

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, March 13, 2018, 6:00 P.M.

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, March 13, 2018, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Tim Downing, Jordan Huizenga, Bill Wells, Michelle Williams, City Manager David Johnston, and Assistant City Solicitor Michael Bartlett, present.

MOTION of Commissioner Huizenga, seconded by Commissioner Williams to dispense with the reading of and approve the minutes of the February 27, 2018, meeting.

Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

NEW BUSINESS – CONSENT AGENDA ITEMS

COMMISSIONERS' ORDER NO. ORD-63-18

AN ORDER APPROVING THE EMPLOYMENT OF WENDY RYAN AS A PART-TIME CODE ENFORCEMENT INSPECTOR, EFFECTIVE MARCH 14, 2018.

COMMISSIONERS' ORDER NO. ORD-64-18

AN ORDER APPROVING A JOB DESCRIPTION FOR THE POSITION OF HUMAN RESOURCES GENERALIST.

COMMISSIONERS' ORDER NO. ORD-65-18

AN ORDER APPROVING THE APPOINTMENT OF STACEY HOETER TO THE BOARD OF OVERSEERS FOR THE KENTON COUNTY AND CITY OF COVINGTON HEALTH AND WELLNESS CENTER.

COMMISSIONERS' ORDER NO. ORD-66-18

AN ORDER ACCEPTING THE RESIGNATION OF OFFICER JUSTIN EDWARDS FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE MARCH 13, 2018.

COMMISSIONERS' ORDER NO. ORD-67-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A LICENSE AGREEMENT BETWEEN THE CITY, COSTAR AND LOOPNET FOR SUBSCRIPTIONS TO COMMERCIAL REAL ESTATE SOFTWARE TOOLS.

COMMISSIONERS' ORDER NO. ORD-68-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH GROUNDWORK CINCINNATI FOR INVASIVE SPECIES REMOVAL ALONG THE LICKING RIVER GREENWAY NATURE TRAILS, IN AN AMOUNT NOT TO EXCEED \$20,874.00.

COMMISSIONERS' ORDER NO. ORD-69-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN ADDENDUM TO THE CONTRACT WITH COMDOC FOR AN

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ADDITIONAL PRINTER, IN AN AMOUNT OF \$281.00 PER MONTH, PAYABLE FROM GENERAL FUND.

COMMISSIONERS' ORDER NO. ORD-70-18

AN ORDER ACCEPTING THE RESIGNATION FOR RETIREMENT OF GARY LEUDERALBERT, LIGHT EQUIPMENT OPERATOR WITH THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE FEBRUARY 28, 2018.

COMMISSIONERS' ORDER NO. ORD-71-18

AN ORDER APPROVING THE PROMOTION OF JOE RUMP FROM DRIVER TO LIGHT EQUIPMENT OPERATOR IN THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE AMRCH 19, 2018.

COMMISSIONERS' ORDER NO. ORD-72-18

AN ORDER DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PPURSUANT TO KRS §§82.083 AND 45A.425.

COMMISSIONERS' ORDER NO. ORD-73-18

AN ORDER AUTHORIZING THE PURCHASE OF SPECIALITY INVENTORY FROM FISHER AUTO PARTS INC. dba KOI AUTO PARTS PER THE CITY'S VEHICLE PARTS AND EQUIPMENT CONTRACT IN AN AAMOUNT NOT TO EXCEED \$64,675.30.

COMMISSIONERS' ORDER NO. ORD-74-18

AN ORDER DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§82.03 AND 45A.425.

COMMISSIONERS' ORDER NO. ORD-75-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH FISHER AUTO PARTS INC. dba KOI AUTO PARTS FOR VEHICLE AND EQUIPMENT PARTS MANAGEMENT AND SUPPLY SERVICES.

