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
2/26/2018	Mayor	payroll	\$ 208.85
	Gross Finance Office	payroll	\$ 2,426.33
	Payroll Govt Bldg	payroll	\$ 65.44
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,804.65
	Sewer	payroll	\$ 1,474.61
	Water	payroll	\$ 1,474.62
	Transit	payroll	\$ 364.16
	Clubhouse	payroll	\$ 234.33
	Parks	payroll	\$ 370.50
	Library	payroll	\$ 540.33
	Overtime and holiday pay included in the above: D. Altfillisch \$166.75; R Collins \$342.20; T. Silkman \$ 182.45		

<b>To</b>	<b>For</b>	<b>Amount</b>
A&B Business Solutions	maintenance	\$ 72.48
Bendix Technology	professional fees	\$ 30.00
Cardmember Services	supplies	\$ 496.47
CDW Government	supplies	\$ 44.79
Clark Chamber of Commerce	subsidies	\$ 3,000.00
Clark Co. Courier	advertising	\$ 174.81
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	gas	\$ 1,770.26
Clausen Constructions	snow removal/gravel	\$ 3,438.13
Colonial Life	insurance	\$ 57.28
Cook's Wastepaper	dumpsters	\$ 111.07
Core & Main	equipment	\$ 1,113.29
Dakota Pump Inc.	inspection agreement/repairs	\$ 1,132.65
Dekker Hardware	improvements	\$ 1,375.69
Dekker Hardware	supplies	\$ 1,114.95
Delta Dental	insurance	\$ 827.00
Delta Dental	Jan insurance	\$ 827.00
Duininck Inc.	pea rock	\$ 861.30
Forest Excavating	repairs	\$ 808.42
Frontline Mobile Tech LLC	supplies	\$ 42.00
Hometown Building Ctr	improvements	\$ 1,296.73
ITC	utilities	\$ 762.16
Jackie Luttrell	dedt reimbursement	\$ 2,250.00
Junior Library Guild	books	\$ 50.00
Mack's Standard	supplies	\$ 287.95
Midwest Turf & Irrigation	parts	\$ 843.69
Moeller Sheet Metal	equipment	\$ 3,147.00

**City Council Meeting – March 5, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Northwestern Energy	utilities	\$ 7,390.24
Oscar's Machine Shop	parts	\$ 198.96
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 340.97
Scholastic Library Publishing	books	\$ 50.00
SD Dept of Revenue	water testing	\$ 60.00
SD Police Chief Assoc	conference fees	\$ 85.00
SD Public Assurance Alliance	insurance	\$ 36,515.92
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
SHI International	equipment	\$ 326.00
Star Laundry	maintenance	\$ 111.28
Sturdevant's	parts	\$ 159.26
Tony's Collision Center	maintenance	\$ 12.00
ULINE	improvements	\$ 464.11
USA Blue Book	tools	\$ 221.79
Vision Service Plan	insurance	\$ 288.36
Westside Implement	skid steer trade	\$ 1,330.00
WW Tire	repairs	\$ 347.90

**Election Update**

Luttrell stated no election will be needed this year. Brian Cook filed for Ward I. Andrew Zemlicka filed for Ward III. No one filed for Ward II so an appointment will be needed at the May meeting for a 2 year term until the next election.

**Motion # 33-2018**

**Water Cooler/Fountain**

Motion by Streff and seconded by Hanson to approve replacing the water fountains at city hall with a fountain/bottle filling fountain at an approximate cost of \$1,200 with an old fountain being placed at the pool. All members voting yes. Motion carried.

**Motion # 34-2018**

**Notification of Expenditures**

Motion by Hanson and seconded by Cook to set guideline that repairs or purchases that are out of the normal maintenance necessity that exceed \$2,500 be communicated to city council and newspaper when they occur between regular meetings. All members voting yes. Motion carried.

**Motion # 35-2018**

**Arbor Day Proclamation**

Motion by Zemlicka and seconded by Streff to proclaim April 27, 2018 as Arbor Day. All members voting yes. Motion carried.

**Motion # 36-2018**

**2017 Annual Report**

Motion by Larson and seconded by Zemlicka to approve the 2017 Annual Report as presented by Luttrell and to authorize submitting to the state and publishing in the paper. All members voting yes. Motion carried.



District meeting will be held in Webster on March 15, 2018.

Next meeting will be the Equalization meeting on March 19, 2018 at 7 pm with the next regular meeting on April 2, 2018 at 7 pm.

**Motion # 37-2018**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:55 pm.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Council Meeting  
March 19, 2018**

**Call to order:** The Clark City Council met in session on March 19, 2018 following the Equalization meeting in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Louann Streff, Brian Cook and Andrew Zemlicka. Absent Dennis Larson.

**Others Present:** Mayor John Pollock, Deputy Finance Officer Rae Jean Flora and Bill Krikac.

Mayor Pollock called the meeting to order at 7:11 pm.

**Motion # 38-2018** **Adopt Amended Agenda**  
Motion by Hanson and seconded by Kline to adopt the amended agenda. All members voting yes. Motion carried.

**Motion # 39-2018** **Approve Minutes**  
Motion by Streff and seconded by Zemlicka to approve the council meeting minutes from March 5, 2018. All members voting yes. Motion carried.

**Motion # 40-2018** **Approve Claims**  
Motion by Streff and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1662	City of Clark	utilities	\$ 208.20
1663	TSYS Merchant Services	credit card fees	\$ 61.58
1664	SD Dept of Revenue	sales tax	\$ 4.21
1665	SD Dept of Revenue	golf course sales tax	\$ 198.89
1666	EFTPS	941 taxes	\$ 3,120.34
1667	Wellmark BCBS	insurance	\$ 5,257.49
26534	ESEind Inc.	equipment and professional fees	\$ 1,068.96
26535	Ken's Fairway	supplies	\$ 120.60
26536	Clark Rural Water Systems	materials	\$ 9,149.00
26538	Cook's Wastepaper	garbage collections	\$ 6,786.81
	Michael Todd & Co.	blades	\$ 557.87
	Northwestern Energy	utilities	\$ 454.06
	Overhead Door	repairs	\$ 2,650.00
	Quill	supplies	\$ 209.71
	Vantek Communications	installation	\$ 798.40
	Verizon Wireless	cell phones	\$ 169.53

City Council Meeting – March 20, 2018

	A-I Computer solutions	equipment	\$ 4,916.10
	A&B Business Solutions	maintenance	\$ 61.90
	U Drive Tech	professional fees	\$ 50.00
	Sharp Electric	repairs	\$ 1,461.19
	Menards	supplies	\$ 6.07
3/12/2018	Mayor	payroll	\$ 258.85
Payroll &	Finance Office	payroll	\$ 2,596.11
Utilities	Govt Bldg	payroll	\$ 85.35
ACH &	Police	payroll	\$ 3,439.11
26537	Streets	payroll	\$ 3,670.10
	Sewer	payroll	\$ 1,491.74
	Water	payroll	\$ 1,491.74
	Transit	payroll	\$ 372.70
	Clubhouse	payroll	\$ 108.15
	Parks	payroll	\$ 135.38
	Library	payroll	\$ 549.18
	Overtime included in the above: D. Altfillisch \$ 138.00; R. Collins \$156.60; J. Luttrell \$72.78; T. Silkman \$ 133.50		

**Motion # 41-2018**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:20 pm.

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Mayor John Pollock

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Attest: Deputy Finance Officer Rae Jean Flora  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Equalization Meeting**  
**March 19, 2018**  
**7:00 PM**

**Call to order:** The Clark City Council and School Board member Bob Steffen, acting as the Local Board of Equalization, met in session on March 19, 2018 at 7:00 pm in the City Hall Council Room.

**Members Present:** Belinda Hanson, Kerry Kline, Louann Streff, Andrew Zemlicka, Brian Cook and Bob Steffen representing the School Board. Absent Dennis Larson.

**Others Present:** Mayor John Pollock, Deputy Finance Officer Rae Jean Flora, Kyle McIntire, Mallory McIntire, Wayne Altfillisch, Corey Hallstrom, Janice Husman, Larry Dreher and Bill Krikac.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion by Streff and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance

Board of Equalization reviewed assessment role and then heard the following appeals.

**1.) Parcel # 5812:** N 236.4' of Lot F Heckmans Subdiv  
Owner present: Wayne Altfillisch  
Owner not present: Sandra Altfillisch  
1007 Pebble Beach Dr  
Clark, SD 57225

Current Valuation: Land \$24,800

Motion by Streff and seconded by Cook to change the land assessed value to \$17,500. All members voting in favor. Motion carried.

**2.) Parcel # 5723:** OL 32 & 80' x 150' of OL 30  
Owner present: Kyle McIntire, Malory McIntire  
311 N Kansas St  
Clark, SD 57225

Current Valuation: Land: \$17,822      House: \$76,696

Motion by Zemlicka and seconded by Steffen to change the land assessed value to \$10,000 and the house assessed value to \$60,000. All members voting in favor. Motion carried.

Local Board of Equalization – March 20, 2018

**3.) Parcel # 5389:** Lots 2-3 & S 100' of Lot 7 Block 4 Conklins Addn  
Owners present: Corey Hallstrom, Janice Husman  
508 N Commercial St  
Clark, SD 57225

Current Valuation: Land: \$10,992 House: \$56,378 Structure: \$150,261

Motion by Kline and seconded by Hanson to change structure assessed value to \$ 130,662 and the house assessed value to \$49,024. All members voting in favor. Motion carried.

**4.) Parcel # 5865:** Lot 5 Block 1 Olsons & Kelly Addn  
Owner present: Larry E Dreher  
Owner not present: Vickie L Dreher  
204 SE 8<sup>th</sup> Ave  
Clark, SD 57225

Current Valuation: Land: \$13,593

Motion by Steffen and seconded by Hanson to change the land assessed value to \$6,500. All members voting in favor. Motion carried.

Motion by Streff and seconded by Hanson to approve the suggested changes to the assessment roll. All members voting yes. Motion carried.

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:10 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Deputy Finance Officer Rae Jean Flora  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
April 5, 2018**

**Call to order:** The Clark City Council met in session on April 5, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Louann Streff and Andrew Zemlicka. Absent: Dennis Larson.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Police Chief Jeremy Wellnitz, Bill Krikac, Brent Forest and Steve and Bev Splinter.

Mayor Pollock called the meeting to order at 7:00 pm.

**Motion # 42-2018**

**Adopt Agenda**

Motion by Streff and seconded by Zemlicka to adopt the agenda after a minor reorder. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Lewis Drug Pharmacy Lease**

Steve and Bev Splinter informed of their intention to sell their pharmacy to Lewis Drug effective June 1, 2018. Lewis Drug has been in contact with Luttrell for a new lease of which City Attorney Fjelland presented a draft. Luttrell will work with Lewis Drug for a final lease for approval at the May meeting. Rent will remain at \$310/month. Luttrell will need to assign a new address and work on a HVAC issue. Splinters will become employees of Lewis Drug and stay on in Clark.

**Public Input**

Brent Forest was in attendance for clarification of a quote by the mayor that was printed in the paper from a previous council meeting regarding snow removal. No action taken.

**Department Update**

Police Chief Wellnitz gave the police report and discussed the need for part-time help. Wellnitz will be attending the Chief and Sheriff Conference in Deadwood. The Police will be abating abandoned vehicles this spring so asking residents to begin licensing and getting vehicles operable. No action taken on utility tractor. Luttrell presented insurance offers for the water truck that was damaged when Landon Werdel hit it. Altfillisch would like to keep the pickup and put a flatbed on it. Council agreed, insurance payout is \$2,793.17 to retain the vehicle. Luttrell gave updates on the golf course, pool and summer rec. Bernie Anderson will be hired on at the golf course to maintain equipment. Kim Taylor has given her resignation from the library effective June 1<sup>st</sup> due to health reasons. Library board will be accepting applications.

**Motion # 43-2018**

**Taylor Resignation**

Motion by Streff and seconded by Zemlicka to accept Katherine Taylor's resignation as librarian. All members voting yes. Motion carried.

**Motion # 44-2018**

**Library Posted Position**

Motion by Kline and seconded by Hanson to approve new posted librarian pay at \$10.25 hour. All members voting yes. Motion carried.

**Motion # 45-2018**

**Golf Course Maintenance**

Motion by Zemlicka and seconded by Streff to hire Bernie Anderson for golf course maintenance at \$12.00/hour. All members voting yes. Motion carried.

**Motion # 46-2018**

**Approve Minutes**

Motion by Kline and seconded by Hanson to approve the March 19, 2018 city council and equalization meeting minutes. All members voting yes. Motion carried.

**Motion # 47-2018**

**Approve Financial Statements**

Motion by Zemlicka and seconded by Cook to approve the financial statements. All members voting yes. Motion carried.

**Motion # 48-2018**

**Approve Claims**

Motion by Streff and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
Payroll	Mayor	payroll	\$ 208.85
ACH & 26550	Finance Office Govt Bldg	payroll	\$ 2,435.43
	Police	payroll	\$ 62.59
	Streets	payroll	\$ 3,389.11
	Sewer	payroll	\$ 3,854.95
	Water	payroll	\$ 1,451.82
	Transit	payroll	\$ 1,451.83
	Clubhouse	payroll	\$ 512.11
	Library	payroll	\$ 175.83
	Overtime included in the above: D. Altfillisch \$ 103.50; R. Collins \$348.00		
	R. Flora \$26.78; T. Silkman \$226.95		
1677	EFTPS	941 taxes	\$ 3,195.39
1679	Dacotah Bank	service chg	\$ 10.00
26551	SD Retirement Systems	retirement	\$ 3,383.96
26552	Child Support Payment Ctr	child support	\$ 352.62

To	For	Amount
A-I Computer	professional	\$ 319.99
Avera Occupational Medicine	professional fees	\$ 77.59
Banyon Data Systems	support	\$ 1,885.00
Cardmember Services	supplies	\$ 387.50
Clark Co. Ambulance Service	training	\$ 210.00
Clark Co. Courier	advertising	\$ 494.08

**City Council Meeting – April 5, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	supplies	\$ 1,334.11
Clark Fire Dept	reimbursements	\$ 1,908.18
Colonial Research	supplies	\$ 72.29
Cook's Wastepaper	dumpsters	\$ 111.07
Dekker Hardware	supplies	\$ 1,033.33
Dekker Hardware	bathroom remodel	\$ 679.77
Delta Dental of SD	insurance	\$ 827.00
Dollar General	supplies	\$ 7.70
Ellwein Brothers	beer	\$ 144.00
Evolution PowerSports	maintenance	\$ 88.37
Family Circle	periodicals	\$ 20.96
Hamlin Bldg Ctr	improvements	\$ 24.94
Hometown Building Ctr	improvements	\$ 1,118.70
ITC	utilities	\$ 836.33
Johnson Brothers	liquor	\$ 379.60
Ken's Fairway	supplies	\$ 20.47
Mack's Standard	gas	\$ 136.62
Michael Todd & Co.	maintenance	\$ 467.88
Northwestern Energy	utilities	\$ 7,079.39
Oscar's Machine Shop	maintenance	\$ 1,009.59
Pitney Bowes	postage	\$ 1,020.99
Pitney Bowes	machine lease	\$ 162.00
Principle Financial Group	insurance	\$ 39.90
Qualification Targets	targets	\$ 68.48
Sanitation Products	maintenance	\$ 42.56
SD Dept of Revenue	water testing	\$ 30.00
SD Dept of Revenue	license plates	\$ 125.15
SD Dept of Revenue	sales tax	\$ 2.40
SD Dept of Revenue	sales tax, golf course	\$ 15.45
SD Govt Human Resources Assoc	conference	\$ 50.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Star Laundry	rags and rugs	\$ 108.73
Sturdevant's	parts	\$ 414.07
Todd Walker	fungicide	\$ 480.00
TSYS Merchant Solutions	professional	\$ 38.38
U Drive Technology	professional	\$ 50.00
US Bank Corp. Trust	SRF loan	\$ 6,940.29
Vision Service Plan	insurance	\$ 288.36
Westside Implement	parts	\$ 2.64



**Methodist Church Memorandum of Understanding**

Reviewed draft of a memorandum of understanding with the Methodist Church that would dictate drainage around their parking lot. Fjelland will discuss with the church and hope to approve at next meeting.

**Motion # 49-2018**

**Legion Special Event License**

Motion by Kline and seconded by Hanson to approve a special event liquor license for the Clark American Legion for April 6, 2018 for the Clark Pro Pheasant Banquet. All members voting yes. Motion carried.

**2018 Twins Field for Kids Grant**

Luttrell passed along that the Clark Rotary was awarded a \$10,000 matching grant for an outfield fence at Dickinson Park. Rotary estimates cost to be around \$30,000 and installation would occur at the conclusion of this season.

**Motion # 50-2018**

**Park Board Equipment Purchase**

Motion by Hanson and seconded by Kline to authorize the Park Board to purchase a slide and teeter totter for the swimming pool park at the cost of \$11,695 from the Park Improvement fund. All members voting yes. Motion carried.

