

February 11, 2014

The City of Cynthiana Board of Commissioners met in regular session on February 11, 2014 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Moses, Commissioners Brunner, Grayson, Keith and Slade and Attorney Lair.

Mayor Moses called the meeting to order and recognized Andy DeMoss of Ray, Foley, Hensley and Company. Mr. DeMoss reviewed the FYE '13 audit. The net assets decreased in the governmental activities and increased in the business-type activities. Mr. DeMoss noted that on page 27 is a subsequent event note this year in order to address the large upcoming liability that will be on the financial statement next year with regards to reporting for state and local government pension plans. The last page of the report is the schedule of findings and responses. The City failed to advertise for sealed bids. Although this occurred when additional work was required, the City will make every effort to insure that this does not occur again. Other than this, it is a clean audit.

CALL TO ORDER

PRESENT FYE '13  
AUDIT

Mayor Moses stated there were minutes to approve.

Commissioner Slade made a motion to approve the minutes of the January 28, 2014 meeting. Commissioner Brunner seconded. Vote: Commissioner Slade: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

APPROVE 01/28/14  
MINUTES

Commissioner Brunner made a motion to approve the minutes of the January 29, 2014 special meeting. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

APPROVE 01/29/14 SP  
MEETING

Mayor Moses recognized Attorney Lair.

LEGALS

Attorney Lair reported there was a report from Geoscience to transfer a building from Northfield Oil to the City. They no longer need this building. Lair spoke to Mr. Cumbee with Geoscience who said they need to document this building. Mr. Blanton at the WTP wants to keep this building.

Commissioner Keith made a motion to accept this building and authorize the Mayor to sign the Bill of Sale with Northfield Oil. Commissioner Brunner seconded. Vote: Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

ACCEPT BLDG AT WTP  
FROM NORTHFIELD  
OIL

Mayor Moses recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 68,063.32
Water & Sewer Fund	\$ 50,884.79

Commissioner Slade seconded. Vote: Commissioner Grayson: yes;

Commissioner Slade: yes; Commissioner Brunner: yes;  
Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 798,195.33
Water & Sewer Fund	\$ 215,554.99
Municipal Road Aid Fund	\$ 30,039.96

Commissioner Grayson passed around a copy of the by-laws for the Main Street Program for review by the Commission. A Board will need to be appointed. Attorney Lair said they need bylaws first but he needs to talk to them about this. Will it be a City appointed board or not? He will need to explain later how this would work before appointing board. Grayson said he will wait on this.

BYLAWS & BOARD FOR  
MAIN ST PROGRAM

Mayor Moses recognized Craig Potts of the State Heritage Council and Marilyn Bell.

C. POTTS – HERITAGE  
COUNCIL & M. BELL

Mr. Potts reported that the Harrison County Heritage Council is a relatively new group associated with the Harrison County Historical Society. He feels strongly the Handy House is a historical structure and hopes the City finds a way for them to keep the house.

DISCUSSION ON THE  
HANDY HOUSE LEASE

Marilyn Bell stated she is asking that the lease with the Historical Society be turned over to the Harrison County Heritage Council. They want the opportunity to restore the house. The Historical Society cannot go forward on this lease.

Mayor Moses asked Potts who is responsible for cleaning up the mess from the barns that was left when the Historical Society had someone tear those down. Potts and Bell seemed to think they could have this taken care of if they have the lease.

Commissioner Brunner asked Potts about a letter Lair received from Potts saying he wanted to talk to the Fiscal Court and Commission to give them all the information to consider transferring the lease. Potts stated he supports this

Commissioner Grayson stated he thinks the lease is gone. It was with the Historical Society and they are no longer interested. It has been several years and nothing. He feels they need a time frame and a plan of exactly what will be completed by what time.

Marilyn Bell stated the lease only says improvements must be made. They are only asking for the balance of the lease time to make improvements.

Mayor Moses asked Potts what if only a roof is put on during the balance of the lease, then what?

Potts stated he will continue to ask for the house to be preserved.

Bell stated the lease has no specifics about what improvements are to be made in the five year term.

Commissioner Grayson would like to see the house on the hill but they need a time frame with a specific plan.

Commissioner Slade stated that he understands what Grayson is

saying but a group of citizens wants to get started on this so let's get out of their way and let them do what they can. They have other groups that will help and they have \$9,000 for the roof.

