



VENDOR APPLICATION

May 22, 2020 - May 25, 2020

For Atlantic Beach staff use only:

Amount Received: _____ Date Processed: _____

Certified Check No: _____

Money Order No: _____

Online Payment Receipt: _____

TOAB Receipt No: _____ Space/Lot No: _____

* Property Owner Receipt; Consent Letter *Yes *N/A

Processed by: _____

Attach **ALL** required documentation to the vendor application with **PAYMENT IN-FULL**.
 Vendor Permits will **NOT** be issued if any application information, documentation, or payment is missing.
 Payments are **NON** refundable - Counterfeit merchandise is **PROHIBITED**

VENDOR Applicant Information: **PLEASE PRINT**

ALL FOOD VENDORS: Application Due by 5/17/2020

Business Name: _____ Applicant's Full Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Cellular: _____ Fax: _____

Email: _____

Has this vendor participated before? *YES *NO If so, Which Year? _____

DISPLAY and/or SETUP SPECIFICATIONS: indicate display/setup type and size

Type of display/setup Tent Trailer Push Cart Other: _____

Unit Size: Frontage: _____ feet Depth: _____ feet Height: _____ feet

Permit fees are issued for **up to 10'** of FRONTAGE. Any display/setup exceeding 10' is required to pay for an additional 10' permit fee at a 50% discount.
Additional non-connecting frontage does not qualify for the discount

Rate Calculations:
 0-10' = Rate x 1

Connecting frontage:
 0-20' = Rate x 1.5
 0-30' = Rate x 2

Non-connecting frontage pays 100% for every 0-10'

VENDOR TYPES	VENDOR PERMIT FEES		
	30 th Ave S.	2 nd Ave	31 st Ave S.
Retail	* \$650 X _____	* \$650 X _____	* \$325 X _____
Food	* \$675 X _____	* \$675 X _____	* \$350 X _____
Beer & Wine	* \$750 X _____	* \$750 X _____	* \$750 X _____
Liquor Alcohol	* \$2,000 X _____	* \$2,000 X _____	* \$2,000 X _____
Exhibitor (No Sales)	* \$300 X _____	* \$300 X _____	* \$300 X _____
Late Registration	* \$100	* \$100	* \$100

Vendor Registration After May 17, 2020 - \$875 (Food) AND \$850.00 (Retail)
Late registration fees are incurred for completed applications and payments received after May 8, 2020

The total amount **MUST** be paid with the application, or it will not be processed. Payment must be in the form of a Certified (Cashier's) Check or Money Order.

Total: _____ Certified Check # _____ Money Order # _____

REQUIRED DOCUMENTATION CHECKLIST: These items must be submitted in addition to the application to receive a Permit

- YES NO Certificate of Liability Insurance for at least \$1,000,000 in coverage
- YES NO SCDOR proof of retail license (SCDOR application will not be accepted)
- YES NO N/A SCDOR proof of alcoholic beverage license - must be filed with SCDOR at least 15 days before event
- YES NO Space rental receipt from property owner
- YES NO N/A **FOOD VENDORS** must return application and documentation for **DHEC** by **MAY 17, 2020**

By signing the Vendor Application, VENDOR accepts ALL conditions outlined in the Atlantic Beach 2020 Vendor Packet, Vendor Application, and TOAB Ordinance 04-2019
 VENDOR agrees to indemnify and hold the Town of Atlantic Beach, SC and its officers, employees, and agents, harmless from and against all costs, expenses, liabilities, losses and damages, injunctions, lawsuits, actions, fines, penalties, claims and demands of every kind or nature, including reasonable attorney's fees, by or on behalf of any person, party or governmental authority whatsoever arising out of (a) any failure to VENDOR to abide by the conditions of its Vendor Permit, (b) any accident, injury or damage which occurs during the BikeFest, however occurring, (c) any matter arising out of the condition, occupation, maintenance, alteration, repair, use or operation of its vendor space or any part of it, (d) the contest or challenge by VENDOR of any regulation or imposed tax, assessment, or other charges, or (e) any other matter arising from or relating to VENDOR's occupation or use of its vendor space.

Signature _____

Date _____