**Motion # 51-2018**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:45 pm.

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\_\_\_\_\_  
Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
May 7, 2018**

**Call to order:** The Clark City Council met in session on May 7, 2018 at 6:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Harv Spieker, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Troy Grensberg and Brock Greenfield.

Mayor Pollock called the meeting to order at 6:01 pm.

**Motion # 52-2018** **Adopt Agenda**  
Motion by Streff and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Motion # 53-2018** **Approve April Minutes**  
Motion by Kline and seconded by Streff to approve the April 5, 2018 meeting minutes. All members voting yes. Motion carried.

**Motion # 54-2018** **Approve Financial Statements**  
Motion by Zemlicka and seconded by Hanson to approve the April financial statements. All members voting yes. Motion carried.

**Motion # 55-2018** **Approve April Claims**  
Motion by Larson and seconded by Zemlicka to approve the following April claims. All members voting yes. Motion carried.

#	To	For	Amount
4/9/2018	Mayor	payroll & utilities	\$ 258.85
Payroll	Finance Office	payroll & utilities	\$ 2,611.60
ACH &	Govt Bldg	payroll	\$ 79.66
26589	Police	payroll & utilities	\$ 3,439.11
	Streets	payroll & utilities	\$ 3,563.40
	Sewer	payroll & utilities	\$ 1,529.11
	Water	payroll & utilities	\$ 1,529.12
	Med Van	payroll	\$ 287.35
	Clubhouse	payroll	\$ 144.56
	Library	payroll	\$ 565.30
	Overtime & holiday included in the above: D. Altfillisch \$ 189.75; R. Collins \$ 23.20; J. Luttrell \$118.27; T. Silkman \$160.20		

**City Council Meeting – May 7, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
4/23/2018	Mayor	payroll	\$ 208.85
	Payroll Finance Office	payroll	\$ 2,456.33
	ACH & Govt Bldg	payroll	\$ 91.04
26602	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 4,229.20
	Sewer	payroll	\$ 1,503.36
	Water	payroll	\$ 1,503.37
	Med Van	payroll	\$ 381.24
	Golf Course	payroll	\$ 102.00
	Clubhouse	payroll	\$ 293.94
	Library	payroll	\$ 529.90
	Overtime included in the above: D. Altfillisch \$224.25; R. Collins \$800.40;		
	T. Silkman \$106.80		
1682	EFTPS	941 taxes	\$ 3,102.14
1683	City of Clark	utilities	\$ 158.70
1684	Wellmark BCBS	insurance	\$ 5,257.49
1689	Northern Tool & Equipment	equipment	\$ 999.99
1690	EFTPS	941 taxes	\$ 3,321.86
1696	Dacotah Bank	service chgs	\$ 15.00
1697	Dacotah Bank	service chgs	\$ 5.00
26590	SD Dept of Labor	unemployment	\$ 1,916.00
26591	Clark Rural Water Systems	materials	\$ 9,566.60
26592	Tony's Collision Center	maintenance	\$ 40.00
26593	Verizon	utilities	\$ 168.89
26594	Sanford Laboratories	professional fees	\$ 41.59
26595	Voided check		
26596	Cook's Wastepaper	garbage collection	\$ 6,786.81
26597	City of Clark	water deposit applied to bill	\$ 71.33
26598	Roger Dreher	water deposit refund	\$ 28.67
26599	Northwestern Energy	utilities	\$ 492.53
26600	A-I Computer Solutions	maintenance	\$ 104.98
26601	Jackie Luttrell	travel and meeting fee	\$ 74.26
26603	SD Retirement Systems	retirement	\$ 3,444.74
26604	Child Support Payment Ctr	child support	\$ 352.62
26605	Dakota Retail Technologies	equipment	\$ 2,483.48
26606	Jeremy Wellnitz	meals	\$ 149.00

**Motion # 56-2018**

**Appoint Harvey Spieker to Ward II**

Motion by Streff and seconded by Cook to appoint Harvey Spieker to the open Ward II council position. Oath of office was read. All members voting yes. Motion carried.

City Council Meeting – May 7, 2018

Council thanked Louann Streff for 13 years of service for Ward II council and she exited the meeting. Councilman Spieker replaced her at the table.

Oaths of office were read by the unopposed council Brian Cook for Ward I and Andrew Zemlicka for Ward III.

The 2018 City Council was called to order.

**Motion # 57-2018** **Council President**

Motion by Cook, seconded by Larson, to appoint Harvey Spieker as Council President. After little discussion, Cook motioned to cease nominations, seconded by Kline. All members voted in favor to elect Harv Spieker at Council President. Motion carried.

**Motion # 58-2018** **Council Vice President**

Motion by Kline, seconded by Larson, to appoint Brian Cook as Council Vice President. After little discussion, Spieker motioned to cease nominations, seconded by Zemlicka. All members voted in favor to elect Brian Cook at Council Vice President. Motion carried.

**Motion # 59-2018** **Mayor Appointments**

After little discussion, motion by Zemlicka and seconded by Cook to approve the Mayor’s Appointments. All members voting yes. Motion carried.

**Year 2018  
Mayor John Pollock Appointments**

Streets, Alleys, Sidewalks .....	Dennis Larson
American Disabilities Act.....	Belinda Hanson
Pool.....	Brian Cook
Rubble Site.....	Belinda Hanson
City Parks.....	Brian Cook
Water & Sewer .....	Dennis Larson
Fire Dept. & Emergency Management .....	Andrew Zemlicka
Zoning Officer.....	Kerry Kline
Finance Office .....	Andrew Zemlicka
Liquor Officer.....	Kerry Kline
Med Van.....	Harvey Spieker
Recreation Director, Softball & Baseball Complex .....	Brian Cook
Farm Land Lease .....	Andrew Zemlicka
Government Buildings .....	Harvey Spieker
Golf Course/Clubhouse .....	Andrew Zemlicka, Jeff Seefeldt, Jackie Luttrell
Code Official.....	Jackie Luttrell
City Attorney.....	Chad Fjelland
Health Officer .....	Joie Steffen
Police Chief .....	Jeremy Wellnitz

**Library Board** (3 year term)

Beth Helkenn – 2019  
Patty Rosenau –2021 (renew)  
Rae Jean Flora – 2020  
Christina Flora – 2020  
Barb Pollock – 2020

**Park Board**

Rae Jean Flora  
Deb Schlagel  
Barb Pollock (new)

**Clark Housing & Redevelopment Board** (5 year term)

Bruce Brekke – 2019  
Bill Krikac – 2023 (renew)  
Sandy Altfillisch – 2022  
Bob Schlueter – 2021  
Trevor Forest – 2020  
Teresa Kaufman – Secretary

**IPMC Code Board of Appeals**

Kerry Kline  
Belinda Hanson  
Brian Cook  
Dennis Larson  
Andrew Zemlicka  
Bill Krikac, alternate  
Harvey Spieker, alternate

**Charters of Freedom Monument**

Dave Adam was in attendance to voice his desire to put in a Charters of Freedom monument in the city. A short video was watched and he explained the co-founder has agreed to donate \$20,000 to cover the cost of the project. After discussions, the Makens land adjacent to Flat Iron Park appears to fit the location. Adam has had indirect contact with the owner, Beth Makens, and was told she'd donate the land for the project in exchange for naming rights of the park. Many details need to be worked out, such as who would own the park, upkeep the park, pay the electric bill and more. Council is not opposed to project, but at this point don't have any action to take. Adam will work with City Attorney Fjelland to work out details for future meeting discussion.

**Motion # 60-2018**

After a short discussion, motion by Larson and seconded by Zemlicka to donate \$4,000 to the Legion Baseball program. Voting in favor Larson, Zemlicka, Kline and Hanson. Opposed Cook and Spieker. Motion carried by majority vote.

**Legion Baseball Donation**

**Motion # 61-2018**

Motion by Hanson and seconded by Kline to approve Don Greenfield and 212 Overnight to sell fireworks for the 2018 4<sup>th</sup> of July season, per SDCL 34.37.10 and City Code 5.04. All members voting yes. Motion carried.

**Fireworks Sales**

**Department & Mayor Updates**

Updates given by Wellnitz, Collins, Altfillisch and Luttrell. Discussed pool painting, Bob Pickrel house tear down in conjunction with county, drainage project on NE edge of town, golf course update, request for chickens in city limits and police report.

**Motion # 62-2018**

Motion by Zemlicka and seconded by Larson to approve the following Street projects: Clinton Street concrete valley gutter along school as quoted by Werdel Construction for \$5,220; North Commercial Street valley gutter as quoted by Werdel Construction for \$7,200; chip sealing by

**Street Projects**

TopCoat for \$12,000 labor only; rent packer for \$2,700/mo; Pool sidewalk by Elite Concrete for \$2,000. All members voting yes. Motion carried.

**Methodist Church Drainage**

Troy Grensberg, representing the United Methodist Church, was in attendance regarding the Memorandum of Understanding for drainage off Wookey’s Assisted Living. They do not oppose the project, but are not willing to sign as they felt there was more research and details to be done.

**Motion # 63-2018**

**Surplus LandPride 4420 Trekker**

Motion by Cook and seconded by Zemlicka to surplus the LandPride 4420 Trekker and authorize the following appraisers: Kyle Gaikowski, Terry Schlagel and Justin Bowers. Sealed bids will be accepted at the next meeting. All members voting yes. Motion carried.

**East Pasture Baling Auction**

As advertising via public notice, an auction was held for baling the East Pasture.

**Motion # 64-2018**

**Accept Baling Bid**

Motion by Hanson and seconded by Larson to accept the offer of \$1,800 from Jason Foster to bale the East Pasture and authorize the Mayor to sign the agreement. All members voting yes. Motion carried.

**Motion # 65-2018**

**Approve May Claims**

Motion by Hanson and seconded by Larson to approve the following May claims. All members voting yes. Motion carried.

To	For	Amount
212 Truck & Trailer Repairs	repairs	\$ 1,026.39
A&B Business Solutions	maintenance	\$ 61.90
Bierschbach Equip & Supply	maintenance	\$ 2,772.00
Butler Machinery	maintenance	\$ 128.36
Cardmember Services	supplies	\$ 252.36
Carrot Top Industries	flags	\$ 69.25
Chris Bokinski	supplies	\$ 383.28
Clark Co. Auditor	professional fees	\$ 944.31
Clark Co. Farmers Elevator	gas	\$ 604.75
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	gas	\$ 2,666.91
Clark County Courier	advertising	\$ 424.16
Clark Engineering	retention pond engineering	\$ 1,700.00
Colonial Life	insurance	\$ 57.28
Cook's Wastepaper	dumpsters	\$ 111.07
Creative Printing	supplies	\$ 2,006.78
Dakota Butcher	concessions	\$ 67.50
Dekker Hardware	improvements	\$ 646.12
Dekker Hardware	supplies	\$ 774.22

**City Council Meeting – May 7, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Delta Dental	insurance	\$ 827.00
Duininck Inc.	pea rock	\$ 1,819.76
EcoLab	maintenance	\$ 94.76
Elite Concrete	repairs	\$ 5,814.00
Ellwein Brothers	beer	\$ 363.35
Francis Dean & Assoc.	insurance	\$ 441.00
Gruenwald Electric	repairs	\$ 219.10
Hamlin Building Center	supplies	\$ 36.50
Hometown Building Center	improvements	\$ 14.41
ITC	installation	\$ 246.73
ITC	utilities	\$ 749.51
J&J Heating & A/C	improvements	\$ 936.28
JB Repair	maintenance	\$ 85.50
Jeff's Vacuum Center	equipment	\$ 499.99
John Pollock	reimbursement/supplies	\$ 100.00
Ken's Fairway	supplies	\$ 154.59
Mack's Standard	gas	\$ 459.77
Michael Todd & Co.	maintenance	\$ 302.17
Midwest Alarm	professional fees	\$ 270.99
Midwest Playscapes	equipment	\$ 11,695.00
Milbank Winwater	repairs	\$ 777.45
Northern Tool & Equipment	maintenance	\$ 69.99
Northwestern Energy	utilities	\$ 6,693.57
Oscar's Machine Shop	supplies	\$ 708.32
Principle Financial Group	insurance	\$ 39.90
Quill	checks	\$ 1,029.19
Republic National Dist.	liquor	\$ 265.78
Rivard's Turf & Forage	supplies	\$ 556.94
Rodney Wendland	water deposit	\$ 100.00
Runnings	equipment	\$ 479.99
SD Assoc of Rural Water	professional fees	\$ 550.00
SD DENR	loan payment	\$ 1,253.67
SD Dept of Revenue	water testing	\$ 30.00
SD Gov. Finance Officer Assoc	conference fees	\$ 150.00
SD One Call	locates	\$ 15.75
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Share Corp	pool chemicals	\$ 4,691.25
Star Laundry	maintenance	\$ 213.05
Sturdevant's	parts	\$ 1,687.14
Todd Walker	professional fees	\$ 1,040.00

**City Council Meeting – May 7, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
TrueNorth Steel	maintenance	\$ 774.84
TSYS Merchant Solutions	professional fees	\$ 115.71
US Foods	concessions	\$ 1,169.26
USGA	membership	\$ 110.00
Van Diest Supply Co.	supplies	\$ 39.80
VGM Financial Services	rental	\$ 1,284.18
VGM Financial Services	cart lease	\$ 5,248.98
Vision Service Plan	insurance	\$ 288.36
Watertown J.O.	registration	\$ 150.00
Westside Implement	misc	\$ 390.01
Window Pro	maintenance	\$ 140.00
Woodring Plumbing	equipment	\$ 1,224.49
WW Tire	repairs	\$ 36.00
Zimco	supplies	\$ 5,104.68
EFTPS	941 taxes	\$ 4,020.52
<b>5/7/18 Payroll</b>		
Mayor	payroll & utilities	\$ 258.85
Finance Office	payroll & utilities	\$ 2,493.32
Govt Bldg	payroll	\$ 108.11
Police	payroll & utilities	\$ 3,439.11
Streets	payroll & utilities	\$ 3,414.80
Dump	payroll	\$ 357.00
Sewer	payroll & utilities	\$ 1,508.99
Water	payroll & utilities	\$ 1,508.99
Transit	payroll	\$ 267.44
Pool	payroll	\$ 303.00
Golf Course	payroll	\$ 2,534.59
Clubhouse	payroll	\$ 1,610.29
Library	payroll	\$ 605.75

Overtime included in the above: D. Altfillisch \$172.50; R. Collins \$34.80

**Motion # 66-2018**

**Clark Engineering Consolidated Grant**

Motion by Larson and seconded by Zemlicka to approve a draw down from the retention pond Consolidated Grant to pay the Clark Engineering bill of \$1,700.00. All members voting yes. Motion carried.

**Signage on City Property**

Mayor was asked about putting up a retail sign on city property along highway 212. After much discussion on how or who would be allowed to advertise, it was decided it would be best to avoid this practice at this time.



**Pharmacy HVAC Issue**

In following up with A/C issue discussion with Steve and Bev Splinters at the pharmacy from last month, Sanford Clinic had already done a study with their HVAC vendor Active Heating. Their proposal was presented to install a mini-split AC unit to feed more air into pharmacy at a cost of \$5,150.00.

**Motion # 67-2018**

**Clinic Building HVAC**

Motion by Cook and seconded by Hanson to approve Active Heating quote for \$5,510 to install a mini-split A/C unit in pharmacy area, plus \$595.00 alternate #1 register correction. All members voting yes. Motion carried.

**Motion # 68-2018**

**Rotary Citywide Cleanup**

Motion by Hanson and seconded by Larson to approve May 18 and 19 as free dump days to coincide with the Rotary Citywide Cleanup. All members voting yes. Motion carried.

**Motion # 69-2018**

**Pool Supplement Budget**

Motion by Cook and seconded by Spieker to approve a supplement to the pool's bathhouse improvements budget with a \$5,000 donation from the Clark Community Foundation and \$5,000 from Brian Cook. All members voting yes. Motion carried.

**Motion # 70-2018**

**Parks Supplement Budget**

Motion by Cook and seconded by Larson to approve a budget supplement to the park's budget with a \$10,000 Minnesota Twin's grant to be used by the Rotary for replacing the outfield fence in Dickinson Park. All members voting yes. Motion carried.

**Motion # 71-2018**

**Renew Malt Beverage Licenses**

Motion by Cook and seconded by Larson to approve renewing the malt beverage licenses for Heather's Bistro & More, the Big C Travel Plaza and Ken's Fairway effective July 1. Voting in favor Kline, Zemlicka, Spieker, Larson and Cook. Hanson abstained. All members voting yes. Motion carried.

**Bid Openings**

At 7:30 pm, as per the advertised public notice, bids were opened for backhoe operator for water and sewer line repairs and residential solid waste collection. One bid received for each bid.

**Motion # 72-2018**

**Approve Water & Sewer Line Repair Bid**

Motion by Larson and seconded by Zemlicka to approve Forest Excavating's per hour bid as follows: tractor backhoe & operator \$110.00; labor for service work \$65.00; excavator and operator \$165.00; tandem end dump and operator \$95.00; skid steer and operator (rubber tires) \$95.00; skid steer and operator (track type) \$105.00; single axle end dump and operator \$80.00; semi truck, trailer and operator \$125.00; 4.5 cubic yard payload and operator \$150.00; mini-excavator and operator \$100.00; All members voting yes. Motion carried.

