



## APPLICATION FOR EMPLOYMENT

We receive applications and hire employees without regard to race, creed, color, sex, religion, age, national origin, marital status, disability, veteran status and citizenship status, or any other protected category. The receipt of this application does not mean that job openings exist and does not obligate us in any way. We appreciate your interest in our organization.

FIRST NAME

MIDDLE INITIAL

LAST NAME

PRESENT ADDRESS

APT.

CITY

STATE

ZIP CODE

HOME PHONE

CELL PHONE

E-MAIL ADDRESS

ARE YOU CURRENTLY AUTHORIZED TO WORK IN THE UNITED STATES?

YES

NO

ARE YOU 18 YEARS OLD OR OLDER?

YES

NO

DO YOU HAVE ANY FRIENDS OR RELATIVES THAT CURRENTLY WORK HERE?

\_\_\_\_\_  
YES/ NAME

NO

CAN YOU PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB FOR WHICH YOU ARE APPLYING, WITH OR WITHOUT REASONABLE ACCOMMODATION?

YES

NO

HAVE YOU EVER BEEN CONVICTED OF A CRIME, PLED NO CONTEST OR HAD ADJUDICATION WITHHELD?

\_\_\_\_\_  
YES, GIVE DETAILS, INCLUDING DATE(S)

NO

\*A "YES" ANSWER WILL NOT AUTOMATICALLY DISQUALIFY YOU FROM EMPLOYMENT. WE WILL CONSIDER THE NATURE AND DATE OF THE OFFENSE AND THE JOB FOR WHICH YOU ARE APPLYING FOR JOB-RELATED PURPOSE ONLY, AND ONLY TO THE EXTENT PERMITTED BY APPLICABLE LAW.

## POSITION DESIRED

\_\_\_\_\_  
POSITION

\_\_\_\_\_  
DATE AVAILABLE TO START

\_\_\_\_\_  
HOURLY WAGE DESIRED

ARE YOU ABLE TO WORK?

YES WEEKENDS

NO WEEKENDS

YES HOLIDAYS

NO HOLIDAYS

YES NIGHTS

NO NIGHTS

YES OVERTIME

NO OVERTIME

## EDUCATION

\_\_\_\_\_  
HIGH SCHOOL  CHECK IF GRADUATED

\_\_\_\_\_  
COLLEGE  CHECK IF GRADUATED

\_\_\_\_\_  
TECHNICAL SCHOOL  CHECK IF GRADUATED

\_\_\_\_\_  
MASTER/ JOURNEYMEN LICENSE NUMBER

\_\_\_\_\_  
COUNTY

\_\_\_\_\_  
JOB RELATED EDUCATION OR TRAINING

## DRIVERS LICENSE

DO YOU HAVE STEADY TRANSPORTATION TO WORK?

YES

NO

DO YOU HAVE A DRIVERS LICENSE?

YES

NO

\_\_\_\_\_  
DRIVERS LICENSE NUMBER

\_\_\_\_\_  
STATE OF ISSUE

\_\_\_\_\_  
EXPIRATION DATE

HAVE YOU HAD ANY ACCIDENTS DURING THE PAST SEVEN YEARS?

\_\_\_\_\_  
YES, IF YES GIVE DETAILS

NO

HAVE YOU HAD ANY MOVING VIOLATIONS DURING THE PAST SEVEN YEARS?

\_\_\_\_\_  
YES, IF YES GIVE DETAILS

NO

## WORK EXPERIENCE

EMPLOYER

PHONE

CITY

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
FROM TO

POSITION HELD

STARTING HOURLY PAY

FINAL HOURLY PAY

MAY WE CONTACT:  YES  NO

REASON FOR LEAVING

DESCRIPTION OF DUTIES

EMPLOYER

PHONE

CITY

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
FROM TO

POSITION HELD

STARTING HOURLY PAY

FINAL HOURLY PAY

MAY WE CONTACT:  YES  NO

REASON FOR LEAVING

DESCRIPTION OF DUTIES

EMPLOYER

PHONE

CITY

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
FROM TO

POSITION HELD

STARTING HOURLY PAY

FINAL HOURLY PAY

MAY WE CONTACT:  YES  NO

REASON FOR LEAVING

DESCRIPTION OF DUTIES

## AUTHORIZATION AND ACKNOWLEDGEMENTS

I certify that the facts contained in this application are true and completed to the best of my knowledge. I understand that if I am employed any false statements on this application may be grounds for dismissal.

I authorize investigation of all statements contained in this application. I also grant permission to contact all references listed above, and authorize them to release all information concerning my previous employment and any other pertinent information these references might have, personal or otherwise. I release all parties from all liability for any damage that may result from furnishing this information to you.

I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time and without prior notice.

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APPLICANT SIGNATURE

DATE