Orders No. ORD-63-18 through ORD-75-18 were passed by consent agenda as follows:

MOTION of Commissioner Williams, seconded by Commissioner Downing. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

NEW BUSINESS – ORDERS

COMMISSIONERS' ORDER NO. ORD-76-18

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH WOOLPERT, INC. TO PREPARE RIVERFRONT COMMONS PHASE I PLAZA DESIGN CONSTRUCTION READY DOCUMENTS, IN AN AMOUNT OF \$135,844.50, PAYABLE FROM BOND FUNDS.

MOTION of Commissioner Wells, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

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COMMISSIONERS' ORDER NO. ORD-77-18

AN ORDER APPROVING THE PUBLICATION OF AN INVITATION FOR BIDS FOR THE ANNUAL ROAD RESURFACING OF SECTIONS 2 AND 2A INCLUDING PARTS OF LATONIA AND SOUTH COVINGTON.

MOTION of Commissioner Huizenga, seconded by Commissioner Downing.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-78-18

AN ORDER APPROVING A JOB DESCRIPTION FOR THE POSITION OF ASSISTANT CITY MANAGER.

MOTION of Commissioner Williams, seconded by Commissioner Downing.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-79-18

AN ORDER APPROVING A JOB DESCRIPTION FOR THE POSITION OF CITY SOLICITOR.

MOTION of Commissioner Williams, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-80-18

AN ORDER APPOINTING FRANK WARNOCK AS ASSISTANT CITY MANAGER, EFFECTIVE MARCH 14, 2018.

MOTION of Commissioner Huizenga, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-81-18

AN ORDER APPOINTING MICHAEL BARTLETT AS INTERIM CITY SOLICITOR, EFFECTIVE MARCH 14, 2018.

MOTION of Commissioner Downing, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and
Mayor Meyer

NEW BUSINESS – FIRST READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-XX-18

AN ORDINANCE AMENDING CHAPTER 32 OF THE COVINGTON CODE OF ORDINANCES, DEPARTMENTS BOARDS AND COMMISSIONS, SECTION 32.01 ESTABLISHMENT OF ADMINISTRATIVE DEPARTMENTS OF THE CITY.

COMMISSIONERS' ORDINANCE NO. O-XX-18

AN ORDINANCE AMENDING CHAPTER 10 OF THE COVINGTON CODE OF ORDINANCES, SECTION 10.16 AMENDMENTS TO CODE;

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AMENDAATORY LANGUAGE, TO SPECIFY THE MANNER IN WHICH ORDINANCES AND MUNICIPAL ORDERS MAY BE AMENDED.

COMMISSIONERS' ORDINANCE NO. O-XX-18

AN ORDINANCE AMENDING CHAPTER 111 OF THE COVINGTON CODE OF ORDINANCES, SECTION 111.024 (RESERVED) ESTABLISHING AN ENTERTAINMENT DESTINATION CENTER TO AID ECONOMIC GROWTH AND TOURISM IN THE CITY.

COMMISSIONERS' ORDINANCE NO. O-XX-18

AN ORDINANCE REPEALING CHAPTER 113, SECTION 113.01 ESTABLISHMENT OF INCENTIVES, OF THE COVINGTON CODE OF ORDINANCES DUE TO OBSOLESCENCE.

OLD BUSINESS – SECOND READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-12-18

AN ORDINANCE AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE II ONE WAY STREETS AND ALLEYS, TO RECLASSIFY JEFFERSON AVENUE BETWEEN 19th STREET AND HIGHLAND PIKE A NORTHBOUND ONE-WAY STREET.

MOTION of Commissioner Downing, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-13-18

AN ORDINANCE AMENDING CHAPTER 93 OF THE COVINGTON CODE OF ORDINANCES, PARADES PUBLIC ASSEMBLIES, AND SPECIAL EVENTS TO ESTABLISH AN EVENT SPONSORSHIP PROGRAM.

MOTION of Commissioner Williams, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

ADJOURNMENT

Mayor Meyer adjourned the meeting at 6:45 p.m.

MAYOR

ATTEST:

CITY CLERK

APPROVED: _____