**Motion # 73-2018**

**Approve Solid Waste Collection Bid**

Motion by Hanson and seconded by Larson to approve Cook's Wastepaper & Recycling bid for solid waste collection at the rate of \$13.40/can/month per household plus tax and \$7.00/month

for extra can plus tax. An additional \$0.60/month household fee is added for City's administration of service. All members voting yes. Motion carried.

**Motion # 74-2018**

**Resolution # 836 Lewis Drug**

Motion by Cook and seconded by Larson to approve Resolution #836 Intent to Lease to Lewis Drug as follows. All members voting yes. Motion carried.

**RESOLUTION #836**

A RESOLUTION OF INTENT TO LEASE CITY OWNED PROPERTY TO LEWIS FAMILY DRUG, L.L.C.

WHEREAS, the Clark City Council has reviewed and studied the leasing of certain City owned property, legally described as follows:

A portion of: Lots Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14) and Fifteen (15), of Block One (1), of the Original Plat of the City of Clark, Clark County, South Dakota;

WHEREAS, the Clark City Council has determined that the leasing of the above-described property would be in the best interest of the City;

WHEREAS, the lease would be for a term exceeding 120 days and for an amount exceeding \$500 in annual value, and pursuant to SDCL 9-12-5.2, the City of Clark must hold a public hearing on the adoption of any Resolution approving a lease of City owned property to a private person or entity for a term exceeding 120 days and for an amount exceeding \$500 in annual value;

WHEREAS, the terms and conditions of this lease are as fully set forth in the lease on file in the City Finance Office;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, a municipal corporation, hereby adopts a Resolution of Intent to enter into a lease of the following described municipally owned property with Lewis Family Drug, L.L.C.:

A portion of: Lots Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14) and Fifteen (15), of Block One (1), of the Original Plat of the City of Clark, Clark County, South Dakota;

BE IT FURTHER RESOLVED that a hearing on the adoption of the Resolution to Lease the above described real estate shall be held on Monday, June 4, 2018, at 7:30 P.M. during the regular meeting of the Clark City Council, to be held in the Council Chambers of the Clark City Hall, 120 North Commercial Street, Clark, South Dakota 57225.

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John Pollock, Mayor  
City of Clark, South Dakota

ATTEST:

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Jackie Luttrell, City Finance Officer

**Motion # 75-2018**

**Close Out 506 Fund**

Motion by Hanson and seconded by Spieker to approve closing out 506 Clubhouse Improvement and transfer balance of funds back to general fund. All members voting yes. Motion carried.

**Motion # 76-2018**

**Adjourn**

Motion by Cook and seconded by Spieker to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:42 pm.

This institution is an equal opportunity provider and employer.

---

Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
June 4, 2018**

**Call to order:** The Clark City Council met in session on June 4, 2018 at 7 pm in the Community Room located at City Hall.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Dave Adam, Fred Rosenau, several legion members and interested parties for Charters of Freedom and land auction.

Mayor Pollock called the meeting to order at 7 pm.

**Motion # 77-2018**

**Adopt Agenda**

Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

**Charters of Freedom**

Council heard comments on the Charters of Freedom monument proposed for Flat Iron Park. Majority in favor of monument, the location seems to be the concern. City interested in acquiring adjacent land to allow for more space. Monuments paid for by Charters of Freedom organization. Dave Adam plans additional fund raising so there should be no cost to the city other than ongoing electric and park maintenance. Final decision to be made at the July meeting.

**Motion # 78-2018**

**Gruenwald Fireworks**

Motion by Hanson and seconded by Larson to authorize Rod Gruenwald to sell fireworks for the 2018 4<sup>th</sup> of July season, per SDCL 34.37.10 and City Code 5.04. All members voting yes.  
Motion carried.

**Motion # 79-2018**

**Rosenau Line Fees**

Motion by Kline and seconded by Zemlicka to only charge one line fee to Fred Rosenau rental house on North Smith when the entire unit is rented to one family. Unit will continue to be charged two fees when empty or rented separately. All members voting yes. Motion carried.

**Mosquito Spraying**

In response to Samantha Hensley letter about mosquito spraying, spraying will continue as is.

**Day Township Road**

Mark McHenry addressed the council regarding the township road one mile east of the retention pond that were damaged by the trucks hauling rock. He believes the trucks fractured the foundation of the road. Township asking for repairs to road. Will address with Engineer.

**Farm land Auction**

As advertised by public notice, an auction was had for the farming of the 89.13 acres of land located south of the retention ponds, SE ¼ 17-116-57 W of 5<sup>th</sup> PM Clark County.

**Motion # 80-2018**

**Resolution # 838**

Motion by Kline and seconded by Larson to approve Resolution # 838 to lease farm land to Andy Wookey, Cody Wookey and Jason McHenry at a price of \$130/acre. All members voting yes. Motion carried.

**Resolution # 838**

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE OWNED BY THE CITY OF CLARK TO ANDY WOOKEY, CODY WOOKEY AND JASON MCHENRY, AND, TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA,

WHEREASE, the City of Clark owns real estate legally described as follows:

Approximately 89.13 acres designated as cropland by the Farm Service Agency (as seen in FSA aerial map for Farm 5729), located in the Southeast Quarter (SE ¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota.

WHEREAS, Andy Wookey, Cody Wookey and Jason McHenry desires to lease the above-described property from the City of Clark;

WHEREAS, the City of Clark desires to lease a portion of the above described property to Andy Wookey, Cody Wookey and Jason McHenry;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark , South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that John Pollock, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of the above described real estate.

\_\_\_\_\_  
John Pollock, Mayor  
City of Clark, South Dakota

ATTEST:

\_\_\_\_\_  
Jackie Luttrell, City Finance Officer

**Surplus Bids for Trekker**

As was the advertised time and place to open bids for the surplus property of a 2007 Landpride Trekker, three bids were received as follows: Kris Florey \$800, Terry Stohr \$750 and Levi Flora \$1,000.

**Motion # 81-2018**

**Sell Surplus Trekker to Levi Flora**

Motion by Larson and seconded by Hanson to accept the high bid from Levi Flora of \$1,000 for the Landpride Trekker. All members voting yes. Motion carried.

**Motion # 82-2018**

**Fire Dept Special Event License**

Motion by Kline and seconded by Larson to approve a special event license to the Clark Fire Department for the August 4, 2018 street dance. All members voting yes. Motion carried.

**Motion # 83-2018**

**Resolution #837 Lewis Drug Lease**

Motion by Larson and seconded by Spieker to approve Resolution #837 a lease to Lewis Drug as follows. All members voting yes. Motion carried.

**Resolution #837**

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK, TO LEWIS FAMILY DRUG L.L.C., AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREASE, the City of Clark owns real estate legally described as follows:

Lots Ten (10), Eleven, (11), Twelse (12), Thirteen (13), Fourteen (14) Fiften (15) and Sixteen (16) of Block one (1), of the Original Plat of the City of Clark, Clark County, South Dakota;

WHEREAS, Lewis Family Drug, L.L.C., desires to lease a portion of the above-described property from the City of Clark;

WHEREASE, the City of Clark desires to lease a portion of the above described property to Lewis Drug, L.L.C.;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that John Pollock, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of above described real estate.

\_\_\_\_\_  
John Pollock, Mayor  
City of Clark, South Dakota

ATTEST:

\_\_\_\_\_  
Jackie Luttrell, City Finance Officer

**Mayor & Department Updates**

Updates given by Altfillisch, Collins, Wellnitz and Luttrell. Altfillisch discussed work needed to be done to transform the sewer plant into a shop. Provided two options to remove the wired communication between water plant and water tower with two wireless options. Wellnitz gave police report. Collins gave road repair report. Luttrell advised pool needs to hire basket attendants due to the quitting of several lifeguards.

**Motion # 84-2018**

**Surplus Sludge Truck**

Motion by Larson and seconded by Hanson to surplus the sludge truck and authorize Brent Forest, Roger Lee and Todd Altfillisch as appraisers of truck. All members voting yes. Motion carried.

**Motion # 85-2018**

**Remove Oxidation Ditch**

Motion by Larson and seconded by Zemlicka to authorize Forest Excavating to remove the oxidation ditch at a cost of \$5,000. All members voting yes. Motion carried.

**Motion # 86-2018**

**Basket Attendants**

Motion by Hanson and seconded by Zemlicka to approve hiring basket attendants at a pay of \$8.55/hour. All members voting yes. Motion carried.

**Motion # 87-2018**

**Approve 5/7/18 Meeting Minutes**

Motion by Larson and seconded by Zemlicka to approve the May 7, 2018 meeting minutes. All members voting yes. Motion carried.

**Motion # 88-2018**

**Approve Financial Statements**

Motion by Hanson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 89-2018**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1700	City of Clark	utilities	\$ 226.50
1701	Wellmark BCBS	insurance	\$ 5,257.49
1702	SD Dept of Revenue	sales tax	\$ 1.51
1703	SD Dept of Revenue	sales tax	\$ 453.68
1705	EFTPS	941 taxes	\$ 4,419.75

**City Council Meeting – June 4, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1719	Dacotah Bank	interest	\$ 10.00
505	City of Clark	close out 506 fund	\$ 46.26
26674	Clark Area Baseball	subsidies	\$ 4,000.00
26675	Jackie Luttrell	mileage	\$ 88.28
26676	City of Clark	deposits applied to bills	\$ 200.00
26677	Clark Rural Water	materials	\$ 11,006.60
26678	Cook's Wastepaper	garbage collection	\$ 7,112.37
26679	Verizon Wireless	utilities	\$ 168.87
26880	Dakotaland Woodworking	improvements	\$ 1,888.00
26681	U Drive Tech	professional fees	\$ 58.40
26682	Northwestern Energy	utilities	\$ 583.28
26683	void		
26684	City of Clark	deposits applied to bills	\$ 85.86
26685	Jared Petersen	water deposit refund	\$ 14.14
26687	Child Support Payment Ctr.	child support	\$ 352.62
26688	SD Retirement System	retirement	\$ 3,320.82
26689	Dekker Hardware	reissued check	\$ 646.12
5/22/2018	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,633.31
ACH &	Govt Bldg	payroll	\$ 99.58
#26686	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,445.90
	Dump	payroll	\$ 441.00
	Sewer	payroll	\$ 1,484.11
	Water	payroll	\$ 1,484.12
	Med Van	payroll	\$ 355.63
	Pool	payroll	\$ 518.88
	Golf Course	payroll	\$ 3,550.25
	Clubhouse	payroll	\$ 1,899.10
	Library	payroll	\$ 547.40
	Overtime included in the above: D. Altfillisch \$172.50; R. Collins \$139.20; R. Flora \$20.08; J. Luttrell \$200.15; T. Silkman \$26.70		

<b>To</b>	<b>For</b>	<b>Amount</b>
212 Truck & Trailer	repairs	\$ 36.77
A&B Business Solutions	copier maintenance	\$ 61.90
a-i computers	repairs	\$ 511.08
Bendix Technology	maintenance	\$ 216.99
CapFirst Equipment Finance	street sweeper payment	\$ 30,408.00
Cardmember Services	supplies	\$ 1,115.55
City of Clark	pay off interfund loan	\$ 2,000.00



**City Council Meeting – June 4, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
City of Huron	lifeguard training	\$ 150.00
Clark Co. Courier	advertising	\$ 301.03
Clark Co. Farmers Elevator	gas	\$ 1,107.77
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Fire Dept	repairs	\$ 501.89
Colonial Life	insurance	\$ 36.18
Cook's Wastepaper	dumpsters	\$ 220.55
Dakota Butcher	concessions	\$ 94.65
Dakota Pump	repairs/equipment	\$ 33,177.55
Dakota Retail Technology	equipment	\$ 2,483.47
Dekker Hardware	improvements	\$ 510.36
Dekker Hardware	repairs/maintenance	\$ 8,195.84
Delta Dental	insurance	\$ 827.00
Doug Herrick	shed	\$ 300.00
Duininck Inc.	pea rock	\$ 898.70
Ellwein Brothers	beer	\$ 1,079.15
Fjelland Law Office	legal fees	\$ 1,240.00
Forest Excavating	repairs	\$ 1,316.84
Forest Foam	improvements	\$ 4,398.51
Gruenwald Electric	repairs	\$ 288.00
Hamblin Building Center	improvements	\$ 99.82
Harvey Spieker	reimburse lifeguard chair	\$ 106.49
Hawkins Inc.	maintenance	\$ 8,343.56
ITC	utilities	\$ 739.81
JB Auto Repair	repairs	\$ 371.00
Johnson Brothers	beer	\$ 1,012.42
Ken's Fairway	concessions	\$ 348.38
Kissner Paving	crack sealing	\$ 1,354.56
M.J. Lang Asphalt	crack sealing	\$ 11,750.00
Mack's Standard	gas	\$ 367.10
Milbank Winwater	parts	\$ 3,472.22
My Turn Playsystems	supplies	\$ 6,240.00
New Dimension	mowing/stump removal	\$ 2,665.00
Northwestern Energy	utilities	\$ 6,402.74
Pepsi	concessions	\$ 399.13
Porter Distributing	beer	\$ 721.50
Prairie Lakes Wellness Ctr	training	\$ 795.00
Principle Financial	insurance	\$ 39.90
Pullman Well Drilling	repairs	\$ 629.04
Quill	supplies	\$ 93.27
Recreonics	supplies	\$ 727.73
Republic National	liquor	\$ 128.40

City Council Meeting – June 4, 2018

To	For	Amount
Republic National	liquor	\$ 494.06
Republic National	liquor	\$ 563.27
SD Dept of Revenue	water testing	\$ 30.00
SD Dept of Revenue	malt bev license	\$ 150.00
SD Rural Development	loan payment	\$ 787.00
SD Rural Development	loan payment	\$ 908.00
SD Rural Development	loan payment	\$ 1,307.00
Sherwin Williams	pool paint	\$ 4,171.93
Stan Houston	rental	\$ 210.00
Star Laundry	maintenance	\$ 184.90
Sturdevant's	parts	\$ 1,023.12
Todd Walker	prof fees	\$ 2,730.00
True North Steel	culverts	\$ 508.20
US Foods	concessions	\$ 1,628.53
Vision Service Plan	insurance	\$ 302.80
Watertown Wholesale	supplies	\$ 192.72
Werdel Construction	gutter improvements	\$ 7,200.00
Werdel Construction	gutter improvements	\$ 1,975.00
Westside Implement	parts/rental	\$ 248.89
Woodring Plumbing	repairs	\$ 322.45
WW Tire	repairs	\$ 37.00
Zimco Supply	supplies	\$ 293.50

**Motion # 90-2018**

**Bathhouse Supplement**

Motion by Cook and seconded by Spieker to supplement the bathhouse improvement budget by \$1,000 from funds received by an anonymous donor. All members voting yes. Motion carried.

**Chickens**

Luttrell presented the process to allow chickens within city limits. Council would need to decide guidelines. Majority of council stated they are not interested in allowing chickens which dropped the discussion. No change forthcoming.

**State Change to Liquor Licensing**

Due to the state changing the category of liquor licenses, a special meeting will be needed to renew on/off malt beverage and SD wine licenses by July 1<sup>st</sup>.

**Motion # 91-2018**

**Special Meeting**

Motion by Kline and seconded by Cook to hold a special meeting on June 18, 2018 at 6 pm. All members voting yes. Motion carried.

**Rezoning Needs**

Luttrell explained a couple rezoning needs - City property and Terry Binger's residence located on Highway 212.

**Motion # 92-2018**

**Rezoning Intent and Residential Privileges**

Motion by Larson and seconded by Spieker to grant residential zoning privileges to property legally described as E 50' of Lot 1, all of Lot 2 and West 60' of Lot 3, Grace's Subdivision property currently owned by Terry Binger and being purchased by David Oster and to start the process to rezone property to residential (R2). All members voting yes. Motion carried.

**Motion # 93-2018**

**Adjourn**

Motion by Larson and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:28 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Planning & Zoning Meeting  
June 18, 2018**

**Call to order:** The Clark City Council met as the Planning & Zoning board on June 18, 2018 at 6 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Dennis Larson, Harv Spieker and Andrew Zemlicka (via phone). Belinda Hanson and Kerry Kline were absent.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac and David Oster.

Mayor Pollock called the meeting to order at 6:01 pm.

**Public Hearing for Rezoning**

As per the public hearing time and place, a hearing was had for the following rezoning requests:

Lots 4 and 5 Schmidt's Addition, City of Clark, Clark County South Dakota to (HC) Highway Commercial from (C1) Central Commercial.

E 50' of Lot 1, all of Lot 2 & W 60' of Lot 3, Graces Subdivision, City of Clark, South Dakota to (R2) Residential from (HC) Highway Commercial and respectively change the land use to Residential from Commercial.

David Oster, future homeowner for request # 2, was in attendance to explain his request. The City of Clark is owner of land request #1.

Motion by Larson and seconded by Cook to recommend approval of the rezoning requests to the Clark City Council. All members voting yes. Motion carried.