Potts stated that they cannot get grants of funding without a lease agreement.

Commissioner Brunner asked if there was once a lease, can it be transferred to this group.

Attorney Lair said they would need to be a corporation or a 501 c (3). Bell said they are a 501 c (3). Lair said would need to look at these documents to see if they have a legal status.

Commissioner Slade asked if they did have a legal status, then what. Lair said the Commission would have to decide if they want to assign the lease or do a new lease. As co-owners, the Fiscal Court would have to agree with any action.

Potts asked if the Historical Society gave formal notice of termination of the lease. They did not submit anything in writing. They have only seen this vote in their minutes. Lair reported that they could give a formal notice to the City.

Mayor thanked Potts and Bell for coming.

Mayor Moses recognized Commissioner Brunner.

SAFETY REPORT

Commissioner Brunner reported that on February 8<sup>th</sup>, sixteen members of the Cynthiana Police Explorers Club traveled to Gatlinburg to compete against sixty-seven other groups from eight states. Results for our group are:

REPORT ON P.D.  
EXPLORERS  
COMPETITION

Crime Scene Investigation - four of our explorers placed 10<sup>th</sup>

Unknown Trouble – four of our explorers placed 12<sup>th</sup>

DUI Traffic Stop – our group placed 20<sup>th</sup>

Physical Agility – Austin Merriman placed 34<sup>th</sup> overall

Written Exam on Case Law – Lt. Hufford placed 48<sup>th</sup>

Air Rifle – our group finished 6<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, & 12<sup>th</sup> out of 400

Derrick Nunnelley completed in Chorus

Archery – Sgt Joanna Stevens shot a 99 out of 100 to become the Overall Winterfest Champion

Congratulations to all the members of the Cynthiana Police Explorers who competed and Officer Joe Warden, who oversees the Cynthiana Explorers Club, A big thank you goes to Tom Ware, Thomas Ware and Laura Stevens who loaned their vehicles to transport the Explorers to Gatlinburg.

Commissioner Brunner reported that a representative from KLC was in town to set up the police simulator. He said our policies were good but also offered sample policies on issues that we did not currently have. There was a simulator shooter at MCC/LVC and our Police Department was invited to attend. MMC/LVC also has "Snap Alert" which is an instant message alert system.

POLICE SIMULATOR IN  
TOWN

Commissioner Brunner reported that a representative from KLCIS was in town to review our Police Department. He has received this report and we are in good shape. There will be no surcharge on our insurance premiums.

KLCIS REVIEW P.D.

Mayor Moses recognized Commissioner Slade.

PUBLIC WORKS  
REPORT

Commissioner Slade reported that they have been pushing a lot of snow. The men have been doing a good job. There have been some calls about covering up walks and driveways but they must keep the streets clean. They have 30 Tons of salt left. They should be ok. They have also been doing some cold patching of pot holes when the weather allows.

KEEPING STREETS  
CLEAN

Mayor Moses recognized Commissioner Keith.

PUBLIC UTILITIES  
REPORT

Commissioner Keith reported there had been numerous water meters frozen so they have been repairing those. They have also had several line breaks. They have "married" two trucks to make one. This work has been done in house with our own workforce.

Mayor recognized Emily Ammerman, Main Street Program Director. Ammerman reported they have been working on the paperwork to apply for 501 c (3) status, the articles of incorporation and the bylaws.

MAIN STREET  
PROGRAM REPORT

Mayor recognized Kitty Dougoud who was present. She is the State Coordinator of the Main Street Program.

Ms. Dougoud stated she was excited to see the City moving forward. We have good people with Emily Ammerman and Bonnie Skinner who has Main Street experience.

Mayor Moses congratulated the HCHS Cheerleaders who competed in a national completion in Florida over the weekend.

Commissioner Grayson made a motion to go into executive session for the purpose of discussing the acquisition of real property. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Brunner: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Brunner made a motion to return to regular session. Commissioner Slade seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

RETURN TO REG  
SESSION

Mayor Moses stated there was nothing to report.

Commissioner Keith made a motion to adjourn. Commissioner Grayson Brunner seconded. Vote: Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Slade; yes; Mayor Moses: yes. Motion carried.

ADJOURN

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Charleen McIlvain, City Clerk

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Steve Moses, Mayor