

# Naunton Parish Council

## Clerk's Report for

**Monday 18<sup>th</sup> September 2023 to Wednesday 15<sup>th</sup> November 2023**

(Points numbered according to the minutes of the last meeting.)

**3) Minutes**

Clerk posted the minutes of the previous meeting (September 2023) to the website and sent the minutes to the village distribution list.

**6) Village Hall AGM**

Clerk included payment of £132 p.a. to the Village Hall annually starting April 2024.

**8) Grit bins**

Clerk contacted snow warden re bins and delivery. No reply. Clerk sent snow wardens address to GCC Highways for grit/salt delivery.

**9) Planning applications**

23/02677/FUL – replacement conservatory. Clerk posted comments of approval to CDC planning portal.

**11) Internal financial controls.** Provided documents and guidance to Cllr Russell in completing the Internal Financial Control checklist.

**12) Finances**

Clerk posted 4 cheques as agreed at the September meeting.

Other

Clerk contacted GCC Highways to request help clearing debris following a major storm and clearing out gullies. Highways' team attended and brought sandbags to manage run off.

Clerk forwarded information received regarding:

- Councillor/police advocacy
- CDC news
- Net Zero Cotswolds
- Local Green spaces
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Planning

Clerk forwarded request for comments for the following planning applications between meetings:

23/01896/FUL Resubmission for Conversion of a disused storage barn to a single house at Church Farm, Naunton. CDC concerned re: excessive glazing and Highways concerned re traffic joining B4068.

23/03821/FUL Revisions to 23/02322/FUL Hill Barn Farm – Demolition of annex and rebuilding. Since permitted.

**Clerk prepared the following documents for the meeting on Monday 20<sup>th</sup> November :**

Agenda item 10, Asset Inspection check list – see attachment emailed to councillors.

Agenda item 11, Governance: Risk Management and Public Works Loans Board payment . See attachments emailed to councillors.

Agenda item 12, Financia Internal Controls checklist and policy, re: Item 1. See attachments emailed to councillors.

Agenda item 14, Budget and precept setting. See attachment emailed to councillors.