**Brush Subdivision Plat**

Louis Brush, not in attendance, is requesting to replat his property to sell a portion off. What is currently platted as the Westerly 375.10' of Lot B of Roetell Addition to the City of Clark, Clark County would be replatted to Brush Subdivision and divided into 3 lots.

Motion by Spieker and seconded by Cook to approve and recommend approval to the Clark City Council, Resolution 839, a resolution approving the plat entitled Brush Subdivision in the City of Clark, in the County of Clark, South Dakota, Formerly the Westerly 375.1' of Lot B of Roetell Addition to the City of Clark, Clark County, South Dakota. All members voting yes. Motion carried.

Motion by Zemlicka and seconded by Larson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 6:08 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
June 18, 2018**

**Call to order:** The Clark City Council met in session on June 18, 2018 following the Planning & Zoning meeting in the City Hall Council Room.

**Council Members Present:** Brian Cook, Kerry Kline (arrived at 6:19), Dennis Larson, Harv Spieker and Andrew Zemlicka. Absent Belinda Hanson.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland and Bill Krikac.

Mayor Pollock called the meeting to order at 6:09 pm.

**Motion # 94-2018** **Adopt Agenda**  
Motion by Larson and seconded by Cook to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No Public Input

**Motion # 95-2018** **Approve Minute Minutes**  
Motion by Larson and seconded by Spieker to approve meeting minutes from June 4, 2018. All members voting yes. Motion carried.

**Motion # 96-2018** **Approve Claims**  
Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
	Coaches	payroll	\$ 1,385.23
1720	City of Clark	utility bills	\$ 616.25
1721	Wellmark BCBS	insurance	\$ 5,257.49
1722	EFTPS	coach payroll taxes	\$ 229.54
1723	TSYS Merchant Services	professional fees	\$ 407.07
26751	Rae Jean Flora	travel exp/meals	\$ 75.00
26752	Jackie Luttrell	travel exp/miles/meals	\$ 223.68
26753	Brock Greenfield	coach	\$ 500.00
26754	Chris Bokinskie	coach	\$ 500.00
26755	Megan Merkel	coach	\$ 500.00
26756	Stephanie Arthur	coach	\$ 500.00
26757	Clark Golf Course	tournament petty cash	\$ 1,000.00

**City Council Meeting – June 4, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
26758	City of Clark	deposit applied to bill	\$ 100.00
26759	Verizon Wireless	utility bills	\$ 168.93
26760	Watertown JO Softball Assoc	tournament fees	\$ 100.00
6/18/2018	Mayor	payroll	\$ 208.85
Payroll &	Finance Office	payroll	\$ 2,811.89
26761	Govt Bldg	payroll	\$ 54.06
	Police	payroll	\$ 4,051.11
	Streets	payroll	\$ 4,062.70
	Sanitation	payroll	\$ 462.00
	Sewer	payroll	\$ 1,589.61
	Water	payroll	\$ 1,589.62
	Transit	payroll	\$ 238.99
	Pool	payroll	\$ 755.89
	Golf Course	payroll	\$ 3,079.40
	Clubhouse	payroll	\$ 3,986.33
	Parks	payroll	\$ 1,500.00
	Library	payroll	\$ 387.60
	Overtime & holiday pay included in the above: D. Altfillisch \$396.75; R. Collins \$278.40; J. Luttrell \$145.56; Nate Nickseon \$150.00; T. Silkman \$106.80		
1729	EFTPS	payroll taxes	\$ 5,593.78
26762	SD Retirement Systems	retirement	\$ 3,449.28
26763	Child Support Payment Center	child support	\$ 352.62
	A&B Business Solutions	maintenance	\$ 68.08
	Bruce Kleinsasser	WSI class	\$ 70.00
	Butler Machinery	loader repair	\$ 2,229.31
	Clark Co. Farmers Elevator	soil test	\$ 120.00
	Clark Community Oil	supplies	\$ 1,362.44
	Clark Rural Water	materials	\$ 14,095.40
	Cook's Wastepaper	garbage collection	\$ 7,104.91
	Dakota Butcher	concessions	\$ 438.17
	Diesel Machinery Inc	rental	\$ 2,700.00
	Ellwein Brothers	beer	\$ 832.95
	Engelstad Electric Co.	AC wiring	\$ 817.35
	Hamlin Bldg Ctr	supplies	\$ 65.10
	Hawkins Inc	pool supplies	\$ 3,565.71
	Janae Kolden	mileage for training	\$ 54.60
	Johnson Brothers	liquor	\$ 263.26
	Kibble Equipment	parts	\$ 96.20
	Menards	supplies	\$ 513.00
	Midwest Grinding Inc	improvements	\$ 1,683.00
	Moeller Sheet Metal	maintenance	\$ 179.85

**City Council Meeting – June 4, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Northwestern Energy	utilities	\$ 1,265.83
	Oscar's Machine Shop	parts	\$ 68.35
	Pepsi Co.	concessions	\$ 285.08
	Porter Distributing	malt bev	\$ 416.10
	Prairie Lakes Wellness Ctr	WSI training	\$ 300.00
	Quill	supplies	\$ 56.95
	SD Golf Assoc.	handicap	\$ 418.00
	Southern Glanzers of SD	liquor	\$ 184.40
	Star Laundry	rags and rugs	\$ 115.45
	State of SD	May sales tax	\$ 572.52
	State of SD	May sales tax, golf course	\$ 2,155.89
	Total Maintenance System	improvements	\$ 4,566.34
	TrueNorth Steel	culverts	\$ 366.80
	U Drive Technology	professional fees	\$ 57.40
	US Foods	concessions	\$ 816.01
	Wells Fargo Financial Leasing	mower payment	\$ 15,550.00
	Werdel Construction	improvements	\$ 8,630.00
	Woodring Plumbing	repairs	\$ 770.41
	Wtn Public Opinion	golf ad	\$ 80.00
	Zimco	supplies	\$ 1,648.08

As was the published time and place, a public hearing was had to issue an On/Off Malt Beverage and SD Farm Wine license to Ken’s Food Fair and Big C Travel Plaza. No one was in attendance for public comment.

**Motion # 97-2018** **Approve Licenses**  
 Motion by Cook and seconded by Spieker to approve an On/Off Malt Beverage and SD Farm Wine license to Ken’s Food Fair and Big C Travel Plaza with no restrictions. All members voting yes. Motion carried.

**Motion # 98-2018** **Water Restricted Funds Transfer**  
 Motion by Larson and seconded by Cook to approve transferring \$15,000 from the restricted water funds for the payment of the high lift pump from Dakota Pump Inc.as was per budgeted. All members voting yes. Motion carried.

Councilwoman Kline arrives at 6:19 pm.

**Motion # 99-2018** **Write off Water Bill**  
 Motion by Cook and seconded by Larson to write off the \$536.05 unpaid water bill from Clark Care & Rehab due to the receivership back to Golden Living. All members voting yes. Motion carried.

**Ordinance # 550 Rezoning**



First reading was had for Ordinance #550 as follows as recommended by the Clark Planning and Zoning committee. The second reading will be had at the July 2, 2018 council meeting.

**ORDINANCE # 550**

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.01 OFFICAL ZONING MAP OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CLARK, SOUTH DAKTOA, that pursuant to Section 11.03.01 adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark be amended to classify the following properties:

Lots 4 and 5 Schmidt’s Addition, City of Clark, Clark County South Dakota to (HC) Highway Commercial from (C1) Central Commercial.

E 50’ of Lot 1, all of Lot 2 & W 60’ of Lot 3, Graces Subdivision, City of Clark, South Dakota to (R2) Residential from (HC) Highway Commercial and respectively change the land use to Residential from Commercial.

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances previously adopted.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2018.

John Pollock Mayor  
Jackie Luttrell, Finance Officer

**Motion # 100-2018**

**Resolution #839**

Motion by Cook and seconded by Kline to approve Resolution #839 for the Brush Subdivision as stated below. All members voting yes. Motion carried.

**Resolution # 839**

BE IT RESOLVED by the City Council of Clark, South Dakota, does hereby approve the plat entitled: “BRUSH SUBDIVISION IN THE CITY OF CLARK, IN THE COUNTY OF CLARK, SOUTH DAKOTA, Formerly the Westerly 375.1’ of Lot B of Roetell Addition to the City of Clark, Clark County, South Dakota”, and the Finance Officer is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. The foregoing resolution was duly passed and adopted.

Dated this 18th day of June, 2018.

\_\_\_\_\_  
Mayor, City of Clark  
Clark County, South Dakota  
ATTEST:

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City Finance Officer, City of Clark  
Clark County, South Dakota

**Motion # 101-2018**

**Adjourn**

Motion by Zemlicka and seconded by Larson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 6:23 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
July 2, 2018**

**Call to order:** The Clark City Council met in session on July 2, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Chad Fjelland, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Robin Hartley and several members of the Legion along with Dave Adam for the Charters of Freedom.

Mayor Pollock called the meeting to order at 7 pm.

**Motion # 102-2018**

**Adopt Agenda**

Motion by Spieker and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Charters of Freedom**

Rob McGraw and Dave Adam spoke again for the proposed Charters of Freedom monument to be placed in Flat Iron Park. To proceed, they need city council approval of placing the monument in Flat Iron Park and authorization for the Mayor to sign the Letter of Intent. There is zero city responsibility to build structure. City will be responsible for electric cost, mowing and snow removal.

**Motion # 103-2018**

**Charters of Freedom in Flat Iron Park**

Motion by Larson and seconded by Kline to authorize the Charters of Freedom project to proceed for construction in Flat Iron Park. Role call vote as follows. Voting in favor Kline, Larson, Zemlicka and Hanson. Opposed Spieker and Cook. Motion carried by majority vote.

**Motion # 104-2018**

**Authorize Mayor to Sign Letter of Intent**

Motion by Zemlicka and seconded by Larson to authorize Mayor Pollock to sign the Charters of Freedom Letter of Intent. Voting in favor Kline, Larson, Zemlicka, Spiker and Hanson. Opposed Cook. Motion carried.

**Potato Day Festivities**

Robin Hartley addressed the council about the Potato Day activities that Cassi Kottke and she have planned for this year and the costs that come with it. In the past the City has subsidized \$500 for the event insurance.

**Motion # 105-2018**

**Potato Day Event Insurance**

Motion by Hanson and seconded by Kline pay the entire event insurance for Potato Day. All members voting in favor. Motion carried.

**Motion # 106-2018**

**Spudnick's Subsidies for Potato Day**

Motion by Kline and seconded by Larson to donate \$1,500 to the Spudnick's organization in support of the Potato Day. All members voting in favor. Motion carried.

**Skate Park**

No one in attendance to discuss.

**Motion # 107-2018**

**Rotary Tournament Fireworks**

Motion by Hanson and seconded by Cook to authorize the Rotary to light off fireworks at the Rotary Baseball Tournament on July 6 and 7. All members voting in favor. Motion carried.

**Department Updates**

Altfillisch missed the deadline to purchase a new water/sewer truck off the state bid. He will continue to shop or wait for next bid letting. City was approved for a \$2,691 grant for mosquito control through the SD Department of Health. Collins has received snow removal quotes from Forest Excavating and Clausen Construction. Mayor will open it up for other individuals to throw quotes in. Collins will then have these costs and use them, if needed, for when the time comes. Residents have been abusing the dumping privileges at the landfill. Violations could close the dump down so attendants and residents must begin to be conscious of this to continue to have this resource available to us. Would like to surplus the big slide and wooden play structure at the Swimming Pool Park. Will be added to next meeting's agenda. The delays on the retention pond project have subcontractors unhappy about their retainage on payments. Luttrell reminded that all payments are made to the Foothills and their payments are dispersed from Foothills. Due to the delay in seeding the wetlands, a small task but a major necessity for compliance in wetland mitigation, a 10% retainage has been withheld from all payments. Clark Engineering has maintained a punch list of items that must be completed, including the township road problems, before the completion of the project.

**Motion # 108-2018**

**Dakota Pump**

Motion by Kline and seconded by Larson to approve the Dakota Pump Inc. proposal for a dedicated serial radio link between the water plan and water tower at a cost of \$5,510. All members voting yes. Motion carried.

**Motion # 109-2018**

**Smart TV**

Motion by Cook and seconded by Larson to purchase and install a smart TV in the council room for the ability to show media. All members voting yes. Motion carried.

**Motion # 110-2018**

**Approve 6/18/18 Meeting Minutes**

Motion by Kline and seconded by Zemlicka to approve the June 18, 2018 meeting minutes. All members voting yes. Motion carried.

**Motion # 111-2018**

**Approve Financial Statements**

Motion by Hanson and seconded by Larson to approve the June Financial Statements. All members voting yes. Motion carried.

**City Council Meeting – July 2, 2018**

**Motion # 112-2018**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
26800	SD Municipal League	workshop	\$ 50.00
26801	SD Dept of Revenue	licenses	\$ 300.00
26802	Clark Golf Course	petty cash	\$ 1,000.00
26803	SD Amateur Softball Assoc	registration	\$ 200.00

<b>To</b>	<b>For</b>	<b>Amount</b>
Cardmember Services	supplies	\$ 1,536.77
Clark Co. Historical Society	subsidies	\$ 560.00
Clark County Courier	advertising	\$ 383.24
Clark Doland Concrete	concrete	\$ 9,106.00
Clark Engineering	professional fees	\$ 2,550.00
Clausen Construction	maintenance	\$ 900.00
Dakotaland Woodwork	improvements	\$ 6,624.00
Dekker Hardware	supplies	\$ 4,636.97
Dekker Hardware	improvements	\$ 947.27
Delta Dental	insurance	\$ 827.00
Dollar General	supplies	\$ 207.10
Duininck	street material/improvements	\$ 13,390.27
Ellwein Brothes	beer	\$ 326.40
Hawkins	pool supplies	\$ 1,083.60
Heiman Inc	maintenance	\$ 45.00
ITC	utilities	\$ 801.02
Mack's Standard	gas	\$ 375.25
Matt Streff	umpire	\$ 60.00
Menards	improvements	\$ 319.00
Milbank Winwater	parts	\$ 510.00
Northwestern Energy	utilities	\$ 6,045.91
Overhead Door	repairs	\$ 147.91
Pitney Bowes	meter rental	\$ 162.00
Porter Distributing	liquor	\$ 356.50
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 614.06
Recreonics	supplies	\$ 304.05
Republic National Distributing	liquor	\$ 221.30
Republic National Distributing	liquor	\$ 1,097.71
SD DENR	professional fees	\$ 600.00
SD Dept of Revenue	water testing	\$ 30.00
SD Rural Development	sewer revenue bond	\$ 787.00

**City Council Meeting – July 2, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Star Laundry	rags and rugs	\$ 137.17
Todd Walker	professional fees	\$ 1,625.00
Tony's Collison Center	maintenance	\$ 10.00
US Bank Corporate Trust	SRF loan	\$ 6,940.29
US Foods	concessions	\$ 920.88
VanDiest Supply	mosquito spray	\$ 1,375.00
Vision Service Plan	insurance	\$ 317.24
Woodring Plumbing	repairs	\$ 394.90
Zimco Supply Co.	course maintenance	\$ 322.62
<b>Payroll &amp; Utilities</b>		
Mayor	payroll	\$ 258.85
Finance Office	payroll	\$ 2,538.82
Govt Bldg	payroll	\$ 91.04
Police	payroll	\$ 3,439.11
Streets	payroll	\$ 3,862.05
Sanitation	payroll	\$ 462.00
Sewer	payroll	\$ 1,612.49
Water	payroll	\$ 1,612.49
Med Van	payroll	\$ 119.50
Pool	payroll	\$ 3,988.52
Golf Course	payroll	\$ 2,820.69
Clubhouse	payroll	\$ 3,293.17
Parks	payroll	\$ 1,500.00
Library	payroll	\$ 352.20

Overtime included in the above: D. Altfillisch \$379.50; R. Collins \$121.80; J. Luttrell \$45.49; T. Silkman \$200.25

**Motion # 113-2018** **Clark Engineering Consolidated Grant Draw Down**  
 Motion by Zemlicka and seconded by Larson to authorize a draw on the Consolidated Grant of \$2,550 for the Clark Engineering bill. All members voting yes. Motion carried.

**Sludge Truck Bid Opening**

Being the advertised time and place, the one bid was opened for the sludge truck. The appraisals ranged from \$5,000 to \$7,500. One bid was received from James B. McKane IV for \$1,200. Council rejected the bid in hopes of getting a bid closer to the appraised value. Fjelland will research how to proceed.

**Motion # 114-2018** **Ordinance # 550 Rezoning**  
 Motion by Hanson and seconded by Kline to approve the second reading of Ordinance #550 as follows. All members voting yes. Motion carried.

**ORDINANCE # 550**

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.01 OFFICAL ZONING MAP OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CLARK, SOUTH DAKTOA, that pursuant to Section 11.03.01 adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark be amended to classify the following properties:

Lots 4 and 5 Schmidt’s Addition, City of Clark, Clark County South Dakota to (HC) Highway Commercial from (C1) Central Commercial.

E 50’ of Lot 1, all of Lot 2 & W 60’ of Lot 3, Graces Subdivision, City of Clark, South Dakota to (R2) Residential from (HC) Highway Commercial and respectively change the land use to Residential from Commercial.

