

**HOPE Connections
Request for Proposal
2018 HUD Continuum of Care Competition**

HOPE Connections, Collaborative Applicant for the HUD Homeless Continuum of Care in Northwest Louisiana, is accepting applications for CoC Renewal Project in the eSNAPS system and Letters of Intent for New/Bonus Permanent Housing Projects.

Due date is Tuesday, August 14th at 5:00 p.m. for the following:

- Renewal Projects submitted in eSNAPS and other required attachments emailed
- Letter of Intent and attachments for New/Bonus Projects to Christa Pazzaglia at christa@nwlahope.org

The following Bonus Projects are available as new projects:

- Domestic Violence Rapid Rehousing Project for individuals/families experiencing homelessness due to domestic violence, dating violence, sexual assault, or stalking in the amount of \$194,091.
- Rapid Rehousing Project for homeless youth ages 18-24 in the amount of \$235,554.

Other relevant information:

- HUD CoC Projects have a 25% match requirement for all line items except leasing which has no match requirement.
- Applicants can request up to 10% in Administrative Funds.
- Projects that are awarded will be required to pay 3% of their Admin Award as a fee for Service to HOPE Connections.
- HUD CoC Projects are required to enter data directly into and produce all reporting out of the LSNDC Homeless Management Information System database.
- HUD CoC Projects are required to utilize the Coordinated Access Point for prioritized referrals.

Preliminary selection of projects locally does not guarantee award by HUD; it only gives the applicants the opportunity to submit application to HUD. Applicants should expect to learn which project(s) will be allowed to submit an application to HUD by Friday, August 31st. HUD generally makes award announcements in January/February.

Renewal Projects

In addition to eSNAPS submission, projects must submit a full project budget of all income and expenses, including staff names and titles.

Scoring/Ranking Elements:

- Performance measures including:
 - length of stay
 - returns to homelessness
 - exits to permanent housing
 - new or increased income/earned income
- Serves high-need populations including:
 - % of participants accepted with no income
 - % of participants with multiple disabilities
 - % of participants directly from the street
- Project effectiveness:
 - % of participants referred through Coordinated Assessment Point
 - % of participants reviewed through Housing Placement Committee prior to discharge
 - Costs are within 5% of average CoC cost per positive housing exit for project type
(total project cost/number of exits to permanent housing)
 - % of participant survey answers that indicate Housing First Model is being implemented
 - % project utilization rate

Extra points will be awarded to renewal projects for the following:

10 extra points to projects that serve more than 90% individuals who categorize themselves as 100% Dedicated on Screen 3C. This means that 100% of units are dedicated to those who are chronically homeless on Screen 4B.

10 extra points to projects that serve more than 10% families who categorize themselves as HousingPLUS on Screen 3C and dedicate any units not for families to those who are chronically homeless on Screen 4B.

10 extra points to projects that select 3 or more disabilities on the Participant Subpopulation screen, with one of these being Physical Disabilities on Screens 3B and 5B. This means that you agree to serve participants with any one of the disabilities selected or a combination.

New/Bonus Projects

Your application must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed four pages in a 12-inch font. To be considered for funding, each Letter of Intent will be scored as follows:

Legal name of agency: _____

Agency address: _____

Phone number: _____ Cell number of submission contact: _____

Tax ID Number: _____ DUNS Number: _____

Submitted by: _____ Title: _____

Email Address: _____

I CERTIFY THAT ALL OF THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.

Signature of the Authorized Representative

Date

Print Name of Authorized Representative

Email Address

Experience

- (10 Points) Describe agency experience working with the proposed sub-population to be served and experience with the proposed housing type.
- (20 points) Describe agency experience with the Housing First approach.
 - Must demonstrate that there are not pre-conditions to entry, allowing entry regardless of untreated mental illness, current or past substance abuse, income, marital status, familial status, actual or perceived sexual orientation, gender identity, and criminal history when allowable by law.
 - Must demonstrate that the project has a process to address issues that could jeopardize housing and/or project participation and that project participation is terminated only in the most severe cases.
- (5 points) Describe agency experience in utilizing Federal funds.

Design of Housing and Supportive Services

- (20 points) Describe the following:
 - An understanding of the service needs of the clients to be served and where services will be provided
 - How the type, scale, and location of housing fits the needs of the clients to be served
 - How the type and scale of all supportive services, regardless of funding source, meets the needs of clients to be served

- How clients will be assisted in obtaining employment and/or mainstream services
- An understanding of the performance benchmarks expected by HUD
- (5 points) Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and appropriate for their needs.
- (5 points) Describe how clients will be assisted to increase employment and/or income to maximize their ability to live as independently as possible.

Timeliness

(10 points) Describe the plan for rapid implementation of the program, documenting how the program will begin housing the first program participant. Provide a schedule of proposed activities 60 days, 120 days, and 180 days after grant is awarded.

Financial

- (5 points) Project is cost-effective in relation to projected cost per person served.
- (5 points) Submit a copy of your agency’s most recent financial audit. Most recent audit found no exceptions to standard practices and no findings.
- (25 points) Provide a total project budget including all sources of funding that will be used for the project on the attached form, ensuring that HUD funded line items are reasonable and allowable.
- (5 points) Document match amount with sources.

Housing Type <input type="checkbox"/> Permanent Supportive Housing <input type="checkbox"/> Rapid Rehousing		Grant Term* (Check only one box) <input checked="" type="checkbox"/> 1 Year	
Proposed Activities	HUD Dollars Requested	Cash Match (25%)	Totals
1. Rental Assistance			
2. Supportive Services			
3. Operations			
4. HUD Request (Subtotal lines 4 through 8)			
5. Administrative Costs (Up to 10%)			
6. Total Request		Total Cash Match	Total Budget (HUD Request + Cash Match)