

**Commission on Homelessness for Volusia and Flagler Counties
Board of Directors & Membership Meeting Minutes**

Friday, January 6, 2017

Public Health Department, 1845 Holsonback Dr., Daytona Beach, Room: 516A

Members in Attendance: Sam Willett, Dr. Maria Barbosa, Jeff White, Victoria Brown-Searle, Bob Williams, Dona DeMarsh-Butler, Candice Wilkie, Carl Falconer, Edward Davis Jr., James Rose, Janet Hamer, Jim Cameron, Mark Geallis, Robin King, Sgt. S. Schlieper, Susan Clark, Joan Campanaro, Tony Deobil, Nancy Epps, Rhonda Harvey; **Absent:** Carrie Baird, Dave Beck, Pastor Douglas Hautz, Dru Driscoll, Michael C. Boyd, Sgt. Michael Lutz, Ray Salazar, Shannon McLeish; **Public in Attendance:** Mike Pastore, Ken Strickland, Carrie Rosolino.

I. Call to Order- Sam Willett, Chair

The meeting was called to at 1:06 p.m.

II. Prior Minutes

The minutes of the board meeting conducted on October 28, 2016 were presented. A motion was made to approve the minutes by Edward Davis Jr, and seconded by Joan Campanaro. The motion was approved unanimously.

III. Annual Conflict of Interest Statement

Victoria Brown-Searle will email the remaining board members who need to sign and return the conflict of interest statement.

IV. Review and Approval of

a. Coordinated Assessment Agreement

The Board reviewed the agreement and revisions were made (see attached). A motion was made to approve the Coordinated Assessment Agreement with corrections by the Steering Committee and seconded by James Rose. The motion was approved unanimously.

b. HMIS MOU

A motion was made to present the HMIS MOU by the Steering Committee and seconded by Dr. Maria Barbosa. The motion was approved unanimously.

V. FAITH Presentation- Joan Campanaro

Joan Campanaro presented FAITH's plan for an emergency shelter to the Board for support (see attached). A discussion ensued. The Board was instructed to send all questions pertaining to the plan to Jessica Robillard at jessica@thedartcenter.org. A discussion ensued and a motion was made to schedule special board workshop in the next three weeks to discuss this plan by Sgt. S. Schlieper and seconded by Bob Williams. The motion was approved unanimously.

VI. Presentation-Sam Willett, Chair

Sam Willett presented a Commission on Homelessness presentation to the board for input. A discussion ensued and the board agreed to include this presentation as a discussion item for the workshop.

VII. Collaborative Applicant Report- Jeff White, Executive Director

a. Grants

CoC Awards: Jeff White announced the CoC awards for the 2016 grant cycle. Our CoC retained all funding, however we did not receive the bonus. Mr. White has not received the CoC's scoring from HUD.

Intent to apply: Mr. White informed the Commission of his intent to apply for funding from United Way to expanding outreach capacity in both Volusia & Flagler Counties to help with the Coordinated Entry process.

b. Monitoring Site Schedule

All the monitoring sites are confirmed except one.

VIII. Standing Committee Reports

a. Steering Committee- Sam Willett, Chair

The Committee will be reviewing documents recommended by both the HMIS and Coordinated Entry Committees at the next meeting on January 27, 2017.

b. HMIS Committee- Robin King, Chair

i. HMIS Software System

Bowman Systems, our current HMIS software system, is reconstructing their entire system so it is more user friendly.

c. Coordinated Entry Committee- Ray Salazar, Chair

The Committee started meeting in October and has recently approved policies and procedure to present to the Steering Committee. The Committee is discussing issues with the system and identifying solutions. One providers meeting has taken place.

d. Strategic Plan Committee- Sam Willett, Chair

The Committee meet and reviewed the Strategic Plan draft. The objectives were assigned to certain groups to review. There will be a follow-up meeting in February.

e. Application Committee

The Committee will meet in February to start planning and preparation for the 2017 grant cycle.

f. Point-In-Time Count Committee-Victoria Brown-Searle, Co-Chair

The PIT dates are January 24th -January 25th for Volusia County and January 26th -January 26th for Flagler County. The survey is shortened from 6 pages to 2 pages. Victoria Brown-Searle is working with the county to finish working out the issues with the survey in the GIS app.

g. Homeless Solutions Taskforce of Flagler County- Carrie Baird

The Taskforce has focused their last two meetings about the Point in Time count and have identified most of the locations homeless are known to congregate/live. They are hoping to have at least 100 “blessing bags” to provide to all homeless encountered during PIT. One church has added this request to their church bulletin.

The Taskforce will begin meeting every other month, beginning in March, and will focus our upcoming meetings on three priorities:

1. Identify or create a nonprofit organization to coordinate Flagler County affordable housing, supportive housing and homeless initiatives
2. Increase access to the Coordinated Entry system (HMIS)
3. Explore new/innovative partnerships with the faith community

h. SSVF Partnership- Tony Deobil, Chair

Four additional counties in Florida have declared “effectively ending veteran homelessness” and funding is being reallocated to maintain eleven SSVF eligibility screening.

IX. Old Business

The DeLand City manager will be presenting to the West Volusia solution to the County Council on January 19th at 10:00 a.m., meeting attendees were encouraged to attend to show support.

X. New Business

Pam Woods will be leading the PR Committee and Sam Willett made a request for volunteers.

XI. Member & Public Comments

COMMENT: Can the Steering Committee do the same things as the Board?

Answer: The Committee cannot act without Board approval.

Comment: We need to work together to utilize county money, there is plenty out there.

Comment: We need more housing. The shelter vs. housing talk needs to be reconciled to get people out of homelessness.

Comment: FAITH’s plan will use donations and private funding. We need to bring in more funding.

Comment: There's more discussion and less action, I commend FAITH for coming today and speaking. We need to see action.

Comment: There is a cost to delay. If you're against FAITH's plan, please provide an alternative.

XII. Adjourn

The meeting was adjourned at 3:04 p.m.

Minutes prepared by: Victoria Brown-Searle, Staff

CoH Board Chair: _____

Next Meeting: February 24, 2017