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances previously adopted.

Passed and adopted this 2<sup>nd</sup> day of July, 2018.

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John Pollock, Mayor

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Jackie Luttrell, Finance Officer  
(seal)

First reading: June 18, 2018  
Second reading: July 2, 2018  
Published: June 27, 2018 and July 11, 2018  
Effective: July 31, 2018

**Motion # 115-2018** **2017 Audit Proposal**  
Motion by Kline and seconded by Zemlicka to approve the 2017 audit proposal from William Neale and Co. for \$80/hour, not to exceed \$14,000. All members voting yes. Motion carried.

**Motion # 116-2018** **Adjourn**  
Motion by Larson and seconded by Spieker to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:54 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
August 6, 2018**

**Call to order:** The Clark City Council met in session on August 6, 2018 at 7 pm at City Hall.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Tyler Silkman, Officer Nate Nickeson, Bill Krikac, Rocky Beynon and several community members to discuss economic development.

Mayor Pollock called the meeting to order in the community room at 7 pm. Meeting moved back to the council room after the economic development topic.

**Motion # 117-2018**

**Adopt Agenda**

Motion by Larson and seconded by Spieker to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Rocky Beynon addressed council about the road condition on North Commercial. Due to increased commercial traffic, he'd like to see the road widened and resurfaced. Also pointed out the need for road signage.

**Mayor & Department Updates**

Updates given by Altfillisch, Silkman, Nickeson and Luttrell. Water and sewer lines have been marked in the streets and Altfillisch request that they not be covered. Budget constraints has put the chip sealing project in question. Potato Day clean up went well. Nickeson reported on a few citations issued at dance but good overall. Luttrell stated AC unit at clinic is down and have repair quotes to review.

**Motion # 118-2018**

**Cancel Chip Sealing**

Motion by Hanson to defer chip sealing until 2019. Motion failed due to lack of second.

**Motion # 119-2018**

**Cancel Chip Sealing**

Motion by Cook and seconded by Spieker to direct Silkman to cancel chip sealing for this year if there is no fine. If a fine would be applied of more than \$1,000, just do one tanker. Members voting in favor Kline, Zemlicka, Spiker, Larson and Cook. Opposed Hanson. Motion carried. To follow up, Silkman was able to cancel without any fines.

**Motion # 120-2018**

**Skid Steer Trade**

Motion by Larson and seconded by Zemlicka to approve surplus and trade in the Gehl Skid Steer with Westside Implement. All members voting yes. Motion carried.

**Motion # 121-2018**

**Repair Clinic AC Unit**

Motion by Kline and seconded by Larson to accept Moeller Sheet Metal estimate of \$4,067 to repair clinic's AC unit. All members voting yes. Motion carried.

**Motion # 122-2018**

**Approve 7/2/18 Minutes**

Motion by Larson and seconded by Kline to approve the July 2, 2018 city council meeting minutes. All members voting yes. Motion carried.

**Motion # 123-2018**

**Approve Financial Statements**

Motion by Zemlicka and seconded by Larson to approve the July financial statements All members voting yes. Motion carried.

**Motion # 124-2018**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1740	Pepsico	concessions	\$ 733.77
1741	SD Dept of Revenue	city sales tax	\$ 199.05
1742	SD Dept of Revenue	golf course sales tax	\$ 2,003.67
1743	TSYS Merchant Services	credit card fees	\$ 85.68
1744	FuturePOS	credit card fees	\$ 254.22
1745	City of Clark	water bills	\$ 3,690.70
1746	Wellmark BCBS	insurance	\$ 5,257.49
1748	EFTPS	941 taxes	\$ 5,868.17
1758	EFTPS	941 taxes	\$ 5,773.14
25795	Spudnick's	subsidies	\$ 1,500.00
26838	Diesel Machinery Inc.	rental	\$ 2,700.00
26839	Sturdevant's	parts	\$ 992.13
26840	Office Peeps	supplies	\$ 203.00
26841	Clausen Construction	improvements	\$ 1,288.35
26842	Johnson Brothers	liquor	\$ 515.75
26843	New Dimension	mowing	\$ 2,585.00
26844	Oscar's Machine Shop	parts	\$ 145.15
26845	Ellwein Brothers	liquor	\$ 646.65
26846	Cook's Wastepaper	dumpsters	\$ 174.86
26847	Dakota Butcher	concessions	\$ 419.93
26848	Clark Community Oil	supplies	\$ 2,363.79
26849	Harve's Sport Shop	summer rec equipment	\$ 1,845.46
26850	Ken's Fairway	supplies	\$ 408.74
26851	Verizon	utilities	\$ 168.73
26852	Lake Area Door	improvements	\$ 3,052.41
26853	Clark Co. Farmers Elevator	gas	\$ 721.64
26854	Midwest Alarm	professional fees	\$ 270.99
26855	Petty Cash	calcutta petty cash	\$ 6,000.00

**City Council Meeting – August 6, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
26856	Clark Rural Water	materials	\$ 17,040.20
26857	Forrest Grimes	fireworks	\$ 2,700.00
26858	Westside Implement	repairs	\$ 1,009.37
26859	Cook's Wastepaper	garbage collections	\$ 7,098.06
26860	WW Tire Service	repairs	\$ 246.66
26862	Northwestern Energy	utilities	\$ 1,978.29
26863	Harv Spieker	mileage	\$ 140.70
26864	Kiefer Swim Products	supplies	\$ 997.99
26865	City of Clark	deposit applied to bill	\$ 77.46
26866	Terry Provance	water deposit refund	\$ 22.54
26867	Clark Golf Course	petty cash	\$ 1,000.00
26868	SD Retirement Systems	retirement	\$ 4,910.16
26869	Child Support Payment Center	child support	\$ 528.93
7/16/2018	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,471.32
ACH &	Govt Bldg	payroll	\$ 91.04
26861	Police	payroll	\$ 3,539.11
	Streets	payroll	\$ 4,040.80
	Sanitation	payroll	\$ 409.50
	Sewer	payroll	\$ 1,494.75
	Water	payroll	\$ 1,494.74
	Transit	payroll	\$ 301.57
	Pool	payroll	\$ 3,911.37
	Golf Course	payroll	\$ 3,301.10
	Clubhouse	payroll	\$ 4,131.42
	Parks	payroll	\$ 1,500.00
	Library	payroll	\$ 281.40
	Overtime & holiday pay included in the above: D. Altfillisch \$207.00; R. Collins \$133.40		
7/31/2018	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,426.33
	Govt Bldg	payroll	\$ 96.73
	Police	payroll	\$ 3,873.11
	Streets	payroll	\$ 4,025.15
	Sanitation	payroll	\$ 462.00
	Sewer	payroll	\$ 1,563.74
	Water	payroll	\$ 1,563.74
	Transit	payroll	\$ 315.80
	Pool	payroll	\$ 4,861.30
	Golf Course	payroll	\$ 2,791.76
	Clubhouse	payroll	\$ 3,614.86
	Library	payroll	\$ 357.80
	Overtime included in the above: D. Altfillisch \$345.00; T. Silkman \$120.15		

**City Council Meeting – August 6, 2018**

<b>To</b>	<b>For</b>		<b>Amount</b>
212 Truck & Trailer Repairs	repairs	\$	180.10
A&B Business Solutions	maintenance	\$	72.09
Active Heating	equipment	\$	5,510.21
Avera Occupational Medicine	drug screening	\$	78.59
Axon Enterprise, Inc.	battery pack	\$	42.00
Benders Sewer & Drain	maintenance	\$	3,818.50
Bioverse Inc.	pond maintenance	\$	250.47
Butler Machinery Co.	maintenance	\$	963.00
Cardmember Services	supplies	\$	1,110.14
Carrot-Top Industries	flags	\$	132.57
Clark Co. Courier	advertising	\$	215.93
Clark Co. Farmers Elevator	gas	\$	562.40
Clark Co. Historical Society	subsidies	\$	560.00
Clark Community Oil	supplies	\$	2,440.16
Clark Insurance Agency	Potato Day insurance	\$	590.39
Clark Rural Water	parts	\$	44.19
Clausen Construction, Inc.	gravel	\$	428.50
Colonial Life	insurance	\$	49.48
Cook's Wastepaper	utilities	\$	174.86
Cory Lowrie	water deposit refund	\$	100.00
Dakota Butcher	concessions	\$	365.24
Dakota Pump Inc.	repairs	\$	3,327.13
Dekker Hardware	improvements	\$	32.06
Dekker Hardware	repairs	\$	1,943.84
Delta Dental	insurance	\$	827.00
Diane Burns	reimburse supplies	\$	212.90
Dollar General	supplies	\$	104.95
Duininck	hot mix	\$	15,152.79
Dynamic DJ	entertainment	\$	350.00
Ellwein Brothers	beer	\$	1,713.50
Fjelland Law Office	professional fees	\$	340.00
Forest Excavating	pool improvements	\$	775.26
Gary's Septic Service	maintenance	\$	100.00
Hamlin Building Center	supplies	\$	190.25
Hawkins Inc	maintenance	\$	6,394.58
ITC	utilities	\$	776.57
Jackie Luttrell	dedt/coinsurance	\$	2,887.39
JB's Auto Repair	siren batteries	\$	398.00
Jeff's Vacuum Center	maintenance	\$	19.99
Johnson Brothers	liquor	\$	572.56
Kelly Burke	reimburse training	\$	75.00

**City Council Meeting – August 6, 2018**

<b>To</b>	<b>For</b>		<b>Amount</b>
Ken's Fairway	concessions	\$	566.57
Kibble Equipment	parts	\$	16.28
Mack's Standard	gas and maintenance	\$	693.99
Midwest Alarm Co.	professional fees	\$	78.00
Milbank Winwater	parts	\$	1,088.24
Mueller Systems	professional fees	\$	787.50
New Dimension	mowing	\$	2,000.00
Northern Tool & Equipment	repairs	\$	71.04
Northwestern Energy	utilities	\$	7,716.23
Oscar's Machine Shop	maintenance	\$	317.22
PepsiCo	concessions	\$	336.69
Pheasantland Industries	supplies	\$	127.81
Pitney Bowes	postage	\$	1,020.99
Porter Distributing	liquor	\$	884.80
Principle Financial Group	insurance	\$	39.90
Quill	supplies	\$	329.69
Republic National	liquor	\$	428.81
Republic National	liquor	\$	188.15
Republic National	liquor	\$	521.40
Rivard's	course supplies	\$	601.19
SD Dept of Revenue	water testing	\$	75.00
SD One Call	locates	\$	100.80
SD Rural Development	sewer revenue bond	\$	787.00
SD Rural Development	water revenue bond	\$	908.00
SD Rural Development	sewer revenue bond 2	\$	1,307.00
Share Corp	maintenance	\$	1,862.00
Sharp Electric	water equipment install	\$	2,103.74
Sharp Electric	pool equipment install	\$	361.30
Sharp Electric	softball field light repairs	\$	3,744.38
Star Laundry	maintenance	\$	189.45
Sturdevant's	parts	\$	202.00
Texas Refinery Corp	maintenance	\$	356.00
Todd Walker	professional fees	\$	2,145.00
Trey Huber	umpire	\$	150.00
U Drive Technology	professional fees	\$	107.96
UDrive Technology	professional fees	\$	89.64
Uline	improvements	\$	39.27
US Foods	concessions	\$	1,680.77
USA Blue Book	parts	\$	326.02
Vision Service Plan	insurance	\$	329.97
Watertown Wholesale	maintenance	\$	202.13
Werdel Construction	concrete work	\$	3,125.00

To	For		Amount
Westside Implement	supplies and parts	\$	767.61
WW Tire	repairs	\$	65.99
Zimco	maintenance	\$	407.94

**Motion # 125-2018**

**Surplus Playground Equipment**

Motion by Hanson and seconded by Kline to surplus a slide and wooden playground structure from the swimming pool park and to appoint Luanne Warren, Chad Thomas and Pam Dekker as appraisers. All members voting yes. Motion carried.

The appointed appraisers appraised the equipment between \$100 and \$150 which allows the City to sell the equipment without notice.

**Motion # 126-2018**

**Accept Slide Offer**

Motion by Kline and seconded by Larson to accept Tom Hallberg's offer of \$202 for the big slide. All members voting yes. Motion carried.

**Sludge Truck Offers**

Being the advertising time and place for the opening of bids of the sludge truck, two offers were opened as followed: James McKane \$3,000 and Brent Forest \$3,750.

**Motion # 127-2018**

**Accept Truck Offer**

Motion by Hanson and seconded by Larson to accept the highest offer from Brent Forest of \$3,750 for the surplused 1994 White GMC Omega truck. All members voting yes. Motion carried.

**Economic Development**

There is interest in starting an economic development group for Clark. A group of interested individuals met last week with DeSmet's coordinator Rita Anderson and GOED Scott Amundson to learn how to get started. Concerned citizens in attendance voiced their interest in getting something going in Clark. Discussed the necessity of hiring an individual as volunteers are too busy to add to their daily responsibilities. The county has also shown interest in supporting such a position. Many details need to be worked out.

**Motion # 128-2018**

**Budget for Economic Development**

Motion by Spieker and seconded by Cook to budget \$25,000 in the 2019 budget to support economic development. All members voting yes. Motion carried.

After concerned citizens left, the meeting moved back to the council room. Luttrell presented a 2019 preliminary budget asking council for direction on spending.

**Dickinson Park**

With the Rotary replacing the outfield fence, they'd asked the City to replace the fence that runs along the Cloud Street. Attempts have been made to contact the installer to get estimate but no one has returned calls.

Rotary also asking what to do with the fence they are removing from the field. Ideas are Community Garden and replace some fence at softball field. No one was there to represent.

Luttrell spoke on behalf of Chris Bokinski. He is getting quotes for an inning by inning scoreboard for Dickinson Park to allow for more tournaments. He believes advertising revenue could pay for it. Council authorized him to proceed. The current scoreboard could be moved to the softball field.

**Motion # 129-2018** **VSP Renewal**  
Motion by Larson and seconded by Zemlicka to renew Vision Service Plan for August 1<sup>st</sup>. All members voting yes. Motion carried.

**Motion # 130-2018** **Park Restricted Funds Transfer**  
Motion by Larson and seconded by Zemlicka to transfer \$17,935 of Parks Restricted funds to cover the Midwest Playscape equipment of \$11,695 and My Turn Playsystems flex fiber of \$6,240 and supplement budget accordingly. All members voting yes. Motion carried.

**Motion # 131-2018** **Streets Restricted Funds Transfer**  
Motion by Kline and seconded by Spieker to transfer \$29,592 of Streets Restricted funds to cover the street sweeper payment to CapFirst Equipment. All members voting yes. Motion carried.

**Motion # 132-2018** **Sewer Restricted Funds**  
Motion by Zemlicka and seconded by Hanson to transfer \$3,327.13 of Sewer Restricted funds to cover the Dakota Pump Inc. bill of \$3,327.13. All members voting yes. Motion carried.

**Streets Restricted Resolution**

The streets equipment replacement resolution expires in 2018. With the funds already going to the debt payment for the street sweeper, it was decided to not renew this until that debt is paid off.

**Motion # 133-2018** **Teener Coaches**  
Motion by Spieker and seconded by Kline to pay Teener coaches Brock Greenfield and Chris Bokinski and extra \$500 each for coaching an additional teener team, two total. All members voting yes. Motion carried.

**Motion # 134-2018** **Recognize Seefeldt**  
Motion by Hanson and seconded by Larson to recognize Jeff Seefeldt for this invaluable service to the golf course over the past couple years with a check for \$5,000. All members voting yes. Motion carried.

**Motion # 135-2018** **Reschedule September Meeting**  
Motion by Spieker and seconded by Hanson to reschedule the September meeting to September 6, 2018 at 7 pm. All members voting yes. Motion carried.

**Motion # 136-2018** **Adjourn**  
Motion by Cook and seconded by Spieker to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:50 pm.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Board of Adjustment Meeting  
September 6, 2018**

**Call to order:** The Clark City Council met in as the Board of Adjustment on September 6, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Chad Fjelland, Stephen and Denise LaFortune.

Mayor Pollock called the meeting to order at 7 pm.

Luttrell presented a conditional use application from Denise LaFortune to operate a state-registered day care form her home Lots 1 & 2 Block 7 Conklins Addition, 410 N. Kansas. Denise was present at the meeting and has received signatures from at least 50% of landowners within 250' of her property as required. All notices for this public hearing were completed as needed.

Motion by Kline and seconded by Hanson to approve this conditional use permit for Denise LaFortune to operate a daycare from her home as described above. All members voting yes. Motion carried.

Board of Adjustment meeting declared closed to go into the regular schedule city council meeting.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
September 6, 2018**

**Call to order:** The Clark City Council met in session on September 6, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Darin Altfillisch, Roger Collins, Bill Krikac, Terry Binger, Don and Lisa Tesch, Greg Maag and Tom Nealon.

Mayor Pollock called the meeting to order at 7:05 pm.

