

REGULAR MEETING  
FEBRUARY 15, 2018

A Regular Meeting of the Town Board of the Town of Hampton, County of Washington and the State of New York was held at the Town Hall, 2629 State Route 22A, Hampton, New York on the 15th day of February, 2018.

PRESENT: David K. O'Brien-----Supervisor  
Tamme Taran-----Councilwoman  
Donald Sady-----Councilman  
Andrea Sweeney-----Councilwoman  
Roger Weeden-----Councilman  
Rebecca Jones-----Town Clerk  
Camilla Shaw-----Tax Collector/Deputy Town Clerk  
Herbert Sady, Jr.-----Highway Superintendent

Planning Board Member(s): none present

Also present: Artie Pratt and Matthew Pratt

The Regular Meeting was called to order by Supervisor O'Brien at 7:30pm, followed by the Pledge of Allegiance. Location of Fire Exits were given. Quorum of board members present.

Supervisor O'Brien asked for a moment of silence in memory of Richard Murray Sr., Hampton resident, who perished in a house fire last evening . He also asked that we keep the following people in our thoughts, Becky Beayon, who is at Dartmouth Hospital after a bad car accident; Joan Murray who survived the fire last evening and the tragedy of the shootings in Florida.

**RESOLUTION NO. 17-2018**

**APPROVAL OF THE MINUTES**

On a motion of Councilwoman Sweeney, seconded by Councilman Sady, the following resolution was ADOPTED: Ayes 5 O'Brien, Sady, Taran, Sweeney, Weeden  
Nays 0

RESOLVED, that the Regular Town Board Minutes for January 18<sup>th</sup>, 2018 are approved.

Camilla Shaw, Tax Collector- submitted her January 2018 report. Also submitted Bank Statement to the Board for review and signatures.

Larry Carman, Dog Control Officer: no report received

Planning Board...no report received

- Next meeting will be March 14th, 2018 at 7:00pm at the Town Hall.

Herbert Sady, Jr., Highway Superintendent submitted his report, copy of which, is attached. Also received "Thank You's to the Highway Crew" from Pam Williams, Hickey Road resident and Bob Short, Vladyka Woods Road resident.

**RESOLUTION NO. 18-2018**

**BUDGET AMENDMENT-HIGHWAY FUND and GENERAL FUND**

On a motion of Councilman Sady, seconded by Councilwoman Taran, the following resolution was ADOPTED:

By Roll Call Vote: Supervisor O'Brien AYE  
 Councilman Sady AYE  
 Councilwoman Sweeney AYE  
 Councilman Weeden AYE  
 Councilwoman Taran AYE

RESOLVED that, the following Budget Amendments to the Highway Fund are approved:  
 Increase Appropriated Balance in the amount of \$1,144.53  
 Increase General Repairs Contractual Expense Account DA5110.4 in the amount of \$1,144.53

RESOLVED that, the following Budget Amendments to the General Fund are approved:  
 Increase Appropriated Balance in the amount of \$20,022.32  
 Increase Contingent Fund Account A1990.4 in the amount of \$20,022.32

**RESOLUTION NO.19 -2018**

**APPROVAL OF SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED: Ayes 5 O'Brien, Sady, Taran, Sweeney, Weeden  
 Nays 0

RESOLVED, that the Supervisor's Monthly report be accepted as submitted for **JANUARY 2018.**

	12/31/17			01/31/18
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
General Fund	\$ 45,022.32	\$217,896.24	\$ 6,442.82	\$ 256,475.74
Highway Fund	\$ 33,144.53	\$ 1.26	\$ 19,465.79	\$ 13,680.00
Equipment Reserve	\$ 76,603.56	\$ 3.25	\$ 0.00	\$ 76,606.81
Fire #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fire #2	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cemetery	\$ 1,695.28	\$ .15	\$ 0.00	\$ 1,695.43
Totals	\$156,465.69	\$217,900.90	\$ 25,908.61	\$348,457.98

All Board Members present signed Supervisor's Report.

**RESOLUTION NO.20 -2018**

**CYBER SECURITY CITIZENS' NOTIFICATION POLICY**

On a motion of Councilwoman Taran, seconded by Councilman Sady, the following resolution was ADOPTED: Ayes 5 O'Brien, Sady, Taran, Sweeney, Weeden  
 Nays 0

RESOLVED, to adopt the Cyber Security Citizens' Notification Policy. A copy of said policy is attached.

**RESOLUTION NO. 21 -2018**  
**END OF YEAR COURT AUDIT**

On a motion of Councilwoman Taran, seconded by Councilman Weeden, the following resolution was ADOPTED: Ayes 4 O'Brien, Taran, Sweeney, Weeden  
Nays  
Abstained 1 Sady

RESOLVED, to accept the Court Audit for 2017.

**RESOLUTION NO. 22 -2018**  
**END OF YEAR AUDIT-Chief Fiscal Officer (Bookkeeper)**

On a motion of Councilwoman Sweeney seconded by Councilman Sady, the following resolution was ADOPTED: Ayes 4 Sady, Taran, Sweeney, Weeden  
Nays  
Abstained 1 O'Brien

RESOLVED, to accept the Chief Fiscal Officer (Bookkeeper) Audit for 2017.

The Town Clerk's report for January 2018 was submitted to the Board. The Town Clerk had Board Members review and sign bank reconciliation statements for the Town Clerk Account and Special Town Clerk Account dated January 31st, 2018.

**COMMUNICATIONS**

- Received from NYS Agriculture and Markets an "Unsatisfactory" Municipal Shelter Inspection Report, which was done on 2/12/18. Another inspection will be done in 30 days.
- Received a letter from Service Education, Inc., stating the following...The State of New York Unified Court System has purchased all rights and ownership of "The CourtRoom Program" from Serviced Education, Inc., there will be no further license fees for the software and customer support in the years to come. This change is effective January 3, 2018.

**Public Comments/Council Comments:**

Councilwoman Andre Sweeney's daughter Emily will be going to Argentina to study aboard.

**RESOLUTION NO. 23-2018**  
**AUDIT OF CLAIMS**

On a motion of Councilwoman Taran, seconded by Councilman Sady, the following resolution was ADOPTED: Ayes 5 O'Brien, Sady, Taran, Sweeney, Weeden  
Nays 0

RESOLVED that the bills have been reviewed by the Town Board and are authorized for payment in the following amounts.

General Fund	No.15 through No.28	\$ 2,312.86
Highway Fund	No.17 through No.25	<u>\$ 6,231.59</u>
Total both funds		\$ 8,544.45

On a motion of Councilwoman Taran, seconded by Councilwoman Sady, the meeting adjourned at 8:02pm. All in favor Aye.

Respectfully submitted,

Rebecca S. Jones, RMC  
Town Clerk