**Motion # 137-2018**

**Adopt Agenda**

Motion by Hanson and seconded by Zemlicka to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Terry Binger asked to put in temporary (maybe permanent) camping sites at the old NAPA building. The HC zoning does not list camping as a permitted or conditional use. Zoning would have to be updated to allow permanent sites.

**Motion # 138-2018**

**Allow Camping Sites**

Motion by Hanson and seconded by Larson to allow Terry Binger to add temporary camping sites on the old NAPA building property and to start the process to update the Highway Commercial zoning to list camping as a conditional use. All members voting in favor. Motion carried.

Donny and Lisa Tesch recently purchased and surveyed Darlene Terrill's property adjacent to the golf course and discovered the north boundary slightly extends on the #4 tee box and the location to the south is 20 feet (alley) less than expected. They'd like to exchange land from the north to the south to allow them space to put up a garage. However the City must follow the vacating rules for the 20 foot alley which divides the property in half and splits land between the two landowners.

Hanson continues to receive complaints from the township about the road east of retention ponds that the township feels was damaged from trucks hauling rip rap. They'd like \$5,000 in gravel replaced on the road. City feels that the contractor should have done their due diligence in getting a road haul agreement completed. Will pass this information along to Clark Engineering.

**Motion # 139-2018**

**Approve Meeting Minutes**

Motion by Kline and seconded by Larson to approve the August 6, 2018 meeting minutes. All members voting yes. Motion carried.

**Motion # 140-2018**

**Approve Financials**

Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 141-2018**

**Approve Claims**

Motion by Hanson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

**August Paid Claims**

#	To	For	Amount
1762	SD Dept of Revenue	city sales taxes	\$ 251.45
1763	SD Dept of Revenue	golf course sales tax	\$ 1,503.94
1765	City of Clark	utilities	\$ 3,381.05
1766	FuturePOS	credit card fees	\$ 470.50
1767	EFTPS	941 taxes	\$ 5,620.61
1768	Wellmark	insurance	\$ 5,257.49
1776	Pitney Bowes	service agreement	\$ 493.08
1779	EFTPS	941 taxes	\$ 4,586.74
1782	Dacotah Bank	service charge	\$ 15.00
26944	Dakota Butcher	concessions	\$ 325.52
26945	Clark Rural Water System	materials	\$ 17,367.80
26946	Cook's Wastepaper	garbage service	\$ 7,104.91
26947	Verizon Wireless	utilities	\$ 168.73
26949	Northwestern Energy	utilities	\$ 2,037.39
26950	Rodney Wendland	reissued lost check	\$ 100.00
26951	Eachen Inc.	repairs	\$ 1,142.93
26952	Clark Golf Course	petty cash	\$ 600.00
26953	SD Retirement Systems	retirement	\$ 3,206.72
26954	Child Support Payment Ctr	child support	\$ 352.62
26955	City of Clark	deposit applied to bill	\$ 86.46
26956	Troy Bistodeau	water deposit refund	\$ 13.54
8/13/2018	Mayor	payroll	\$ 258.85
	Gross Finance Office	payroll	\$ 2,515.82
	Payroll Govt Bldg	payroll	\$ 99.58
	& Police	payroll	\$ 3,887.11
	Utilities Streets	payroll	\$ 4,045.80
	(ACH & Sanitation	payroll	\$ 462.00
#26948)	Sewer	payroll	\$ 1,552.11
	Water	payroll	\$ 1,552.12

**City Council Meeting – September 6, 2018**

	Transit	payroll	\$	341.41
	Pool	payroll	\$	3,440.08
	Golf Course	payroll	\$	3,065.83
	Clubhouse	payroll	\$	4,276.09
	Library	payroll	\$	369.00
	Overtime included in the above: D. Altfillisch \$258.75; R. Collins \$34.80; T. Silkman \$133.50			
8/27/2018	Mayor	payroll	\$	208.85
Gross	Finance Office	payroll	\$	2,426.32
Payroll	Govt Bldg	payroll	\$	76.82
	Police	payroll	\$	3,389.11
	Streets	payroll	\$	3,491.20
	Sanitation	payroll	\$	462.00
	Sewer	payroll	\$	1,425.74
	Water	payroll	\$	1,425.74
	Transit	payroll	\$	372.70
	Pool	payroll	\$	1,687.15
	Golf Course	payroll	\$	2,767.39
	Clubhouse	payroll	\$	2,689.18
	Library	payroll	\$	410.00
	Overtime included in the above: D. Altfillisch \$ 69.00; R. Collins \$104.40; T. Silkman \$106.80			

**September Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
A&B Business Solutions	maintenance	\$ 76.60
A-I Computer Solutions	repairs	\$ 79.99
Backroads Floral	supplies	\$ 39.98
Banyon Data System	professional fees	\$ 795.00
Bioverse	maintenance	\$ 249.51
Cardmember Services	supplies	\$ 1,573.85
Clark Co. Courier	advertising	\$ 216.60
Clark Co. Farmers Elevator	gas	\$ 592.10
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Fire Department	equipment/repairs	\$ 12,956.23
Clark Rural Water Systems	materials	\$ 13,904.60
Clark-Doland Concrete	concrete	\$ 1,504.50
Colonial Life	insurance	\$ 49.48
Cook's Wastepaper	dumpsters	\$ 174.86
Dakota Butcher	concessions	\$ 435.23
Dekker Hardware	supplies	\$ 646.59
Delta Dental	insurance	\$ 827.00
Diesel Machinery, Inc.	parts	\$ 31.99
Duininck Inc.	rock	\$ 3,401.23

**City Council Meeting – September 6, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Ecolab	maintenance	\$ 94.76
Elite Drain & Sewer Cleaning	repairs	\$ 618.00
Ellwein Brothers	liquor	\$ 652.45
Gruenwald Electric	maintenance	\$ 756.01
ITC	utilities	\$ 778.73
Johnson Brothers	liquor	\$ 627.63
Ken's Fairway	supplies	\$ 381.89
Kibble Equipment	parts	\$ 137.02
Mack's Standard	gas	\$ 115.00
Midwest Turf & Irrigation	course supplies	\$ 529.30
Moeller Sheet Metal	AC repair	\$ 4,067.00
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 7,730.82
Office Peeps	supplies	\$ 34.24
Oscar's Machine Shop	repairs	\$ 20.69
Pepsi Company	concessions	\$ 528.24
Pipe Masters	maintenance	\$ 201.00
Porter Distributing	liquor	\$ 179.50
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 417.82
Republic National Dist.	liquor	\$ 648.86
Rivard's Turf & Forage	maintenance	\$ 292.78
Ron's Saw Shop	trimmer	\$ 241.71
Sanford Laboratories	drug screening	\$ 42.01
SD Dept of Revenue	water testing	\$ 90.00
SD Dept of Revenue	city sales tax	\$ 122.39
SD Dept of Revenue	golf course sales tax	\$ 1,476.63
SD Golf Assoc	handicaps	\$ 110.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Southern Glanzer of SD	liquor	\$ 332.80
Star Laundry	maintenance	\$ 274.29
Sturdevant's	parts	\$ 435.54
Todd Walker	professional fees	\$ 1,365.00
US Foods	concessions	\$ 1,322.44
Van Diest Supply Co	spray	\$ 1,375.00
Vision Service Plan	insurance	\$ 329.97
Westside Implement	skid steer trade	\$ 2,280.00
Woodring Plumbing	repairs	\$ 171.43
WW Tire Service	repairs	\$ 85.99

**Mayor & Department Updates**

Updates given by Luttrell, Altfillisch and Collins. Luttrell presented a quote from Brian's Glass & Door for a new aluminum door for the south entrance of the community room of \$3,900. The current door is badly rusted and doesn't close to a tight fit. Luttrell would like to plan a door replacement every year. Room also needs new flooring. Discussed options between carpet squares or vinyl planks. Altfillisch states a memory card went out at the Water tower that will cost approximately \$1,200. Sludge tank can be surplused. Collins presented two options to extend South Dakota Street to new Kottke house. Discussed the abuse occurring at the dump of items being disposed that are on the prohibited list or putting items in the wrong pile. These violations increase during free dump days. Council has decided there will not be another free dump day this year. The State does inspect our dump and the dump could be shut down because of this.

**Motion # 142-2018**

**Replace Door**

Motion by Hanson and seconded by Larson to have Brian's Glass & Door replace the south door of the Ulyot Building at a cost of \$3,900. Voting in favor Kline, Hanson, Zemlicka, Spieker and Larson. Opposed Cook. Motion carried.

**Motion # 143-2018**

**Surplus Sludge Tank**

Motion by Cook and seconded by Larson to surplus the sludge tank and accept Terry Kaufman, Jeff Hoffman and Gregory Marx as authorized appraisers who have appraised its value at \$0, good for scrap only. And to authorize Luttrell to remove the tank from our list of insured items. All members voting yes. Motion carried.

**Motion # 144-2018**

**South Dakota Street Extension**

Motion by Zemlicka and seconded by Spieker to extend South Dakota Street 300 feet with an 8 inch gravel base that is 22 feet wide. Voting in favor Kline, Zemlicka, Spieker, Larson and Cook. Opposed Hanson. Motion carried.

**Pre Disaster Mitigation Planning**

First District has been hired by the County to update the Pre Disaster Mitigation Plan. The first steps involved identifying vulnerabilities in the City and prioritizing them. Greg Maag led the discussion.

**Ordinance #551 2019 Budget Appropriations**

Luttrell reviewed the 2019 budget and a first reading was had.

**Motion # 145-2018**

**Budget Supplement Ball Field Lights**

Motion by Hanson and seconded by Kline to supplement the Parks budget by \$2,744.38, the amount received from insurance to repair the wind damaged lights at the softball field. All members voting yes. Motion carried.

**Motion # 146-2018**

**Resolution #840 Parks Capital Outlay**

Motion by Hanson and seconded by Zemlicka to approve Resolution #840 as follows. All members voting yes. Motion carried.

**RESOLUTION # 840**

**A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND PARK EQUIPMENT REPLACEMENT.**

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the replacement of certain pieces of park equipment is necessary for the proper repair, maintenance and upkeep of the City parks, and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to purchase said park equipment, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of purchasing said park equipment;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$5,000 per annum beginning with the 2019 appropriations from the general fund for the purpose of replacing park equipment.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 6<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
John Pollock, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Luttrell, Finance Officer  
(SEAL)

**Motion # 147-2018**

**Renew Bjerke Mowing Contract**

Motion by Kline and seconded by Larson to renew mowing contract with Bob Bjeke for five years with a 2.5% increase annually and authorizing the Mayor to sign such contract. All members voting yes. Motion carried.

**Ordinance # 552 Water Rates**

Firs reading was had to increase the water rates to keep up with expenses. Previous increases in rates were the result of comparable increase in the cost of water. Proposed increase is \$0.50 increase to line fee and \$0.50 increase per 1,000 gallons.

**Motion # 148-2018**

**Adjourn**

Motion by Spieker and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:06 pm.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Planning and Zoning Meeting  
October 1, 2018**

**Call to order:** The Clark City Council, meeting as the Planning and Zoning board, met in session on October 1, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Dennis Larson, Harv Spieker and Andrew Zemlicka. Absent Kerry Kline.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion by Hanson and seconded by Larson to approve the September 6, 2018 meeting minutes. All members voting yes. Motion carried.

Motion by Larson and seconded by Zemlicka to approve Resolution 841. All members voting yes. Motion carried.

**RESOLUTION #841**

Be it resolved that the City of Clark Planning and Zoning Commission recommends to the Clark City Council that they approve and adopted Ordinance # 553, and ordinance to amend Section 11.12.03, "Conditional Uses" HC – Highway Commercial District, adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark.  
Signed this 1<sup>st</sup> day of October 2018.

\_\_\_\_\_  
Attest:

John Pollock, Mayo

\_\_\_\_\_  
Jackie Luttrell, Finance Officer

Motion by Zemlicka and seconded by Spieker to adjourn. All members voting yes. Motion carried. Meeting adjourned at 7:02 pm.

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\_\_\_\_\_  
Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_

**City of Clark Council Meeting  
October 1, 2018**

**Call to order:** The Clark City Council met in session on October 1, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline (arriving at 7:15 pm) Dennis Larson, Harv Spieker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Mike McHugh and Peggy Dean.

Mayor Pollock called the meeting to order at 7:03 pm.

**Motion # 149-2018**

**Adopt Agenda**

Motion by Larson and seconded by Hanson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Mike McHugh addressed council on his view as he's running for House District 2.

**Mayor & Department Updates**

Collins discussed another option of disposing of white goods. Kottke road was put in. Planning to line skating pond with clay. Dug out batting cage. Cut down Ash trees. Fertilized golf course. Luttrell states sales tax revenue up 8% from last year. City's website received a facelift. Dealt with code violations. Update on door and floors for community room. Update on retention pond that prep work being done for final wetland seeding. Foothills is working with township regarding road issue. Purchasing a bagger for the Bush Hog mower at golf course. Moved electricity at Flat Iron Park for the Christmas lights, added lights for new monument and added plug in at the picnic shelter. Altfillisch and Wellnitz were not in attendance. Councilman Kline arrived during the updates.

**Motion # 150-2018**

**Rescind Motion**

Motion by Larson and seconded by Zemlicka to rescind motion 142-2018. All members voting yes. Motion carried.

**Motion # 151-2018**

**Replace Door**

Motion by Hanson and seconded by Larson to accept Glass Products quote for \$2,782 to replace door in Community Room. All members voting yes. Motion carried.

**Motion # 152-2018**

**Approve 9/6/18 Meeting Minutes**

Motion by Larson and seconded by Kline to approve the September 6, 2018 meeting minutes. All members voting yes. Motion carried.

**Motion # 153-2018**

**Approve Financial Statements**

Motion by Hanson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 154-2018**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1785	EFTPS	941 taxes	\$ 4,029.14
1786	City of Clark	utilities	\$ 2,142.60
1787	EFTPS	941 taxes	\$ 31.20
1788	Wellmark BCBS	insurance	\$ 5,257.49
1790	Northwestern Energy	utilities	\$ 42.43
1791	Northwestern Energy	utilities	\$ 995.53
1797	Northwestern Energy	utilities	\$ 864.35
1799	Vision Service Plan	insurance	\$ 329.97
27005	Clark Community Oil	gas	\$ 1,653.06
27006	Verizon Wireless	utilities	\$ 168.73
27007	SD Dept of Transportation	advertising	\$ 32.00
27008	Cook's Wastepaper & Recycling	garbage collection	\$ 7,205.08
27009	SD Municipal League	conference	\$ 200.00
27010	Clark Insurance Agency	insurance	\$ 4,908.00
27011	SD Retirement Systems	retirement	\$ 3,246.20
27012	Child Support Payment Ctr	child support	\$ 352.62
9/10/2018	Mayor	payroll/utilities	\$ 258.85
Gross	Finance Office	payroll/utilities	\$ 2,664.30
Payroll	Govt Bldg	payroll	\$ 73.97
	Police	payroll/utilities	\$ 3,589.11
	Streets	payroll/utilities	\$ 3,449.60
	Sanitation	payroll	\$ 409.50
	Water	payroll/utilities	\$ 1,657.05
	Sewer	payroll/utilities	\$ 1,657.06
	Transit	payroll	\$ 435.29
	Golf Course	payroll	\$ 2,343.28
	Clubhouse	payroll	\$ 1,325.48
	Library	payroll	\$ 419.78
	Holiday & Overtime pay included in the above: D. Altfillisch \$468.63; R. Collins \$69.60; J. Luttrell \$90.98; N. Nickeson \$150.00;		
9/24/2018	Mayor	payroll	\$ 208.85

**City Council Meeting – October 1, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
Payroll	Finance Office	payroll	\$ 2,426.33
	Govt. Bldg	payroll	\$ 68.28
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,280.00
	Sanitation	payroll	\$ 409.50
	Water	payroll	\$ 1,494.75
	Sewer	payroll	\$ 1,494.74
	Transit	payroll	\$ 429.60
	Golf Course	payroll	\$ 2,227.61
	Clubhouse	payroll	\$ 729.92
	Library	payroll	\$ 415.13
	Overtime pay included in the above: D. Altfillisch \$207.00		

<b>To</b>	<b>For</b>	<b>Amount</b>
A&B Business Solutions	maintenance	\$ 68.08
A-I Computer Solutions	maintenance	\$ 39.99
Banyon Data Systems	support	\$ 680.00
Bioverse	pond maintenance	\$ 250.46
Brock White Co.	sealant	\$ 2,562.00
Cardmember Services	supplies	\$ 430.59
Clark Co. Courier	advertising	\$ 163.62
Clark Co. Historical Society	subsidies	\$ 577.00
Colonial Life	insurance	\$ 49.48
Dakota Pump Inc.	equipment	\$ 5,622.46
Dekker Hardware	maintenance	\$ 361.28
DEMCO	library supplies	\$ 90.02
Duininck	gravel	\$ 1,032.68
Ellwein Brothers	liquor	\$ 705.85
ITC	utilities	\$ 730.07
JB's Auto Repair	repairs	\$ 93.50
Johnson Brothers of SD	liquor	\$ 134.73
Mack's Standard	gas/tires	\$ 978.00
Midwest Turf & Irrigation	repairs	\$ 214.09
Moeller Sheet Metal	maintenance	\$ 139.90
Northwestern Energy	utilities	\$ 5,809.20
Pepsi Cola	concessions	\$ 136.74
Pitney Bowes	meter rental	\$ 162.00
Porter Distributing	liquor	\$ 358.00
Principle Financial Group	insurance	\$ 39.90
Protero Inc.	dump catcher	\$ 3,050.00
Republic National	liquor	\$ 351.99
SD Dept. of Revenue	water testing	\$ 211.00

**City Council Meeting – October 1, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
ServiceMaster of Wtn	maintenance	\$ 324.00
Star Laundry	maintenance	\$ 109.52
Tara Thomas	conference and travel	\$ 127.04
Todd Walker	professional fees	\$ 780.00
U Drive Technology	professional fees	\$ 69.56
US Bank Corporate Trust	SRF Loan	\$ 6,940.29
US Foods	concessions	\$ 829.02
Vision Service Plan	insurance	\$ 329.97

**Motion # 155-2018** **Approve Legion Special Event License**

Motion by Larson and seconded by Spieker to approve a special event liquor license for the Clark American Legion for October 13 from 5 pm to midnight for the Lion’s Gun Raffle. All members voting yes. Motion carried.

**Motion # 156-2018** **Approve Ordinance #551**

Motion by Cook and seconded by Kline to approve Ordinance # 551 for the 2019 Budget Appropriations. All members voting yes. Motion carried.

**Ordinance # 551  
2019 Appropriations Ordinance**

**Part One:**

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
	<u>General</u>	<u>Library</u>	<u>TIF District</u>
	<u>Fund</u>	<u>Fund</u>	<u>No. 1</u>
<b>410 General Government</b>			
411 Council	\$ 19,710		
411.5 Contingency	\$ 69,079		
412 Mayor	\$ 8,055		
413 Elections	\$ 50		
414.1 Legal Services	\$ 2,300		
414.2 Finance Office	\$ 122,469		
419 Government Bldgs	\$ 28,053		
Total General Government	\$ 249,716		
<b>420 Public Safety</b>			
421 Police	\$ 163,288		
422 Fire Department	\$ 29,925		
429 Sirens	\$ 500		
Total Public Safety	\$ 193,713		
<b>430 Public Works</b>			
431 Highway & Streets	\$ 337,213		

**City Council Meeting – October 1, 2018**

431.6 Street Lighting	\$	35,600		
432.1 Sanitation	\$	93,605		
439 Transit	\$	20,293		
<b>Total Public Works</b>	\$	<b>486,711</b>		
<b>441 Health and Welfare</b>				
441 Health - Medical Building	\$	11,206		
441.3 West Nile	\$	3,000		
<b>Total Health &amp; Welfare</b>	\$	<b>14,206</b>		
<b>450 Culture &amp; Recreation</b>				
451.1 Teener's	\$	3,605		
451.2 Swimming Pool	\$	103,765		
451.25 Golf Course	\$	102,022		
451.30 Clubhouse	\$	140,245		
452 Parks	\$	56,412		
455 Library	\$	21,255	\$	500
<b>Total Culture &amp; Recreation</b>	\$	<b>427,304</b>	\$	<b>500</b>
<b>465 Economic Development</b>				
465.3 Promoting the City	\$	32,800		
<b>470 Debt Services</b>	\$	15,550	\$	8,546
<b>499 Liquor</b>	\$	1,113		
<b>511 Operating Transfer Out Sewer</b>	\$	-		
Unappropriated Funds			\$	73
<b>Total Appropriations</b>	<b>\$</b>	<b>1,421,113</b>	<b>\$</b>	<b>500</b>
			<b>\$</b>	<b>8,619</b>

**REVENUES**

**Part Two:**

The following designates the fund or funds that money derived from the following sources is applied to.

Revenue	Governmental		Special Revenue	Debt Service		
	General Fund		Library Fund	TIF District No. 1		
310 Taxes	\$	957,167		\$	8,619	
320 Licenses & Permits	\$	2,175				
330 Intergovernmental Revenue	\$	102,681				
340 Charges for Goods & Srvs	\$	191,375	\$	350		
350 Fines & Forfeits	\$	500	\$	150		
360 Miscellaneous Revenue	\$	68,565				
370 Operating Revenue	\$	8,150				
380 Liquor	\$	90,500				
Reserves & Capital Outlays	\$	-				
<b>Total Means of Finance</b>	<b>\$</b>	<b>1,421,113</b>	<b>\$</b>	<b>500</b>	<b>\$</b>	<b>8,619</b>

**City Council Meeting – October 1, 2018**

<b>PROPRIETARY FUNDS</b>	<u><b>Water Fund</b></u>	<u><b>Sewer Fund</b></u>
Estimated Beginning Retained Earnings	\$ 71,500.00	\$ 145,000
Estimated Revenue	\$ 292,646.00	\$ 362,579
Restricted Funds	\$ -	\$ -
Total Available	\$ 364,146.00	\$ 507,579
Less Appropriations	\$ (292,646.00)	\$ (362,579)
Estimated Surplus	<u>\$ 71,500.00</u>	<u>\$ 145,000</u>

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor: General Fund \$474,682 & TIF District #1 \$8,619.

CITY OF CLARK

\_\_\_\_\_  
John Pollock, Mayor

Attest: \_\_\_\_\_  
Jackie Luttrell, Finance Officer

(seal)

First Reading: September 6, 2018  
 Second Reading: October 1, 2018  
 Adopted: October 1, 2018  
 Published: October 10, 2018  
 Effective Date: October 30, 2018

**Motion # 157-2018**

**Approve Ordinance #552**

Motion by Kline and seconded by Hanson to approve Ordinance #552 for the water rates. All members voting yes. Motion carried.

**ORDINANCE # 552**

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE “TITLE 10 – WATER AND SEWERS, CHAPTER 10.24 – RATES”, OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 10 – Water and Sewers, Chapter 10.24 – Rates - Section 10.2402- Water Rate – City” be amended to read as follows:

Section  
 “10.2402 WATER RATE – CITY

Properties where Municipal Water Supply is Turned on at the Curb Stop:

A base rate fee of \$13.50 per month; plus,

\$5.20 per every 1,000 gallons.

The base rate fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at Curb Stop:

There shall be a minimum line service fee of \$13.00 charged to each dwelling house, residence, business, building or other place for which sewer and water is maintained. This line service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no service fees for any vacant lot where no building is situated on the property.”

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK

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John Pollock, Mayor

ATTEST:

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Jackie Luttrell, City Finance Officer  
(S E A L)

FIRST READING: September 6, 2018

SECOND READING: October 1, 2018

ADOPTED: October 1, 2018

PUBLISHED: October 10, 2018

EFFECTIVE DATE: October 30, 2018 for November billing for October water usage

**Ordinance 553 HC Zoning**

First reading was had on Ordinance #553 – an ordinance to add Camping as a conditional use to Highway Commercial district.

**Motion # 158-2018**

**Contingency Transfers**

Motion by Cook and seconded by Larson to approve the following contingency transfers: Government Buildings (41920) \$5,525, Sirens (42900) \$400, Health (44100) \$1,725, Teeners (45111) \$666, Promoting the City (46530) \$1,041, Liquor (49900) \$730, Clubhouse (45130) \$6,500, Golf Course (45125) \$14,800, Legal (41410) \$90. All members voting yes. Motion carried.



**Motion # 159-2018**

**Assessments to the County**

Motion by Larson and seconded by Zemlicka to send an outstanding bill from Terrill Wheeler for \$204.67 to the county to be assessed. All members voting yes. Motion carried.

**Motion # 160-2018**

**Adjourn**

Motion by Larson and seconded by Cook to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:34 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
November 5, 2018**

**Call to order:** The Clark City Council met in session on November 5, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spiker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Barb Pollock, Patti Rosenau, Pam Dekker, Peggy Dean, Denver Kvistad, Chris Bokinski, Roger Collins and Kristin Vandersnick.

Mayor Pollock called the meeting to order at 7:03 pm.

**Motion # 161-2018**

**Adopt Agenda**

Motion by Kline and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Ball Field Improvements**

Geronimo contacted Denver Kvistad looking for a community project, specifically softball field improvements. Denver is getting bids together to fix grade, replace backstop fence and dug outs, install concrete under bleachers and picnic area. Chris Bokinski raised money to replace scoreboard at Dickinson Park with a 10 inning scoreboard. The field's scoreboard would be moved to the softball field. Kyle Gaikowski has donated his time to move scoreboard. Other donators include NWPS and Boss Construction. The new scoreboard will allow for more tournament opportunities.

**Tesch Vacate Alley Request**

No one arrived for request. Tabled until next month.

**Library Board Holiday Pay Request**

Representing the Library Board, Barb Pollock and Patti Rosenau, requested a change to the Operations Manual to change the Librarian's holiday pay from 2 hours to 4 hours (full work day).

**Motion # 162-2018**

**Update Operations Manual**

Motion by Cook and seconded by Larson to update the Holiday section of the Operations Manual to pay full day's pay for the Librarian. All members voting yes. Motion carried.

**Department Updates**

Collins reported that the dump will close for the season on November 10<sup>th</sup>. The semi is broken down and discussed option to keep fixing, hire out snow removal or purchase new equipment. Council asked for costs.

**Motion # 163-2018**

**Dakota Pump Water Plant PLC Upgrade**

Motion by Cook and seconded by Kline to approve the Dakota Pump quote of \$9,075 for a PLC Upgrade to the Water Treatment Plant to be paid from the restricted funds. All members voting yes. Motion carried.

**Motion # 164-2018**

**Fire Department FEMA Grant**

Motion by Hanson and seconded by Zemlicka to allow the Clark Fire Department to apply for a FEMA equipment grant under the City's name. All members voting yes. Motion carried.

**Pool Updates**

Luttrell presented Burbach Aquatic proposal to perform a study of the current pool and cost estimates for replacement but received no interest to pursue. Spieker and Cook gave an update on the baby pool and bathhouse improvements.

**Clubhouse Improvements**

Luttrell will apply for GCACF grant and asked for priorities for the improvements to the Clubhouse.

The Economic Development agenda item was tabled by the Mayor.

**Retention Pond Farm Land**

Luttrell asked if there is still interest in converting the farm land to CRP or walk in easement. These options would require the City to apply, without any commitments, to determine eligibility.

**Motion # 165-2018**

**Farm Land**

Motion by Larson and seconded by Zemlicka to advertise farm land for the 2019 planting season and authorize Luttrell to sign applications to determine eligibility for other options such as CRP, easements, etc. All members voting yes. Motion carried.

**Motion # 166-2018**

**2017 Audit**

Motion by Kline and seconded by Hanson to approve the 2017 Audit as presented by William Neale and Co. All members voting yes. Motion carried.

**Motion # 167-2018**

**Approve Minutes**

Motion by Larson and seconded by Spieker to approve the October 1, 2018 City Council and Planning & Zoning meeting minutes. All members voting yes. Motion carried.

**Motion # 168-2018**

**Approve Financials**

Motion by Hanson and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

**Motion # 169-2018**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

<b>September/October Claims</b>			
<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1805	FuturePOS	credit card fees	\$ 312.48
1806	City of Clark	utilities	\$ 323.50
1807	EFTPS	941 taxes	\$ 3,414.44
1808	Pitney Bowes	supplies	\$ 113.04
1809	Northwestern Energy	utilities	\$ 7.46
1810	FuturePOS	professional fees	\$ 130.12
1811	Wellmark BCBS	insurance	\$ 5,257.49
1812	SD Dept of Revenue	city sales tax	\$ 67.62
1813	SD Dept of Revenue	golf course sales tax	\$ 499.94
1817	Delta Dental	insurance	\$ 827.00
1822	EFTPS	941 taxes	\$ 3,204.97
27041	Jackie Luttrell	miles and meals	\$ 213.60
27042	a-i Computer Solutions	repairs	\$ 34.56
27043	Clark Rural Water Systems	materials	\$ 11,816.60
27044	WW Tire Service	repairs	\$ 88.00
27045	Cook's Wastepaper	utilities	\$ 174.86
27046	U Drive Technology	professional fees	\$ 54.40
27047	Sturdevant's	parts	\$ 111.85
27048	Gruenwald Electric	inspection	\$ 110.00
27049	Midwest Alarm	professional fees	\$ 270.99
27050	Ron's Saw Shop	maintenance	\$ 84.51
27051	Clark Co. Farmers Elevator	gas	\$ 599.21
27052	Ken's	supplies	\$ 55.44
27053	Rae Jean Flora	conference meals	\$ 75.00
27054	Clark Community Oil	gas	\$ 1,146.11
27055	City of Clark	water deposit applied to bill	\$ 100.00
27056	Cook's Wastepaper	garbage collections	\$ 7,184.52
27057	SD DENR	consolidated loan	\$ 1,253.67
27058	Westside Implement	rental/parts	\$ 247.70
27059	Northwestern Energy	utilities	\$ 1,600.42
27060	Randy Angemeier	professional fees	\$ 300.00
27061	Gruenwald Construction	materials	\$ 1,277.84
27062	SD Retirement Systems	retirement	\$ 3,208.80
27063	Child Support Payment Ctr	child support	\$ 352.62
10/8/2018	Mayor	payroll	\$ 258.85
Payroll	Finance Office	payroll	\$ 2,772.70

**City Council Meeting – November 5, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
& Utilities	Govt Bldg	payroll	\$ 45.52
	Police	payroll	\$ 3,575.11
	Streets	payroll	\$ 3,414.80
	Sanitation	payroll	\$ 388.50
	Sewer	payroll	\$ 1,457.24
	Water	payroll	\$ 1,457.24
	Med Van	payroll	\$ 204.85
	Golf Course	payroll	\$ 1,463.44
	Clubhouse	payroll	\$ 213.73
	Library	payroll	\$ 481.28

Overtime included in the above: D. Altfillisch \$69.00; R. Collins \$34.80; J. Luttrell \$81.88

10/22/2018	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,426.32
	Govt Bldg	payroll	\$ 73.97
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,280.00
	Sanitation	payroll	\$ 409.50
	Sewer	payroll	\$ 1,454.49
	Water	payroll	\$ 1,454.49
	Med Van	payroll	\$ 267.44
	Golf Course	payroll	\$ 895.60
	Clubhouse	payroll	\$ 144.20
	Library	payroll	\$ 412.56

Overtime & holiday pay included in the above: D. Altfillisch \$ 126.50

**November Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
A & B Business Solutions	copier	\$ 68.08
ABC Seamless	maintenance	\$ 1,056.13
AT&T Mobility	cell phones	\$ 279.79
Cardmember Services	supplies	\$ 1,135.68
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Co. Weed Board	maintenance	\$ 537.79
Clark Community Oil	supplies	\$ 1,380.32
Clark County Courier	advertising	\$ 242.56
Clark Traders	reimbursement supplies	\$ 255.33
Clark/Doland Concrete	supplies	\$ 278.00
Colonial Life	insurance	\$ 49.48
Cook's Wastepaper	utilities	\$ 48.50
Dacotah Insurance	notary insurance	\$ 50.00
Daktronics	equipment	\$ 16,865.00

**City Council Meeting – November 5, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Darin Altfillisch	travel reimbursement	\$ 79.88
Dekker Hardware	repairs	\$ 1,372.56
Delta Dental	insurance	\$ 827.00
Elite Concrete	repairs	\$ 2,040.00
Ferguson Waterworks	parts	\$ 420.11
Forest Excavating	improvements/gravel	\$ 2,533.79
Gruenwald Electric	park improvements	\$ 1,518.10
Haider Construction	park improvements	\$ 1,362.25
ITC	utilities	\$ 731.58
Jennifer Hicks	water deposit refund	\$ 100.00
Ken's Fairway	supplies	\$ 21.27
Mack's Standard	gas/maintenance	\$ 338.80
New Dimension LLC	mowing contract	\$ 4,384.25
Northwestern Energy	utilities	\$ 4,204.76
Oscar's Machine Shop	repairs	\$ 46.61
Pitney Bowes	postage	\$ 1,020.99
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 873.69
Ron's Saw Shop	supplies	\$ 129.95
SD Dept of Revenue	water testing	\$ 30.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
South Dakota One Call	locates	\$ 67.20
Star Laundry	maintenance	\$ 173.23
Sturdevant's	supplies	\$ 224.61
Todd Walker	prof fees/repairs	\$ 3,009.00
U Drive Technology	professional fees	\$ 50.00
US Bank Corporate Trust	SRF Loan #2, lagoon interest	\$ 84,341.35
Vision Service Plan	insurance	\$ 329.97
Westside Implement	rentals	\$ 215.00
William Neale & Co.	professional fees	\$ 12,800.00
WW Tire Service	repairs	\$ 60.72
EFTPS	941 taxes	\$ 3,378.49
11/5/18 Gross Payroll		
Mayor	payroll & utilities	\$ 258.85
Finance Office	payroll & utilities	\$ 2,493.33
Govt Bldg	payroll	\$ 68.28
Police	payroll & utilities	\$ 3,823.11
Streets	payroll & utilities	\$ 3,380.00
Sanitation	payroll	\$ 451.50
Sewer	payroll & utilities	\$ 1,465.86

City Council Meeting – November 5, 2018

<b>To</b>	<b>For</b>	<b>Amount</b>
Water	payroll & utilities	\$ 1,465.87
Transit	payroll	\$ 341.41
Golf Course	payroll	\$ 1,226.64
Clubhouse	payroll	\$ 196.40
Library	payroll	\$ 435.63
Overtime included in the above: D. Altfillisch \$86.25		

**Motion # 170-2018**

**Reverse Motion**

Motion by Zemlicka and seconded by Larson to reverse motion #159-2018 Assessment to County and send \$204.67 Terrill Wheeler bill to collections. All members voting yes. Motion carried.

**Motion # 171-2018**

**Ordinance # 553 Campgrounds**

Motion by Kline and seconded by Hanson to approve Ordinance #553 Campgrounds Allowed as a Conditional Use. All members voting yes. Motion carried.

**Ordinance # 553**

AN ORDINANCE ENTITLED, an ordinance to amend Section 11.12.03, “Conditional Uses” HC – Highway Commercial District, adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark.

Be it ordained by the City Council of the City of Clark, South Dakota, that:

Section 11.12.03 “Conditional Uses” (HC – Highway Commercial District, adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark be amended by adding language in bold and underline font:

**16. Campgrounds**

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances previously adopted.

Passed and adopted this 5<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
John Pollock, Mayor

\_\_\_\_\_  
Jackie Luttrell, Finance Officer  
(seal)

First Reading: October 1, 2018  
Second Reading: November 5, 2018

Published: November 7, 2018 and November 14, 2018

Effective: November 27, 2018

**Motion # 172-2018**

**Insurance Renewals**

Motion by Larson and seconded by Kline to renew the Wellmark and Delta Dental insurance plans for 2019. All members voting yes. Motion carried.

**Motion # 173-2018**

**Budget Supplement**

Motion by Cook and seconded by Spieker to auto supplement the Parks fund by \$16,865 with the funds received from the Clark Area Baseball Club for the scoreboard. All members voting yes. Motion carried.

**Motion # 174-2018**

**Contingency Transfers**

Motion by Kline and seconded by Zemlicka to approve the following contingency transfers: Health (44100) \$8,650, Liquor (49900) \$5, Clubhouse (45130) \$3,000, Golf Course (45125) \$2,000, Teeners (45111) \$255, Mayor (41210) \$50 and Govt Bldg (41920) \$500. All members voting yes. Motion carried.

**Motion # 175-2018**

**Liquor Licenses**

Motion by Cook and seconded by Kline to renew liquor licenses for Golf Course, Heather's, Ken's Back Roads, Dakota Butcher, Look Out, Sportsman and Clark Lanes effective January 1, 2019. All members voting yes. Motion carried

**Motion # 176-2018**

**Operating Agreements**

Motion by Cook and seconded by Larson to renew all liquor operating agreements for 2019 at the same rates. Voting in favor Kline, Zemlicka, Spieker, Larson and Cook. Hanson abstained. Motion carried.

A first reading was had for Ordinance #554 Water Rates.

A first reading was had for Ordinance #555 2018 Budget Supplements.

A first reading was had for Ordinance #556 2019 Salaries.

**Motion # 177-2018**

**Adjourn**

Motion by Cook and seconded by Hanson to adjourn. All members voting in favor. Motion carried.

Meeting adjourned at 8:20 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock



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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
December 3, 2018**

**Call to order:** The Clark City Council met in session on December 3, 2018 at 7 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Chad Fjelland, Peggy Dean, Roger Collins, Shane Hagstrom and Justin Welling.

Mayor Pollock called the meeting to order at 7 pm.

**Motion # 178-2018**

**Adopt Agenda**

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Fire Department Fire Hall**

Representing the Clark Fire Department, Shane Hagstrom and Justin Welling, stated they have outgrown the current Fire Hall and are looking into building a new one. Asked Council for financial assistance. No action taken.

No one appeared from the Clark County Development Corporation.

No public input.

**Mayor & Department Updates**

Updates given from Collins, Luttrell and Mayor Pollock. Getting skating rink ready, looking at replacement semi trucks, getting clubhouse quotes for updates and approved Luttrell to pay claims through end of year. Mayor Pollock thanked everyone for their accomplishments this year.

**Motion # 179-2018**

**Approve Minutes**

Motion by Hanson and seconded by Kline to approve the November 5, 2019 meeting minutes. All members voting yes. Motion carried.

**Motion # 180-2018**

**Approve Financial Statements**

Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 181-2018**

**Approve Claims**

Motion by Kline and seconded by Spieker to approve the following claims. All members voting yes. Motion carried.

**City Council Meeting – December 3, 2018**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1827	City of Clark	utilities	\$ 407.00
1828	Wellmark BCBS	insurance	\$ 5,257.49
1828	FuturePOS	credit card fees	\$ 43.00
1830	Northwestern Energy	utilities	\$ 54.75
1834	SD Dept of Revenue	sales taxes	\$ 39.59
1835	SD Dept of Revenue	golf course sales tax	\$ 145.52
1836	Principle Financial	insurance	\$ 39.90
1837	EFTPS	941 taxes	\$ 3,055.74
1841	Dacotah Bank	service charge	\$ 5.00
27102	VOID		
27103	Johnson Brothers	liquor	\$ 394.39
27104	Clark Rural Water Systems	materials	\$ 9,897.80
27105	Cook's Wastepaper	garbage collections	\$ 7,184.52
27106	The Emblem Authority	patches	\$ 215.20
27107	Nathan Nickeson	reimburse/supplies	\$ 46.26
27108	Nathan Nickeson	meals	\$ 37.00
27109	Northwestern Energy	utilities	\$ 491.28
27110	SD Retirement Systems	retirement	\$ 3,257.90
27111	Child Support Payment Ctr	child support	\$ 352.62
11/19/2018	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,468.78
	Govt Bldg	payroll	\$ 79.66
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,390.60
	Sanitation	payroll	\$ 231.00
	Sewer	payroll	\$ 1,402.74
	Water	payroll	\$ 1,402.74
	Transit	payroll	\$ 489.35
	Golf Course	payroll	\$ 115.26
	Clubhouse	payroll	\$ 59.23
	Library	payroll	\$ 435.63
	Holiday & Overtime included in the above: D. Altfillisch \$23.00; R. Collins \$92.80; J. Luttrell \$18.20; T. Silkman \$17.80		

<b>To</b>	<b>For</b>	<b>Amount</b>
212 Truck & Trailer Repairs	repairs	\$ 877.50
A&B Business Solutions	maintenance	\$ 69.70
Aaron Helkenn	refund water deposit	\$ 100.00
Alec Voss	refund water deposit	\$ 100.00
Ann Voorhees	refund water deposit	\$ 100.00
AT & T Mobility	utilities	\$ 133.74
Backroads Floral	refund water deposit	\$ 200.00

**City Council Meeting – December 3, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Baron Yexley	refund water deposit	\$ 100.00
Cardmember Services	supplies, travel, books	\$ 223.39
Charles Dohman	refund water deposit	\$ 50.00
Cheryl Owen	refund water deposit	\$ 100.00
Christal Kannas	refund water deposit	\$ 100.00
City of Clark	transfer out to sewer/relining	\$ 30,000.00
Clark Co. Historical Society	subsidies	\$ 577.00
Clark County Courier	advertising	\$ 236.40
Clark Fire Dept	payroll, repairs, training	\$ 8,477.95
Clark-Doland Concrete	concrete	\$ 115.00
Clausen Construction	gravel	\$ 1,336.10
Cody Wookey	refund water deposit	\$ 100.00
Colonial Life	insurance	\$ 49.48
Dacotah Bank	TIF loan payment	\$ 8,546.00
Dakota Pump	repairs	\$ 1,688.78
Dekker Hardware	supplies	\$ 298.34
Delta Dental	insurance	\$ 827.00
Donna Bledsaw	refund water deposit	\$ 100.00
Dorothy Sehnert	refund water deposit	\$ 100.00
EcoLab	maintenance	\$ 214.76
GCACF	donations from water bills	\$ 919.00
Gruenwald Constructions	repairs	\$ 821.05
ITC	utilities	\$ 745.21
Jackie Luttrell	dedt reimbursement	\$ 1,600.79
Jenni Hardy	refund water deposit	\$ 100.00
Ken's	supplies	\$ 7.58
Keri Williams	refund water deposit	\$ 100.00
Lake Gogolin	refund water deposit	\$ 100.00
Mack's Landscaping	blow out irrigation lines	\$ 350.00
Mack's Standard	supplies	\$ 145.60
Mari Jo Alexander	refund water deposit	\$ 100.00
Mark Boomsma	refund water deposit	\$ 100.00
Mary Susie Patenode	refund water deposit	\$ 100.00
Melody HoJnacke	refund water deposit	\$ 100.00
Mikel Seefeldt	refund water deposit	\$ 100.00
Milbank Winwater	meters	\$ 1,081.00
Nancy Bell	refund water deposit	\$ 100.00
Northwestern Energy	utilities	\$ 6,051.54
Phil Landegent	refund water deposit	\$ 100.00
Phoebe Kolbeck	refund water deposit	\$ 100.00
Phyllis Hanson	refund water deposit	\$ 100.00
Principle Financial	insurance	\$ 39.90

**City Council Meeting – December 3, 2018**

<b>To</b>	<b>For</b>	<b>Amount</b>
Quill	supplies	\$ 266.33
Sandra Ingwaldson	refund water deposit	\$ 100.00
SD Dept of Health	food service license	\$ 170.00
SD Dept of Revenue	water testing	\$ 30.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Seth Schoenfelder	refund water deposit	\$ 100.00
Sharp Electric	repairs	\$ 1,260.87
St. Paul Stamp Works	dog tags	\$ 84.27
Star Laundry	maintenance	\$ 100.07
Sue Foster	refund water deposit	\$ 100.00
Trevor Forest	refund water deposit	\$ 100.00
U Drive Technology	professional fees	\$ 50.00
Vicki Orris	refund water deposit	\$ 100.00
Vosika Fencing	fence	\$ 10,000.00
Wayne Harris	refund water deposit	\$ 100.00
Wilma Sattler	refund water deposit	\$ 100.00
WW Tire Service	repairs	\$ 167.11
EFPTS	941 taxes	\$ 2,954.87
12/4/18 Gross Payroll		
Mayor	payroll & utilities	\$ 258.85
Finance Office	payroll & utilities	\$ 2,493.34
Govt Bldg	payroll	\$ 85.35
Police	payroll & utilities	\$ 3,589.11
Streets	payroll & utilities	\$ 3,380.00
Sewer	payroll & utilities	\$ 1,445.73
Water	payroll & utilities	\$ 1,445.73
Transit	payroll	\$ 352.78
Library	payroll	\$ 445.40

Overtime & holiday pay included in the above: D. Altfillisch \$92.00; N. Nickeson \$150.00

**Motion # 182-2018**

**Resolution #842 Luke Encroachment Easement**

Motion by Larson and seconded by Spieker to approve Resolution #842 Luke Encroachment Easement as followed. All members voting yes. Motion carried.

**RESOLUTION #842**

A RESOLUTION TO AUTHORIZE THE GRANTING OF AN ENCROACHMENT EASEMENT UPON CERTAIN REAL ESTATE OWNED AND MAINTAINED BY THE CITY OF CLARK AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE GRANTING OF SAID EASEMENT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns and maintains real estate legally described as follows:

South Utah Street;

WHEREAS, the William A. Luke Living Trust currently owns (and has contracted to sell) real estate legally described as follows:

Lot 7, Block 9, of Keep's Addition to the City of Clark, Clark County, South Dakota;

WHEREAS, an easement is desired to allow an encroachment of a concrete parking slab and pole building on City's property as above-described;

WHEREAS, it appears in the best interest of the City of Clark and the citizens of the City of Clark to grant said easement;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith grant an easement across its above-described real estate, upon those terms and conditions, and for the consideration of \$1.00, all as contained in the Easement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that John Pollock, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the Easement.

Passed and adopted this 3rd day of December, 2018.

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John Pollock, Mayor  
City of Clark, South Dakota

ATTEST:

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Jackie Luttrell, City Finance Officer

**Motion # 183-2018**

**Interfund Loan**

Motion by Kline and seconded by Hanson to approve a \$3,800 interfund loan from the general fund to TIF #1 fund for the loan payment. All members voting yes. Motion carried.

**Motion # 184-2018**

**Auto Budget Supplement**

Motion by Hanson and seconded by Zemlicka to allow an automatic budget supplement for compensation for loss insurance payment of \$1,650 for the Streets department. All members voting yes. Motion carried.

**Motion # 185-2018**

**Contingency Transfers**

Motion by Larson and seconded by Kline to approve the final contingency transfers: Golf course \$4,000, Clubhouse \$1,000 and Finance Office \$2,404. All members voting yes. Motion carried.

**Motion # 186-2018**

**Ordinance # 554 Water Rates**

Motion by Larson and seconded by Zemlicka to approve Ordinance # 554 Water Rates as followed. All members voting yes. Motion carried.

**ORDINANCE # 554**

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE “TITLE 10 – WATER AND SEWERS, CHAPTER 10.24 – RATES”, OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 10 – Water and Sewers, Chapter 10.24 – Rates - Section 10.2402- Water Rate – City” be amended to read as follows:

Section

“10.2402           WATER RATE – CITY

Properties where Municipal Water Supply is Turned on at the Curb Stop:

A base rate fee of \$13.50 per month; plus,

\$5.20 per every 1,000 gallons.

The base rate fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at Curb Stop:

There shall be a minimum line service fee of \$13.50 charged to each dwelling house, residence, business, building or other place for which sewer and water is maintained. This line service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no service fees for any vacant lot where no building is situated on the property.”

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK

\_\_\_\_\_  
John Pollock, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Luttrell, City Finance Officer  
(S E A L)

FIRST READING: November 1, 2018  
SECOND READING: December 3, 2018  
ADOPTED: December 3, 2018  
PUBLISHED: December 12, 2018  
EFFECTIVE DATE: January 1, 2019 for December billing

**Motion # 187-2018** **Ordinance # 555 2018 Budget Supplement**  
Motion by Kline and seconded by Hanson to approve Ordinance #555 for the 2018 Budget Supplements as followed. All members voting yes. Motion carried.

**Ordinance # 555**

“An Ordinance Supplementing Appropriations for the City of Clark, Clark County, South Dakota.

Be it ordained that the following sums be appropriated to supplement the City of Clark 2017 Budget:

101 – General Fund		
41420	Finance Office.....	\$9,500
43110	Streets.....	\$13,500
45200	Parks.....	\$12,200

Means of finance will be cash on hand.

That this ordinance is necessary for the immediate support of the public, peace, health and safety of the Municipal Government of the City of Clark, and its existing institutions.

That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed.”

By: \_\_\_\_\_  
Mayor John Pollock

Attest: \_\_\_\_\_  
Finance Officer Jackie Luttrell

(SEAL)



1<sup>st</sup> Reading: November 5, 2018  
 2<sup>nd</sup> Reading : December 3, 2018  
 Published: December 5, 2018  
 Effective: December 25, 2018

**Motion # 188-2018**

**Ordinance # 555 2018 Salaries**

Motion by Zemlicka and seconded by Larson to approve Ordinance #555 2018 Salaries as followed. All members voting yes. Motion carried.

**Ordinance # 556**

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after **January 1, 2019** shall be as follows:

Mayor	\$	5,593.00	salary
City Council Members	\$	82.40	meeting
Finance Officer - Jackie Luttrell	\$	24.99	hour
Deputy Finance Officer - Rae Jean Flora	\$	18.39	hour
Finance Office Substitute	\$	10.30	hour
Police Chief – Jeremy Wellnitz	\$	51,093	salary
Deputy – Nate Nickeson	\$	39,667	salary
Part time help	\$	16.48	hour
Street Superintendent - Roger Collins	\$	23.90	hour
Water & Sewer Superintendent - Darin Altfillisch	\$	23.69	hour
City Maintenance Worker – Tyler Silkman	\$	18.33	hour
Golf Course:			
Greenskeeper	\$	12.73	hour
Greenskeepers Assistance	\$	10.61 – 11.67	hour
Clubhouse Managers	\$	10.61 – 20.00	hour
Clubhouse Workers	\$	9.92 – 10.34	hour
Librarian – Tara Thomas	\$	10.56	hour
Librarian Substitute	\$	9.12	hour
Landfill Attendant, primary	\$	10.82	hour
Landfill Attendant, assistant	\$	9.12	hour
City Janitor	\$	11.72	hour
Med Van Drivers	\$	11.72	hour
Skating Rink Attendant	\$	9.79	hour
Pool:			
Manager	\$	10.82	hour
Lifeguards (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> year)	\$	10.04, 10.30, 10.56	hour
Summer Rec Coaches	\$	1,030.00	team

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

\_\_\_\_\_

Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

First Reading: November 5, 2018  
Second Reading & Adopted: December 3, 2018  
Published: December 12, 2018  
Effective Date: January 1, 2019

**Motion # 189-2018**

**Adjourn**

Motion by Spieker and seconded by Cook to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:37 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.